

**ACTION MINUTES
OF THE ZONING ADMINISTRATOR MEETING**

City Council Chambers
809 Center Street
Santa Cruz, CA 95060

August 5, 2015
10:00 A.M. SESSION

Staff Present: Eric Marlatt, Zoning Administrator
 Linda Miranda, Recording-Secretary

Audience: Approximately 20

Eric Marlatt, Zoning Administrator, called the meeting to order at 10:03 a.m. in the Council Chambers of City Hall. He welcomed members of the public to the meeting and read a list of the items to be heard at this morning's meeting, describing the procedures to be followed for the public hearing. He also informed those in attendance of their right to appeal any of the decisions of the Zoning Administrator, noting that appeals must be filed within ten calendar days of the meeting date. He noted all appeals must be filed in the Planning Department along with the appeal fee of \$500, unless the project is appealable to the California Coastal Commission.

Call to Order by Zoning Administrator Eric Marlatt

Oral Communications— Ed Silveira, representing Villa Branciforte and the Branciforte Community district. Mr. Silveira, indicated his concern with the Zoning Corridor process, and lack of community outreach. The Zoning Administrator responded that there are a number of community workshops scheduled over the next few months, as well as a website devoted to the process.

Announcements - No action shall be taken on these items.

Public Hearings

Old Business - None

New Business

- | | | |
|---|------------------|-----------------------|
| 1. 2000 Soquel Ave | CP14-0116 | APN 011-051-14 |
| Administrative Use Permit and Design Permit to construct a monopole for a new communication facility in the CC zone district. (Environmental Determination: Categorical Exemption) (De Montigny Dennis U/M, owner/ filed: 9/8/2014) MF | | |
| Recommendation: That the Zoning Administrator acknowledges the environmental determination and approve the Administrative Use Permit and Design Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A". | | |

The Zoning Administrator summarized the report.

The public hearing was opened.

Action Minutes

SPEAKING FROM THE FLOOR:

Ed Godfrey
Rebecca Anderson
Dewayne Bonham
Brian Palmer
Mike Ferry

SPEAKING FROM THE FLOOR WITH CONCERNS:

Ed Silveira
Jon Friesell
Michelle Friesell
Art Freitas
Alvin Hittle
Kyle Wade
Grace Venus
Jesse Ruben

No one else wished to speak and the public hearing was closed.

ZONING ADMINISTRATOR ACTION: The Zoning Administrator CONTINUED the hearing to the Zoning Administrator meeting of September 2, 2015, to allow the applicant sufficient time to meet with neighbors to discuss alternative site and/or design alternatives. This item will not be re-noticed or re-advertised, as it was continued to a date certain.

2. 326 John St.

CP15-0078

APN 003-202-41

Design Permit for a second story addition to an existing single family dwelling on a substandard lot in the R-1-5 zone district. (Environmental Determination: Categorical Exemption)(KEITT BRADFORD, owner/filed: 6/1/2015) SH

Recommendation: That the Zoning Administrator acknowledges the environmental determination and approve the Design Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".

The Zoning Administrator summarized the report.

The public hearing was opened.

SPEAKING FROM THE FLOOR:

Rory Howland
Brad Keitt
Brian Okimoto

No one else wished to speak and the public hearing was closed.

Action Minutes

ZONING ADMINISTRATOR ACTION: The Zoning Administrator acknowledged the environmental determination and approved the project at 326 John St., subject to the findings and conditions contained in the staff report.

3. **102 Darwin St.** **CP15-0076** **APN 011-132-23**
Conditional fence permit to recognize the installation of a six foot tall fence within the exterior side yard setback of a parcel developed with a single family dwelling located within the R-1-5 zone district. (Environmental Determination: Categorical Exemption) (FIELD TIMOTHY & JENNIFER, owner/filed: 6/1/2015 SH
Recommendation: That the Zoning Administrator acknowledges the environmental determination and approve the Conditional Fence Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".

The Zoning Administrator summarized the report.

The public hearing was opened.

SPEAKING FROM THE FLOOR:

Jen and Tim Field
Scott Pastrone

No one else wished to speak and the public hearing was closed.

ZONING ADMINISTRATOR ACTION: The Zoning Administrator acknowledged the environmental determination and approved the project at 102 Darwin St., subject to the findings and conditions contained in the staff report; with revised condition #3.

REVISED CONDITION #3:

3. This permit shall be exercised (all planting installed and fence design revised to match approved plans) within ~~three (3) years~~ **two (2) months** of the date of final approval or it shall become null and void.

Adjournment—10:50am

The next Zoning Administrator meeting will be held on August 19, 2015 at 10:00 a.m. in the City Council Chambers.

APPROVED:

ERIC MARLATT, ZONING ADMINISTRATOR

Any writing related to an agenda item for the open session of this meeting distributed to the Zoning Administrator less than 72 hours before this meeting is available for inspection at the City Planning Department, 809 Center Street, Room 107 or on the City's website www.cityofsantacruz.com. These writings will also be available for review at the Zoning Administrator meeting in the public review binder at the rear of the Council Chambers.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com. The Cal-Relay system number: 1-800-735-2922.

Appeals must be received by the Planning Department within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a five hundred dollar (\$500) filing fee, unless the item involves a Coastal Permit that is appealable to the California Coastal Commission, 725 Front St., Suite 300, Santa Cruz, CA 95060 in which case there is no fee.