

CITY OF SANTA CRUZ
FY 2024 Development Impact Fee Annual Reports for
Public Safety Impact Fee (Police & Fire) Fund

Government Code Sec. 66006(a) requires local agencies to produce an annual report, within 180 days of the fiscal year end. The annual report must be made available to the public at the Planning and Community Development Department at least 15 days prior to the City Council meeting.

This report summarizes the following information for each of the development fee programs:

1. Description of fee
2. Amount of fee
3. Beginning and ending fund balances
4. Amount of fees collected and interest earned
5. The amount of refunds paid
6. Identification of projects on which fees were expended and the amount for each improvement that was expended
7. The total percentage of the cost of the public improvement that was funded with fees
8. The approximate date by which construction of the improvements will commence for any incomplete improvements for which sufficient funds to complete financing for the improvements have been collected
9. Description of each interfund transfer or loan made from the fund, if any

The following fee programs are included in this report:

- **Section A** – Citywide Public Safety Impact Fee for Fire
- **Section B** – Citywide Public Safety Impact Fee for Police

Section A – Citywide Public Safety Impact Fee for Fire

1 – Description: A Public Safety Impact Fee - Fire is assessed in connection with the issuance of certain development permits in the City as designated by City Council Resolution NS-29,813. The fees were effective on June 26, 2021. The City’s General Plan includes objectives and policies to ensure adequate fire and police training and resources and to maintain rapid and timely response to all emergencies and services. A developer voluntarily choosing to create new development will place new, additional, and cumulatively overwhelming burdens on public safety services, a network of integrated services that serves existing and planned residential and non-residential development. New development in the City will increase the service population and therefore the need for new fire and police facilities, apparatuses, vehicles, and equipment to adequately serve new residents and employees. In accordance with the General Plan, the fees shall be used to pay costs associated with the mitigation of fire and police impacts attributable to the development that is the subject of the permit.

2 – Fee Amount: The Public Safety Impact Fee in FY 2024 was defined as:

Public Safety Impact Fee – Fire (Fund 217)

	Cost Per Ft ²		
<i>Residential Use</i>	Maximum per Dwelling Unit	July 1, 2023	January 1, 2024, with CCI Increase
Single-Family	\$917.00 1,597 ft ² max	\$0.560	\$0.574
Multi-Family	\$678.00 \$695 ft ² max	\$0.951	\$0.975
<i>Commercial Use</i>	Cost Per 1,000 ft²	July 1, 2023	January 1, 2024, with CCI Increase
Retail	\$551.00	\$0.538	\$0.551
Office	\$644.00	\$0.628	\$0.644
Industrial	\$257.00	\$0.251	\$0.257
Hotel	\$193.00	\$0.188	\$0.193

3 & 4 – Fund Balances, Fees Collected, & Interest Earned:

The total fees collected in FY 2024 for Child Impact Fee was \$18,004.33.

Public Safety Impact Fee – Fire (Fund 217) – FY24 Account Balance

Collections from 7/1/2023 to 6/30/2024	Accounts	FY24 Account Balance
Impact Fees	217-21-31-2207-46348	\$17,701.23
Interest	217-00-00-0000-46110	\$3,904.51
Unrealized Loss/Gain	217-00-00-0000-46115	\$63.20
Administrative Fee	101-00-00-0000-46907	\$303.10
Total		\$21,972.04

Public Safety Impact Fee – Fire (Fund 217) – Disbursements

Disbursements	
Administrative	\$0.00
Total Disbursements	\$106,000.00
% of Cost Funded	55.5%

Public Safety Impact Fee – Fire (Fund 217) – Ending Balances by Fiscal Year ****

Collections	FY21 Ending 6/30/21	FY22 Ending 6/30/22	FY23 Ending 6/30/23	FY24 Ending 6/30/24
Impact Fees 217-21-31-2207-46348	\$2,515.95	\$16,313.67	\$87,780.40	\$17,701.23
Interest 217-00-00-0000-46110	\$0.01	\$46.00	\$777.26	\$3,904.51
Unrealized Loss/Gain 217-00-00-0000-46115	\$0.23	\$(275.37)	\$(1,039.18)	\$63.20
Administrative Fee 101-00-00-0000-46907	\$40.71	\$328.78	\$1,727.91	\$303.10
To General Fund 217-00-00-0000-59101	\$0.00	\$0.00	\$0.00	\$(106,000.00)
Ending Available Balance	\$2,516.19	\$18,600.49	\$106,118.97	\$21,787.91

* Ending Available Fund Balance is unaudited and is before consideration of remaining interest accrual.

**Ending Balances were updated from last report to account for interest earned/loss after the reporting date.

5 – Refunds: The refund amount in FY 2024 for Public Safety Impact Fee – Fire Fund was \$0.00.

6 – Identification of Project on Which Fees Were Expended & Amount for Each Improvement Expended: The Fire Department used Public Safety Impact Fee funds from Fund 217 to supplement the purchase of seven (7) Physio-Control LifePak, 15 Heart Monitor Electrocardiogram (EKGs), and charging and accessory packages. The total purchase price was \$191,776, of which \$106,000 was funded by the Public Safety Impact Fee.

7 – Total Percentage of The Costs of The Public Improvement Funded with Fees: 55.3%

8 – Approximate Date by Which Construction of Improvements Will Commence: Not applicable for FY 2024.

9 – Interfund Transfer or Loan Made from Fund: Not applicable.

Section B – Citywide Public Safety Impact Fee for Police

1 – Description: A Public Safety Impact Fee - Police is assessed in connection with the issuance of certain development permits in the City as designated by City Council Resolution NS-29,813. The fees were effective on June 26, 2021. The City’s General Plan includes objectives and policies to ensure adequate fire and police training and resources and to maintain rapid and timely response to all emergencies and services. A developer voluntarily choosing to create new development will place new, additional, and cumulatively overwhelming burdens on public safety services, a network of integrated services that serves existing and planned residential and non-residential development. New development in the City will increase the service population and therefore the need for new fire and police facilities, apparatuses, vehicles, and equipment to adequately serve new residents and employees. In accordance with the General Plan, the fees shall be used to pay costs associated with the mitigation of fire and police impacts attributable to the development that is the subject of the permit.

2 – Fee Amount: The Public Safety Impact Fee in FY 2024 was defined as:

Public Safety Impact Fee – Police (Fund 215)

<i>Residential Use</i>	Cost Per Ft²		
	Maximum Per Dwelling Unit	July 1, 2023	January 1, 2024, with CCI Increase
Single-Family	\$917.00 1,597 ft ² max	\$0.560	\$0.574
Multi-Family	\$678.00 695 ft ² max	\$0.962	\$0.986

<i>Commercial Use</i>	Cost Per Ft²		
	Cost Per 1,000 ft²	July 1, 2023	January 1, 2024, with CCI Increase
Retail	\$560.00	\$0.545	\$0.559
Office	\$650.00	\$0.635	\$0.651
Industrial	\$260.00	\$0.255	\$0.261
Hotel	\$200.00	\$0.190	\$0.195

3 & 4 – Fund Balances, Fees Collected, & Interest Earned:

The total fees collected in FY 2024 for Public Safety Impact Fee – Police was \$19,496.46

Public Safety Impact Fee – Police (Fund 215) – FY24 Account Balance

Collections from 7/1/2023 to 6/30/2024	Accounts	FY24 Account Balance
Impact Fees	215-20-22-2111-46349	\$19,206.13
Interest	215-00-00-0000-46110	\$3,991.48
Unrealized Loss/Gain	215-00-00-0000-46115	\$(57.03)
Administrative Fee	101-00-00-0000-46908	\$290.33
Total		\$23,430.91

Public Safety Impact Fee – Police (Fund 215) – Disbursements

Disbursements	
Administrative	\$0.00
Total Disbursements	\$0.00
% of Cost Funded	0%

Public Safety Impact Fee – Police (Fund 215) – Ending Balances by Fiscal Year*, **

Collections	FY21 Ending 6/30/21	FY22 Ending 6/30/22	FY23 Ending 6/30/23	FY24 Ending 6/30/24
Impact Fees 215-20-22-2111-46349	\$2,575.85	\$15,772.98	\$89,843.72	\$19,206.13
Interest 215-00-00-0000-46110	\$0.03	\$39.16	\$783.48	\$3,991.48
Unrealized Loss/Gain 215-00-00-0000-46115	\$1.12	\$(256.41)	\$(1,068.35)	\$(57.30)
Administrative Fee 101-00-00-0000-46908	\$41.73	\$336.62	\$1,739.92	\$290.33
Ending Available Balance	\$2,577.00	\$18,132.73	\$107,691.58	\$130,832.16

* Ending Available Fund Balance is unaudited and is before consideration of remaining interest accrual.

**Ending Balances were updated from last report to account for interest earned/loss after the reporting date.

5 – Refunds: The refund amount in FY 2024 for Public Safety Impact Fee – Police Fund was \$0.00.

6 – Identification of Project on Which Fees Were Expended & Amount for Each Improvement Expended: Not applicable for FY 2024.

7 – Total Percentage of The Costs of The Public Improvement Funded with Fees: Not applicable for FY 2024.

8 – Approximate Date by Which Construction of Improvements Will Commence: Not applicable for FY 2024.

9 – Interfund Transfer or Loan Made from Fund: Not applicable for FY24.