

## Chapter 1: MUNICIPAL OPERATIONS PROGRAM

Please note that several additional activities, not specified in the SWMP, were implemented this year in the Municipal Operations Program. These additional activities are listed and described under their respective BMPs and are delineated as follows: \*ADDITIONAL ACTIVITY.

### BMP #MO-1: Sweep City Streets By Mechanical Sweepers

#### Measurable Goals (MG):

1. Sweep primary streets in downtown and main beach areas twice per week
2. Sweep primary streets in other commercial areas once per week
3. Sweep 75% of residential streets twice per month
4. Sweep streets upon special request

#### **Year 2 Summary:**

1. There are 40 curb miles of commercial streets including downtown, Soquel Ave, Mission Street & the beach area. The goal, which was met, is to sweep twice each week or 320 miles per month. All sweeping requirements (#1-4) equal 1,038 curb miles per month. From July 2010 through June 2011, we swept 17,339 curb miles (or an average of 1,445 curb miles swept per month). Total tonnage collected was 924 tons or an average of 77 tons per month. Only in August 2010 (710 curb miles) did we not make our monthly goal (1,038cm) due to temporary personnel shortfalls. Monthly performance data is kept on file.

2. There are 68 curb miles of secondary streets, primarily with bike lanes in other commercial areas and including West Cliff Drive and Beach Street. Goal, which was met, is to sweep once per week or 295 miles per month.

3. There are 212 curb miles of residential streets. The Refuse Division strives to sweep all residential twice per month or 424 curb miles per month. During permit year, 100% of residential streets were swept twice per month except during August 2011 when residential street sweeping fell to only once per month due to reduced personnel.

4. 1,305 curb miles of streets were swept upon special request or because of additional needs such as weather or special events.

**5. \*ADDITIONAL ACTIVITY:** During Permit Year One, the Parks and Recreation Department purchased a new mechanical sweeper and began sweeping the Wharf on a daily basis. Daily Wharf sweeping was continued in Permit Year Two. From July 2010 through June 2011, the Wharf sweeper was operated 276.41 hours and collected approximately 65.48 cubic yards of material.

Effectiveness: all goals met except MG#3 was partially met. This was because street sweeping occurred once per month for one month due to reduced staff at the time.

Proposed Modifications: none

Planned Year 3 Activities: continue

## **BMP #MO-2: Take Measures to Control Litter**

### Measurable Goals:

1. Maintain litter and recycling receptacles in the downtown and Wharf areas, and in City parks, on a daily basis. This goal was broken into sub-categories for both clarity and tracking purposes as follows:

- 1a. Maintain litter and recycling receptacles in the downtown on a daily basis (evening collection)
  - 1b. Additional: Maintain litter and recycling receptacles in the downtown area Monday-Saturdays (morning collection)
  - 1c. Maintain litter and recycling receptacles in the Wharf, Cowell Beach, and part of Main Beach (from Wharf to near Cocoanut Grove by the Westlake ramp) on a daily basis
  - 1d. Maintain litter and recycling receptacles in 35 City parks on a daily basis
2. Receptacles in other areas emptied as needed

### **Year 2 Summary:**

1a. Parking Maintenance services approximately 60 receptacles in the Downtown area on a daily basis in the evenings. Parking Maintenance also services receptacles in the parking lots and garages in the downtown district. During the year, approximately 71 tons were collected.

1b. In addition, the City there is 26 containers on Pacific Avenue (Downtown) that are collected six days a week (Mon-Sat) by the City Sanitation Division in the mornings. Approximately 7 tons were collected during the year (each container weighs @ 45 lbs).

1c. Wharf: The 96 32-gallon trash containers are serviced daily averaging 4 cu ft. collected per day. There are 35 recycle containers which are also serviced daily with an average of 1.5 cu ft. collected per day. The Wharf Public Area containers yielded: 5191 loose yards of trash and 709 yards of loose recycle.

1d. Trash receptacles in the 35 City Parks were maintained/emptied daily.

**1e. \*ADDITIONAL ACTIVITY:** During the permit year, Parking Maintenance staff cleaned the sidewalks in Downtown district with a “driveable” Tenant Scrubber weekly Monday through Friday. The cleaning cycle takes approximately two weeks to complete. This unit is used by the City because the scrubbing wash water is collected by the Scrubber unit so that there is no discharge. The large scrubber water waste tank has approximately 75 gallons of waste water and debris, and the smaller waste tank has approximately 25 gallons of waste water and debris after each use.

2. Trash receptacles along East Cliff Drive & West Cliff Drive were emptied daily.

Effectiveness: all goals met and exceeded w/ additional item mentioned above

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-3- Sweep Public Parking Lots and Municipal Garages Regularly**

The City cleans the public parking lots (Nos.2,3,4,5,6,7,8,9,10,11,13,14,16,17, 20,23), Locust Garage and Soquel/Front Garages with a mechanical vacuum sweeper 6 days per week in lieu of wet cleaning. Lots 12, 18, 24 and 25 are mechanically swept once per week.

#### Measurable Goals:

Clean lots w/a mechanical sweeper either 2x or 6x per week depending upon which location

**Year 2 Summary:** Public Works Parking Division staff cleaned 25 City lots either 2 times or 6 times per week, depending upon the location, with a mechanical sweeper. Approximately 468 yards of debris were collected. This includes 4 parking garages with 14 levels altogether.

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-4: Inspection, Cleaning and Repair of Catch Basins and Inlets**

#### Measurable Goals:

1. Clean 90% of catch basins and inlets located in the Downtown, Beach Flats, and lower Ocean Street areas annually in the Fall
2. Clean and repair 100% of storm drains or catch basins identified as clogged or non-functional annually in the fall or as soon as possible
3. After large storm events during the wet season, inspect 90% of catch basins in the Downtown, Beach Flats, and lower Ocean Street areas and re-clean them as needed.
4. Inspect 50% of the catch basins in the outlying areas of the City annually and clean as needed

#### **Year 2 Summary:**

1. Wastewater Mains staff cleaned 90% of catch basins and inlets in the Downtown, Beach Flats, and lower Ocean Street areas in the fall. Approximately 17 cubic yards of debris were collected from both the catch basins and storm drain lines. Division staff made extensive efforts to accomplish this because almost all drainage from these areas goes to the San Lorenzo River pumping stations.

2. Citywide, 100% of storm drains or catch basins that were identified as clogged or non-functional were cleaned and repaired. Priority and response is placed on any report from the public regarding non-functioning or plugged drains. Extensive staff time was spent responding to and providing additional cleaning of storm drain lines during the March 24-26, 2011 storms.

3. 90% catch basins located in the Downtown, Beach Flats, and lower Ocean Street areas were inspected after large storm events and re-cleaned if needed. Catch basins in these areas are also inspected and cleaned as necessary during rain events. Priority inspection and cleaning occurs at both the gravity outlets and San Lorenzo River pumping stations that receive flow from these areas.

4. Inspections of all catch basins were completed in the Westside zone by the Streets Division between Sept 1, 2010 and January 30, 2011. In the Westside zone, approximately 410 catch basins were cleaned and 1.0 cubic yards of debris was removed. In Permit Year 1, the Eastside zone, with 270 catch basins, was done.

There are a total of seven outlying zones in the City: Eastside, Upper SLR-east, Upper SLR-west, Arana Gulch, Neary Lagoon, West Cliff, and Westside. (There are three other zones, Downtown, Main Beach/Beach Flats, and lower Ocean Street, which are detailed in MG #1 above). There are over 1,400 catch basins in the City.

Effectiveness: goals met for MG #1-3. Goal partially met for MG #4.

Proposed Modifications: The City would like to request a modification of Measurable Goal #4 due to the large number of catch basins citywide. It is more feasible for staff to inspect one “zone” in the outlying areas of the City annually and clean as needed. As mentioned last year, in the Eastside Zone alone there are 270 catch basins. In the Westside zone, there are 410 catch basins. Thus, the City is requesting that Measurable Goal #4 be modified to read “Inspect all of the catch basins in one outlying zone/area of the City annually and clean as needed.”

Planned Year 3 Activities: continue

### **BMP #MO-5: Inspection of Branciforte Storm Water Conveyance Channel and Trash Removal As Needed**

Branciforte Creek is listed on the Section 303(d) list for impaired water bodies for sedimentation/siltation. The potential sources stated are non-point source, road construction, and silviculture. In addition, the RWQCB has adopted a TMDL for Fecal Indicator Bacteria for Branciforte Creek. The potential sources are urban runoff, septage disposal, non-point sources, and natural sources. Thus, targeting the sources of these pollutants to Branciforte Creek is a high priority.

As part of the Team Clean Program, the Wastewater Mains Division inspects and schedules as needed removal of all large trash and debris items (i.e. shopping carts, tires, etc.) in the conveyance channel from the Market Street Bridge to the Ocean Street/Dakota street Bridge prior to the onset of the rainy season.

#### Measurable Goals:

1. Annual inspection
2. Removal of 100% of large trash and debris items

**Year 2 Summary:**

1. Branciforte channel is inspected weekly throughout the year. This includes all drainage ditches and adjacent toe ditches that feed the channel. Extensive effort is placed on weed abatement and trash removal of surrounding toe ditches.

2. Branciforte channel is inspected weekly and large debris is removed promptly. For example, during Permit Year 1, five shopping carts and one washing machine were removed. In Permit Year 2, only minor trash and debris was found. Increased patrol by the Police Department and Park Rangers has helped in this effort.

Effectiveness: All goals met

Proposed Modifications: none

Planned Year 3 Activities: continue

**\*ADDITIONAL ACTIVITY:**

**BMP #MO-5-1: Inspection of San Lorenzo River and Trash Removal As Needed**

The San Lorenzo River is inspected weekly throughout the year. This includes all gravity outlets and adjacent toe ditches that feed the channel. Any large debris is removed promptly. During rain events, gravity outlets are inspected daily and skimmed for all floatable trash and debris.

Homeless encampments continue to be the most significant cause of debris. Extra effort has been taken by both PW crews and Parks Rangers to remove and clean these camps. Parks Rangers track hours and CY of debris removed.

The installation of tide flex check valves on the river's west side have restricted the amount of trash that enters the river. The City is also conducting a more aggressive cleaning of gravity outlets to remove trash and debris. Tide flex check valves were also recently installed on the river's eastside. This project was completed in June 2011.

**BMP #MO-6: Clean Pump Stations Along the San Lorenzo River**

There are five storm water pump stations located along the San Lorenzo River. These pump stations are cleaned twice per year, prior to the onset of the rainy season and during the spring. Spring cleaning of the pump stations is the most important due to debris from winter runoff/storms. Additional cleanings are also conducted during the wet season after large storm events if needed. The lines to the pump stations in the downtown and Beach Flats areas are also flushed and cleaned annually as needed each fall because these tend to carry the greatest amount of debris.

Measurable Goals:

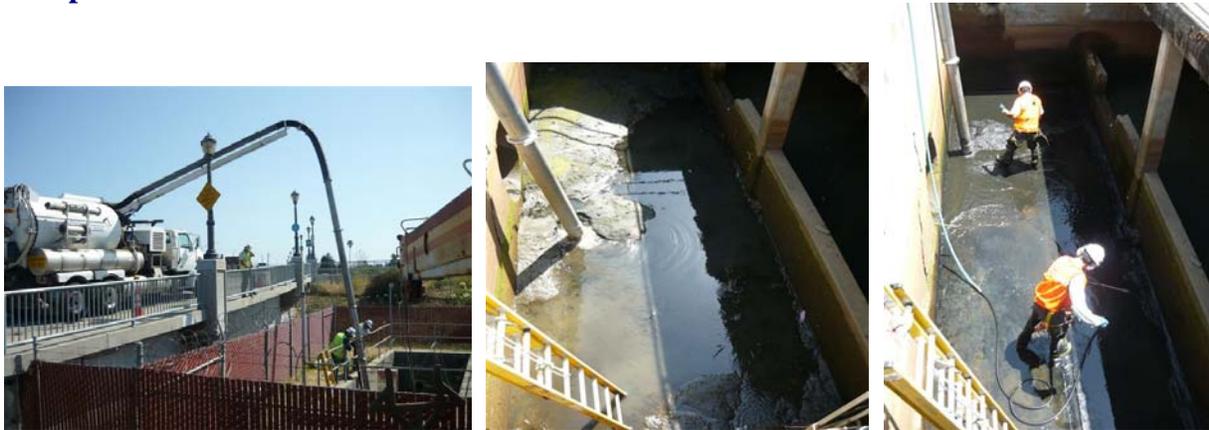
Clean twice per year (Spring and Fall)

Additional cleanings, if needed, during wet season after large storm events

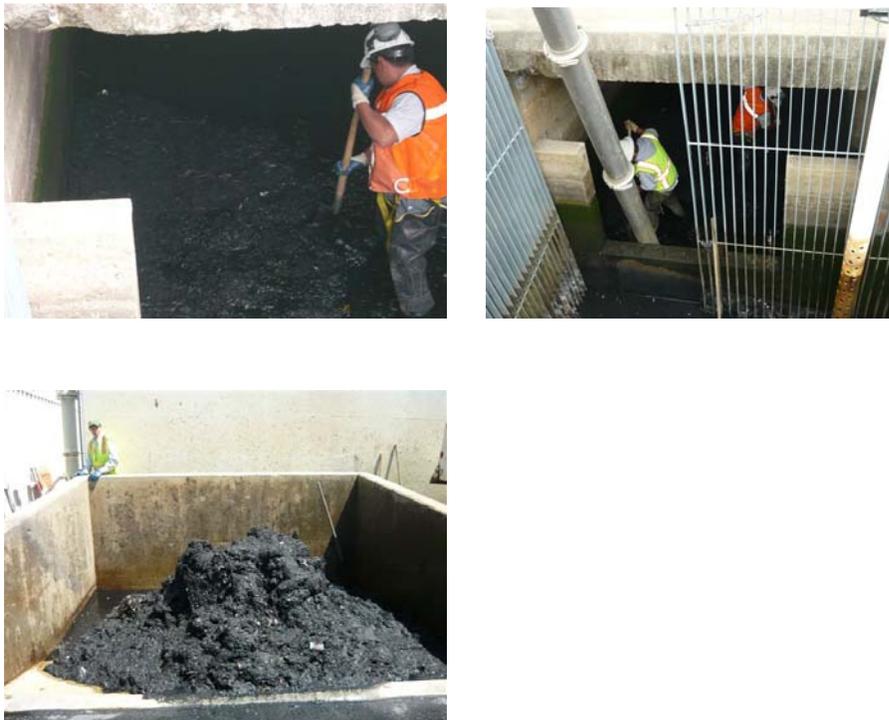
**Year 2 Summary:** Fall cleaning was completed by 8/4/10. Spring cleaning was completed on 6/9/11. Pump Station 1B (Beach Flats) was cleaned twice during the wet weather season. Each station is inspected daily during wet weather and any floating trash is removed. Fall cleaning 2010 was done early in order to clean the pump stations prior to the river shoaling and the summer diversion start up. Spring cleaning of the pump stations is the most important due to debris from winter runoff/storms.

Photos showing some of the San Lorenzo River pump station cleaning activities, done by City staff, in Spring 2011 are included below:

**Pump Station 1:**



**Pump Station 2:**



### **Pump Station 1B:**



Effectiveness: goal met, very effective  
Proposed Modifications: none  
Planned Year 3 Activities: continue

### **BMP #MO-7: CDS Unit Maintenance**

The City has agreed to maintain a CDS unit, installed by the County of Santa Cruz, located at Soquel Avenue and Capitola Road. This CDS unit was installed to treat runoff that drains into Arana Gulch from Soquel Avenue. The CDS unit should improve the water quality of the urban runoff flowing through this site by removing gross pollutants such as cigarette butts, plastic, and other debris. During the spring season, there is constant water flow through the area since it is also fed by a spring.

#### Measurable Goals:

1. Clean twice per year in Fall and Spring
2. Inspect and clean, if necessary, monthly during the wet season

#### **Year 2 Summary:**

1. The Capitola Road CDS unit 2010 spring cleaning was deferred until July 2010 due to the spring rains and resulting substantial water flow at this site. The unit was inspected and cleaned twice more in Fall 2010 (see below). The Laurel Extension CDS fall cleaning done in Sept 2010. Spring cleaning of both units was done in April 2011. If a stoppage occurs they are cleaned sooner.

The Capitola Road CDS unit requires extensive traffic control to clean. Also, it has constant water flow in it in the spring since a creek runs through it. The Laurel Ext. CDS unit is a very small unit that is cleaned during spring and fall months. Additional cleanings occur during wet weather as needed.

2. The Capitola Road CDS unit was inspected and cleaned on 8/4/10, 11/7/10 and 4/14/11. Staff finds that additional cleanings other than spring and fall of this CDS unit are not needed. Staff

continues to focus on higher priority BMPs which have a greater impact on water quality such as SLR pump stations cleaning.

Staff hours are prioritized for cleaning the areas that have a greater impact on water quality such as pump station and the higher density living areas of the city. All CDS units are in the CMMS maintenance system (database) for 90 day inspection and cleaning if necessary.

**\*ADDITIONAL ACTIVITY:** A Laurel Extension CDS unit was added. Please refer to the above items which include information regarding its maintenance.

Effectiveness: goals partially met

Proposed Modifications: Request modification to Measurable Goals # 2 because City staff finds that additional cleanings other than spring and fall of the CDS unit are not needed. City staff would prefer to focus on higher priority BMPs which have a greater impact on water quality (such as river pump station cleaning). City requests modification of Measurable Goal #2 to “Inspect and clean as needed during the wet season.”

Planned Year 3 Activities: continue

### **BMP #MO-8: Conduct Inspections of Storm Drain Lines**

The City conducts TV camera inspections of the storm drain system annually on an as-needed basis. In addition, TV camera inspections may be used on a particular line when an illegal connection is suspected.

#### Measurable Goals:

TV or visual inspect the inside of an average of 1,000 feet of pipeline each year over a 5 year period

**Year 2 Summary:** TV camera inspections of the storm drain system were conducted this year with 290 feet TV'd in Permit Year 2. (13,732 feet pipeline was video inspected in Permit Year 1). The visual inspection tapes were reviewed by Public Works Engineering.

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-9: Clean Sanitary Sewer Main Lines**

#### Measurable Goals:

1. Clean all sanitary sewer main lines every 18 months.
2. A follow-up TV inspection will be done of 100% of the lines where a problem is discovered during the cleaning process.

**Year 2 Summary:** 165 miles of sanitary sewer pipe were cleaned between April 15, 2010-June 30, 2011. This represents over 90% of our system. 8.25 miles of sanitary sewers were televised when a problem condition or discrepancy were noted between 7/1/10-6/30/11. A total of 6 spot repairs were made to sanitary sewer system based on TV inspection reports. All line segment cleaning and condition notes are logged in the CMMS system.

Effectiveness: yes/modify

Proposed Modifications: The City would like to modify this Measurable Goal because tracking every sewer line cleaning on an 18 month basis is unwieldy as budgets and scheduling are done on a fiscal year basis (as well as the SWMP report). Thus, the City is requesting that this goal be modified to read "Clean 67 % of the sanitary sewer main lines each year."

Planned Year 3 Activities: continue

### **BMP #MO-10: Replace or Rehabilitate Sanitary Sewer Main Lines**

Measurable Goals:

Replace or rehabilitate an average of 3,000 feet of sewer main pipeline per year over the 5 year permit period.

**Year 2 Summary:** The City replaced or rehabilitated 3,200 feet of sewer main pipeline this year. The locations of the work were Water Street (3,000') and the "Fun Spot" near Wharf & Cowell's Beach (200') (future MBNMS site).

Effectiveness: goal met/ part of 5 year average

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-11: Development and Implementation of a Lateral Inspection Program**

Scheduled for Years 3 & 5

Measurable Goals:

1. Outline of Program Details-Year 3
2. Implementation of Program-Year 5

**Year 2 Summary:** NA- Scheduled for Years 3 & 5

Effectiveness: NA

Proposed Modifications: NA

Planned Year 3 Activities: NA

### **BMP #MO-12: Conduct Repairs and Rehabilitation of Storm Drain Lines**

Measurable Goals:

Repair or rehabilitate an average of 100 feet of pipeline per year over the 5 year permit period

**Year 2 Summary:** This year, 250 feet of storm drain lines were replaced or rehabilitated. The locations of the work were: at the “Fun Spot” at Beach Street and the Wharf, next to new NOAA structure, (200’) and on Water Street (50’).

Effectiveness: yes/part of 5 year average

Proposed Modifications: none

Planned Year 3 Activities: continue

**BMP #MO-13: Dry Weather Diversion of Storm Water from SLR Pump Stations 1, 2, and 1A to the Wastewater Treatment Facility**

Each year, the City will conduct dry weather diversion of storm water from San Lorenzo River pump stations 1, 2, and 1A to the Wastewater Treatment Facility (WWTF). Although storm water and urban runoff flows around the clock into the pump stations and is thus diverted daily from the River, the actual pump downs of water to the WWTF is done on a weekly basis. During the dry season, water is diverted to the treatment plant until the River shoals, which is typically by August 1st. Once the river shoals, the diversions are temporarily ceased in order to avoid pumping groundwater to the WWTF. Testing of the pump down water is done prior to discharge to the WWTF.

Measurable Goals:

Divert SLR pump station water to WWTF 90 days per year

**Year 2 Summary:** The total number of gallons diverted per pump station to the Wastewater Treatment Facility (WWTF) from May 1, 2010 to June 30, 2011 is:

San Lorenzo River Pump Station	Volume Diverted
Pump Station 1A	140,700 gallons
Pump Station 1	941,850 gallons
Pump Station 2	1,199,100 gallons

Diversions are not possible once the river shoals. Summer diversion stations are tested by the City Environmental Compliance Division and must meet WWTF requirements prior to discharge into the sanitary sewer in order to protect the treatment plant from toxic chemicals. All summer diversion pumps are run until the wet well is actually dry. None of the main pumps are operated during dry weather unless the river mouth closes and pumps are needed to relieve ground pressure.

Effectiveness: goal partially met

Proposed Modifications: The City requests modification of the Measurable Goal because diversions are not possible once the river shoals, which is typically by August 1<sup>st</sup> every summer. Thus, in many years, it is not possible to divert for 90 days. Since the number of diversion days is variable dependent upon when river shoals, the City requests modifying this goal to read

“Divert the SLR pump station water to the WWTF during the dry season until the SLR shoals. Provide the total number of gallons diverted for each pump station.”

Planned Year 3 Activities: continue

**BMP #MO-14: After CBI Grant Project Completion, Dry Weather Diversion of Storm Water from SLR Pump Stations 1B and 3 to the Wastewater Treatment Facility**

As mentioned in the previous annual report, the City completed the storm drain lining work and the diversion pumps were installed at Pump Stations #1b and #3. The dry weather diversion work now enables the City to divert urban runoff collected in all five river pump stations to the City’s wastewater treatment plant during the dry season (and when the river is not shoaled) for treatment prior to discharge to the Pacific Ocean. This work was done primarily to improve water quality in the San Lorenzo River (SLR) and the San Lorenzo River lagoon, and also to reduce the bacterial levels at the river mouth and the downstream Main and Cowell’s Beaches.

The City also installed customized rubber duck bill Tideflex valves on storm drain gravity outlets in the San Lorenzo River, in order to replace the worn out river flap gates, as part of the diversion work. The goal was to reduce river flow back into the pump stations to eliminate unnecessary flow to the WWTF through the diversions. As with the CBI Grant #1 work above, this work should be effective at reducing the bacteria levels in the SLR and the San Lorenzo River Lagoon, which are listed as impaired for pathogens and covered under the RWQCB adopted *TMDL for Pathogens in the San Lorenzo River Watershed Waters*.

Thus, each year, the City will conduct dry weather diversion of storm water from San Lorenzo River pump stations 1b and 3 to the Wastewater Treatment Facility (WWTF). As with the other three river pump stations mentioned above, although storm water and urban runoff flows around the clock into the pump stations and is thus diverted daily from the River, the actual pump downs of water to the WWTF is done on a weekly basis. During the dry season, water is diverted to the treatment plant until the River shoals, which is typically by August 1st. Once the river shoals, the diversions are temporarily ceased in order to avoid pumping groundwater to the WWTF. Testing of the pump down water is done prior to discharge to the WWTF.

Measurable Goals:

Divert SLR pump station water diverted to WWTF 90 days per year once project work is completed

**Year 2 Summary:** The total number of gallons diverted per pump station to the Wastewater Treatment Facility (WWTF) from June 30, 2010 to June 30, 2011 is:

San Lorenzo River Pump Station	Volume Diverted
Pump Station 1B	789,600 gallons
Pump Station 3	2,400 gallon

Diversions are not possible once the river shoals. Summer diversion stations are tested by the City Environmental Compliance Division and must meet WWTF requirements prior to discharge into the sanitary sewer in order to protect the treatment plant from toxic chemicals. All summer diversion pumps are run until the wet well is actually dry. None of the main pumps are operated during dry weather unless the river mouth closes and pumps are needed to relieve ground pressure.

*Additional information:*

During Permit Year Two, the San Lorenzo River (SLR) Pump Station & Gravity Outlet Work continued under federal ARRA grant funding, which was previously obtained through the two Clean Beaches Initiatives grants as mentioned above. With the grant funding, the City continued replacement of the worn out river flap gates with customized Tideflex valves. Other project work done under the ARRA grant is also beneficial to reducing the sediment and pathogen loadings to the SLR, and these are briefly described below:

1. San Lorenzo River Gravity Outlet Cleaning: The City completed the cleaning of four gravity outlets, # 9, 10, 11, 12, and their associated piping. The outlets and piping were filled with sediment from both the storm drain system and sand from the river which seeped in due to aging river flap gates. The cleaning efforts preceded the flap gates replacement work described below. In total, 50 cubic yards of sediment were removed from gravity outlets # 9, 10, 11, 12.

2. Replacement of River Flap Gates: As part of the project, the City replaced old and worn out river flap gates with customized Tideflex valves. In Permit Year 2, valve replacements were completed at gravity outlet locations, # 9, #10, # 11 and #12. (Gravity outlets # 3, # 4, #5, # 6, # 7, and #15 were done in previous years).

This project will prevent river backflow into the gravity outfalls and subsequently the pump stations, thus facilitating the dry weather diversions mentioned above. Replacement of the worn flap gates will also prevent sand from the river, particularly during summer months when the river is shoaled, from getting into the gravity outfalls.

3. San Lorenzo River Gravity Outlet #3 Repair: In Permit Year 1 and early Permit Year 2, Gravity Outlet #3 underwent significant repairs and cleaning. There are two parallel, 54 inch diameter, forty foot long storm drain pipes at this location which were both found to have separated joints, which allowed infiltrating groundwater to carry dirt and sand into the pipelines which outlet into the San Lorenzo River. Thus, the repairs, which were completed in August 2010, will prevent sediment from infiltrating into these pipes and being flushed out into the river. In addition to the joint repairs, the project work also included cleaning of the two pipelines and removal of 1,270 cubic feet of accumulated sediment.

Effectiveness: goal partially met

Proposed Modifications: The City requests modification of the Measurable Goal because diversions are not possible once the river shoals, which is typically by August 1<sup>st</sup> every summer. Thus, in many years, it is not possible to divert for 90 days. Since the number of diversion days is variable dependent upon when river shoals, the City requests modifying this goal to read

“Divert the SLR pump station water to the WWTF during the dry season until the SLR shoals. Provide the total number of gallons diverted for each pump station.”

Planned Year 3 Activities: continue

### **BMP # 15: Conduct Cleaning at Main and Cowell Beaches**

Staff manually cleans both Main and Cowell Beaches daily throughout the year. During the summer, in addition to the manual cleaning, a sand sifting machine is also used to remove and clean smaller particles. Parks and Recreation staff also conducts an annual spring cleaning at these beaches, typically in late March or April after the last big rainstorm and before the start of the tourist season and “spring break.” During this annual spring cleaning, crews spend approximately 2 weeks cleaning the beaches both by hand and using a tractor to remove the larger debris. In addition to litter left by the public, winter storms can also cause significant amounts of debris to be deposited on the beaches. Much of it comes from the debris that is flushed into the San Lorenzo River during storm events.

#### Measurable Goals:

1. Daily maintenance cleaning
2. Annual spring cleaning to remove debris following winter storms

#### **Year 2 Summary:**

1. Parks and Recreation staff conducts the following daily cleaning tasks at Main and Cowell beaches:

- 1) Hand picking loose trash.
- 2) Mechanically sifting sand for fine debris.
- 3) Emptying and sorting trash, recycling, and cigarette butt containers.
- 4) Storm debris collecting, sorting, hauling and disposal/recycle.
- 5) Kelp management.
- 6) Maintaining, sanitizing and stocking Beach and Cowell restrooms.
- 7) Maintaining and repairing beach vehicle and pedestrian access ramps.
- 8) Sweeping Cowell Beach parking lot and beach area walkways.
- 9) Scheduling, supervising and providing equipment for organized beach cleanups by NGOs.

2. The annual spring cleanup is typically done prior to “spring break” at the end of March and/or early April. In 2011, it was conducted between March 21 and April 28<sup>th</sup>. Due to a series of late storms, the cleanup took place over a longer period of time this year. In 2011, approximately 150 yards of material were removed from the beach. The majority of the collected material was woody debris, but it also included trash, litter and miscellaneous objects.

Effectiveness: goals met

Proposed Modifications: none

Planned Year 3 Activities: continue

**BMP # 16: Implement Illegal Campsite Clean-Up Program In City Parks and Open Spaces**

The Parks and Recreation Department manages the City’s parks and open spaces. In addition to basic litter control measures as discussed above, the Department takes additional measures to keep these areas clean and free of debris. In particular, efforts are undertaken to address the trash and debris resulting from illegal campsites that spring up in the City’s parks and open spaces. Areas that tend to have these illegal campsites include DeLaveaga Park, Pogonip Open Space and Pogonip Creek, Arana Gulch, and Moore Creek and the San Lorenzo River corridor between the Jesse Street Marsh and Paradise Park.

Parks and Recreation currently implements an Illegal Campsite Clean-Up Program in order to keep these areas clean and prevent environmental degradation resulting from illegal campsites. As part of the Illegal Campsite Clean-Up Program, Park Rangers and City Police work together to contact illegal campers and gain compliance. Rangers and Police walk through the areas that tend to have illegal campsites on an annual basis or more as needed. After the illegal campers have been evicted, Parks Crews remove the remains of the illegal campsites and any trash or debris. After the clean-up efforts, Parks crews will also take measures to restore areas that have been degraded or eroded by the illegal camping.

Measurable Goals:

Cleanup of illegal campsites at the appropriate locations on an annual basis

**Year 2 Summary:** During the dry season, from approximately March 1, 2010 to November 15, 2011, illegal campsite cleanups were conducted every two weeks. Approximately a one 10 yard dumpster of trash and material is removed each time. During the rainy season, cleanups are done as needed to resolve problems or health and safety issues. If areas have been degraded due to illegal campsites, restoration measures are done by the Parks and Recreation Department as needed to restore the vegetation and control erosion.

Parks and Recreation staff focuses the illegal campsite cleanup work in the following areas:

ILLEGAL CAMPSITE CLEANUP LOCATIONS	ADDITIONAL INFORMATION
San Lorenzo River (from the Tate Street intake to the River mouth)	Cleanup occurs in the river, on banks/slopes, and along the river levee
Branciforte Creek	
Arana Creek	
Specific parks & open spaces	Pogonip, Neary Lagoon, DeLaveaga Park, Arana Gulch, and Moore Creek Preserve

The City spends approximately \$40,000 per year on this program.

Effectiveness: goals met, very effective

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-17: Dry Weather Diversion from Neary Lagoon to Wastewater Treatment Facility**

During the dry season, the lagoon's discharge is diverted to the WWTF via a 12-inch bypass line so that this water may be treated prior to discharge into the Pacific Ocean. The bypass line runs only if the water level is high enough in the lagoon. The City may divert lagoon water to the WWTF during the "wet weather season" if the treatment plant has adequate capacity, including both hydraulic and organic loading, at that time. This is done upon occasion to maintain consistent lagoon levels, and to minimize pump operation and discharges to the beach, in addition to treating the water prior to discharge.

The dry weather diversion to the WWTF is important for the receiving water quality because during the spring and summer months the bacteria levels in Neary Lagoon tend to increase primarily due to the reduced freshwater flows into the lagoon and the presence of the many birds that utilize the lagoon. Thus, this water is diverted to the treatment plant for treatment prior to discharge to the Pacific Ocean in lieu of being discharged to Cowell Beach,

#### Measurable Goals:

Divert lagoon water 108 days per year

**Year 2 Summary:** During the permit year, Neary Lagoon water was diverted to the Wastewater Treatment Facility year round until rains forced the gravity outlet opening. The lagoon water was diverted on the following dates: from 4/1/2010 to 12/09/2010; 4/30/2011 to 6/6/2011; and 6/9/2011 to 6/30/11 (and continued past end June 2011).

Thus, during the permit year, the water was diverted approximately 221 days.

Effectiveness: goals met and exceeded.

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-18: Clean Neary Lagoon Storm Drain Lines and Discharge Bacteria Laden Water to the Sanitary Sewer System**

The City typically cleans these lines and discharges the water to the sewer system for several weeks each year during the Fall Season. An accounting of the pumping, including the duration and amount of water discharged to the sanitary sewer system, will be provided to the RWQCB as part of the City's storm water annual report.

#### Measurable Goals:

Clean storm drain lines and discharge the water to the sewer system for approximately 3 weeks each year during the Fall Season.

**Year 2 Summary:** This year, cleaning of the 66" force main and 66" gravity line consisted of dewatering with bypass pump from 9/20/10-10/18/10. A total of 5,940,000 gallons was diverted to the sanitary sewer/treatment plant for treatment during this time period.

A summary of the Neary Lagoon pumping during the rainy season, including copies of the Neary Lagoon Discharge Reporting Forms, is included in the Attachments.

Effectiveness: goal not met/NA

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP # MO-19: Revise Municipal Operations BMPs If Necessary and Republish BMP Brochure**

Measurable Goals:

Distribute revised BMPs to applicable City Department Supervisors

**Year 2 Summary:** The BMPs for Municipal Operations brochure was revised in April 2010. It was discussed at the on-site April 27, 2010 employee training class, which had a total of 76 staff attending. The BMP brochure was sent or given to all applicable supervisors in the various City departments, and it was also posted on the City's in-house "Intranet" site for easy access for the supervisors and staff. The brochure was also posted on the City website at:

<http://www.cityofsantacruz.com/Modules/ShowDocument.aspx?documentid=4490>

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP # MO-20- Develop A Storm Water BMP Training Piece**

Not in Year 1 or 2 (scheduled for Year 3)

Measurable Goals:

Training brochure, power point presentation, or other effective method

**Year 2 Summary:** NA

Effectiveness: NA

Proposed Modifications: NA

Planned Year 3 Activities: yes

### **BMP #MO-21: Train and Educate Appropriate City Field Crews**

Measurable Goals:

1. Train 100% of appropriate staff annually.
2. Train new staff within 3 months of the beginning of employment.

**Year 2 Summary:**

1. This year, 100% of City field crew staff were trained. The City hired a consultant to give an on-site training class on storm water BMPs to City field crews on May 5, 2011. A total of 35 City staff attended the training class. In addition to the field crews, others personnel also attended such as Water Department Engineers and the Storm Water staff person. Field crew staff were unable to attend the training class were subsequently trained by their Supervisor. Also, some Parks and Recreation and PW staff (temporary staff) have intermittent work schedules and training for these individuals was done by the Supervisor at a later date.

In addition, the Refuse Collection Division had their own training class, which focused on issues specific to their work, given by the Supervisor in March 2011. All 15 staff personnel were trained by the Supervisor on February 8, 2010. The main topic was: BMPs for cleaning refuse and recycling cans and containers. Refuse Collection staff cleans the downtown sidewalk containers.

The PW Streets Division field crew was trained by their Supervisor using the City BMPs for Municipal Operations. All 8 Streets field crew staff, including 1 Supervisor, completed storm water BMP training on April 21, 2011.

The City’s Water Department also conducted its own training this year. All 17 Water Distribution staff, including the Distribution Superintendent, attended a department training class on storm water and BMP topics on May 24, 2011. In addition, all 10 Water Production staff, including Production Superintendent, attended the same department training class on storm water and BMP topics on May 24, 2011. Thus, in total, 27 Water Department staff people were trained.

In addition to field crews, other staff were also trained on storm water related topics. An on-site training class was held for Planning and Building staff on August 30, 2011. The training was done by a hired consultant and four Building Inspectors and five Planners and one temporary Green Building Specialist were trained at class. Three additional temporary Planning staff also attended the class. One Building Inspector was out sick and given the training class Powerpoint presentation and City BMPs for Construction Work instead. On Oct. 25, 2010, a hired consultant provided an onsite training class on the new State Construction General Permit for Planning and several Building staff.

In summary, the field crew staff trained during the permit year is as follows:

<b>Department</b>	<b>Field Crew Staff</b>	<b>Percent Trained</b>
Public Works	41	100%
Parks & Rec	49	100%
Water	27	100%
<b>TOTAL</b>	<b>117 staff</b>	<b>100%</b>

2. All new permanent employees were trained. No new permanent staff was hired in either PW or the Parks and Recreation Departments due to City work furlough and budget constraints. New

staff in the Water Department were trained by the Supervisor within three months of hiring using the appropriate BMPs, SOPs, and training videos.

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue

### **BMP #MO-22: City-wide Watershed Issues Team Meetings to Discuss Watershed Issues Re TMDLs and Other Related Topics**

The City created a Watershed Issues Team several years ago with staff from each of the various departments in order to address and discuss watershed issues such as TMDLs, local and state plan revisions, etc. This team is comprised of staff from the various departments, such as Public Works, Planning, Water, Parks and Recreations, and the City's Manager's office. This city-wide participation helps ensure that all departments are kept informed on relevant watershed issues and involved/coordinated in any City actions or measures.

#### Measurable Goals:

Meet semi-annually or more as needed

**Year 2 Summary:** Three meetings were held with members of the Watershed Issues Team (generally a subgroup of the team members) on the following dates: 1) July 22, 2010; 2) October 14, 2010; 3) Dec.13, 2010.

The participating staff and discussion topics were as follows: 1) Meeting with PW Engineering & PW Environmental Compliance staff regarding TMDL issues in San Lorenzo River, Branciforte Creek, and Carbonera Creek. Staff discussed the recent sampling pilot for bacteria; 2) Gray water-changes to Building Code regarding storm water issues and water conservation; 3) Proposed amendment to the water quality control plan for the central coast region re adoption of TMDL for pathogens.

Also, during February 2011, storm water staff had multiple discussions, via phone and email, to staff in four City departments regarding the Tri-Annual TMDL Sediment report. These departments included the Water, Public Works, Parks & Recreation, and Planning/Building departments. Gathering data and discussions also served to refresh staff on the Sediment TMDL for the San Lorenzo River and tributary creeks, and the importance of city projects, programs, and policies beneficial to reducing sediment loadings to these water bodies.

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue

**BMP #MO-23: Develop Boilerplate Contract Language Requiring City Contractors to Abide by the Applicable Mandatory Storm Water BMPs**  
(Scheduled for Year 2)

Measurable Goals:

Inclusion of boilerplate language for bid masters and/or the City contract master.

**Year 2 Summary:** Boilerplate language for bid masters and/or the City contract master was included in these masters during the permit year. Wording requiring contractors to abide by City Storm Water BMPs was placed in our Informal, Formal, and RFP masters on 12/1/10. In addition, on 12/13/10, the City PO Terms and Conditions were also revised and posted on the Internet and City "Intranet." Text on the Finance Department's webpage also refers those interested in doing business with the City to a link to the City's storm water BMPs.

Effectiveness: goal met

Proposed Modifications: none

Planned Year 3 Activities: continue