



PUBLIC WORKS DEPARTMENT  
 809 Center Street, Room 201, Santa Cruz, CA 95060 • Tel: 831-420-5160 •

**TRAFFIC CONTROL PLAN CHECKLIST**

Project Address: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Permit Number: \_\_\_\_\_

	Checklist Items	Yes	No	N/A	City Comments
	<b>TCP Shows Project Information:</b>				
1	Contractor Info (Contractor Name, Contact Name, Phone No., Email)				
2	Address of Work				
3	Project Start and End Date ( <i>Estimated</i> )				
4	Hours of Work				
5	Description of Work to Be Performed				
	<b>TCP Clearly Shows:</b>				
6	Vicinity map which includes all streets necessary to show traffic control elements				
7	North Arrow				
8	Street Names				
9	Proposed Work Area				
10	Channelizing Devices				
10a	Spacing of Channelizing Devices				
10b	Taper Length of Channelizing Devices				
10c	Buffer of Channelizing Devices				
11	Appropriate Signage				
11a	MUTCD Name of Each Sign				
11b	Spacing of Signage				
12	Lane Width Dimensions ( <i>10' min. for vehicle lane, 4' min. for bicycle lane</i> )				
	<b>TCP Addresses Existing Site Conditions:</b>				
13	Business and Residential Driveways Accessible?				
14	Bicycle Facility Closed?				
14a	Bike May Use Full Lane (R4-11) Placed Before Bike Lane Closure?				
15	Bus Stop Within Work Area?				
16	Signalized Intersection Within Work Area?				
17	Sidewalk Closure?				
17a	Sidewalk Closure Signs Placed?				

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Checked By: \_\_\_\_\_ Date: \_\_\_\_\_

This checklist is used to ensure that the basic elements are covered and to review the plans in a timely manner. Please refer to the latest edition of the Caltrans Standard Plan and California Manual of Uniform Traffic Control Devices, Part 6: Temporary Traffic Control for more information on preparing the Traffic Control Plan.