



**Action Agenda  
ZONING ADMINISTRATOR**

**Regular Meeting**

**10:00 a.m., Wednesday, September 2, 2015  
City Council Chambers  
809 Center Street**

**The following is an unofficial representation of the Zoning Administrator's actions. Minutes are official upon approval.**

**Call to Order** by Zoning Administrator Eric Marlatt

**Oral Communications—None**

**Announcements** - No action shall be taken on these items.

**Public Hearings**

**Old Business**

**Continued from the Zoning Administrator meeting of August 5, 2015**

- 1. 2000 Soquel Ave CP14-0116 APN 011-051-14**  
Administrative Use Permit and Design Permit to construct a monopole for a new telecommunication facility in the CC zone district. (Environmental Determination: Categorical Exemption) (De Montigny Dennis U/M, owner/filed:9/8/2014) MF  
**Recommendation: That the Zoning Administrator acknowledge the environmental determination and approve the Administrative Use and Design Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".**

**ACTION The Zoning Administrator acknowledged the environmental determination and approved the Administrative Use Permit and Design Permit.**

**Continued from the Zoning Administrator meeting of August 19, 2015**

- 2. 138 Fern St. CP15-0073 APN 008-161-25**  
Administrative Use Permit to establish a brewpub as a Low-Risk Alcohol Outlet for beer manufacturing and sales with outdoor seating in an existing industrial building located in the IG zone district. (Environmental Determination: Categorical Exemption) (DEVINS ELIZABETH A TRUSTEE ETAL, owner/filed: 5/21/2015) SH  
**Recommendation: That the Zoning Administrator acknowledge the environmental determination and approve the Administrative Use Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".**

**ACTION The Zoning Administrator acknowledged the environmental determination and approved the Administrative Use Permit.**

### New Business

3. 111 Los Altos Court CP15-0077 APN 002-174-14  
Design Permit to add a 1,122 square foot second story to an existing 2,445 square foot single family dwelling all of which will exceed 3,000 square feet. Project includes the demolition of an unpermitted unit in the basement and the conversion of this space to unheated storage in the R-1-5 (Single Family Residence District) zone district. (Environmental Determination: Categorical Exemption) (Mauga Auddrena and Kelly Kisee, owner/filed: 06/01/15) MA  
**Recommendation: That the Zoning Administrator acknowledge the environmental determination and approve the Design Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".**

ACTION The Zoning Administrator acknowledged the environmental determination and approved the Design Permit; with revised Agenda Report findings: #5; #6; #21; and #24.

### New Business (Cont'd)

4. 421 Poplar St. CP15-0096 APN 009-241-01  
Administrative Use Permit to convert a permitted recreation room into an Accessory Dwelling Unit (ADU) located six feet from the rear property line and above a detached garage on an R-1-5 lot. (Mickey Evans, owner/filed: 6/24/15) MF  
**Recommendation: That the Zoning Administrator acknowledge the environmental determination and approve the Administrative Use Permit per the findings noted in the staff report and the Conditions of Approval, listed as Exhibit "A".**

ACTION The Zoning Administrator acknowledged the environmental determination and approved the Administrative Use Permit; with modified condition #16, and added condition #18.

### **Adjournment—10:55am**

The next Zoning Administrator meeting will be held on September 16, 2015 at 10:00 a.m. in the City Council Chambers.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email [CityClerk@cityofsantacruz.com](mailto:CityClerk@cityofsantacruz.com). The Cal-Relay system number: 1-800-735-2922.

Any writing related to an agenda item for the open session of this meeting distributed to the Zoning Administrator less than 72 hours before this meeting is available for inspection at the City Planning Department, 809 Center Street, Room 107 or on the City's website [www.cityofsantacruz.com](http://www.cityofsantacruz.com). These writings will also be available for review at the Zoning Administrator meeting in the public review binder at the rear of the Council Chambers.

Appeals must be received by the Planning Department within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a five hundred dollar (\$500) filing fee, unless the item involves a Coastal Permit that is appealable to the California Coastal Commission, 725 Front St., Suite 300, Santa Cruz, CA 95060 in which case there is no fee.