ACTION MINUTES OF THE ZONING ADMINISTRATOR MEETING

City Council Chambers 809 Center Street Santa Cruz, CA 95060

10:00 A.M. SESSION July 18, 2012

Staff Present: Alex Khoury, Zoning Administrator

Linda Miranda, Recording-Secretary

Audience: 2

Alex Khoury, Zoning Administrator, called the meeting to order at 10:00 a.m. in the Council Chambers of City Hall. He welcomed members of the public to the meeting and read a list of the items to be heard at this morning's meeting, describing the procedures to be followed for the public hearing. He also informed those in attendance of their right to appeal any of the decisions of the Zoning Administrator, noting that appeals must be filed within ten calendar days of the meeting date. He noted all appeals must be filed in the Planning Department along with the appeal fee of \$500, unless the project is appealable to the California Coastal Commission.

Call to Order by Zoning Administrator Alex Khoury

Oral Communications—None

Announcements - No action shall be taken on these items.

Public Hearings

Old Business - None.

New Business

1. 320 Coral St., Suite F CP11-0103 APN 001-051-44 Administrative Use Permit to allow a motorcycle repair shop in an existing multitenant industrial building in the IG zoning district. (Environmental Determination: Categorical Exemption) (Wylie Properties LLC, owner/filed: 7/18/2011) NC Recommendation: That the Zoning Administrator acknowledge the environmental determination and approve the Administrative Use Permit based on the Findings and Conditions of Approval listed in Exhibit "A".

The Zoning Administrator summarized the report.

The public hearing was opened.

SPEAKING FROM THE FLOOR:

Claire Machado, Representative Steve Phillips

Ms. Machado referred to a Table on page 1-3, describing the proposed square footages for Suite F, to be 1350. She noted that Page 1-2 shows the square footage as 1800, which is incorrect.

Alex Khoury, Zoning Administrator confirmed the square footage error, and noted the correction to be included in the minutes.

No one else wished to speak and the public hearing was closed.

ZONING ADMINISTRATOR ACTION: The Zoning Administrator acknowledged the environmental determination and approved the project at 320 Coral St., Suite F, subject to the findings and conditions contained in the staff report; with revised condition 3; 9 (bullet item 6) and condition 14.

REVISED CONDITIONS: 3; 9 (bullet item 6) and condition 14.

- 3. This permit shall be exercised within three (3) six (6) months of the date of final approval (i.e. a building permit shall be obtained no later than August 22, 2012 November 21, 2012) and a final inspection shall be conducted within three months (i.e. November 21, 2012 February 21, 2013) or it shall become null and void.
- 9. The plans submitted for building permits shall demonstrate compliance with all requirements of the Building Division, including but not limited to the following:
 - All plan shall clearly identify proposed demolition, new and existing elements; and
 - All submitted drawings shall include a site plan showing accessible path of travel from the public way and compliant accessible parking stalls to the tenant space entrance in accordance with CBC 1127B.1.; and
 - An accessible route to the second floor shall be provided via an elevator or ramp unless the exceptions of CBC 1103B can be satisfied, with plans clearly indicating path to show compliance; and
 - New construction shall meet the accessibility requirements of CBC Chapter 11B;
 - Alterations and additions to the existing structure shall have accessibility upgrades to existing construction in accordance with Section 1134B; and
 - Water <u>close <u>closet</u> on first floor shall be made accessible with the single-accommodation toilet facilities provided with at least one (one) accessible lavatory in accordance with CBC1115B.3.</u>
- 14. The applicant shall obtain a Design Permit for any proposed signage for the business, except for adding signage to existing freestanding sign in the landscaping area adjacent to Coral St.

The next Zoning Administrator meeting will be held on Wednesday, August 1, 2012 at 10:00 a.m. in the City Council Chambers.

APPROVED BY:

ALEX KHOURY, ZONING ADMINISTRATOR