



**Equal Employment
Opportunity Committee
Regular Meeting Agenda
2:00 PM - 4:00 PM
Monday - May 11, 2015
City Council Chambers - 809 Center Street**

Call to Order

Roll Call

Statements of Disqualification

Oral Communications – No action may be taken

Announcements - No action may be taken

1. This is Chair Landers' last meeting; she is retiring from her position as Director of Libraries on May 15, 2015.
 - Annual election of Chair & Vice-Chair scheduled to take place at the September 10, 2015 meeting.

Approval of Minutes

1. Minutes of the February 12, 2015 Regular meeting
 - Motion to approve as submitted
 - Those *present* at the meeting of February 12, 2015 may vote to approve the Minutes, including changes: Valerie Simmons, Katherine Donovan, J Guevara, Teresa Landers, Heather Sawyer, Jonna Hubling, Filipina Warren, Rachel Kaufmann and Adam Spickler.
 - Those *not present* at the meeting of November 13, 2014 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: NONE

General Business

1. Update on status of the proposed Respectful Workplace Policy (new Administrative Procedure Order) and related changes to APO II-1a, Council Policy 25.2, Personnel Rule 1.2a, and Municipal Code Chapter 9.83/New Ordinance updating Ordinance 92-11.
 - Standing Sub-Committee: Donovan, Guevara, Landers, Spickler and Staff McMullen
 - 6-month term of sub-committee's ad-hoc status ended March 2015
 - Need to select a replacement for Teresa Landers

The City of Santa Cruz does not discriminate against persons with disabilities.
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.
Upon request, the agenda can be provided in a format to accommodate special needs.
Additionally, if you wish to attend this public meeting and will require assistance such as an
interpreter for American Sign Language, Spanish, or other special equipment,
please call the City Clerk's Department at 420-5030 at least five days in advance
so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com.
The Cal-Relay system number is: 1-800-735-2922

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2. Review Action Steps in 2015 EEO Committee Goals & Objectives document to decide what actions are needed to implement.
 - All

Information Items – No action may be taken

1. Legal Update
 - Staff liaison Joe McMullen
 - *A legal update was not prepared for this meeting*
2. Summary of Discrimination Complaints and Outcomes
 - Staff Liaison Joe McMullen
 - 2014 & 2015 Complaint Logs
3. Training
 - HR Training & Development Manager Janice Lum
 - Mandated Training Compliance
 - Harassment Prevention
 - Cultural Diversity Training
 - 2015 Training Calendar

Subcommittee/Advisory Body Oral Reports

1. Access to Employment Job Fair Committee
 - HR Analyst Chris Atkinson

Items Initiated by Members for Future Agendas

Adjournment

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Monday May 11, 2015 to the next regularly scheduled meeting on Thursday September 10, 2015 at 1:30 p.m. in Council Chambers.

Additional Information

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