

Parks & Recreation Department  
323 Church Street  
Santa Cruz, CA 95060  
(831) 420-5270 FAX (831) 420-5271  
www.santacruzparksandrec.com



Thank you for your interest in reserving the **Depot Park Plaza**. Below are general site rules for your information.

### **Depot Park Plaza**

1. Use fees: non-profit \$320/day; standard \$400/day; commercial \$520/day. Non-city residents add \$20.
2. A clean up deposit of \$150 is required.
3. Site designated for events that will co-exist with other park users. Reservation of Depot Park Plaza includes adjacent group picnic area (100 seating) and barbecue.
4. Maximum capacity is 1000. Events with more than 500 people may require paid park attendant.
5. Sound amplification fee is \$33.00. A 110 outlet is available in the picnic area.
6. Parking spaces for event are non-reservable. Large parking needs must be mitigated by shuttling services.
7. No alcohol may be sold, served or consumed in relation with the event.
8. Event may require additional trash cans, recycling cans and or cleaning deposit.
9. Vehicles are not allowed in the plaza area. All vehicles must unload/load from adjacent parking spaces.
10. Cancellation policy: fees refunded only if situation prohibits use; i.e. inclement weather such as rain.
11. Permittee responsible for set up and clean up. All park rules must be observed.
12. Applicant must meet with Parks and Recreation staff at least two (2) weeks prior to the event to review the event and site plan. Contact Parks staff at 831.420-6164.