

# **OVERSIZED VEHICLE OVERNIGHT PARKING PERMIT GUIDELINES**

An Oversized Vehicle Overnight Parking Permit must be displayed between the hours of **12AM-5AM** every day, for **vehicles  $\geq 20$  feet long or  $\geq 8$  feet tall &  $\geq 7$  feet wide**, exclusive of fixtures, accessories, or property. (See SCMC 10.04.160 and 10.40.120.)

Permits for the Oversized Vehicle Overnight Parking Program are available at the City Parking Office. The Parking Office is located at the Locust Garage, 124 Locust Street, Santa Cruz, CA, 9:00 AM - 4:30 PM, Monday through Friday. If you have special circumstances, please call the Parking Office at 831-420-6100.

## **PERMIT AVAILABILITY AND COST:**

- Residential Permits: \$12.00 per year (allows a resident to park an oversized vehicle for four periods of up to 72 consecutive hours per calendar month, only one vehicle permitted per residence)
- Guest Permits: \$5.00 per permit (allows 72 consecutive hours), only 6 guest permits per year per residence
- Hotel Guest Permits: \$5.00 per permit (allows 72 consecutive hours)
- Contractor Permits: \$30.00 per year (allows qualifying resident's oversized vehicle to be parked nightly)

No more than one resident oversized vehicle overnight parking permit shall be issued with respect to any address at one time. No more than six out-of-town visitor permits shall be issued with respect to any address in a calendar year.

Parking permits will only be issued to residents who provide proper identification. Guest permits are never valid in a resident's vehicle. All permits issued are to park at the residence for which they were purchased. Park as close to the address as is possible, never further than 400 feet from the location. (SCMC 10.40.120(h).)

## **Contractor Oversized Vehicle Overnight Parking Permit:**

A person may obtain a contractor oversized vehicle overnight parking permit for a specific oversized commercial vehicle if they demonstrate in writing that they meet and agree to each the following conditions:

- The person owns or lawfully possesses (the oversized commercial vehicle (provide a paystub or business card if you need a permit for a vehicle registered to your employer);
- The oversized vehicle is registered with the Department of Motor Vehicles as a commercial vehicle and displays identifiable California commercial license plates;
- The person possesses a valid business license issued pursuant to Chapter [5.04](#) and has paid all other applicable city taxes;
- The oversized commercial vehicle is necessary for use in the business for which the city business license has been issued;
- The oversized commercial vehicle will at no time be parked unattended in any location that creates or exacerbates a dangerous traffic safety condition; and
- The contractor's oversized commercial vehicle shall bear a clearly visible notice in the driver's side window which includes contact information which would allow city safety or enforcement personnel to contact the vehicle operator.

Note, that if the vehicle owner resides in a designated residential permit program area and is eligible for a Contractor Oversized Overnight Vehicle Permit, they must purchase a Residential Parking Permit for parking on street during the residential permit program enforcement days/hours that are outside of the 12:00AM - 5:00AM oversized vehicle overnight permit program.

## **REVOCATION / NON-TRANSFERABLE**

The City may deny or revoke an oversized vehicle overnight parking permit if, upon a review of the location where the oversized vehicle will be parked, a determination is made that it would create a traffic hazard or otherwise would adversely affect public safety, traffic flow, bike lanes, or access. Upon the filing of the application, the city may make such an investigation as necessary to determine whether such a permit should be issued. (SCMC 10.40.120(h)(5).)

Permits are not transferable. Individuals who are found to have sold or transferred their permit will lose future permit privileges. (SCMC 10.40.120(h)(6).)

## **IN-PERSON PERMIT APPLICATION:**

To apply for your permits, you will need to bring the following documentation:

- Current valid driver's license of the resident applicant and the vehicle owner if owner isn't applicant
- Current vehicle registration for the vehicle you wish to have permits issued
- If not the owner of the vehicle, statement of vehicle facts form including copy of owner's driver's license and owner signature on form
- Proof of Residency such as a current phone or utility bill in your name and the address in the program area or a current unaltered rental contract in your name showing the address in the program area
- For the contractors permit only: proof of DMV registration as a commercial vehicle; proof of display of identifiable California commercial license plates (SCMC 10.40.120(n)(1)); and a valid business license issued pursuant to SCMC 5.04 (SCMC 10.40.120(n)(2).
- Completed permit application

**Proof of residency will be required before a permit will be issued.**

## **PERMIT DISPLAY AND USAGE:**

Depending on your application, you will receive a resident, guest, contractor, or hotel permit. Resident, guest, contractor, and hotel hang tag permits should be hung from the rearview mirror with the face of the permit showing through the windshield. The permit shall be clearly visible from the exterior of the oversized vehicle and shall not cover the vehicle identification number. Guest permits are never valid in a resident's vehicle. They are only to be used by a transient visitor while they are at the permit holder's residence. Oversized attached trailers shall display the permit on the side of the trailer so that the permit is visible from the street. **Permits will not be sold for or valid for detached trailers.**

All permits are issued to park at the residence for which they were purchased. Park as close to the address as is possible, never further than 400 feet away. Misuse of a permit is an unlawful act by both the user and permit holder and can result in an additional fine for misuse, and revocation of all permits. Permits are not transferable or for resale.

## **OVERNIGHT PARKING PERMIT DURATION:**

(1) Each resident oversized vehicle overnight parking permit shall be valid for one year. A resident **oversized** vehicle permit allows a resident to park an oversized vehicle for four periods of up to seventy-two consecutive hours per calendar month. The oversized vehicle must be absent from the location for a minimum of twenty-four consecutive hours to be lawfully parked overnight at the location again.

(2) Each oversized vehicle overnight parking permit issued to an out-of-town visitor shall be valid for a maximum of seventy-two hours.

**PERMIT ENFORCEMENT:**

The Oversized Vehicle Parking Program is enforced city wide every day during posted hours, 12AM – 5AM. Permits allow you to park your oversized vehicle on city streets overnight and must be displayed. Parking enforcement will cite for other parking infractions. Please remember to park correctly and obey all vehicle codes, including not storing the vehicle on the street over 72 hours. A permit **does not** allow you to block a driveway, even your own.

All oversized vehicles that do not abide by the restrictions of this program will be subject to an initial warning citation followed by a \$50.00 parking citation for any future violations. If you are issued a parking citation in error, you must file a request for an administrative review within 21 days of the citation issuance. Submit your written review request by mail or in person to the City Parking Office, 124 Locust Street, Santa Cruz, CA 95060.

**ADDITIONAL INFORMATION:**

Please tell your neighbors about this program and encourage them to apply for parking permits if they need to park on-street. If you have any questions or need additional information, please call the Parking Office at 831-420-6100, 9:00 AM to 4:30 PM, Monday through Friday. For enforcement concerns, call 831-420-5181 or 831-420-5114 about daytime services, or non-emergency dispatch at 831-471-1131 about overnight concerns.

Parking Services | 124 Locust Street | Santa Cruz, CA 95060 | (831)420-6100