



**Equal Employment  
Opportunity Committee  
Regular Meeting Agenda  
1:30 PM - 3:30 PM  
Thursday - February 9, 2017  
City Council Chambers - 809 Center Street**

**Call to Order**

**Roll Call**

**Statements of Disqualification**

**Oral Communications – No action may be taken**

**Announcements - No action may be taken**

**Approval of Minutes**

1. Minutes of the November 16, 2016 Regular meeting
  - Motion to approve as submitted
    - Those *present* at the meeting of November 16, 2016 may vote to approve the Minutes, including changes: Amy Chirman, Katherine Donovan, Dara Herrick, Heather Sawyer, Valerie Simmons, Adam Spickler, Arturo Villaseñor, and Filipina Warren (Filipina arrived at 1:47 pm following the Annual Officers Election).
    - Those *not present* at the meeting of November 16, 2016 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: Jim Frawley.

**General Business**

1. Review/Approve/Discuss Roll-Out of Final Draft - 2016 EEO Committee Annual Report
  - All

**The City of Santa Cruz does not discriminate against persons with disabilities.**  
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.  
Upon request, the agenda can be provided in a format to accommodate special needs.  
Additionally, if you wish to attend this public meeting and will require assistance such as an  
interpreter for American Sign Language, Spanish, or other special equipment,  
please call the City Clerk's Department at 420-5030 at least five days in advance  
so that we can arrange for such special assistance, or email [CityClerk@cityofsantacruz.com](mailto:CityClerk@cityofsantacruz.com).  
**The Cal-Relay system number is: 1-800-735-2922**

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**Information Items – No action may be taken**

1. Legal Update
  - Staff liaison Joe McMullen
    - *A legal update was not prepared for this meeting*
2. Summary of Discrimination Complaints and Outcomes
  - Staff liaison Joe McMullen
    - 2017 Complaint Log
3. Training Update
  - HR Training & Development Manager Janice Lum

**Subcommittee/Advisory Body Oral Reports**

1. Salary Demographics Ad Hoc Subcommittee Update
  - Chirman, Simmons, Spickler, and Warren
2. Update on Status/Discuss Roll-out of the Proposed Respectful Workplace Policy (new Administrative Procedure Order) and related changes to APO II-1a, Council Policy 25.2, Personnel Rule 1.2a, and Municipal Code Chapter 9.83/New Ordinance updating Ordinance 92-11.
  - Chair Donovan; Staff McMullen

**Items Initiated by Members for Future Agendas**

**Adjournment**

The Equal Employment Opportunity Committee will adjourn from the regular meeting of Thursday February 9, 2017 to the next regularly scheduled meeting on Thursday May 11, 2017 at 1:30 p.m. in Council Chambers.

**Additional Information**

Visit the City's Web Site at <http://www.cityofsantacruz.com/> for information about City Advisory Body Meeting Agendas and Minutes, Advisory Body information and the Santa Cruz Municipal Code. Sign up to receive automatic notification when meetings are announced and Agendas are posted.