



**Equal Employment  
Opportunity Committee  
Regular Meeting Agenda  
1:30 PM – 3:30 PM  
Thursday – February 10, 2011  
City Council Chambers - 809 Center Street**

**Call to Order**

**Roll Call**

**Statements of Disqualification**

**Oral Communications – No action may be taken**

**Announcements - No action may be taken**

1. Welcome and introduction of new Council Appointed Committee Member Hollis Walton

**Approval of Minutes**

1. Minutes of the November 4, 2010 meeting
  - Motion to approve as submitted (only those present at the meeting of November 4, 2010 (and also present at this meeting) may vote: Nancy Concepcion, Laura Waldren, Colleen McMahon, Jonna Hubling, Jack McPhillips, Piret Harmon, Lisa Sullivan and Deborah Holmes.

**General Business**

1. Chair and Vice-Chair Elections
  - Staff liaison Joe McMullen
    - Procedural/timing issue relative to Committee Bylaws
2. Draft 2010 Annual Report
  - Members Waldren, McMahon & staff liaison McMullen
    - Final input on content

**Information Items – No action may be taken**

1. Legal Update
  - Staff liaison Joe McMullen
2. Summary of Discrimination Complaint(s) and Outcome(s)
  - Staff liaison Joe McMullen
3. Training
  - Training Manager Dale Zevin
    - Harassment Prevention Training
    - Diversity Training
      - Training Compliance Statistics

## **Equal Employment Opportunity Committee Meeting Agenda of February 10, 2011 1:30 PM**

- Supervisory Training Program
  - Mentoring/Succession Planning
4. Quarterly Supervisor/Manager Meeting Held January 27, 2011
- Member Waldren
    - Rescheduled to second 2011 quarterly meeting
5. Formation of a New Ad-Hoc Sub-Committee (at the May 2011 meeting) responsible for updating the City's EEO related documents for compliance with Proposition 209 and modifications to any other documents deemed necessary or desirable.
- Staff liaison Joe McMullen
    - Rebecca Dzamov, HR Analyst II

### **Subcommittee/Advisory Body Oral Reports**

1. Website ad hoc subcommittee
- Members Harmon, McMahon & Hubling
    - Leveraging the City's website to further the Goals of the Committee
    - Photo and Membership Roster

### **Items Initiated by Members for Future Agendas**

1. Formation of a New Ad-Hoc Sub-Committee responsible for updating the City's EEO related documents for compliance with Proposition 209 and modifications to any other documents deemed necessary or desirable.

### **Adjournment**

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Thursday February 10, 2011 to the next regularly scheduled meeting on Thursday May 12, 2011 at 1:30 p.m. in Council Chambers.

### **Additional Information**

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.