

CITY OF SANTA CRUZ

CHIEF TECHNOLOGY OFFICER RECRUITMENT FEB. 24 -MAR. 17, 2011



THE POSITION

The City of Santa Cruz seeks an effective leader to manage and coordinate assigned programs and activities of the Information Technology Division. This position provides highly responsible senior management support to the Administrative Services Director. The new Chief Technology Officer will:

- Plan, organize, manage, direct and evaluate the work of assigned staff.
- Promote the use of new and emerging technology and state of the art methods of delivering services.
- Manage the day-to-day performance and delivery of information technology related activities and services.
- Promote service excellence with the highest practical levels of efficiency, economy and productivity while maintaining a stable and reliable computing environment.
- Oversee budget preparation and management.
- Be knowledgeable about principles and practices of e-government and information technology trends including web-based technology.
- Coordinate activities with other City officials, departments, external organizations and serves as technical resource for the City Council, City Manager, City Managers and staff.

THE IDEAL CANDIDATE

The new Chief Technology Officer will have a strong team oriented management style and experience in information technology. Additionally the individual will:

- Possess excellent communication and interpersonal skills with the ability to provide motivating leadership.
- Demonstrate good problem solving skills and be solution oriented.
- Effectively and accurately analyze, interpret and evaluate complex administrative and technical issues and data and make appropriate recommendations for action.
- Possess strong technical skills in the delivery of information technology services including network management and administration, database and systems management and administration, customer service and user support.
- Facilitate group participation and consensus building.
- Be guided by a partnership philosophy and exhibit a commitment to assisting with continuous improvement strategies.
- Possess the equivalent of a Bachelor's degree in information systems, management, business or public administration or closely related field and at least four years of increasingly responsible experience in information technology which includes management experience.
- Possession of or ability to obtain both a Certified Systems Engineer (CSE) and Data Base Administrator (DBA) from Microsoft is desirable.



COMPENSATION AND BENEFITS

SALARY \$8,180 to \$11,071 per month.*

VACATION 10 days/year increasing to 15 days/year after 5 years.

SICK 12 days/year.

HOLIDAY Up to 11 days/year, plus 3 floating holidays.

INSURANCE Available to employee and eligible dependents.

Medical Employee may pay a small portion of premium depending on plan selected.

Dental, Vision and EAP City pays 100% for employee and eligible dependents.

Life City provides a \$25,000 life insurance policy.

ADDITIONAL BENEFITS - (not all-inclusive)

Dependent Care Reimbursement • Discount Bus Pass Program • Management Vacation • Medical Reimbursement • Optional Annual Benefit • Longevity Pay (after 10 years) • 457 Deferred Compensation Plan • Direct Deposit • Tuition Reimbursement • Supplemental Life Insurance

RETIREMENT Public Employees' Retirement System (PERS) 2% @ 55 plan. All regular employees become members of PERS. Employees contribute 7% of their salary to PERS on a pre-tax basis. An employee is vested after 5 years of membership. No Social Security is withheld.

*Note: A 10% furlough is in place for fiscal year ending in June 2011.

TENTATIVE RECRUITMENT SCHEDULE

2/24/11	Open recruitment
3/17	Closing date for application
3/21 - 3/24	Screening of applications
4/4 - 4/7	Oral board interviews plus assessments/presentations
4/18 - 4/21	Final interviews and reference checks
4/25 - 4/28	Appointment of Chief Technology Officer

HOW TO APPLY

Follow these links for the [complete job description](#) and [access to online application system](#), or go to www.cityofsantacruz.com and click on Jobs.

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