



Water Department

**Water Commission
Action Agenda
7:00 p.m. – Monday, March 4, 2013
Council Chambers
809 Center Street Santa Cruz**

Action Agenda of a Water Commission Meeting

Call to Order Chair A. Schiffrin called the meeting to order at 7:00 p.m. in Council Chambers.

Roll Call

Present: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

Absent: None.

Staff: L. Almond, Deputy Water Director/Engineering Manager; C. Cartwright, Water Conservation Representative; T. Goddard, Water Conservation Manager; F. Graziano, Professional & Technical Assistant; A. Martin, Environmental Projects Analyst; P. Harmon, Principal Management Analyst; B. Kocher, Water Director; D. Paul, Administrative Assistant and L. Rossiter, Management Analyst.

Others: Approximately eleven members of the public.

Presentation There were no presentations.

Statements of Disqualification There were no statements of disqualification.

Oral Communications

Oral communications were made by E. Grodberg. Oral and written communications were made by R. Longinotti. All written materials provided to the Commission will be included in the original papers.

Announcements

Commissioner L. Wilshusen thanked staff for a recent tour of the water facilities.

Commissioner Mead asked for a moment of silence in light of the recent tragic event that occurred in our community.

Approval of Minutes

Commissioner D. Meyers moved approval of the February 4, 2013 Water Commission minutes as submitted. Commissioner W. Wadlow seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

Consent Agenda

Item 3 - Three-month calendar; and 4 - Maintenance Budget – List of Projects was pulled for discussion.

Commissioner D. Baskin moved approval of the Consent Agenda as amended. Commissioner W. Wadlow seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

Items Removed from the Consent Agenda

1. Three-month calendar

Water Conservation Manager T. Goddard and Water Director Kocher responded to Commission questions.

Commissioner D. Baskin moved approval of the Consent Agenda item 1 - Three-month calendar as submitted. Commissioner D. Stearns seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

4. Maintenance Budget – List of Projects

Water Director B. Kocher responded to Commission questions.

Commissioner D. Baskin moved approval of the Consent Agenda item 4. Maintenance Budget – List of Projects as submitted. Commissioner L. Wilshusen seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

General Business

1. Draft Capital Improvement Program Budget

Principal Management Analyst P. Harmon provided the staff report and responded to Commission questions.

Oral Communications were made by M. Boyd and R. Pomerantz.

Commissioner D. Baskin moved to accept and recommend that City Council approve the Fiscal Year 2014-2016 Capital Improvement Program (CIP) budget. Commissioner W. Wadlow seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

2. Water Conservation Master Plan

Water Conservation Manager T. Goddard, Lisa Maddaus and Bill Maddaus of Maddaus Water Management, Inc. provided the staff report and responded to Commission questions. The PowerPoint presentation will be posted on the website and included in the original papers.

Oral communications were made S. McGilvray, J. McGuire, A. Webster, R. Pomerantz, D. Walton and R. Aronson.

Commissioner W. Wadlow moved to accept the presentation on the Water Conservation Master Plan and support the project goal to create a roadmap to achieve maximum practical water use efficiency; and the specific objectives to systematically evaluate and quantify the City's remaining long-term water conservation potential; to determine which set of measures and implementation mechanisms represent the best approach to achieve future water savings; and to produce a master plan to guide the City in carrying out future water conservation programs and ideas for future water conservation measures. Commissioner D. Baskin seconded

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

3. Draft Financial Policy and Rate Design Scope of Work

Principal Management Analyst P. Harmon provided the staff report and responded to Commission questions.

Oral Communications were made by S. McGilvray.

Commissioner L. Wilshusen moved that staff incorporate the comments received and proceed on the Draft Financial Policy and the Scope of Work for the Rate Design Study. It was further moved to request that Council receive a report on the status of the long term Capital Improvements financing and how it relates to possible future rate increases. Commissioner D. Baskin seconded.

VOICE VOTE MOTION CARRIED

AYES: D. Baskin, G. Mead, D. Meyers, A. Schiffrin (Chair), D. Stearns, W. Wadlow and L. Wilshusen.

NOES: None.

Subcommittee/Advisory Body Oral Reports No action shall be taken on this item.

1. City of Santa Cruz/Soquel Creek Water District Desalination Task Force (Schiffrin)

The February task force meeting revisited the Kennedy Jenks task for grant opportunities. The task force voted to add it back into the contract based on Proposition 50 grant money being available.

Director's Oral Report No action shall be taken on this item.

1. Monthly Status of Water Supply

There was nothing further to report.

2. Desalination Program

Director Kocher reported that the draft EIR is expected to be out late April

3. LAFCO Process on Extending Water Service to UCSC

Director Kocher reported that this process is on hold.

4. Status of Proposed Public Education and Outreach Contracts

Director Kocher reported that a statement of qualifications is under development for the social analysis portion of the triple bottom line and the social analysis is outstanding.

Media Articles No action was taken on this item.

1. News Article – Santa Cruz Sentinel 01/30/13
2. News Article – Santa Cruz Sentinel 01/31/13
3. News Article – Santa Cruz Sentinel 02/05/13
4. News Article – Santa Cruz Sentinel 02/08/13
5. News Article – Santa Cruz Sentinel 02/13/13
6. News Article – Santa Cruz Sentinel 02/20/13

Information Items No action was taken on this item.

1. Water Commission Work Plan – Cost/Fiscal Impact
2. Santa Cruz Municipal Utilities (SCMU) Billing Procedure Update

Documents for Future Meetings No action shall be taken on this item.

1. Loch Lomond Use Study and cover memo

The Commission requested a document outlining the revisions.

Items Initiated by Members for Future Agendas

- The Commission requested a five minute break at 9:00 p.m. when meetings are running long.
- Item – Discuss televising meetings (EIR Hearing)
- Information Item – upcoming Joint Council/Board/Commission study session.

Adjournment The meeting was adjourned at 10:35 p.m. until the next meeting of the Water Commission scheduled for April 1, 2013 at 7:00 p.m. in Council Chambers.