



**Equal Employment
Opportunity Committee
Special Meeting Agenda**

1:30 PM – 3:30 PM

Wednesday – September 24, 2014

City Council Chambers - 809 Center Street

Call to Order

Roll Call

Statements of Disqualification

Oral Communications – No action may be taken

Announcements - No action may be taken

1. Please welcome new Member Adam Spickler, appointed by the City Council on July 22, 2014 to fill the seat left vacant by Deborah Holmes.
2. Please congratulate the following Members who have been reappointed effective July 1, 2014:
 - Jonna Hubling: SEIU Representative/Appointment
 - Filipina Warren: City Manager's Appointment

Approval of Minutes

1. Minutes of the May 8, 2014 Regular meeting
 - Motion to approve as submitted
 - Those *present* at the meeting of May 8, 2014 may vote to approve the Minutes, including changes: Katherine Donovan, J Guevara, Jonna Hubling, Filipina Warren, Teresa Landers, and Heather Sawyer.
 - Those *not present* at the meeting of May 8, 2014 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: Rachel Kaufman, Valerie Simmons.
 - New Member Adam Spickler may not vote on this Motion.

General Business

1. Annual Election of Chair and Vice-Chair
 - All
2. Review Council Policy 25.2, APO II-1a, Muni Code Chapter 9.83 (and any other policies, rules, directives etc. that may have related provisions) for potential additions, deletions, revisions, corrections and/or updates.
 - All

The City of Santa Cruz does not discriminate against persons with disabilities.
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.
Upon request, the agenda can be provided in a format to accommodate special needs.
Additionally, if you wish to attend this public meeting and will require assistance such as an
interpreter for American Sign Language, Spanish, or other special equipment,
please call the City Clerk's Department at 420-5030 at least five days in advance
so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com.
The Cal-Relay system number is: 1-800-735-2922

Equal Employment Opportunity Committee Regular Meeting Agenda of September 24, 2014 - 1:30 PM

Information Items – No action may be taken

1. Updated Advisory Body Handbook
2. Legal Update
 - Staff liaison Joe McMullen
 - *Ambat v. City and County of San Francisco* (9th Cir. 2014)
3. Summary of Discrimination Complaints and Outcomes
 - Staff Liaison Joe McMullen
 - 2014 Complaint Log
 - Update on a 2013 Complaint to the DFEH
4. Training
 - HR Training & Development Manager Janis Lum
 - Mandated Training Compliance
 - Harassment Prevention
 - Council Members treated as Supervisors for AB1825 purposes
 - Cultural Diversity Training
 - Succession Planning
 - Managed Meeting held with Department Heads on August 27th
 - Employee and Leadership Development program
 - Mentoring Program – the Closure Meeting/Celebration was held on June 19th

Subcommittee/Advisory Body Oral Reports

1. Access to Employment Job Fair Committee
 - HR Analyst Kathy Stagnaro
2. Outreach Rotating Ad-Hoc Subcommittee
 - Members Guevara, Donovan, Sawyer
 - At least two members need to rotate off/rotate on
 - Book Group

Items Initiated by Members for Future Agendas

Adjournment

The Equal Employment Opportunity Committee will adjourn from the Special meeting of Wednesday September 24, 2014 to the next regularly scheduled meeting on Thursday November 13, 2014 at 1:30 p.m. in Council Chambers.

Additional Information

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.