



Downtown Commission
Special Meeting *Draft Minutes*
8:30 a.m., Thursday, December 1, 2016
City Council Chambers
809 Center Street

The Draft Minutes is an unofficial reflection of meeting actions.

Call to Order **8:33 a.m.**

Roll Call Chair Zach Davis, Vice Chair Dexter Cube, Commissioners: Ron Slack, Jesse Nickell, Casey Coonerty Protti, Matt Farrell, Robert Singleton

Announcements

The Chair may announce and set time limits at the beginning of each agenda item.

Staff Victor Albers, Jim Burr, Marlin Granlund, Casey Hemard, Shizue Shikuma

Oral Communications

At 8:35 a.m. Chair Davis opened Oral Communications and heard from members of the public regarding items not listed on the Commission agenda.

Warren West expressed concerns about his lack of a home and parking. Chair Davis advised Mr. West that his concerns need to be addressed to a different advisory body.

Chair Davis closed Oral Communications.

Presentations

1. *Riverwalk/River Levee Efforts - Victor Albers, Chief Ranger*

Chief Ranger Victor Albers updated the Commission regarding the City Park Rangers. He spoke about the Rangers' presence in San Lorenzo Park and the levee. Training and consistent refresher training is important since they are not sworn at this time. Training requires funding. Currently the Rangers' work shift is 7-7:15 a.m. to 7:00 p.m. Chief Albers answered many questions from the Commissioners.

Marlin Granlund informed the Commission that First Alarm is no longer in the downtown proper, that the rangers will be moving in. The rangers will be on shift until 8:00 p.m. downtown. Also, as of yesterday, First Alarm has been contracted to monitor the garages from 8:00 p.m. to 4:30 a.m.

General Business

2. *Approval of September 22, 2016 Minutes**

Recommendation: Motion to approve the minutes of the September 22, 2016 Downtown Commission Meeting as submitted.

Motion: Commissioner Slack moved, seconded by Commissioner Singleton to approve the minutes of the September 22, 2016 Downtown Commission Meeting as submitted.

Action: The motion carried with the following vote.

Ayes: Chair Davis; Vice Chair Cube; Commissioners: Coonerty Protti, Farrell, Slack, and Singleton/

Noes: None.

Absent: None.

Disqualified: Commissioner Nichols (excused absence from 9/22/16 meeting).

3. *2017 Downtown Commission Meeting Calendar**

Recommendation: Motion to approve 2017 calendar for Downtown Commission Meetings.

Motion: Commissioner Farrell moved, seconded by Commissioner Singleton to approve the 2107 calendar for Downtown Commission Meetings.

Action: The motion carried unanimously with the following vote.

Ayes: Chair Davis; Vice Chair Cube; Commissioners: Coonerty Protti, Farrell, Nickell, Slack, and Singleton.

Noes: None.

Absent: None.

Disqualified: None.

4. *Taxi Stands Downtown – Casey Hemard, City Manager’s Office**

Recommendation: Motion to recommend that the City Council approve a program to establish three additional taxi stands in Downtown loading zones between the hours of 8:00 p.m. and 2:00 a.m. within established guidelines per Municipal Code 10.44.080.

Casey Hemard, Principal Management Analyst, City Manager’s Office, gave an overview and background on the proposed program to establish additional taxi stands in Downtown. She also answered many questions from the Commissioners. Casey noted that the City has expressed concern about driver services such as Uber, which are not subject to the same degree of background screening as taxi drivers. She said that driver services are subject to a business license regulation, that it is a matter of enforcing this requirement. While the trend is moving towards higher use of driver services, Casey advised the Commission that taxi drivers fill need in transporting the elderly and the disabled, e.g., from hospital to home, etc. The Commission indicated interest in having the taxi drivers speak at a meeting.

Motion: Commissioner Singleton moved, seconded by Commissioner Farrell to postpone this item to the next meeting so that Casey Hemard can collect more information, and taxi drivers can speak to the Commission.

Action: The motion carried unanimously with the following vote.

Ayes: Chair Davis; Vice Chair Cube; Commissioners: Coonerty Protti, Farrell, Nickell, Slack, and Singleton.

Noes: None.

Absent: None.

Disqualified: None.

Information Items [no action may be taken]

5. *Downtown Commission Term Information**

Recommendation: For Information Only

Marlin informed the Commission that both Commissioner Nickell and Commissioner Slack have termed out and cannot sit on commission for another two years. Commissioner Singleton said that the Commission will need someone knowledgeable about land use, now that Nickell has termed out. Commissioner Slack expressed appreciation of the staff. He encouraged the Chair and Staff to orient new Commissioners to procedure, the Brown Act, etc. Commissioner Nickell urged the Commission to pick the next parking lot.

6. *Downtown Library/Garage Update*

Recommendation: For Information Only

Jim Burr, Transportation Manager, updated the Commission on a brand new proposal for a new Central Branch Library building and parking lot. Public Works and the Library are looking at Lot 4 as the site for such a development. The Farmer's Market would need to find a permanent home, which the City would help locate. This item will be discussed:

City Council Meeting

Tuesday, December 6, 2016

6:00 p.m. Agenda

Written Material

7. *Crime Statistics for August, September and October 2016**

* Written material

Subcommittee/Advisory Body Oral Reports

Commissioner Work Plan Updates

Ad Hoc Committees:

- Garage Financing – Nickell – Waiting for information from Economic Development
- Bike Lockers – Farrell – Committee met yesterday, November 30: Cube, Davis, Farrell, and Amelia Conlen. Marlin also met with them. Locust bike locker doors are failing. Staff will look at bringing back bike locker information. Marlin thinks the lockers can be consolidated and to move lockers to a bike link card and more visible lockers. We don't really know who is using the bike lockers. Amelia will talk about upgrades, e.g. reprogramming locks. It will take \$50-60K to implement upgrades. Metro is talking about moving.

Items Initiated by Members for Future Agendas

Update on Economic Development (EDA) Parking Study: Marlin said there might be a joint commission meeting between the Downtown Commission and the Transportation and Public Works Commission.

Adjournment 10:12 a.m.

The Downtown Commission will adjourn from the December 1, 2016 special meeting to the next regularly scheduled meeting on January 26, 2016, at 8:30 a.m. in the City Council Chambers.

Vice Chair Cube moved, seconded by Commissioner Nickell to adjourn. The Commission unanimously agreed to adjourn.