



**Equal Employment
Opportunity Committee
Regular Meeting Agenda
1:30 PM – 3:30 PM
Thursday – May 9, 2013
City Council Chambers - 809 Center Street**

Call to Order

Roll Call

Statements of Disqualification

Oral Communications – No action may be taken

Announcements - No action may be taken

1. This is Jack McPhillips' last meeting; he has served on the EEO Committee since February 8, 2008; his term expires on June 30, 2013 and he is not eligible for reappointment. We are indebted to Jack for his ongoing long-term commitment and very much appreciate his dedicated service to the EEO Committee.

Approval of Minutes

1. Minutes of the February 14, 2013 Regular meeting
 - Motion to approve as submitted
 - Those *present* at the meeting of February 14, 2013 may vote to approve the Minutes, including changes: Piret Harmon, Colleen McMahon, Filipina Warren, Deborah Holmes, Teresa Landers, and Jack McPhillips.
 - Those *not present* at the meeting of February 14, 2013 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: Katherine Donovan, Jonna Hubling, and Holly Walton.

General Business

1. Review and Final Approval of 2014 Committee Goals & Objectives, and Activities.
 - All
2. Discussion About Online City Employee Harassment/Discrimination Prevention and Diversity Training, Based on Employee Feedback Received by Members Donovan and Harmon.
 - All
3. Discussion about Weight Watchers Program Poster, Based on Employee Feedback Received by Member Harmon and Staff McMullen.
 - All

The City of Santa Cruz does not discriminate against persons with disabilities.
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.
Upon request, the agenda can be provided in a format to accommodate special needs.
Additionally, if you wish to attend this public meeting and will require assistance such as an
interpreter for American Sign Language, Spanish, or other special equipment,
please call the City Clerk's Department at 420-5030 at least five days in advance
so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com.
The Cal-Relay system number is: 1-800-735-2922

Equal Employment Opportunity Committee Meeting Agenda of May 9, 2013 1:30 PM

Information Items – No action may be taken

1. Legal Update
 - Staff liaison Joe McMullen
 - *Legal Update* not prepared for this meeting
2. Summary of Discrimination Complaint(s) and Outcome(s)
 - Staff Liaison Joe McMullen
 - 2012 & 2013 Complaint Logs
3. Training
 - Training Manager Dale Zevin
 - Mandated Training Compliance
 - Harassment Prevention & Cultural Diversity Training
 - Succession Planning
 - Employee and Leadership Development
 - Mentoring & Shadowing
 - Brown Bag Lunches

Subcommittee/Advisory Body Oral Reports

1. Access to Employment Job Fair Committee
 - Cathy Bonino & Lori Fukuda
2. Website Rotating Ad-Hoc Sub-Committee
 - Chair Harmon; Staff McMullen & Trumbull (Members McPhillips, Walton & Hubling)
 - Status of Website
 - Update Rotating Sub-Committee Membership (up to four Members)

Items Initiated by Members for Future Agendas

Adjournment

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Thursday May 9, 2013 to the next regularly scheduled meeting on Thursday September 12, 2013 at 1:30 p.m. in Council Chambers.

Additional Information

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.