



**Equal Employment
Opportunity Committee
Regular Meeting Agenda
1:30 PM – 3:30 PM
Thursday – September 12, 2013
City Council Chambers - 809 Center Street**

Call to Order

Roll Call

Election of Acting Chair

1. Joe/All

Election of Chair & Vice-Chair

2. Acting Chair/All

Statements of Disqualification

Oral Communications – No action may be taken

Announcements - No action may be taken

1. Welcome New Members:

- J Guevara, Redevelopment Manager in the Economic Development Department (City Manager's Appointee)
- Heather Sawyer, Parking Services Supervisor in the Public Works Department (City Manager's Appointee)
- Rachel Kaufman, Loudon Nelson Community Center Coordinator in the Parks & Recreation Department (Non-Management Employee Association Representative – Operating Engineers Local Union #3, Supervisory Employees Association)

Approval of Minutes

1. Minutes of the May 9, 2013 Regular meeting

- Motion to approve as submitted
 - Those *present* at the meeting of May 9, 2013 may vote to approve the Minutes, including changes: Katherine Donovan, Deborah Holmes, Jonna Hubling, Teresa Landers, and Filipina Warren.
 - Those *not present* at the meeting of May 9, 2013 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: Holly Walton.

General Business

1. Review of Committee Goals & Objectives, and Activities (updating for 2014).
 - All
 - Finalize at November meeting

The City of Santa Cruz does not discriminate against persons with disabilities.
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.
Upon request, the agenda can be provided in a format to accommodate special needs.
Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com.
The Cal-Relay system number is: 1-800-735-2922

Equal Employment Opportunity Committee Meeting Agenda of September 12, 2013 1:30 PM

Information Items – No action may be taken

1. Weight Watchers Posters
 - Staff Liaison Joe McMullen
2. Legal Update
 - Staff liaison Joe McMullen
 - *California Senate Bill 292 (2013)*
3. Summary of Discrimination Complaint(s) and Outcome(s)
 - Staff Liaison Joe McMullen
 - 2012 & 2013 Complaint Logs
4. Training
 - Staff liaison Joe McMullen
 - Mandated Training Compliance
 - Harassment Prevention & Cultural Diversity Training
 - Succession Planning
 - Employee and Leadership Development
 - Mentoring & Shadowing
 - Brown Bag Lunches

Subcommittee/Advisory Body Oral Reports

1. Access to Employment Job Fair Committee
 - Staff Liaison Joe McMullen
2. Website Rotating Ad-Hoc Sub-Committee
 - Staff Liaison Joe McMullen
 - Website updates from last Sub-Committee are complete
 - Select Rotating Sub-Committee Membership (up to four Members) at November meeting

Items Initiated by Members for Future Agendas

1. Finalize 2014 Committee Goals & Objectives
2. Select Members for Website Rotating Ad-Hoc Sub-Committee

Adjournment

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Thursday September 12, 2013 to the next regularly scheduled meeting on Thursday November 14, 2013 at 1:30 p.m. in Council Chambers.

Additional Information

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.