



**Equal Employment  
Opportunity Committee  
Regular Meeting Agenda  
1:30 PM – 3:30 PM  
Thursday – May 12, 2011  
City Council Chambers - 809 Center Street**

**Call to Order**

**Roll Call**

**Statements of Disqualification**

**Oral Communications – No action may be taken**

**Announcements - No action may be taken**

1. Resignation of Nancy Concepción from the EEO Committee.

**Approval of Minutes**

1. Minutes of the February 10, 2011 meeting
  - Motion to approve as submitted (only those present at the meeting of February 10, 2011 (and also present at this meeting) may vote: Laura Waldren, Colleen McMahon, Jonna Hubling, Piret Harmon, Lisa Sullivan, Hollis Walton and Deborah Holmes (Nancy Concepcion and Jack McPhillips were not present).

**General Business**

1. Formation of a New Ad-Hoc Sub-Committee responsible for updating the City's EEO related documents for compliance with Proposition 209 and modifications to any other documents deemed necessary or desirable.
  - HR Analyst Rebecca Dzamov & Staff Liaison Joe McMullen

**Information Items – No action may be taken**

1. Legal Update
  - Staff liaison Joe McMullen
    - *Turman v. Turning Point of Central California Inc.*
2. Summary of Discrimination Complaint(s) and Outcome(s)
  - Staff liaison Joe McMullen

**The City of Santa Cruz does not discriminate against persons with disabilities.**  
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.  
Upon request, the agenda can be provided in a format to accommodate special needs.  
Additionally, if you wish to attend this public meeting and will require assistance such as an  
interpreter for American Sign Language, Spanish, or other special equipment,  
please call the City Clerk's Department at 420-5030 at least five days in advance  
so that we can arrange for such special assistance, or email [CityClerk@cityofsantacruz.com](mailto:CityClerk@cityofsantacruz.com).  
**The Cal-Relay system number is: 1-800-735-2922**

## **Equal Employment Opportunity Committee Meeting Agenda of May 12, 2011 1:30 PM**

3. Training
  - Training Manager Dale Zevin
    - Harassment Prevention Training
    - Cultural Diversity Training
      - Mandated Training Compliance
    - Succession Planning
4. Quarterly Supervisor/Manager Meeting Held April 14, 2011
  - Member Waldren
    - Rescheduled to third 2011 quarterly meeting
5. Access to Employment Job Fair
  - Member McMahon
6. EEO Committee 2010 Annual Report
  - Staff Liaison Joe McMullen
    - Presented to the City Council at their February 22, 2011 meeting as a City Manager Information Report
    - Posted on EEO Committee Webpage
7. Three Committee Membership Terms Expiring on June 30, 2011
  - Laura Waldren – eligible for reappointment by the City Manager through 6/30/14
  - Deborah Holmes – eligible for reappointment by the City Council through 6/30/14
  - Jonna Hubling – eligible for reappointment by SEIU through 6/30/14
8. One Committee Vacancy (Mid-Management Association)
  - Nancy Concepción resignation effective April 21, 2011.

### **Subcommittee/Advisory Body Oral Reports**

1. Website ad hoc subcommittee
  - Staff Kathy Stagnaro
    - Website updates will be complete prior to the September 8, 2011 meeting.
    - The I.T. Dept. created City email addresses for Deborah & Holly.

### **Items Initiated by Members for Future Agendas**

### **Adjournment**

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Thursday May 12, 2011 to the next regularly scheduled meeting on Thursday September 8, 2011 at 1:30 p.m. in Council Chambers.

### **Additional Information**

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.