



City of Santa Cruz  
**Calculation of  
 Admission Tax**

A tax on the price of admission or registration for events at the Louden Nelson Community Center must be paid at the conclusion of the activity (see [City Ordinance 3.36](#)). The cost of this fee is 5% of net receipts for all entrance fees regardless of organizational type (including non-profits). This form is provided as a convenience by the Louden Nelson Community Center to assist you in calculating and submitting the payment of the tax to the City of Santa Cruz.

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ : \_\_\_\_\_ Rental # \_\_\_\_\_

Event Date	Tickets Sold	Total \$ Amount Received
Gross Receipt Sales		
- Refunded Admissions		
<i>Subtotal</i>		
<b>x 5% Admission Tax =</b>		
<b>10% 15% Penalty =</b>		
<b>Accumulated Interest</b>		
<i>Months</i>		

Remittance of the *Admission Tax* is due within 10 days of the event. If payment is made after 10 days but before 30 days, a 10% penalty is applied. If payment is made after 30 days from the event, an additional penalty of 15% is applied. Interest is applied to the ending balance each additional month, at a rate of 1.5% per month, after the first 2 months of not receiving payment.

Please make checks payable to the “City of Santa Cruz” for the amount due as calculated above and include a copy of this form. These should be mailed to:

**Louden Nelson Community Center**  
**301 Center Street**  
**Santa Cruz CA 95060**