ROMA Design Group

Santa Cruz Wharf Master Plan and Engineering Report
Timeline and Events Accomplished

☑	July 9, 2013	Contract executed between City and ROMA.
☑	July 11, 2013	EDA approves City contract with ROMA and authorizes City to issue Notice to Proceed to ROMA.
☑	July 15, 2013	City issues Notice to Proceed to ROMA with copy to EDA.
☑	Aug. 6, 2013	Meeting #1 with ROMA and City departments.
☑	Aug. 15, 2013	Meeting with Wharf tenant stakeholders and ROMA.
☑	Aug. 15, 2013	Meeting with Boardwalk stakeholder and ROMA.
☑	Aug. 15, 2013	Meeting with National Marine Sanctuary Exploration Center stakeholder and ROMA.
☑	Aug. 20, 2013	Meeting with PR and ED and ROMA re: economic development.
☑	Aug. 20, 2013	Meeting with SCPD and SCFD and ROMA re: public safety.
☑	Aug. 22, 2013	Meeting with SF Exploratorium and ROMA.
☑	Aug. 27, 2013	Focus group meeting with marine-related stakeholders, ROMA, and City
☑	Aug. 27, 2013	Focus group meeting with education and science stakeholders, ROMA, and City
☑	Aug. 27, 2013	Focus group meeting with marketing and tourism, civic organizations stakeholders, ROMA, and City.
☑	Aug. 28, 2013	Focus group questionnaires (email response-enabled) placed on Wharf Master Plan and Engineering Report Resource Plan at: http://www.cityofsantacruz.com/index.aspx?page=1914.
☑	Late August 2013	Initiation of engineering survey.
☑	Sept. 6, 2013	Meeting with Public Works to discuss the Wharf roundabout and Wharf parking control.

☑	Sept. 9, 2013	Focus group meeting (2 hr. nighttime session) with surrounding businesses, hotels, and neighbors, ROMA, and City. ● 1400 notice of meeting postcards mailed Sept. 4, 2013; see page 3 for target mailing zone.
☑	Sept. 25, 2013	City processes ROMA Payment Request #1.
☑	Sept. 26, 2013	Coastal Commission meeting with ROMA and City departments.
☑	Sept. 26, 2013	Meeting with NOAA Superintendent and National Marine Sanctuary Exploration Center staff, ROMA, and City.
☑	Sept. 30, 2013	Meeting #2 with ROMA and City departments. ● Receive report on initial findings. ● Receive presentation on pneumatic trash disposal/energy recovery system.
☐	Oct. 15, 2013	Meeting #3 with ROMA and City departments. ● Review first draft development concept.
☐	Nov. 13, 2013	Meeting #4 with ROMA and City departments. ● Review engineering survey findings.
☐	Dec. 16, 2013	Meeting #5 with ROMA and City departments. ● Review development concept, standards and strategy.
☐	January 2014	Milestone Meeting #1 with all stakeholders, focus groups, with broad outreach to Santa Cruz community. Provide brief presentation of findings to date and solicit additional comments and input.
☐	Feb. 2014	Commissions/Council briefings – preliminary findings, development concept, and strategies.
☐	April 2014	Milestone Meeting #2 with all Milestone Meeting #1 participants to present conclusions and recommendations; solicit final input.
☐	June 2014	Commissions/Council briefings – final master plan and engineering reports.
☐	January 2015	Final presentation to City Council.

For more information see the Wharf Master Plan and Engineering Report Resource Page at:
http://www.cityofsantacruz.com/index.aspx?page=1914

Target Mailing Zone for September 9, 2013 Focus Group Meeting with Neighbors and Businesses