

## **SUBDIVISION**

All requirements that listed under the Subdivision are in accordance with the Municipal Code Title 23 – Subdivision Ordinance.

### **Major Subdivision**

Major Subdivision is a creation of five parcels or more from a single lot. The following conditions are required to meet before the City Council approval of the Final Subdivision Map:

Final Subdivision Map.  
Electronic Closure Sheet of the new parcels.  
Approved off-site Improvement Plans and Engineer's cost estimate.  
Preliminary Title Report.  
Preliminary Soil Report.  
Executed Subdivision Agreement.  
Subdivider's Liability Insurance.  
Bonds for off-site improvements (Faithful Performance, Labor and Materials Bonds).  
Bonds for survey monuments.  
Pay Subdivision Map Processing fee, Development Review fee and Inspection fee.  
Meet all requirements from Santa Cruz County Recorder's Office.

### **Minor Subdivision – Minor Land Division**

Minor Subdivision or Minor Land Division is a creation of four parcels or less from a single lot. The following conditions are required to meet before the Subdivision Parcel Map can be recorded:

Final Parcel Map.  
Electronic Closure Sheet of the new parcels.  
Approved off-site Improvement Plans and Engineer's cost estimate.  
Preliminary Title Report.  
Preliminary Soil Report.  
Bonds for off-site improvements (Faithful Performance, Labor and Materials Bonds).  
Bonds for survey monuments.  
Pay Subdivision Map Processing fee, Development Review fee and Inspection fee.  
Meet all requirements from Santa Cruz County Recorder's Office.

Updated on February 1, 2012.