



Citywide Fee Study Update 2024

Public Works Department

Engineering Division

Provides the City with engineering design, traffic engineering and maintenance, storm water management, street maintenance, resource recover management, waste reduction programs, wastewater management, flood control, and parking control services

Updating 81 Fees for:

- Hourly Rates
- Street Opening Permits
- Concrete Construction Permits
- Subdivision Permits
- Development Plan Review and Inspection
- Stormwater Plan Review
- Encroachment Permits

12 Fees Added

7 Fees Deleted

6 Fees Reduced to 100% Cost Recovery

51 Fees Updated to 100% Cost Recovery

4 Fees Updated to Varies by Inspection Time or Consultant Commercial Plan Review

1 Fee Unchanged

Current Costs:

- Annual Costs: \$1,250,719
- Annual Revenue: \$913,040 or 73% Cost Recovery
- Annual Subsidy: \$337,679 or 27% Subsidy

New Projected Revenues Based on Recommendations:

\$1,250,719

New Annual Revenue
(100% Cost Recovery)

\$337,679

Increased Revenue

37%

% Increase in Revenue

Public Works | Engineering Division

PUBLIC WORKS		FEE EFFECTIVE 7/1/24	FEE UPDATES FOR PHASE TWO	FEE NOT CHANGED, CPI INCREASE TO BE ADDED LATER	NOTES	FOOT NOTE	TECH SUR-CHARGE 6%
Department Page: https://www.cityofsantacruz.com/government/city-departments/public-works/engineering							
HOURLY RATES							
PW-ENG1	Engineering Hourly Rate (With Overhead)	\$169.00	\$208.00		Hourly 100% Cost Recovery		
STREET OPENING PERMIT							
PW-ENG2	Permit and Inspection	\$486.00	\$507.00		Hourly 100% Cost Recovery		✓
PW-ENG3	Sewer Repair Permit - New Development Only	New Fee	\$570.00		New Fee 100% Cost Recovery		✓
CONCRETE CONSTRUCTION PERMIT							
PW-ENG4	Permit and Inspection	\$415.00	\$507.00		Flat Fee 100% Cost Recovery		✓
PW-ENG5	Urban Forester Inspection for Sidewalk Damage	\$169.00	\$177.00		Flat Fee 100% Cost Recovery		✓
MAPS, PRINTS, AND COPIES							
PW-ENG6	COPIES-Large Format- b&w (includes 8.5 x 14, 11 x 17)	\$10.00		X	Flat Fee Excluded From Study		
PW-ENG7	COPIES-Large Format- color (includes 8.5 x 14, 11 x 17)	\$10.00		X	Flat Fee Excluded From Study		
PW-ENG8	COPIES - City Base Map - b&w	\$10.00		X	Flat Fee Excluded From Study		
PW-ENG9	COPIES - City Base Map - color	\$10.00		X	Flat Fee Excluded From Study		
PW-ENG10	COPIES - (8.5x11), per page - b&w	\$0.25		X	Flat Fee Excluded From Study		
PW-ENG11	COPIES - (8.5x11), per page - color	\$0.25		X	Flat Fee Excluded From Study		
PW-ENG12	Request for Electronic Copy (CD/DVD) (Existing File)	\$9.15		X	Flat Fee Excluded From Study		
PW-ENG13	Request for Electronic Copy (CD/DVD) (Non-Existing File)	\$37.92		X	Flat Fee Excluded From Study		

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SUBDIVISION FEES							
PW-ENG14	Parcel Map Re-review (beyond paid reviews)	\$967.00	\$1,680.00		Parcel Map Re-review (beyond paid reviews) 100% Cost Recovery		✓
PW-ENG15	Subdivision Map Re-review (beyond paid reviews)	\$1,213.00	\$2,119.00		Subdivision Map Re-review (beyond paid reviews) 100% Cost Recovery		✓
PW-ENG16	Lot Line Adjustment (includes 2 Reviews)	\$1,296.00	\$1,905.00		Lot Line Adjustment (includes 2 Reviews) 100% Cost Recovery		✓
PW-ENG17	Final Parcel Map Processing Fee (1-4 lots) includes tentative map process with 4 reviews	\$1,976.00	\$2,782.00		Final Parcel Map Processing Fee (1-4 lots) includes tentative map process with 4 reviews 100% Cost Recovery		✓
PW-ENG18	Final Subdivision Map Processing Fee (includes tentative map process with 4 reviews)	\$3,296.00	\$3,658.00		Final Subdivision Map Processing Fee (includes tentative map process with 4 reviews) 100% Cost Recovery		✓
DEVELOPMENT PLAN REVIEW AND INSPECTION							
Development Plan Reviews							
PW-ENG19	Major Commercial (1,000 ft ² or greater) or Multi-Family residential (per sheet; includes 2 checks + 1 recheck)	\$1,449.00	\$3,293.00		Flat Fee 100% Cost Recovery		
	Minor Commercial (per sheet; includes 2 checks + 1 re-check)	\$617.00	Remove		Remove		
PW-ENG20	Single-Family Residential, ADU, Home Addition, or minor commercial (less than 1,000 ft ²) (per sheet; includes 2 checks + 1 re-check) - Building Review	\$617.00	\$829.00		Flat Fee 100% Cost Recovery		
PW-ENG21	Major Commercial Planning Review Fee (1,000 ft ² or greater)	New Fee	\$4,778.00		New Fee 100% Cost Recovery		
PW-ENG22	Single Family Residential Planning Review Fee	New Fee	\$829.00		New Fee 100% Cost Recovery		
PW-ENG23	Each Hour of Additional Plan Check	\$169.00	\$239.00		Hourly 100% Cost Recovery		
	Development Special Exception Review Fee	\$312.00	Remove		Remove		
	R-O-W Improvement Basic Plan Check (includes erosion, sediment control and grading plan check as applicable up to two hours).	\$336.00	Remove		Remove		
	R-O-W Improvement Basic Plan Check (includes erosion, sediment control and grading plan check). Each hour beyond two hours	\$169.00	Remove		Remove		

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DEVELOPMENT PLAN REVIEW & INSPECTION On-site or Off-site Public Improvements Inspection (Public Works Engineer's estimate costs of improvements)							
PW-ENG24	Sanitary Sewer Manhole	\$747.00	\$785.00		Flat Fee 100% Cost Recovery		
PW-ENG25	Storm Water Manhole	\$665.00	\$785.00		Flat Fee 100% Cost Recovery		
PW-ENG26	Sanitary Sewer Clean Out	\$336.00	\$338.00		Flat Fee 100% Cost Recovery		
PW-ENG27	Sanitary Sewer Lateral	\$336.00	\$338.00		Flat Fee 100% Cost Recovery		
PW-ENG28	Sanitary Sewer Connection	\$415.00	\$464.00		Flat Fee 100% Cost Recovery		
PW-ENG29	Sanitary Sewer Abandon	\$169.00	\$338.00		Flat Fee 100% Cost Recovery		
PW-ENG30	Sanitary Sewer Video Inspection	\$336.00	\$464.00		Flat Fee 100% Cost Recovery		
PW-ENG31	Sanitary Sewer Terminal C/O	\$498.00	\$485.00		Flat Fee Reduced to 100% Cost Recovery		
PW-ENG22	Storm Catch Basin	\$581.00	\$660.00		Flat Fee 100% Cost Recovery		
PW-ENG33	Oil and Sediment Trap	\$498.00	\$677.00		Flat Fee 100% Cost Recovery		
PW-ENG34	Thru Curb Drain	\$169.00	\$338.00		Flat Fee 100% Cost Recovery		
PW-ENG35	Street Light	\$665.00	\$785.00		Flat Fee 100% Cost Recovery		
PW-ENG36	Street Sign	\$85.00	\$125.00		Flat Fee 100% Cost Recovery		
PW-ENG37	Parking Meter	\$85.00	\$125.00		Flat Fee 100% Cost Recovery		
PW-ENG38	Street Tree	\$336.00	\$464.00		Flat Fee 100% Cost Recovery		
PW-ENG39	Street Tree with Grate	\$415.00	\$589.00		Flat Fee 100% Cost Recovery		
PW-ENG40	Joint Trench Utilities	\$498.00	\$589.00		Flat Fee 100% Cost Recovery		
PW-ENG41	Trash Enclosure	\$665.00	\$1,229.00		Flat Fee 100% Cost Recovery		
PW-ENG42	Grease Trap	\$336.00	\$338.00		Flat Fee 100% Cost Recovery		
PW-ENG43	Traffic Bulb-Out	\$581.00	\$660.00		Flat Fee 100% Cost Recovery		
PW-ENG44	Traffic Signal	\$665.00	\$856.00		Flat Fee 100% Cost Recovery		
PW-ENG45	Driveway Approach	\$498.00	\$464.00		Flat Fee Reduced to 100% Cost Recovery		
PW-ENG46	ADA Ramp	\$498.00	\$464.00		Flat Fee Reduced to 100% Cost Recovery		
PW-ENG47	Pipe Installation Per 25 LF	\$336.00	Inspection Time Varies		Flat Fee Updated to Inspection Time Varies		
PW-ENG48	Sidewalk Per 100 ft ²	\$169.00	Inspection Time Varies		Flat Fee Updated to Inspection Time Varies		

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DEVELOPMENT PLAN REVIEW & INSPECTION On-site or Off-site Public Improvements Inspection (Public Works Engineer's estimate costs of improvements)							
PW-ENG49	Curb & Gutter Per 25 LF	\$169.00	Inspection Time Varies		Updated to Inspection Time Varies		
PW-ENG50	PCC Patch Paving	\$169.00	\$125.00		Flat Fee Reduced to 100% Cost Recovery		
PW-ENG51	AC Patch Paving Per Ton	\$169.00	Inspection Time Varies		Updated to Inspection Time Varies		
PW-ENG52	General Inspection Misc.	\$169.00	\$232.00		Updated to Inspection Time Varies		
PW-ENG53	Re-Inspection (If inspection is called for and contractor is not ready)	\$169.00	\$232.00		Flat Fee 100% Cost Recovery		
PW-ENG54	Re-Inspection	\$336.00	\$401.00		Flat Fee 100% Cost Recovery		
STORMWATER PLAN REVIEW							
PW-ENG55	Residential	\$415.00	\$603.00		Flat Fee 100% Cost Recovery		
PW-ENG56	Commercial and Multifamily Residential, Small (Tier 1)	\$889.00	\$806.00		Flat Fee Reduced to 100% Cost Recovery		
PW-ENG57	Commercial and Multifamily Residential, Large (Tiers 2-4)	\$1,711.00	\$2,409.00		Flat Fee 100% Cost Recovery		
PW-ENG58	Residential	New Fee	\$603.00		New Fee 100% Cost Recovery		
PW-ENG59	Commercial and Multifamily Residential, Small (Tier 1)	New Fee	\$2,812.00		New Fee 100% Cost Recovery		
PW-ENG60	Commercial and Multifamily Residential, Large (Tiers 2-4)	New Fee	\$3,615.00		New Fee 100% Cost Recovery		
PW-ENG61	Re-Review - Residential	New Fee	\$201.00		New Fee 100% Cost Recovery		
PW-ENG62	Stormwater Building Plan Re-Review - Commercial and Multifamily Residential, Small (Tier 1)	New Fee	\$403.00		New Fee 100% Cost Recovery		
PW-ENG63	Stormwater Building Plan Re-Review - Commercial and Multifamily Residential, Large (Tiers 2-4)	New Fee	\$604.00		New Fee 100% Cost Recovery		
PW-ENG64	Stormwater Planning Re-Review - Residential	New Fee	\$201.00		New Fee 100% Cost Recovery		
PW-ENG65	Stormwater Planning Re-Review - Commercial and Multifamily Residential, Small (Tier 1)	New Fee	\$806.00		New Fee 100% Cost Recovery		
PW-ENG66	Stormwater Planning Re-Review - Commercial and Multifamily Residential, Large (Tiers 2-4)	New Fee	\$1,007.00		New Fee 100% Cost Recovery		
PW-ENG67	Commercial and Multifamily Residential Erosion Control & LID Inspection Fee (tier 1)	\$252.00	\$403.00		Flat Fee 100% Cost Recovery		
PW-ENG68	Commercial and Multifamily Residential Erosion Control & LID Inspection Fee (tiers 2 through 4)	\$1,657.00	\$1,612.00		Flat Fee Reduced to 100% Cost Recovery		

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STORMWATER PLAN REVIEW							
PW-ENG69	Sewer Studies	\$498.00	\$498.00	X	Flat Fee, Remained Same 100% Cost Recovery		
PW-ENG70	Stormwater Additional Review time (Hourly rate with overhead)	\$169.00	\$302.00		Hourly 100% Cost Recovery		
PW-ENG71	Stormwater Consultant Commercial Plan Review (Hourly rate)	\$215.00	Hourly		Hourly Updated to Consultant Commercial Plan Review Time Varies		
ENCROACHMENT PERMITS							
PW-ENG72	Regular	\$1,076.00	\$1,464.00		Flat Fee		✓
	Temporary	\$325.00	Remove		Remove		
PW-ENG73	Temporary w/ Traffic Control Review	\$451.00	\$486.00		Flat Fee		✓
	Fee For Beginning Work Prior To Obtainment Of Permit	2x permit fee, penalty	Remove		Remove		
PW-ENG74	Request For Parking Zone Designation (Incl No Parking, Loading, Disabled, Etc)	\$325.00	\$1,436.00		Flat Fee		
PW-ENG75	Request For Parking Zone Designation Requiring City Council Approval	\$665.00	\$3,142.00		Flat Fee		
PW-ENG76	Temporary "No Parking" Sign - Base Fee	\$75.00	\$319.00		Flat Fee		✓
PW-ENG77	Temporary "No Parking" Sign - Each Sign	\$9.00		X	Per Sign		
PW-ENG78	Oversize Load Permits - Per Trip	\$16.00	\$125.00		Per Trip		
	Encroachment Permit - Oversize Load Permits - Annual	\$90.00	Remove		Remove		
SMALL CELL WIRELESS FACILITIES							
Adopted 6/25/19 by Council Resolution NS-29,555. Annual license fee per pole is subject to CPI increases.							
PW-ENG79	Small Cell Wireless Facilities - Annual License Fee Per Pole			X	Excluded from study Per Pole		
PW-ENG80	Small Cell Wireless Facilities - Master License Administration			X	Excluded from study Flat Fee		
PW-ENG81	Small Cell Wireless Facilities - Permit Application Fee			X	Excluded from study Minimum of \$5,000 for 35 hours of staff time		