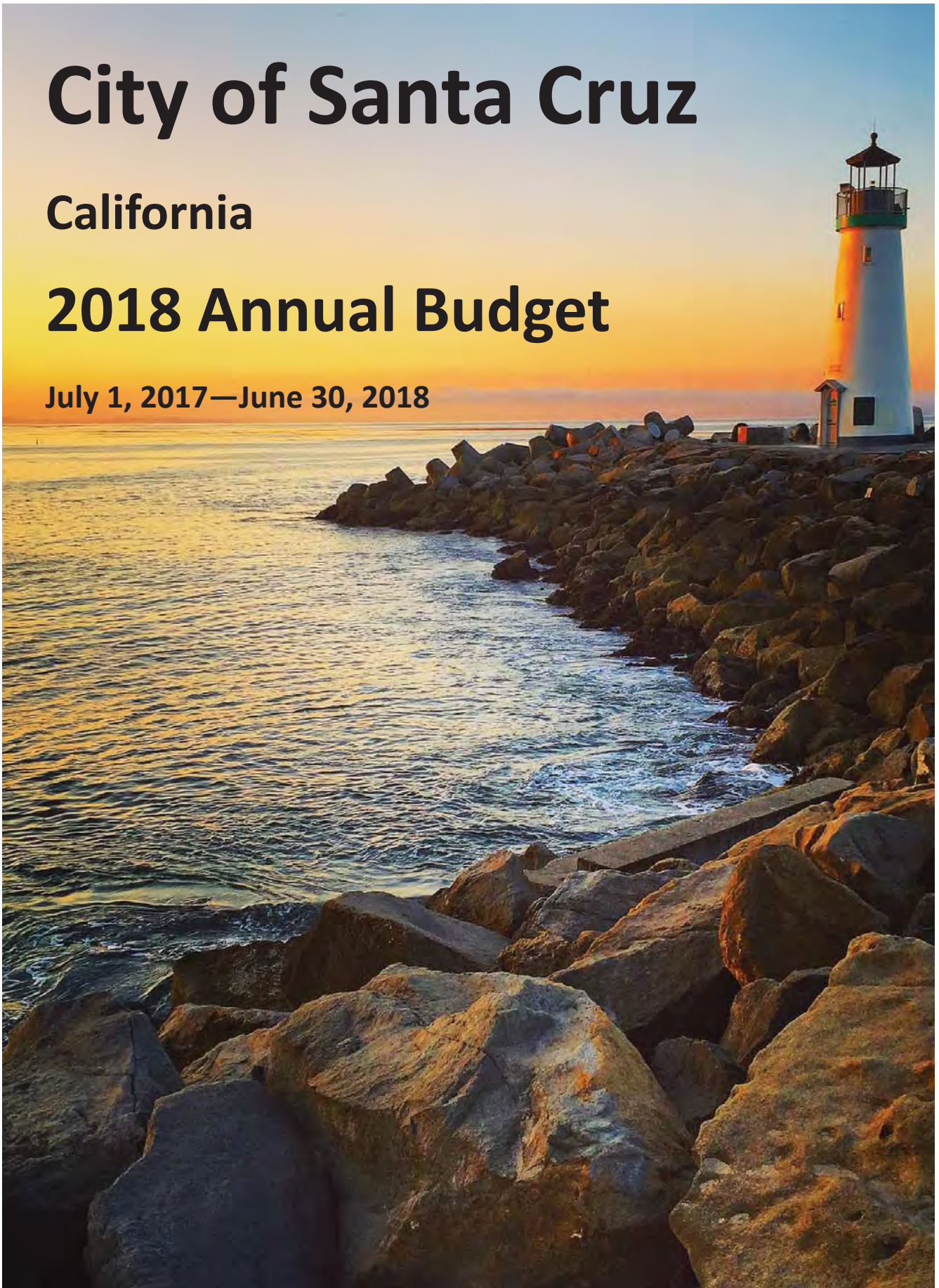


City of Santa Cruz

California

2018 Annual Budget

July 1, 2017—June 30, 2018





**Adopted
ANNUAL BUDGET**

Fiscal Year 2018

July 1, 2017 – June 30, 2018

Mayor Cynthia Chase

**Vice Mayor David Terrazas
Councilmember Chris Krohn
Councilmember Richelle Noroyan**

**Councilmember Sandy Brown
Councilmember Cynthia Matthews
Councilmember Martine Watkins**

**Martín Bernal
City Manager**

Table of Contents

Table of Contents	TOC - 1
GFOA Distinguished Budget Award	Intro- 1
Map of the City of Santa Cruz	Intro - 2
City of Santa Cruz Organization Chart.....	Intro - 3
Administrative Staff and Board, Commission & Committee Chairpersons	Intro - 4
Budget In Brief	Intro - 5
City Manager’s Budget Message.....	1
Finance Director’s Overview	9
Introduction	21
Guide to the Document	30
Budget Resolutions (available after FY 2018 Budget adoption)	33
Primary General Fund and General Revenues.....	37
City Debt Service Obligations.....	41
City Pension Obligations	44
Legal Debt Limit	45
Personnel Profile.....	47
Department Summaries	
City Attorney	57
City Council	61
City Manager	69
Economic Development	85
Finance	115
Fire.....	125
Human Resources.....	137
Information Technology	149
Library (City)	157
Parks and Recreation.....	165
Planning and Community Development	199
Police	215
Public Works	233
Water.....	295

Table of Contents (continued)

Capital Outlay.....	321
Capital Improvement Program	329
Guide to the Three-Year Capital Improvement Program	330
Unfunded Projects.....	332
Fire Department	335
Parks and Recreation Projects.....	339
Public Works Projects.....	351
Economic Development & Successor Agency Projects	407
Water Projects.....	417
Citywide Projects.....	433
Financial Summaries	
Overview.....	445
Summary of Projected Revenues and Other Financing Sources	446
Summary of Projected Expenditures and Other Financing Uses	451
Summary of Transfers	456
Revenues and Other Financing Sources – Primary General Fund.....	458
Operating Expenditures by Department – Primary General Fund.....	460
Estimated Available Fund Balance Projections.....	463
Glossary.....	539
Acronyms	543



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

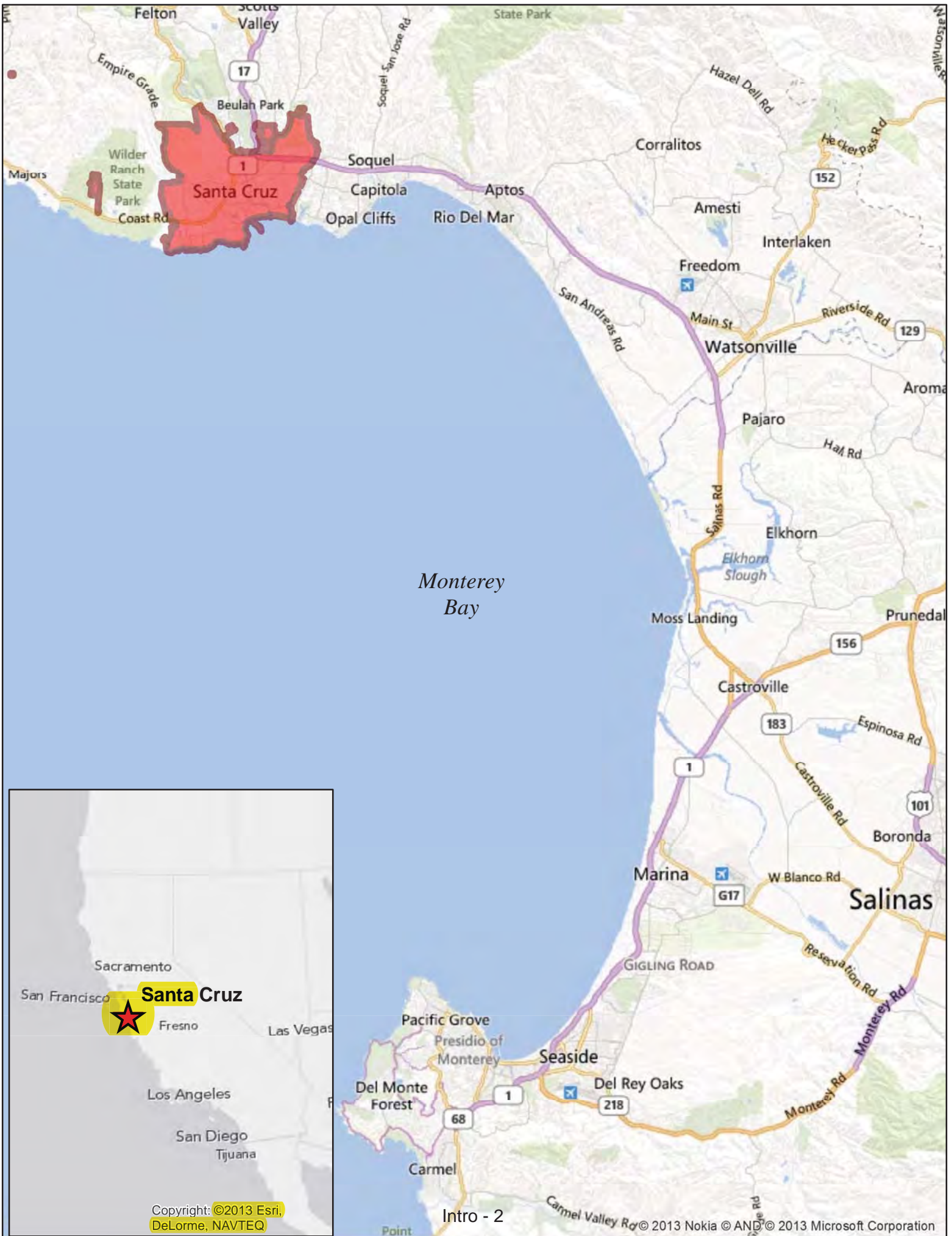
PRESENTED TO

**City of Santa Cruz
California**

For the Fiscal Year Beginning

July 1, 2016

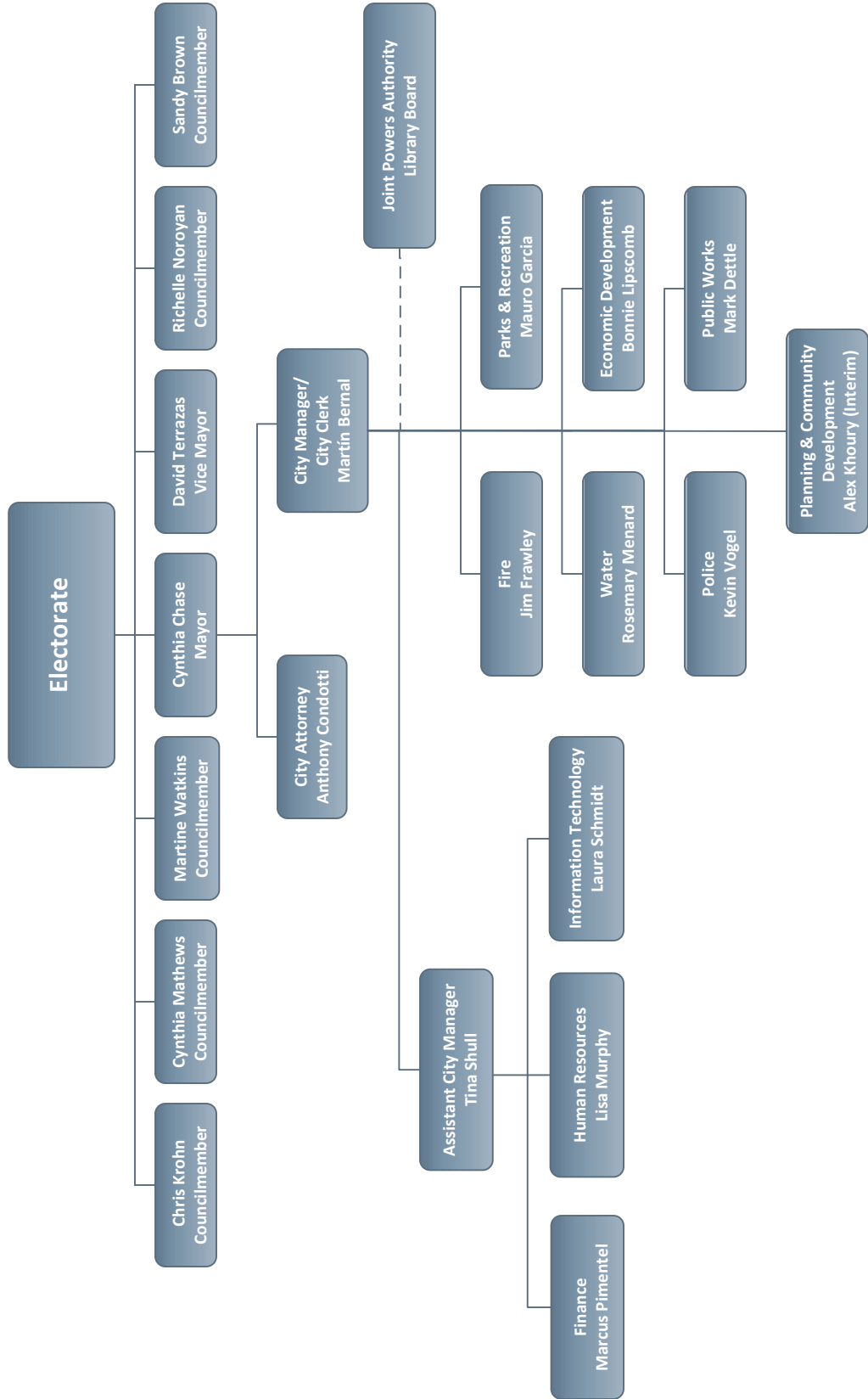
Executive Director



Monterey Bay

Santa Cruz

City of Santa Cruz Organization Chart



Administrative Staff

City Manager	Martín Bernal
Assistant City Manager	Tina Shull
Chief of Fire.....	Jim Frawley
Chief of Police	Kevin Vogel
City Attorney	Anthony Condotti
Director of Economic Development	Bonnie Lipscomb
Director of Finance	Marcus Pimentel
Director of Human Resources.....	Lisa Murphy
Director of Information Technology.....	La ura Schmidt
Director of Libraries	Susan Nemitz
Director of Parks and Recreation.....	Mauro Garcia
Director of Planning and Community Development (Interim)	Alex Khoury
Director of Public Works.....	Mark Dettle
Director of Water.....	Rosemary Menard

Board, Commission & Committee Chairpersons

Arts Commission	Edith Meyer
Board of Building and Fire Appeals	Thomas Kern
Commission for Prevention of Violence Against Women	Brooke Newman
Downtown Commission.....	Casey Coon erty Protti
Equal Employment Opportunity Committee.....	Katherine Donovan
Historic Preservation Commission.....	Peter McGettigan
Measure K Oversight Committee	vacant
Parks and Recreation Commission	Don na Meyers
Planning Commission.....	Mark Mesiti-Miller
Sister Cities Committee	Adrienne Harrell
Successor Agency Oversight Board to the former Redevelopment Agency	Cynthia Mathews
Transportation and Public Works Commission	Erich Friedrich
Water Commission.....	Linda Wilshusen

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City of Santa Cruz

Budget in Brief

FY 2018 Budget

“While no doubt we are facing some major challenges, the future is filled with tremendous opportunities. Our charge is to take advantage of these opportunities to meet the needs of our community and further improve our quality of life. The Fiscal Year 2018 Annual Budget furthers the City’s Strategic Vision and Work Plan and hopefully will contribute to making the City of Santa Cruz an even more amazing place.” – Martin Bernal, City Manager

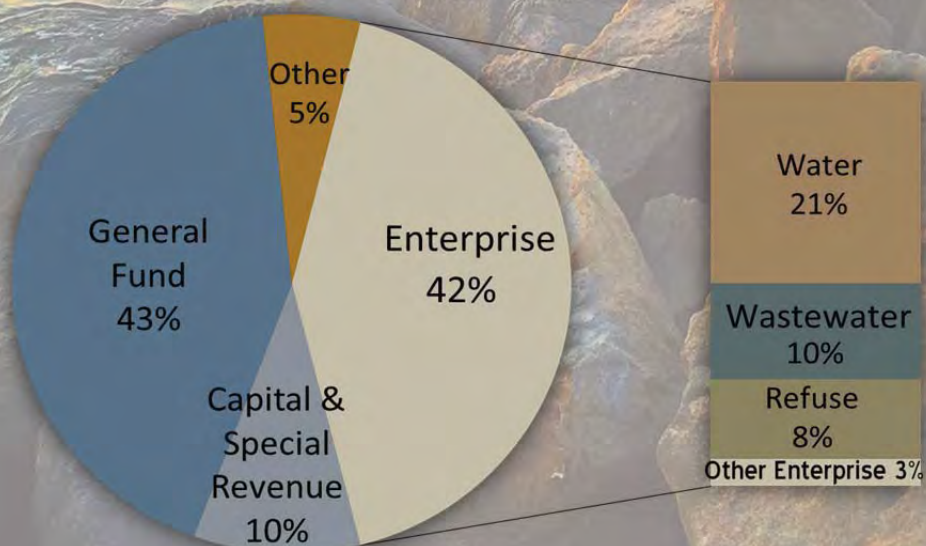
Contained herein are key financial indicators of the City's Fiscal Year 2018 Budget

Introduction

The annual operating budget document serves as the City’s statement of programs and services for the next fiscal year. This Budget in Brief is a snapshot of the General Fund budget.

The City of Santa Cruz is a full service City. As such, about half the City’s General Fund operations support public safety, road maintenance, and parks and recreation. The remaining functions are fee-for-service Enterprise operations, such as water, waste water and refuse, or other funds with restricted uses, such as gas, clean river & beaches and parks taxes, and liability programs.

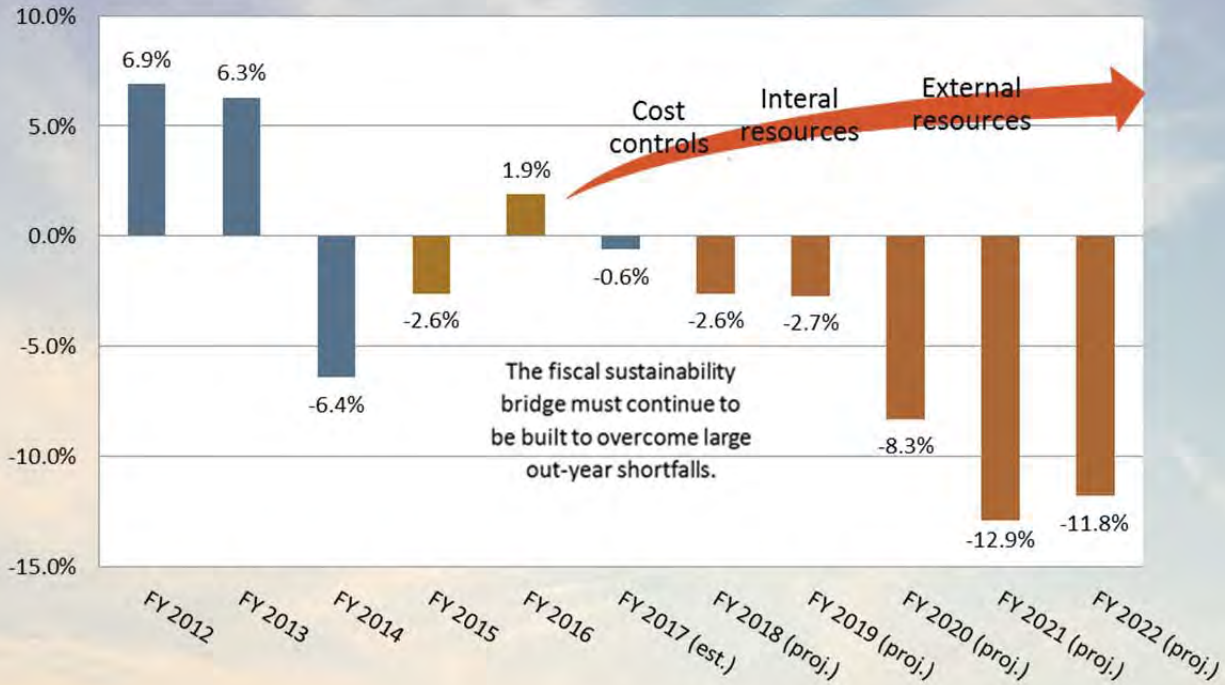
City of Santa Cruz Fiscal Year 2018 Budget - \$263.2 Million



General Fund Looking Forward

Primary General Fund Projection

Fiscal models continue to affirm the pattern of severe shortfalls beginning in FY 2020 and continuing through FY 2022, with recovery starting in FY 2022 towards balanced operations. Most concerning is these trends become worse when factoring in \$1.5 Million in currently unfunded annual capital demands.



The City of Santa Cruz is facing many of the same circumstances as other cities throughout California: Higher pension costs are being charged to make up for CalPERS losses; infrastructure maintenance and replacement costs are escalating; and growth is there, but slow.

By FY 2020, the City is facing a \$9.1 million gap, despite strong revenue growth, increasing to \$15.5 by FY 2022. Our goal is to reserve new revenue to offset large future gaps and to avoid reactive and immediate cuts in out-years.

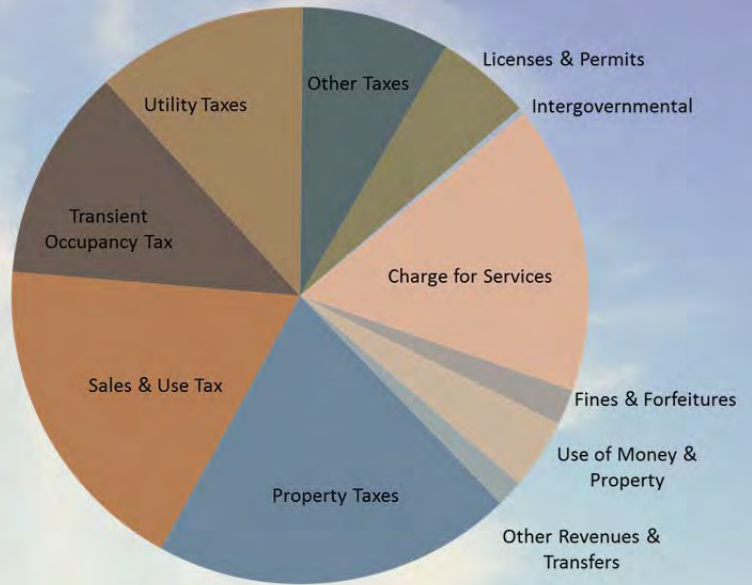
However, by FY 2023, the City looks to be painting a brighter fiscal picture. New hotels will be open, bringing a property tax and TOT boost; debt service will be paid off, freeing up General Fund expenditures; and CalPERS pension increases level out. By focusing on multiple solutions now, the City expects to bridge the fiscal gap.

Projections are based on expected outcomes incorporating past trends and future known events (not the maximum authorized budget).

General Fund 2018 Budget

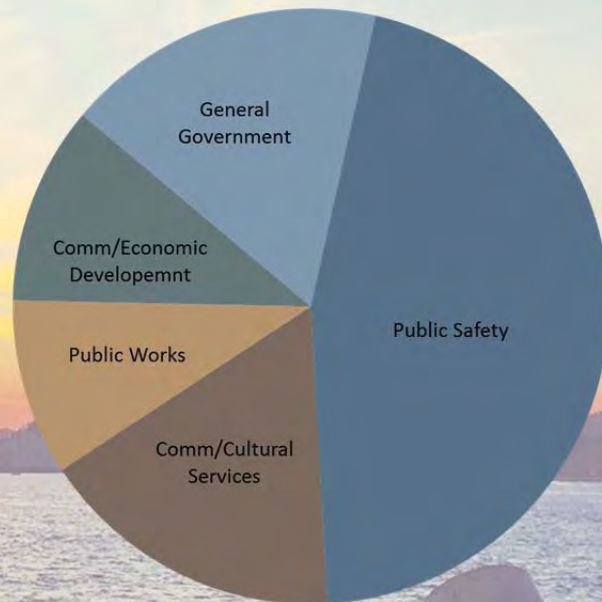
Revenues (in Millions)

Property Taxes	\$21.00
Sales & Use Tax	18.99
Transient Occupancy Tax	12.29
Utility Taxes	12.32
Other Taxes	8.59
Licenses & Permits	5.54
Intergovernmental	0.35
Charge for Services	16.84
Fines & Forfeitures	2.08
Use of Money & Property	4.10
Other Revenues & Transfers	1.30
	<u>\$103.40</u>



Expenditures (in Millions)

General Government	
City Council	\$0.43
City Manager	5.61
City Attorney	1.05
Human Resources	1.79
Finance	4.18
Information Technology	4.82
Other	6.53
Public Safety	
Police	27.74
Fire	17.31
Community/Cultural Services	
Parks and Recreation	14.93
Library (City)	1.53
Public Works	
Public Works	9.50
Community/Economic Development	
Planning and Community Dev.	7.05
Economic Development	3.63
	<u>\$106.10</u>



General Fund Revenues and Expenditures Trend

General Fund Revenues and Expenditures



Expenditure growth is outpacing revenue growth. The City has several revenue boosting projects in the upcoming years, including three new hotels, fiber-optic cable to all parcels project and a new basketball arena for the Santa Cruz Warriors D-League basketball team.

Other new resource highlights include:

The Water Enterprise fund will be issuing debt to fund core water system improvements.

Funding for road repairs will get two new revenue funding sources. The 2016 Regional Transportation Commission's Measure D will bring approximately \$1.1 million to the City. And the Governor approved the Road Repair and Accountability Act that is expected to bring an additional \$550,000 in FY 2018 and funding for FY 2019 could be another \$800,000.

The State will begin allowing retail sales of cannabis in January 2018. The City could potentially tap into that revenue source and generate additional sales tax over \$50,000 annually.

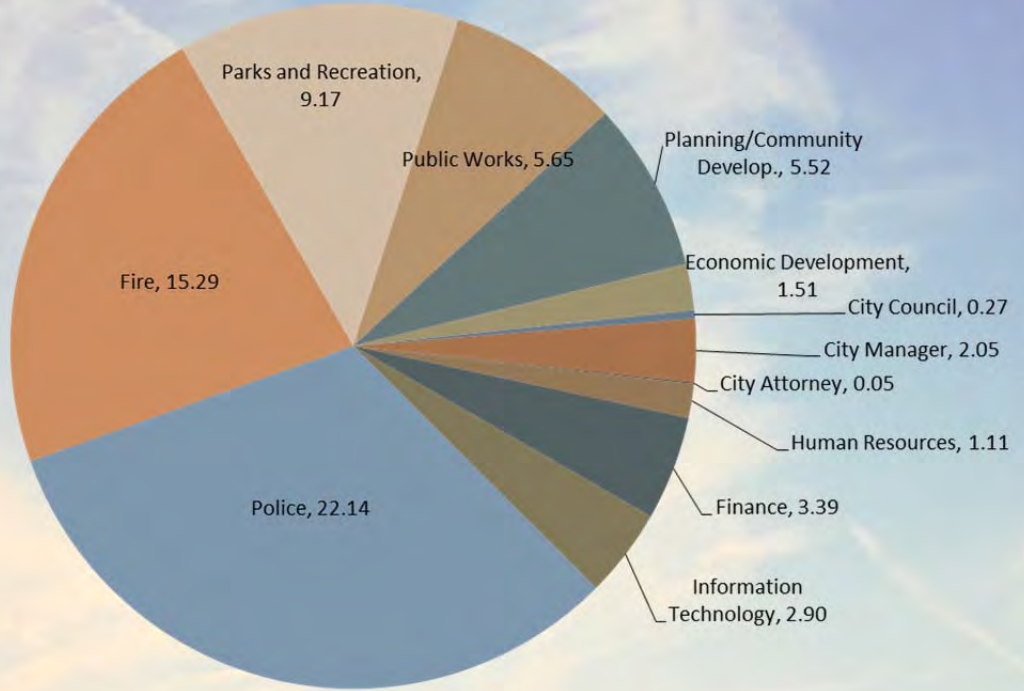
An additional \$500,000 could be generated with the Unified Fee Schedule approved by City Council.

Future pension costs and obligations could be offset with the Council approved investment trusts for pensions. These trusts have the potential to generate an additional \$200,000 annually.

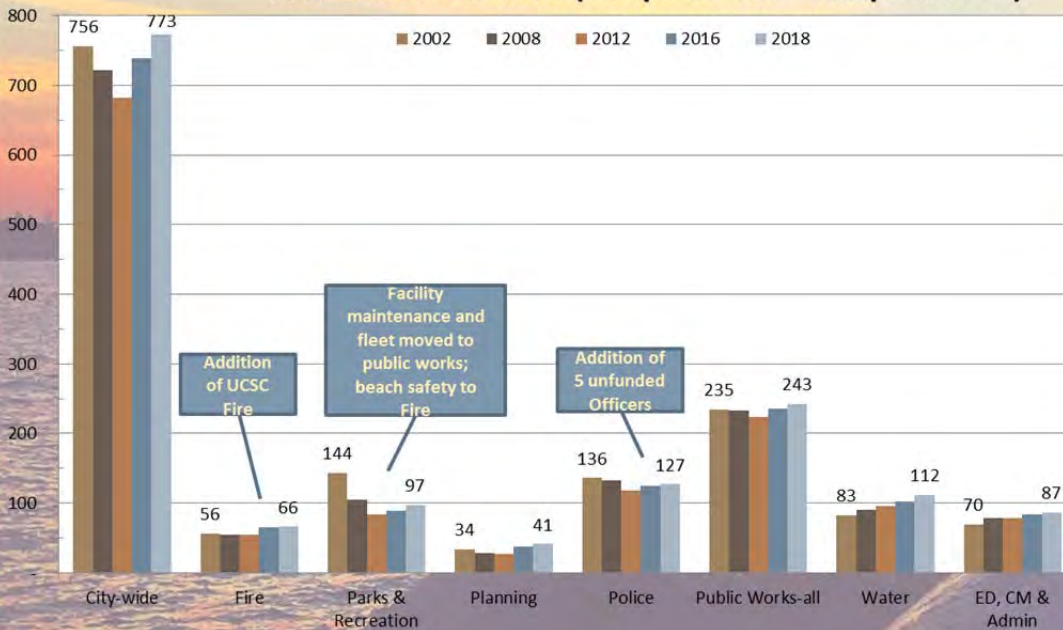
General Fund 2018 Salary Allocation & Positions

Salaries comprise nearly 65% of the General Fund Budget. The graph to the right breaks down the salaries. Public Safety makes up the majority of the expenditures. Parks and Recreation, followed by Public Works and Planning /Community Development, make up about a quarter of the budget. General Government salaries total the final quarter.

General Fund FY 2018 Salaries (in Millions)



Authorized Positions (Adopted 2002 - Adopted 2018)

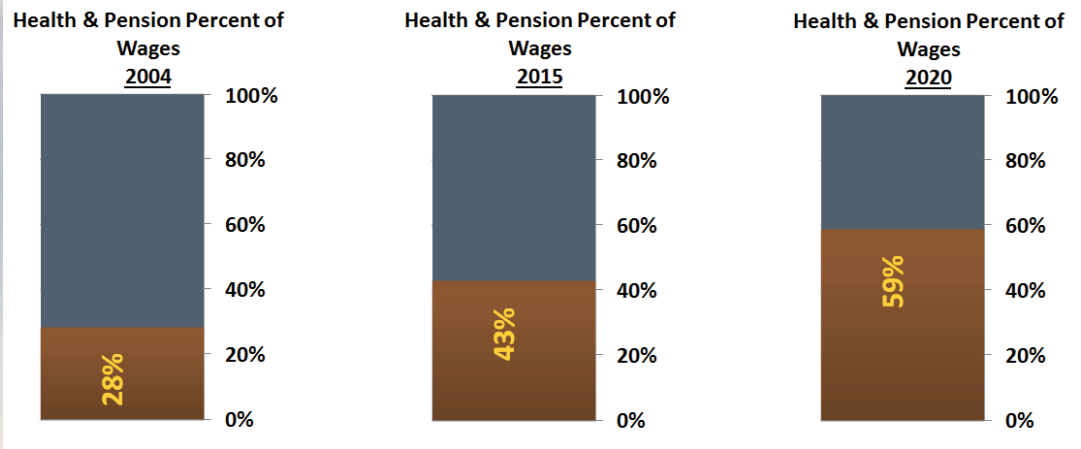


Since 2002, the City experienced a decade plus of reductions in the workforce, with the biggest reductions in Parks and Recreation. Although recovery has been slow, the City was able to add 14.50 FTE positions in 2017 and proposes to add 20.25 more to the 2018 General Fund budget.

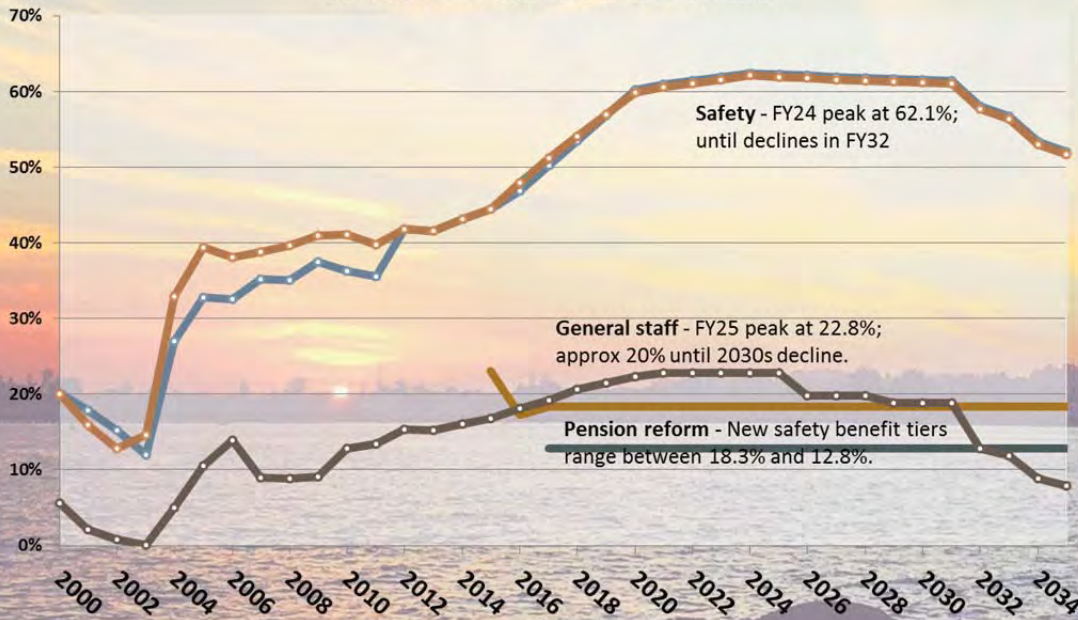
*Authorized Budgetary Positions excludes the separate Santa Cruz Public Libraries JPA
 **Public Works includes Refuse, Wastewater, Streets, Parking & Storm water

General Fund Health & Pension

From 2004 through 2015, health and pension costs have grown by \$9.2 million. Based on likely growth, by 2020 these costs will grow by another \$9.5 million; reaching 59% of salary.



Pension Costs as a Percent of Salary Actual & Possible Future Trends



Health and pension growth will continue to consume a disproportionate amount of new, available resources.

The table to the left represents a probable trend line of pension rates for the City of Santa Cruz. The steep projected increases include a large component to recover for system losses during the Great Recession.



CITY MANAGER'S BUDGET MESSAGE

Martín Bernal

May 12, 2017

To the Honorable Mayor and Members of the City Council:

It is my honor to present you with the Fiscal Year (FY) 2018 Annual Budget for the City of Santa Cruz. This budget continues to build on the City's Strategic Vision to enhance: (1) environmental sustainability and well-managed resources, (2) community safety and well-being, (3) economic vitality, (4) organizational health, (5) financial stability, (6) reliable and forward-looking infrastructure and facilities, and (7) an engaged and informed community. To achieve these multi-year goals, close to 50 different initiatives and projects are underway, in addition to day-to-day operations to serve our community.

This year, we have also embarked on developing a work plan in order to focus priority and resources on the most critical needs facing our community. By focusing on a limited number of high-priority objectives, and targeting our existing resources there, we hope to be able to improve our effectiveness and deliver outcomes faster. The City Council has agreed that our two-year work plan will focus on implementing projects and programs to address three critical areas:

Increasing Housing Availability and Affordability

Enhancing Community Safety and Well-Being

Delivering 21st Century Infrastructure

These priorities, discussed in more detail later in this message, will be supported through the FY 2018 Budget, largely with the dedication of staff focus and time.

Budget Overview

The Annual FY 2018 Budget totals \$263.2 million. This includes an operating budget of \$211.3 million and capital project appropriations of \$47.1 million. The major operations included in the FY 2018 operating budget are the City's General Fund of \$106.1 million, which supports our day-to-day public safety, roads, traffic, and parks operations; the Water Fund of \$55.2 million; the Wastewater Fund of \$26.3 million; and the Refuse Fund of \$21.5 million.

The budget is largely a status quo budget in that functions, programs, and services are proposed to remain at the same level of funding and staffing, with marginal changes across the organization to respond to service needs. The organization's operating budgets have grown due to natural escalation in costs, predominantly in the employee health care and pension categories. More information about the FY 2018 Budget, and these operations, are presented in the Finance Director's Budget Overview and in the Department Summaries.

The Financial Big Picture

At the State and National Level

The national economic climate was modestly positive in 2016. Economic growth (GDP) was 1.6% and the forecast is for growth to continue in this same range. However, this is a slow down from 2015, where we saw growth of 2.6%. While regional economic growth (Bay Area) has been higher than the U.S. as a whole and the State of California, job growth there fell from 3.8% in 2015 to 2.7% in 2016. The overall trend is a slowing down of the economy. Further, considering the historic national recession-and-growth cycles, the economy is overdue for a recession. We are watching our revenues and models closely to track indicators of an economic downturn.

The Governor released his proposed budget on January 10, 2017 for the 2018 fiscal year. Governor Brown warns that 2018 will be the most difficult year faced by the State since 2012. Revenue growth has declined and a budget deficit of \$2 billion was forecasted. But with his May Revise, the Governor updated the projected budget deficit to \$500 Million.

When faced with deficits, the State has historically balanced its budget at the expense of local government. And while cities have successfully adopted measures to limit any further raids on local revenues, it is possible that the State, faced with a massive budget deficit, may once again look to cities to help solve its budget problem. We will have to remain vigilant to continue to protect local revenue.

At Home

While we have incrementally recovered from the Great Recession and slowly recuperated programs and services, including employee compensation, a financial hurdle looms for public sector agencies in California. Our financial projections estimate that the City will face budget deficits in the General Fund over the next several fiscal years. The reason is that revenue growth is expected to slow down, while costs will continue to climb at a higher rate, particularly employee pension and health care costs. After Fiscal Year 2022, we anticipate some modest recovery based on reduced expenditures (largely from the payoff of pension obligation bonds and the leveling off of pension rates) and the expectation of increased tax base.

For this reason, we need to be restrained in adding to the City's ongoing operating budget. The overall fiscal trend is simply not sustainable as expenditures are outpacing economic and tax base growth. Bridging this gap, while maintaining services and responding to emerging needs, is our challenge, particularly over the next five years.

Thus far we have employed a multi-pronged approach. On the revenue side, the growth in transient occupancy tax (TOT) has been our saving grace. The City has been able to increase the tax rate to its current level of 11 percent. More significantly, we added to our hotel stock with the approval of major hotel projects, some of which are completed, and others which are currently under construction, or will be in the next several years. The modestly improving economy has also helped to improve general revenues. We have also been working on keeping fees at the closest cost recovery level possible. The expenditure side, however, has been much more difficult to manage as a significant portion of our costs (health care and pension) are largely out of our control.

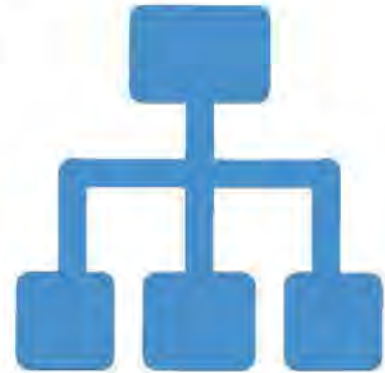
Moreover, we have been forced to redirect general revenues into the operating budget that we previously set aside for capital projects. For the second straight year, we are in a position where zero General Fund revenues are set-aside for the General Capital Improvement Program, a situation that is unsustainable, particularly if we are to continue to maintain and improve our facilities (storm drain system, community centers, corporation yards, fire stations, and cultural and parks facilities).

Looking ahead at what else we will need to do in the coming fiscal years, there is no way to avoid expenditure reductions in order to reduce the size of projected future operating deficits. It is best to look at making expenditure reductions proactively and strategically, as opposed to waiting until we face massive deficits and help pay for badly needed capital projects. Accordingly, in fiscal year 2018, I anticipate that we will need to direct departments to identify potential cost reductions, including accessing whether services are no longer priorities for the community and whether these resources could be better applied elsewhere. We will need to start this process early on and incorporate it into the strategic planning and work plan update process.

We must also continue to look at increasing the City's tax base and may have to ask our residents to adopt a general revenue measure for operating and capital needs. As noted above, maintaining fiscal stability is a strategic goal of the City. Given Santa Cruz's long history of sound financial management, there is every reason to believe that the City will continue to successfully address budgetary issues, while continuing to provide needed and emerging services to the community.

Our Fiscal Years 2018-2019 Work Plan

Santa Cruz is an ambitious community. Our residents have high expectations and there is never a shortage of worthwhile endeavors. The City's Strategic Plan and Goals reflect this ambition. However, with close to 50 priorities, it is no surprise that we have struggled to balance our workload with our available resources. At the same time, over the last several years, we have seen several significant issues becoming more pressing, arguably becoming crisis situations. That is why this year's City Council annual strategic planning process focused on developing a two-year work plan that takes into account available resources, as well as on projects and objectives that are achievable and require action within the work plan timeline.



As highlighted at the top of this message, it should not come as a surprise that the priority areas identified by the City Council fall into three critical areas: (1) housing, (2) community safety and well-being, and (3) infrastructure.

Housing

Santa Cruz is one of the nation's least affordable communities with regards to housing. There are multiple variables that affect the supply and demand for housing including: (1) the fact that the City is largely built out, (2) our proximity to Silicon Valley, (3) university growth, (4) our coastal location (desirability and tourism), (5) the cost of land, and (6) the significantly reduced level of financial resources to augment and sustain the subsidized affordable housing stock.

The impact is profound and is changing the face of our community. More and more members of our community are no longer able to afford to buy or rent in Santa Cruz. This includes individuals in low, medium, and high wage professions; from restaurant and hotel workers to nurses, teachers, police officers, tech workers, and other professionals. It is particularly impacting millennials who are in the formative years in their careers and beginning to start their families, as well as our service workers who are forced to move farther and farther away and commute into the City.

While the City does not exist in an isolated or independent housing market and cannot alone manipulate the market, there are actions that the City Council can take to affect both the supply and demand for housing. In the coming two years, the City Council will consider policies related to (1) short-term and vacation rentals, (2) higher density, especially Santa Cruz appropriate density in the Downtown, (3) affordable housing incentives, and (4) university growth. We also need to identify a revenue source to assist in the development of housing, including affordable and workforce housing.

Community Safety and Well-Being

Community safety and well-being in Santa Cruz has, in recent years, largely been defined by the increasing levels of nuisance crime and anti-social behavior in our community. There are many reasons for this. First, the criminal justice system reforms that have occurred in the last several years to reduce prison overcrowding, while perhaps necessary and for good cause, have been made without providing the appropriate level of support services (shelters, rehabilitation, drug treatment, etc.). Crimes that used to result in jail time now result in citations. These criminal justice reforms were made by the state legislature and voter propositions, not by cities, yet cities are bearing the impacts. Second, drug use has increased and the types of drugs that are used now make it very difficult to get sober through rehabilitation; and these drugs spur individuals to commit theft crimes in order to feed their addiction. Third, the state and federal governments do not provide sufficient mental health facilities and outreach services. In summary, as a society we have chosen to deal with many of our mentally ill and drug addicted by relegating them to the streets, where they do not get the help they need and cause the problems that the community is experiencing.

We are experiencing a larger societal issue, and Santa Cruz is not alone in seeing increases in homelessness, drug addiction, and nuisance crimes. Many cities across California, and the United States, are facing the same situation. This is particularly true for county seats like Santa Cruz, which host jails, courts, and county public health facilities (Los Angeles, San Francisco, San Jose, Salinas, and Santa Ana are also county seats). Communities such as ours are more heavily impacted.

The City of Santa Cruz has not, and cannot, ignore this significant issue. We have taken measures to address this continually increasing problem. Amongst those are increased enforcement staffing (police and rangers), upholding community standards, and funding prevention (rehabilitation, mental health) and housing programs. We have also established an interdepartmental Neighborhood Safety Team whose priority is to address problem areas by combining the resources of all of the City's departments to more holistically address neighborhood issues.

The City of Santa Cruz, however, cannot solve this problem alone. Cities are not principally charged with responding to public health issues. This is a responsibility of the state and, being arms of the state, counties. Nonetheless, the City has to be a partner in solutions. The City allocates significant funds every year to address a variety of social service needs from our General Fund including: homelessness, mental health, substance use disorder, and shelter programs. The City Council also adopted the recommendations of its Homelessness Coordinating Committee, a 20-pronged plan that in partnership with other agencies, and service providers, will reduce the suffering and community impacts of homelessness. We must also advocate strongly at the state and federal level, to provide the tools and resources to address homelessness, drug addiction, and mental illness.

Infrastructure

The lack of infrastructure funding for General Fund operations is a major problem. This includes funding to improve aging facilities (like the Civic Auditorium, storm drain system, community centers, corporation yards, fire stations, and cultural and parks facilities) or to build new facilities like soccer fields and a sports arena. The only viable way to address this in a meaningful way, is to invest additional funds that are only likely to come by way of a voter-approved revenue ballot measure.

Despite the doom and gloom of future infrastructure funding, we do have several bright spots. First, the voters approved funding to modernize the library branches within the City, although there will be a funding gap that will have to be filled. The Downtown Branch is in particularly bad shape. With the appointment of the Downtown Library Advisory Committee, the process has started to develop the vision and programming for this critical regional branch. Second, funding for infrastructure has increased at the regional and state level. In November of 2016, voters approved a regional transportation funding measure (Measure D) that will increase City funding by approximately \$1 million in this proposed budget. The state legislature also recently approved infrastructure funding legislation (SB 1) that will provide much needed resources.

The infrastructure of the 21st Century is the telecommunications fiber network. With the City Council's recent approval of the I-Net Plan and Dig Once Policy, the City is poised to begin the process of creating the beginnings of this critical infrastructure. In the coming year, the City will also explore the feasibility of building a ubiquitous City-owned network to serve all of the residents of our community, including those that live in areas where internet service providers have no financial incentive to serve with high speed services.

My hope is that working with the community, we might be able to bring forward a Quality of Life Initiative to significantly improve our economic, cultural, recreational, and public infrastructure and facilities.

Conclusion

Santa Cruz is an amazing place. While no doubt we are facing some major challenges, the future is filled with tremendous opportunities. Our charge is to take advantage of these opportunities to meet the needs of our community and further improve our quality of life. The Fiscal Year 2018 Adopted Budget, furthers the City's Strategic Vision and Work Plan, and will hopefully contribute to making the City of Santa Cruz an even more amazing place.

Acknowledgements

I want to thank the Mayor and Councilmembers for your dedication, guidance, and leadership. I also want to thank the City's department heads and senior staff who provide internal leadership, wisdom, and continued flexibility, in crafting solutions to meet the community's service demands. Finally, I want to thank each and every employee of our City, for their efforts that make the City of Santa Cruz an incredible place to live, work, and conduct business.

The Finance Department deserves special recognition as well for crafting and compiling this Annual Budget. This City is very fortunate to have this caliber of dedicated, intelligent, and resourceful finance professionals.

Sincerely,

A handwritten signature in cursive script, appearing to read "Martín Bernal".

Martín Bernal
City Manager

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FINANCE DIRECTOR'S OVERVIEW

\$263.2 Million Total Budget

\$47.1 Million Capital

\$106.1 Million General Fund

\$0.0 General Fund Capital - **\$2.7 Million General Fund Deficit**

Building a Fiscal Bridge to FY 2023

This FY 2018 Annual Budget represents another pillar of our five-year fiscal bridge build-out. By continuing to take purposeful, but measured incremental steps, we will continue to insulate our community against a credible, wide-spread governmental financial crisis.

But we are not there yet, as shown in the latest General Fund projection, which projects a FY 2022 shortfall of \$15 million (or 11% of FY 2022 projected operations).

The last several General Fund budgets have been adopted with operating and capital appropriations exceeding annual projected revenue. And while the operating portions of the prior Adopted Budgets were



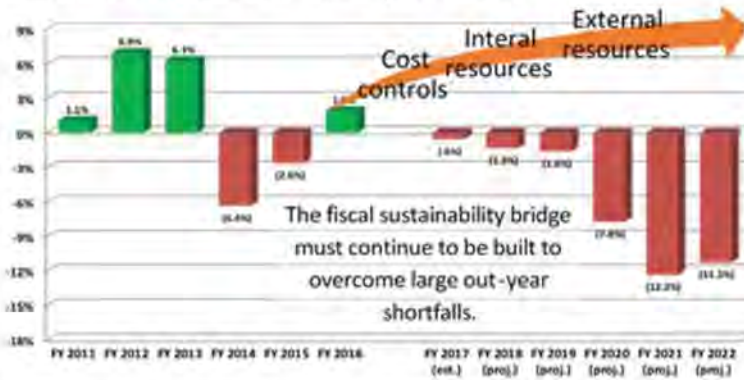
balanced, the City must be able to commit to funding annual capital needs when they come due.

These past budgets relied on better-than-expected results and/or potential reserves, to plug any actual deficits that emerged. However, as was the case with FY 2015, the projected deficit became an actual deficit of 2.6 percent, which reduced the City's available fund balance.

The primary drivers in this new governmental economy are not new, but the lack of additional resources during times of a robust growth economy is a new, unwritten chapter in fiscal governmental management

Primary General Fund Projection

Fiscal models continue to affirm the pattern of severe shortfalls beginning in FY 2020 and continuing through FY 2022, with recovery starting in FY 2022 towards balanced operations. Most concerning is these trends become worse when factoring in \$1.5 Million in currently unfunded annual capital demands.



As discussed later in this overview and within the City Manager’s budget message, those key drivers to our General Fund’s fiscal condition are: (1) the inability to keep up with investments to offset increasingly aging infrastructure, facilities, and equipment; (2) credible economic slowdown by FY 2020; (3) steep increases in pension and health care, and the need to retain and develop city staff; and (4) a slow but steady overall erosion of historically reliable revenue streams.

Adding to the General Fund’s fiscal stress is that the City has used all remaining financial cushion, and therefore, any deficits that develop in FY 2017 and FY 2018 would dip into the current two-month stabilization reserve. In addition, we are ever closer to FY 2020 where our models indicate increasing annual gaps that, without any new resources or significant reduction in core cost increases, are credible and will require large future service changes or reductions. (See later sections of this overview for more information on reserves and resources).

Therefore, the City must aggressively continue down its fiscal sustainability path, as re-emphasized in the City Manager’s budget message and will no longer be able to risk ending a fiscal year in a deficit position. Accordingly, during FY 2018, the City would need to provide a strategy to offset any potential General Fund FY 2018 deficit.

What is Changing in the FY 2018 Annual Budget?

While our FY 2018 Annual Budget is balanced in operational terms, after including required vehicle and equipment additions and replacements, the budget ends with a \$2.4 million funding shortfall, which would be made up by dropping reserves below their minimum funding level.

Furthermore, the operating budget is again a status quo budget with little discretionary increases. In contrast, the 2018-2020 Capital Improvement Program is anything but status quo. It ranges from funding bold projects to move the City’s enterprise and road programs forward, to projects with scarce resources far below the needed investment level. And, for the second year, the General Fund is unable to fund any core infrastructure, park and/or facility projects.

Unlike prior years, when operations were facing changes related to drought, public safety or regulatory changes, the FY 2018 year is projected to be one of relative predictability as the City strategically narrows its focus to the City Council’s work plan (see the City Manager’s Budget Message for more details).

FY 2018 Appropriation Changes

The notable and modest budgetary changes included in this Annual Budget are:

For the 2nd straight year, no General Fund monies for Capital Projects.

New Measure D funding of \$1.1 million for street maintenance and transportation.

Funding the implementation of Police body worn cameras, and 911 Center required system updates.

New Library Measure S funding of \$2.2 million to renovate Branciforte and Garfield Park branches.

New \$550,000 in State Gas tax resources for transportation projects.

Continuation of the road improvement strategies funded by the 2006 Measure H sales tax.

Continued development of Monterey Bay Sanctuary Scenic Trail Segment 7 and the SLR Trestle Widening projects.

Increasing City Council salary by 5% as allowed by Charter Section 6.03.

Net 23.22 Full Time Equivalent (FTE) positions added City-wide with 12.47 in Enterprise and other funds (including the Library) and 10.75 within the General Fund. These include

Net 6.0 positions in Water to support capital projects, lab testing, San Lorenzo River coordination and customer service.

Net 3.0 positions added within Public Works enterprise operations; 1.5 for parking maintenance; 1.0 for mandated food waste; and 0.5 for environmental capital improvements.

Add 3.0 Community Service Officers to manage body worn camera implementation and ongoing support; and support increased public safety service requests.

Addition of a Fire Prevention Technician to support prevention and inspection efforts.

Add 0.5 administrative position for initial employee services in areas including workers compensation and health.

Increase code compliance specialist by 0.5 from half to full time.

Convert temporary staffing to two 0.5 regular positions for a recreation assistant and custodian at Louden Nelson and one 1.0 Ranger position to better serve the downtown.

Add 1.0 Assistant Director of IT position and increase an IT programmer position by 0.25 from three-quarter to full time.

Operational reorganizations touching only 8 positions to support strategic initiatives in Water, Planning, Parks & Recreation, IT, and Finance.

The General Plan Update Reserve Fund was reclassified as a distinct revenue and cost center within the General Fund.

Contractually increasing annual funding to the Library JPA by \$70,000 (through FY 2021).

Implementation of the City Council approved unified fee schedule with increases for Planning division, Public Works Engineering division, Special Events, and Fire and Police departments.

Other notable items include:

Budget for potential 2018 ballot measures.

Updated internal service fund charges from cost plan update.

Increases to 911 Center and Animal Services Authority JPAs.

City Council translation services.

Large increases in the City's water consumption costs.

Relocation of software maintenance costs from applicable operations to IT.

Increasing Police communication & outreach programs.

Funding for District Attorney support of a one-stop interview center for victims.

Adding of Harvey West patrols.

In addition to these budgetary changes, this document was redesigned with the goal of allowing independent departments and schedules to stand alone as unique communication tools. More emphasis has been placed to highlight the FY 2018 operational objectives and prior year accomplishments.

FY 2018 New Resource Highlights

Over the next fiscal year, there are several resource changes that are expected and/or probable. These resources will be critical to offset known increases over the next five fiscal years.

It is imperative that new General Fund resources be restricted to offset these large cost increases and accordingly be limited to resorting reserves, for one-time debt reductions and/or one-time initiatives.



Water Resources

The Water Enterprise fund will be increasing financial resources with the issuance of debt to fund a new series of core Water system improvements. This will be a significant investment of staff resources but will contribute to restoring and replacing key water infrastructure systems.

Transportation Funding

With the 2016 passage of the Regional Transportation Commission's Measure D, the City is expected to receive \$1.1 million in FY 2018 for bicycle, pedestrian, and street resurfacing projects. A public hearing to affirm the City's allocation of Measure D proceeds was held on May 25, 2017 at 10:00 a.m., as part of the budget study sessions. Distribution of Measure D is reflected in the FY 2018 Annual Budget.

With the Governor's approval of the Road Repair & Accountability Act, the City is expected to receive increased State transportation funding near \$550,000 in FY 2018 for the first, partial year of the increases. Funding for FY 2019 could increase another \$800,000. These funds will be used to support projects to increase the City's Pavement index to over 70, or a "C" grade.

Retail Cannabis

Starting in January 2018, the State will begin allowing for retail sales of cannabis. Should the City allow for retail outlets, each outlet could generate over \$50,000 annually in sales tax. And, should the City consider and voters support a local excise tax, each site could generate conservatively \$250,000 annually in local tax.

Fee Study

Implementation of the Council approved Unified Fee Schedule will generate over \$500,000 for the General Fund in this first fiscal year.

Investments

After implementation of Council-approved investment trusts for pensions and other retiree obligations, these trusts have the potential to generate an additional \$200,000 annually in General Fund resources towards reducing future pension costs and obligations.

While these new resources are welcomed, they are far from supporting the over \$300 million in unfunded core and community enhancement capital projects, and insufficient to offset the looming General Fund funding gaps.

Therefore, staff will follow the City Council's lead in the development of the new two-year work plan that could include evaluation of new revenue sources.



Leading Over a Credible Crisis

These are unique times in the City's 150 year history where despite strong revenue growth, the City's General Fund continues to be unable to meet its core operating and capital needs. However, the City is poised to be a leader in what it's done already and what it plans to do to maintain service levels through the coming fiscal crisis.

Models continue to indicate that the General Fund could face a growing, annual funding gap through FY 2022, peaking during FY 2021.

These gaps are driven by: the recurring need to repair significant infrastructure and/or facility issues due to lack of funding for adequate maintenance, a credible slowdown in the economy in the coming years, State changes in pension funding and the related pressures from the level of unfunded obligations, continued increases in health insurance costs, providing adequate compensation to maintain a skilled and effective work force, and a continued, methodical erosion of our tax base (See the section later in this report on future pressures and the City Council work plan).

Fortunately, the City has been well informed and Management, along with the City Council, has taken repeated strategic steps in the past four years to brace for these changes. For example, some of the strategic measures have included:



Adopting strong reserve and surplus policies;

Working with the community to expand and diversify revenue from voter-approved increases to Transient Occupancy Tax and medical cannabis business tax;

Implementing funding strategies for core equipment replacement, and for future pension and health care costs;

Operational reductions to support strategic and prioritized Council goals;

Updating certain fees to gradually return to full cost recovery;

Approving new investment trusts to fund future pension increases;

Working with employees for sustainable compensation packages balanced with employee training and development; and

Supporting business development and tourism industries.

In the coming years, the City will continue to: evaluate other fiscal strategies from more in-depth operational analysis, consider cannabis changes to allow for retail sales and/or manufacturing, continue reduction of higher cost debt, and will evaluate possible 2018 ballot measures focusing on the City Council's work plan.

What is Special About FY 2023?

By FY 2023, the City may be the beneficiary of several major fiscal milestones. First, the 2010 bonds issued to lower pension costs will be retired, providing \$3.3 million of annual General Fund resources.

Second, a possible completion of a new La Bahia hotel property could also generate significant property tax, sales tax, and transient occupancy tax gains for our community.

Third, by the mid-2020's, it is possible that pension rate increases will flatten out, reducing upward pressure on operations.

Finally, if current models hold up, the regional economy could be emerging from a short economic slowdown that may start by FY 2020.

Together, these events could provide between \$5 million and \$9 million annually in resources for our General Fund. Unfortunately, even if all this materializes, it would not be enough for the General Fund to offset the credible \$15+ million shortfall in FY 2021.

General Fund Reserves and Trusts

The General Fund's 2-month operating reserve is likely to fall short of its required funding level when FY 2017 audit is complete. Although the reserve is currently funded just above the minimum level required by the FY 2017 adopted operating budget at \$14.8 million, if FY 2017 ends in a deficit, the reserve would fall below the minimum funding level.

In addition, with the January 2017 authorization to utilize 40% of the reserve to establish critical revenue generating investment trusts, the General Fund's available reserve would be reduced to 10% or \$9.9 million with the adoption of the FY 2018 budget. This level is far short of the 25% recommended level based on the City's reserve stress tests.

In addition to this reserve, the City maintains two Council created trusts: the City Public Trust and the Economic Development Trust.

The Public Trust is expected to start FY 2018 with a balance of over \$3 million. Amounts, per policy, are intended to be used to leverage or provide matching funds to complete a high priority, unfunded project. This fund has been used in the recent past as the funding source for the Warriors arena project and accumulates proceeds from one-time sales of city properties.

The Economic Development Trust, after considering approved capital projects, is fully committed for FY 2018. Any available amounts, per policy, would have been limited to the purpose of supporting city top priority economic development projects. This fund is being used to support the critical I-Net broadband project for City facilities and accumulates amounts from the former Redevelopment Agency tax distributions and from the 1% increase in 2012 to the Transient Occupancy Tax (from 10% to 11%).

Forecast Inputs

In order to arrive at forecasted results, like those in our General Fund forecast, we rely on complex forecast models that have improved the level of projections considerably.

The models are built with the primary goal of projecting credible, expected results, as opposed to goal of the Adopted Budget, which sets the maximum spending authority for the City.

While this practice is sound and supports providing transparent and credible financial information to the public, it is a diversion from how things used to be done, and can result in a budget with little "budgetary cushion." For example, it was not uncommon a decade ago to project large deficits but in actuality, end the year with a strong surplus. Now, budget projections continue to be credible, and ultimately translate to actual results in line with budgeted deficits or surpluses.

The table to the right discloses our model's key revenue assumptions within the General Fund's top revenue categories (that account for 85% of all General Fund revenue).

Revenue Type	FY 2018-FY2020 Growth
Property Tax	3.0% - 6.6%
Sales Tax	1.0% - 5.10%
Transient Occupancy Tax	3.0% - 18.0%
Utility Users Tax	3.5% - 4.0%
General fees	-1.0% - 9.6%
Franchise fees	2.5% - 3.3%

The risk in these models is the same with any prediction of future results; many things can change in the 18 months between when the model was created and when the actual year ends.

Some recent examples of unexpected events that impacted our models have included the recent damage from the January and February storms (that may result in \$15 million of city-wide damages); positive impact from a prolonged drought (that created a longer than normal vacation season); and the Scott Kennedy Field Restoration costs.



Future Pressures and the City Council Work Plan

As detailed in the City Manager's budget message, the City is focusing resources in the three priority areas that threaten the City's immediate ability to produce balanced General Fund budgets. They include focused efforts on Housing, Infrastructure, and Community Safety and Well-Being.

In addition, the City continues to experience a common pattern felt across the nation from an evolving governmental funding model (loss of infrastructure funding, increases in mandatory employment costs, and erosion of tax base) and the looming timetable of an economic slowdown.

Infrastructure and Facility

The City's level of unfunded infrastructure and facilities has exceeded a milestone marker of over \$300 million. While there are large future community investment projects whose timing is uncertain (such as the Wharf Master Plan, possible new sports arena, possible new or remodeled Civic Auditorium), there are many others that represent current, degrading infrastructure that has either exceeded its useful life, or is near critical replacement stage.

The development of this level of unfunded capital has been well chronicled as an outcome of the Great Recession, reduction in Federal and State funding, and elimination of once strong resources like Redevelopment Agency tax increment, gas taxes, and Community Development Block Grant funds.

Economic Slowdown

While the City of Santa Cruz has projected an economic slowdown near FY 2020 for several years now, it is becoming more commonly accepted that our nation's economy is facing a slowdown within the next 18 to 24 months and already the Governor is bracing his California FY 2018 budget for a slowdown.

As of the date of this letter, this economic expansion period has secured its position as the third longest period of recovery in the nation's documented history (we stand now at 7.8 years). And, if our models hold up, this recovery period would last through FY 2019 and emerge as the longest period in our history (at 10.1 years). And, while there are not any near-term data indicating an immediate slowdown, some of the optimism within early 2017 is starting to fade quickly in a stronger 2017 economy.

Pension, Health Insurance, and Compensation Challenges

As a key pillar to the City's future financial success, the City Council has wisely embraced measures over many years to reduce future pension rate increases, investigate options to mitigate the extent of large health insurance increases, and adopt strategies to bridge large compensation gaps to help the City retain its strong talent and be attractive to a skilled workforce.



But, for pensions, the steep, annual California Public Employees Retirement System (CalPERS) pension increases of nearly \$2.7 million for just the FY 2018 General Fund will require more efforts.

The pension increases stem from a combination of CalPERS factors including substandard investment rate returns (2.4% and 0.6% for the last two years), changes in CalPERS assumptions (lowering the discount rate and demographic changes), and delayed increases from Great Recession losses. These changes are certain and built into the CalPERS formulas for the next ten-year operating cycle. There is also a credible potential for CalPERS to make another assumption change that could increase rates even more by FY 2020.

To prepare the City, staff will be presenting new options that could significantly lower the City's interest rates on unfunded pension obligations and preserve cash flow by paying down certain pension debt.



Further compounding the General Fund are the continued increases in employee health insurance costs passed down from the CalPERS Health Program.

For just the General Fund, FY 2018 increases of nearly \$800,000 are expected. The City has less control and options around the costs of health insurance. The City has no influence with CalPERS on the benefits or plans offered. Cost can only be reduced through negotiations with employees for greater participation in sharing the cost of health care premiums.

In addition, the City has invested resources into studying the compensation gaps and opportunities to develop initiatives to grow and retain talented employees within the City. The goal is to mitigate the cost of losing staff, of onboarding new employees, and the challenges with attracting new talent to this area with the challenge of our extremely high housing costs.

During FY 2017, the City has completed implementation of compensation changes targeted at the positions with the biggest compensation disparities from a 2015 Classification and Compensation Study. In addition, new programs and initiatives will continue to be rolled out from the City, led by the Human Resources department, to retain and grow talent and invest in more succession development programs.

Erosion of Our Tax Base

The City has also well documented the erosion of core governance revenues, that only recently have we seen restoration in one category (Gas Tax).

While property tax is the City's largest single resource and continues to be very stable, the intention of Prop 13's changes have resulted in unexpected consequences, where California's historic level in property values have not resulted in like increases in property tax bases due to provisions that limit increases in commercial property and transfer of large estates amongst family members.

Sales tax has clearly been the most commonly acknowledged impact, from the massive growth of online sales and consolidation of taxable online transactions to limited distribution centers, and the move away from a consumer economy of goods, to an economy of services. Gone is a large segment of taxable sales related to books, music, games, and software. And, higher portions of limited consumer spending is, on the whole, now being redirected to non-taxable services (from items related to health care to discretionary experienced-based services).



In addition, both of these impacts are changing the face of retail malls and downtown centers where landlords are removing valuable taxable floor space from retail businesses into more reliable and/or lucrative service-based businesses (like health centers moving into former retail sales locations).

And although Gas Tax was just recently bolstered up by the Governor with the passage of the Road Repair and Accountability Act of 2017, some of the underlying concern within this tax base remains, as more and more cars become more fuel efficient, as well as the improvement in electric vehicle production. While these changes are long overdue and a net gain for the communities we live in, the need to fund transportation and road improvements still, remains albeit with a smaller taxable base.

Other key revenues are also now starting to be eroded, such as franchise fees and utility taxes, as customers are moving into cloud-based communication and entertainment that currently is outside the realm of municipal government franchise and utility user tax. In addition, the City faces a higher risk of Federal funding reductions, due to public policy changes in areas of health and immigration.

With Respect and Appreciation

It is with sincere appreciation that I thank all those who share in the passion of serving our community and delivering pragmatic and best practice fiscal reporting and policies.

This City has a rich history of partnership between our community, our Elected Officials, City Leadership, and City staff in adopting long-term, sound fiscal policies, as evidenced by the on-time adoption of award winning annual budgets.

Much of this budget's development started in January 2017. Since that time, City staff throughout all departments worked tirelessly on preparing a budget that minimizes new resource requests, while remaining dynamic to adapt to new programs and initiatives.

It is widely accepted, and proved these past many years, that budget preparation in times of optimism and growth are more challenging than times of declines. While the consequences of the budget during a reduction period are different and likely more impactful, preparing a budget plan in times of limited growth and real net loss in resource power is stressful for an organization that cherishes service as a primary value.

Therefore, it is with sincere gratitude that I thank our City Leadership, City Department heads, and their management and budget staff, for their efforts to work together and voluntarily withdraw certain requests or allow other priorities to take precedent.

Therefore, it is with sincere gratitude that I thank our City Leadership, City Department heads, and their management and budge staff for their efforts to work together and voluntarily withdraw certain requests or allow other priorities to take precedent.

Finally, I want to personally thank the members of our region's strongest Finance Department, who have worked for many months planning for and producing and finalizing the materials in this document.

In particular, I must acknowledge the outstanding work of our budget team who took on additional duties beyond their full-time job in the development of the budget style guide, financial review and input, modeling, and ultimate compilation of the FY 2018 Budget and FY 2018-2020 CIP.

The team included Cheryl Fyfe, Assistant Finance Director; Tracy Cole, Accountant II; Raymond Chin, Finance Manager; Lisa Saldana, Senior Accountant; Jessie Soto, Administrative Assistant III; Michael Manno and Nick Gong, Accountants; and Natalia Duarte, Accounting Technician. It was their energy, creativity, desire for improvement, and many, many extra hours that has led to us raising the bar yet again with improvements to the format and readability of this document, such as the redesigned narratives and evolution of department sections that can stand alone as individual communication pieces.



Because of their efforts, along with the support of fellow Finance key team members, we are confident that the City will again be recognized with receipt of the Distinguished Budget Presentation Award from the national Government Finance Officers Association.

I am very proud of what we have accomplished so far and look forward to continued successes in the decades ahead.

Marcus Pimentel, Finance Director



The City of Santa Cruz is located on the northern part of the Monterey Bay, approximately 75 miles south of San Francisco and 30 miles west of San Jose. Incorporated in 1866, it received its first charter in 1876. The City currently operates under the provisions of a charter approved by the voters in 1948 and subsequently amended from time to time.

Santa Cruz is the county seat for the County of Santa Cruz. It has an area of 12 square miles and an estimated population of 65,070. Santa Cruz is the home to the University of California, Santa Cruz (UCSC), which opened in 1965 and has a current enrollment of 18,063 students. The City's major industries include tourism, manufacturing, and technology.

Government/Services

The City of Santa Cruz operates under the council-manager form of government.

Policy-making and legislative authority are vested in a seven-member governing council, consisting of the Mayor, Vice Mayor, and five Councilmembers who are elected on a non-partisan basis. Councilmembers serve four-year staggered terms, with either three or four Councilmembers elected every two years. Councilmembers may serve no more than two terms consecutively. The Mayor is selected by a majority of the City Council and serves a one year term. The City Council is responsible, among other things, for passing ordinances, adopting the budget, approving nominees to commissions, and hiring the City Manager, City Clerk, and City Attorney. In 2011, the City Manager was designated as the City Clerk.

The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the city, and for appointing department heads.

The City provides a broad range of services including police and fire protection; construction and maintenance of streets, parks, flood control, and other infrastructure; a wharf facility; and recreational and cultural activities including a performing arts center and human services programs. It operates four municipal utilities, including water, wastewater, storm water, and refuse collection/landfill operations, as well as enterprise operations for parking facilities. The water utility provides water service beyond the municipal boundaries and has a total service population of approximately 96,000.

Before the February 1, 2012 elimination of the City's legally separate Redevelopment Agency, the City elected to serve as the successor agency for the Redevelopment Agency's operations, including housing operations. As the successor agency, the City is responsible for winding down operations, paying off debt service, and completing certain remaining infrastructure construction and community development activities as included in the Recognized Obligation Payment Schedule (ROPS).

Many major public services delivered within the City's boundaries, such as education and public transportation, are provided by other public agencies. Library services are provided through a Joint Powers Authority agreement that includes the cities of Santa Cruz, Capitola, and Scotts Valley and the County of Santa Cruz.

Expenditures

Appropriations provide for expenditures that will be incurred and encumbrances that will be established during the fiscal year. Council policy establishes appropriation control at the department and fund level. Changes in appropriations within the same department and fund may be approved by the City Manager, except that transfers greater than \$50,000 between major expense categories (e.g., personnel services, services and supplies, or capital outlay) must be approved by Council. The City Manager is also authorized to accept and appropriate donations and grants of up to \$50,000 for projects and programs previously approved by the City Council. All transfers between funds must be approved by Council.

Major Revenue Sources

The City's major revenues sources are conservatively projected using a combination of professional consultants' projections and an analysis of historic, current and future indicators.

Taxes

The City's major tax revenues include property tax, sales and use taxes, and transient occupancy (hotel) tax. The Financial Summaries section of this document includes charts showing revenue history.

As with other charter cities in California, the City of Santa Cruz has limited ability to set tax rates. The State constitution, under the provisions of Proposition 13 passed by the voters in 1978, establishes a maximum rate for property tax and limits the growth of assessed value. The constitution sets the limit for increases of the property tax rate to 2% per year, but upon sale, market value becomes the assessed value. The property tax collected is allocated among the jurisdictions in the City's tax rate areas based on criteria established by the State legislature. The rates and tax base of two of the City's other general revenues, sales and use tax and motor vehicle in lieu fees (VLF), are also controlled by the Legislature.

Changes to existing local taxes and any new taxes require voter approval. Taxes used for general purposes are subject to approval by a simple majority of voters while taxes levied for specific purposes require a two-thirds majority of voters. Assessments must be approved by a majority vote with voting rights apportioned based on the amount of the assessment. Property-related fees require public majority protest procedures and property-related fees for services other than water, wastewater, and refuse must also be approved by a majority of property owners or two-thirds of the electorate.

Recent ballot measures approved by City voters include the following:

- November, 2016-Measure D. County Transportation Tax. Impose a half-cent sales tax for 30 years for safety, pothole repair, traffic relief, and transit improvement.
- November, 2016 —Measure L. Cannabis Business Tax. Impose a tax of no more than 10% on gross receipts of cannabis (marijuana) businesses in the city.

Major Revenue Sources (continued)

Recent ballot measures approved by City voters include the following (continued):

- June, 2016—Measure S. Community Facilities District Library Bond. Authorize parcel tax on real property and authorize bonds to be issued by the Santa Cruz Libraries Facilities Financing Authority.
- November, 2012—Measure Q. Increased the Transient Occupancy Tax from 10.0% to 11.0%, effective in July, 2013.
- November, 2010—Measure H. Increased the Utility Users Tax from 7.0% to 8.5%, effective in spring, 2011.
- November, 2008—Measure E. Clean River, Beaches and Ocean special parcel tax. Imposed a parcel tax to be used to protect public health and wildlife habitat in the river, bay, and ocean.
- November, 2006—Measure H. Increased the local transactions and use tax from the 0.25% authorized by Measure F in March, 2004, to 0.5%, and removed the sunset clause.
- August, 2005—Measure X. Water, Sewer, and Refuse franchise taxes imposed to replace comparable franchise fees that had been discontinued because they were determined to be taxes rather than fees.

In addition, in August, 2008, a measure (Measure T—9-1-1 Emergency Response Tax) was placed on the ballot to replace the emergency response fee that had been found to be a tax rather than a fee through an appellate court ruling pertaining to Union City, California. The measure failed by a narrow margin.

Fees & Charges for Services

Fees for services, the City's next largest major revenue source, are subject to requirements that they be set at levels that do not exceed the reasonable costs of providing services. Fund balances generated by differences between fee revenue and related expense are retained and designated for services and facilities that benefit fee payers.

Budget Basis – Basis of Accounting

The City Council adopts a structurally balanced budget—one that supports financial sustainability multiple years into the future. The City uses a modified accrual basis of accounting in preparing the budget for both Governmental and Proprietary funds. The modified accrual basis is consistent with how the Governmental Funds are reported in the City's Comprehensive Annual financial Report (CAFR) fund statements; however the Proprietary Funds (Enterprise and Internal Service Funds) are reported on a full accrual basis in the annual report. Fiduciary Funds (Trust and Agency Funds) are not reported in the annual budget. However, the City does provide an Agency Summary of the Redevelopment Successor Agency (Trust Fund) as a supplement to the Economic Development Department's schedules.

Under "modified accrual basis," amounts are recognized as revenue when earned, so long as they are collectible within two months after the end of the fiscal period to be used to pay liabilities of the current period. Encumbrances that are outstanding at year-end are re-appropriated in the next year.

Budget Preparation and Review Process

Under the City Charter, the fiscal year of the City begins on the first day of July of each year. The City Manager is responsible for preparing the annual budget and submitting it to the Council for adoption.

As part of the budget process, all City departments submit budget requests for the next fiscal year. These requests are consolidated by the Finance Department and reviewed by the City Manager to ensure that requests and departmental objectives are consistent with the City's overall goals. The City Manager then presents to the City Council a structurally balanced budget—one that supports financial sustainability multiple years into the future. As required by the Charter, this budget is transmitted to the City Council and made available to the public for review no later than the first Council meeting in June. A public hearing is conducted in June, before final adoption of the budget by the City Council no later than the first regular Council meeting in July.

Any new appropriation or appropriation transfer between funds or departments requires approval by the City Council. The City Manager is authorized to approve appropriation transfers within any department and the appropriation of grants, donations, and contributions under \$50,000 for projects and programs previously approved by Council. Expenditures may not exceed appropriations at the department and fund level.

The City Council receives monthly financial status reports, receives requests for amendments to the budget as needed, and reviews budget results mid-year and at budget adoption. The ongoing review and long range planning focus for financial management provides numerous opportunities to identify and respond to changes in revenues and expenditures and in community priorities.

The Annual Budget Process Calendar illustrated on the following page shows the relationship between City residents, City Council, and City Administration in developing the City's Annual Budget.

Fiscal Year 2018 Budget Preparation and Review Process Calendar:

Month	Residents	Mayor & City Council	City Administration
Oct	Input on budget priorities and direction through direct contact with Mayor and City Council, community surveys and meetings		
Nov	↓	Review and approval of CAFR providing an understanding of the fiscal status and condition of the City	Presentation of prior year financial results to City Council and community (CAFR)
Dec		↓	↓
Jan		On-going discussions of budget priorities based on input from community and staff	Budget schedule and guidelines provided to Departments
Feb		↓	Capital Improvement Program (CIP) preparation begins. Fiscal Year 2017 year-end estimates and Fiscal Year 2018 department requests due to Finance Department
Mar			Department meetings with City Manager & Finance to review Capital Improvement Program (CIP) and Fiscal Year 2018 requests Draft Budget and Draft CIP posted online
Apr	↓	↓	Continued Capital Improvement Program (CIP) strategic planning and review
May	Department Budget Hearings open to the public	Department Budget Hearings and Discussions, review and approval of Final Capital Improvement Program (CIP)	Presentation of Final Capital Improvement Program (CIP) to City Council and community Proposed Budget completed and made available online
Jun	Department Budget Hearings open to the public	Changes made per direction from Council and Council adoption of Fiscal Year 2018 Annual Budget	Changes made per direction from hearings and Final Budget Adoption

Fund Structure

The following is a listing of the funds included in the City's Adopted Budget, with each major fund identified. Descriptions of each of the City's active funds, with a detailed presentation for FY 2016 actual expenditures and revenues; FY 2017 beginning fund balance, adopted and amended budgets, year-end estimates, and ending fund balance projections; and FY 2018 beginning fund balance, adopted expenditures and revenues, and ending fund balance projections can be found in the "Estimated Available Fund Balance Projections" section beginning on page 463 of this document. Funds are listed in order of their fund number as found on the Recap of Funds schedule which can be found in the Financial Summaries section on page 445.

Governmental Funds

Most of the City's programs and functions are provided and financed through the following governmental funds, which are focused on the acquisition, use and balances of the City's expendable financial resources and the related current liabilities. Governmental Funds use the modified accrual method of accounting and are focused on financial position, rather than on determining net income.

General Funds

General Fund – *Major Fund*

- Primary General Fund
- Code Enforcement/Civil Penalties
- Municipal Wharf Fund
- General Plan Update Reserve Fund
- Green Building Educational Resource Fund
- Civic Equipment Maintenance/Replacement
- Co-op Retail Management
- Kiosk Maintenance
- Street Tree Fund
- City Public Trust Fund
- City Stabilization Reserve Economic
- Development Trust Fund
- Unemployment Insurance
- Housing In-Lieu Program
- DeAnza Hardship Fund
- Contributions and Donations (2)
- Interest Holding

Special Revenue Funds

- Police Special Revenue Funds
 - Supplemental Law Enforcement Services
 - Traffic Offender
 - Police Asset Seizure
 - Asset Seizure/Youth Crime Prevention
- State and Highway Funds
 - Gasoline Tax

Special Revenue Funds (continued)

- State and Highway Funds (continued)
 - Traffic Congestion Relief
 - Traffic Impact Fee Fund
- Clean River, Beaches & Ocean Tax Fund
- Parks and Recreation Funds
 - Parks Quimby Act Funds (4) Parks & Rec Tax Combined Fund
- Housing and Community Development Funds
 - HOME Funds (3)
 - Community Development Block Grant
 - Red Cross Housing Reconstruction Loan Repayment
 - First Time Home Buyers (2)
 - Affordable Housing Trust Fund
- City Housing Successor Agency Funds (2)
- Transportation Development Act

Capital Improvement Funds

- Capital Project Fund – **Major Fund**
 - General Capital Improvement Projects
 - Capital Improvement Public Art Fund
 - Sidewalk Construction In-Lieu Fund
 - Street Maintenance, Rehabilitation and Improvements
 - Wharf Tenant Capital Improvement Contributions
 - SC Street Improvements – Harvey West

Debt Service Funds

- GO (General Obligation) Bonds
- Lease Revenue Bonds

Proprietary Funds

The City's Proprietary Funds include both Enterprise and Internal Service Funds. Enterprise Funds are similar to private sector enterprises in that the costs of providing services are recovered through financing and/or user fees and charges rather than through taxes or similar revenues. Internal Service Funds are used to report on activities that provide goods or services to other funds or departments in the City on a cost-reimbursement basis.

Enterprise Funds

- Water Fund – **Major Fund**
 - Water
 - Water Rate Stabilization
 - Water Public Art
 - Water System Development Fees
 - Water Emergency Reserve
 - Water June Beetle Endowment
- Wastewater Fund – **Major Fund**
 - Wastewater
 - Wastewater Public Art

- Refuse Fund – **Major Fund**
 - Refuse Fund
 - Refuse Landfill Closure
 - Refuse Landfill Post Closure Maintenance
 - Refuse Public Art
- Parking Fund – **Major Fund**
 - Parking
 - Parking Public Art
- Storm Water Fund – **Major Fund**
 - Storm Water
 - Storm Water Overlay
 - Storm Water Public Art

Internal Service Funds

- Equipment Operations
- Insurance Internal Service Funds
 - Workers’ Compensation Insurance
 - Liability Insurance
 - Group Health Insurance

Department and Fund Relationship

The City’s Annual Budget is organized by the Department Summary—showing expenditures by character, expenditures by activity (program), and resources by fund. Following the Department Summary is the Activity Summary—showing expenditures by activity and activity resources by revenue category for each of the department’s programs. A portion of the City’s General Fund supports all departments except for the Water Department. That specific percentage of General Fund support is identified in the “Percentage of Primary General Fund Budget” chart shown on the Budget at a Glance page located before the Department Summary page.

The following list shows the relationship between the Department, their supporting fund(s) and the fund’s support to the City services provided by the Department:

Department	Fund(s)	City Service Support
City Attorney	General Fund	City Administration
City Council	General Fund City Public Trust Fund	City Administration Community Development
City Manager	General Fund	City Administration
City Non-Department	General Fund Kiosk Maintenance Fund Transportation Development Act Fund	City Administration Economic Development Community Development
Economic Development	General Fund Co-Op Retail Management Kiosk Maintenance Fund	Economic Development Economic Development Economic Development

Department and Fund Relationship (continued)

<u>Department</u>	<u>Fund(s)</u>	<u>City Service</u>
	Home Rehabilitation Fund	Community Development
	Home Acquisition Projects Fund	Community Development
	Home Investment Partnership	Community Development
	Comm. Development Block Grant Fund	Community Development
	CalHome – FTHB Revolving Fund	Community Development
	Affordable Housing Trust Fund	Community Development
Finance	General Fund	City Administration
	Liability Internal Service Fund	Public Safety/Risk Services
Fire	General Fund	Public Safety
Human Resources	General Fund	City Administration
	Workers Comp Internal Service Fund	City Administration/Risk Services
Information Services	General Fund	City Administration
Parks and Recreation	General Fund	Community Development
	Municipal Wharf Fund	Community Development
	Civic Equipment Maintenance Fund	Community Development
	Parks Quimby Tax Funds	Community Development
	Parks Tax Fund	Community Development
Planning & Community Development	General Fund	Community Development
	Code Enforcement	Public Safety
	General Plan Update Fund	Community Development
	Green Building Education Fund	Community Development
Police	General Fund	Public Safety
	Supplemental Law Enforcement Fund	Public Safety
	Traffic Offender Fund	Public Safety
	Police Asset Seizure Fund	Public Safety
Public Works	General Fund	Community Development
	Municipal Wharf Fund	Community Development
	Gasoline Tax Fund	Community Development
	Traffic Impact Fund	Community Development
	Clean River, Beaches, Oceans	Community Development
	Wastewater Enterprise Funds	Public Utility Services
	Refuse Enterprise Funds	Public Utility Services
	Parking Enterprise Funds	Community Development
	Storm Water Enterprise Funds	Community Development
	Equipment Internal Service Fund	City Internal Services
Water	Water Enterprise Funds	Public Utility Services

Guide to the Document

Document Organization

Primary General Fund Budget and General Tax Trends

This section of the budget document focuses on the City's primary general fund and general tax revenues.

Primary General Fund Budget Net of Program Revenues and Charts provides information about total expenditures, how much of those total expenditures are financed with program revenues and other allocated sources, and the resulting net amount of expenditures which need to be supported by taxes and other general revenues.

Primary General Fund Budget and General Revenues Tax Trends and Charts provide historical and comparative information about the City's Tax Revenues.

City Debt Obligations

This section includes information about the City's debt obligations, future planned obligations, and unfunded liabilities (Pensions, Other Post Employment Benefit Obligations, and unfunded capital and infrastructure). Included within the schedules are the City's outstanding debt and current and future debt service payments. Lastly, a legal debt schedule is presented as of Fiscal Year 2015 (most current assessed City of Santa Cruz real and personal property value).

Personnel Profile

This section includes information about authorized position counts for all departments. It provides information about positions by department, including all positions in the department, supported by all funding sources. The schedule is displayed by the authorized positions in the department for the FY 2016 amended budget, FY 2017 adopted budget, authorized positions currently in the FY 2017 amended budget, the positions included in the adopted budget for FY 2018, and the change from the FY 2017 amended budget to the FY 2018 Adopted. The Personnel Profile includes each department's authorized positions, including those that are funded by other departments and those positions that are authorized but not funded.

Department and Activities

This section of the budget provides a description of the department and the total **Expenditures by Character** for the FY 2016 actual expenditures, the FY 2017 adopted budget, the FY 2017 amended budget, the FY 2017 estimated actual, and the adopted budget for FY 2018. The amended budget includes supplemental appropriations made after the original budget adoption and the encumbrances carried forward from the prior fiscal year. The **Expenditures by Activity** section displays the same information by activity and fund, and **Resources by Fund** displays the total funding sources by fund followed by the Net Primary General Fund cost. The **Total Authorized Personnel by Department** line shows the total number of positions authorized by the department.

Capital Outlay

The capital outlay section lists the specific capital equipment items that are funded in the capital outlay accounts in the expenditure detail section of each activity and department. Capital Outlay expenditures should eventually be classified as Capital Assets in the City's Comprehensive Annual Financial Report (CAFR). Capital Assets are defined by the City as assets having an estimated useful life in excess of one year, and an initial, individual cost in excess of the capitalization thresholds described below:

Guide to the Document

Capital Outlay (continued)

Infrastructure	\$ 25,000
Buildings and lease improvements	10,000
Land improvements	10,000
Machinery and equipment	5,000
Intangibles	5,000

Capital Improvement Program

The Capital Improvement Program identifies major capital projects and funding sources. A project is considered a Capital Improvement project if it is undertaken to acquire a capital asset (construction of public building, street improvements, fire trucks), will have a long service life and is nonrecurring, or is an expensive project or considered major. A more detailed guide is included in the introductory section of the Capital Improvement Program Budget document.

Financial Summaries

This section of the budget document gives the reader an overall picture of the City and the budget.

Summary of Projected Revenues and Other Financing Sources by Fund Type provides information about each revenue source, both from a historical perspective and the future projected amounts.

Summary of Projected Expenditures and Other Financing Uses by Fund Type provides information about the operating budget for each fund including total Operating Budget, Debt Service, and Capital Outlay.

Summary of Transfers (between funds) provides information about various fund transfers that appear in the *Recap of Funds*.

Summary of Revenues and Other Financing Sources-Primary General Fund provides information about each General Fund revenue source, both from a historical perspective and the future projected amounts.

Summary of Operating Expenditures by Department-Primary General Fund provides information about each General Fund account both from a historical perspective and the future projected amounts.

Debt Service Obligations Status and Schedules provides an overview and status of the City's debt obligations.

Recap of Funds provides a detail listing of all funds including estimated revenues and appropriations for FY 2018 and FY 2017.

Estimated Fund Balance Projections

For budgeting purposes, ending estimated fund balance is defined as a fund's current ending assets less its current ending liabilities. The Estimated Fund Balance Projections beginning on page 463 present the beginning and ending estimated fund balance available for appropriation for each fiscal year. Each fund is displayed on a separate page showing the name of the fund, the fund number, and fund description, along with expenditures and revenues summarized by their major categories.

Acronyms and Glossary

The Glossary and Acronym sections beginning on page 539 provide definitions to many of the terms used throughout the document. The Acronyms section provides definitions to many of the acronyms used throughout the document.

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RESOLUTION NO.NS-29,258

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CRUZ
ADOPTING A BUDGET FOR FISCAL YEAR 2018

BE IT RESOLVED, by the City Council of the City of Santa Cruz, that the budget of the City of Santa Cruz for Fiscal Year (FY) 2018, as proposed in that certain document entitled "City of Santa Cruz Proposed Annual Budget Fiscal Year 2018," on file with the City Clerk, is hereby adopted for FY 2018, effective July 1, 2017, with the amendments and addenda thereto as determined by the City Council and detailed in the attached Exhibits:

- (1) Exhibit A - FY 2018 Schedule of Budget Changes
- (2) Exhibit B - Summary of Projected Expenditures and Other Financing Uses
- (3) Exhibit C- Summary of Projected Revenues and Other Financing Sources
- (4) Exhibit D- Summary of Transfers

BE IT FURTHER RESOLVED that the Finance Director is authorized to create additional appropriations in order to provide for necessary commitments carried over from the prior fiscal year, including contract and purchase order encumbrances and unexpended project balances, so long as there is a sufficient fund balance to finance these commitments.

PASSED AND ADOPTED this 13th day of June, 2017, by the following vote:

AYES: Councilmembers Krohn, Mathews, Watkins, Brown, Noroyan; Vice Mayor Terrazas; Mayor Chase.

NOES: None.

ABSENT: None.

DISQUALIFIED: None.

ATTEST: 
Bren Lehr, City Clerk Administrator

APPROVED: 
Cynthia Chase, Mayor

RESOLUTION NO. NS-29,251

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CRUZ
APPROVING THE SELECTION OF THE ANNUAL ADJUSTMENT FACTORS USED
IN THE CALCULATION OF THE CITY'S PROPOSITION 4 APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2018

WHEREAS, Proposition 111 requires a recorded vote by the Council regarding which annual adjustment factors will be used in the City's calculation of the Proposition 4 limitation beginning with budget year 1990-91;

WHEREAS, it is in the City's best interest to select the factors with the largest increase;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santa Cruz that it hereby selects the 0.377% increase in non-residential new construction assessed value for the inflation factor and selects the County of Santa Cruz population growth of 0.380% for the population factor to be used as the annual adjustment factors in the calculation of the City's Proposition 4 Appropriations Limit for Fiscal Year 2018.

PASSED AND ADOPTED this 13th day of June, 2017, by the following vote:


AYES: Councilmembers Krohn, Mathews, Watkins, Brown, Noroyan; Vice Mayor Terrazas; Mayor Chase.

NOES: None.

ABSENT: None.

DISQUALIFIED: None.

APPROVED: 
Cynthia Chase, Mayor

ATTEST: 
Bren Lehr, City Clerk Administrator

**CITY OF SANTA CRUZ
 APPROPRIATIONS SPENDING LIMIT
 PROP 4 - GANN LIMIT
 BASED ON 2018 ADOPTED BUDGET**

Calculation of Spending Limit

Last Year's Appropriations Limit (FY 2016-17)		\$ 165,563,924
Adjustment Factors:		
A. Change in Population - County	1.00380	
B. Change in non-residential new construction assessed value	1.00377	
A times B	1.00758	
Total Adjustment Percentage (A times B)	0.7584%	
Total Adjustment Dollars		1,255,637
New Appropriations Limit For Fiscal Year 2017-18		\$ 166,819,561

Appropriations Compared To Limit

Projected Proceeds From Taxes		\$ 77,892,431
Less: Federal Mandates	\$ 1,308,259	
Qualified Capital Outlays	-	
Debt Service Appropriations	1,021,872	
Total Exclusions	1,021,872	
Appropriations Subject to Limit For Fiscal Year 2017-18		75,562,300
Appropriations Limit For Fiscal Year 2017-18		166,819,561
Amount Over/(Under) Appropriations Limit		\$ (91,257,261)

**CITY OF SANTA CRUZ
CALCULATION OF PROCEEDS OF TAXES
PROP 4 - GANN LIMIT
BASED ON 2018 ADOPTED BUDGET**

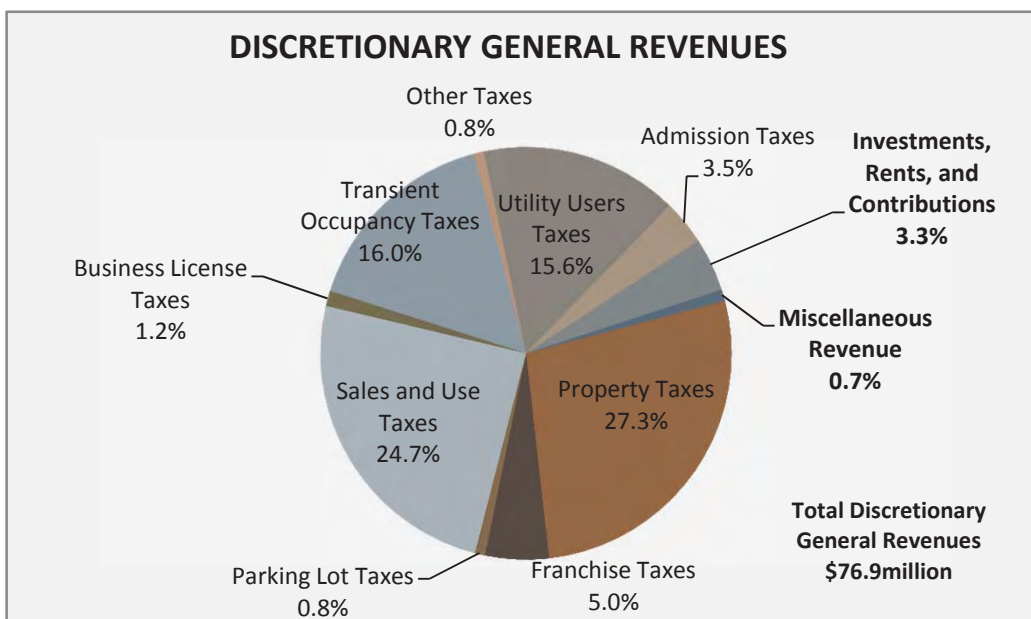
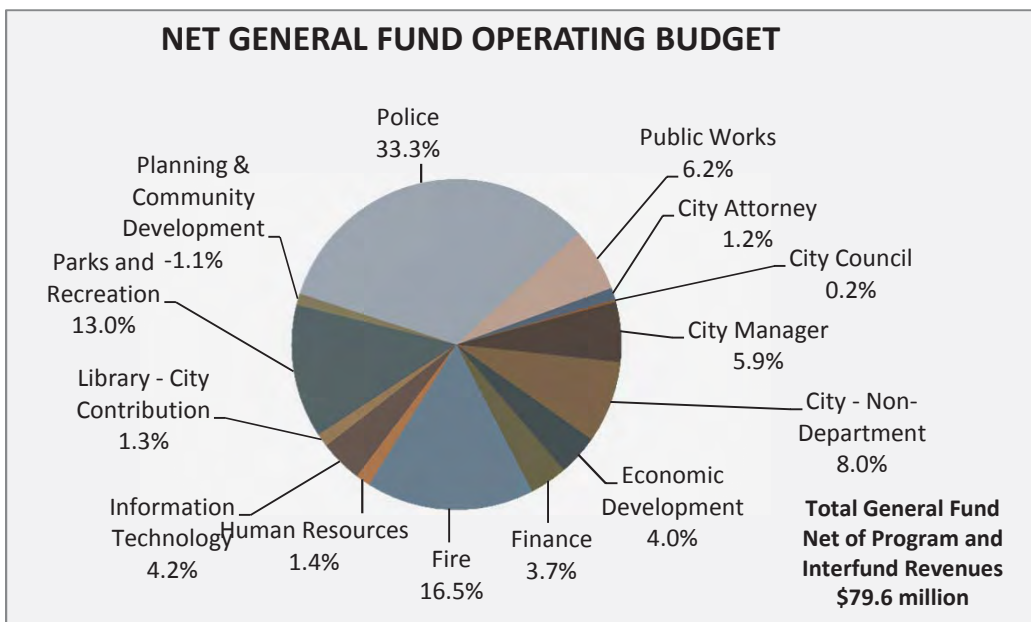
Determination of Proceeds of Taxes

	Proceeds of Taxes	Non-Proceeds of Taxes	Total
GENERAL FUND TAXES:			
Property Taxes	\$ 20,998,000	\$ -	\$ 20,998,000
Sales and Use Taxes	18,987,000	-	18,987,000
Business License Taxes	928,000	-	928,000
Franchise Taxes	3,821,000	-	3,821,000
Transient Occupancy Tax	12,391,000	-	12,391,000
Utility Users' Tax	11,989,000	-	11,989,000
Admissions Tax	2,669,000	-	2,669,000
Business Improvement Tax	240,000	-	240,000
Cannibas Tax	331,000	-	331,000
Property Transfer Tax	300,000	-	300,000
Parking Lot Tax	633,000	-	633,000
CRM Assessment	220,000	-	220,000
GENERAL FUND LICENSES AND PERMITS:			
Construction Permits	-	5,367,000	5,367,000
Retail Permits	-	22,000	22,000
Other Licenses and Permits	-	152,200	152,200
GENERAL FUND INTERGOVERNMENTAL:			
Federal	-	114,000	114,000
State - Homeowner's Property Tax Relief	89,000	-	89,000
State - Mandated Cost Reimbursement	-	18,000	18,000
State - Motor Vehicle In-Lieu	28,000	-	28,000
State - Other	-	100,000	100,000
GENERAL FUND CHARGES FOR SERVICES:			
General Government	-	1,906,000	1,906,000
Public Safety	-	5,242,538	5,242,538
Culture and Recreation	-	4,367,200	4,367,200
Public Works	-	1,673,200	1,673,200
Community and Economic Development	-	29,300	29,300
Library	-	462,438	462,438
Interfund Charges	-	4,495,972	4,495,972
Miscellaneous Charges for Services	-	2,700	2,700
GENERAL FUND OTHER REVENUES:			
Fines and Forfeits	-	2,086,390	2,086,390
Rents and Royalties	-	5,321,152	5,321,152
Contributions and Donations	-	240,710	240,710
Other Miscellaneous Revenues	-	766,500	766,500
Interfund Transfers In	-	545,915	545,915
Proceeds of Asset Dispositions	-	27,000	27,000
Loan Principal Receipts	-	377,038	377,038
OTHER FUNDS REVENUES:			
Police Special Revenue Funds	-	126,500	126,500
State Highway Funds (Gas Tax)	-	6,802,480	6,802,480
Parks and Recreation Funds	1,347,000	-	1,347,000
Housing and Community Development Funds	-	828,900	828,900
Other Special Revenue Funds	635,658	806,377	1,442,035
Capital Projects Funds	2,000,000	11,033,972	13,033,972
Debt Service Funds	-	741,355	741,355
SUB-TOTAL	77,606,658	53,656,837	131,263,495
Interest Earnings	285,773	212,523	498,296
GRAND TOTAL	\$ 77,892,431	\$ 53,869,360	\$ 131,761,791

Primary General Fund Budget and General Revenues

FISCAL YEAR 2018

The charts below present different perspectives for the Primary General Fund. The top chart represents the spending side and shows the net operating cost (budgeted appropriations less budgeted revenues) of the departments in the fund. Public safety (Police and Fire) accounts for most of the spending in the fund at almost 50%. The bottom chart represents the funding side and shows the discretionary revenues received by the fund. These are general revenues that are not specifically tied to departments, and are the main revenues that fund the City's core services such as Police, Fire, Administration and Parks & Recreation. Most of the discretionary funding comes from taxes, with Sales Tax and Property Tax comprising the largest portion at almost 52% combined.



Primary General Fund Budget Net of Program Revenues

FISCAL YEAR 2018

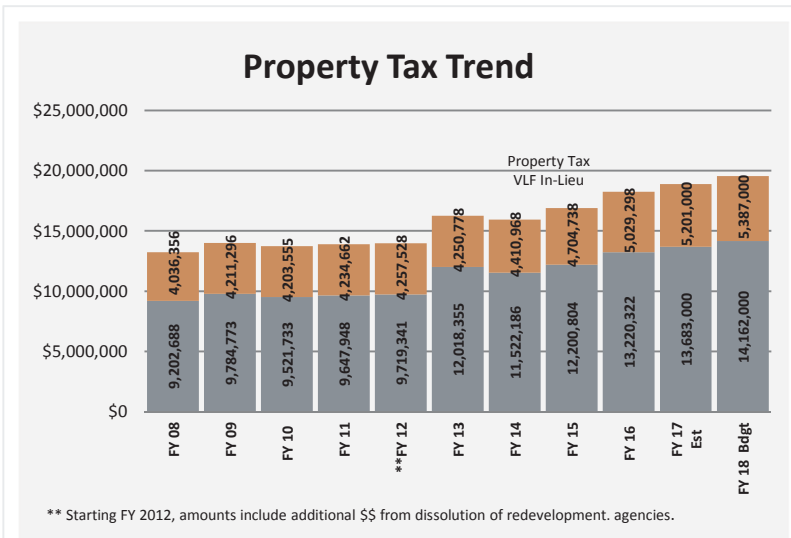
General Fund Departments/Programs	Expenditures and Other Uses	Program Revenues	Interagency & Interfund Sources	Net (Expenditure) Revenue and Changes in Fund Balance	% of Net GF Cost
City Attorney	1,054,183		107,471	(946,712)	1.2%
City Council	434,563	41,000	191,875	(201,688)	0.3%
City Manager	5,614,005	21,350	823,757	(4,768,898)	6.0%
City - Non-Department	6,529,719			(6,529,719)	8.2%
Economic Development	3,625,654	381,000		(3,244,654)	4.1%
Finance	4,181,060	16,000	1,147,571	(3,017,489)	3.8%
Fire	17,308,469	3,881,110		(13,427,359)	16.9%
Human Resources	1,793,998		615,483	(1,178,515)	1.5%
Information Technology	4,824,084		1,430,926	(3,393,158)	4.3%
Library - City Contribution	1,534,751		462,438	(1,072,313)	1.3%
Parks and Recreation	14,934,122	4,307,009		(10,627,113)	13.3%
Planning & Community Development	7,048,133	7,956,100		907,967	-1.1%
Police	27,741,911	650,250		(27,091,661)	34.0%
Public Works	9,495,455	4,265,500	178,889	(5,051,066)	6.3%
Total General Fund	\$ 106,120,107	\$ 21,519,319	\$ 4,958,410	\$ (79,642,378)	100%

General Revenues and Other Unallocated Sources:

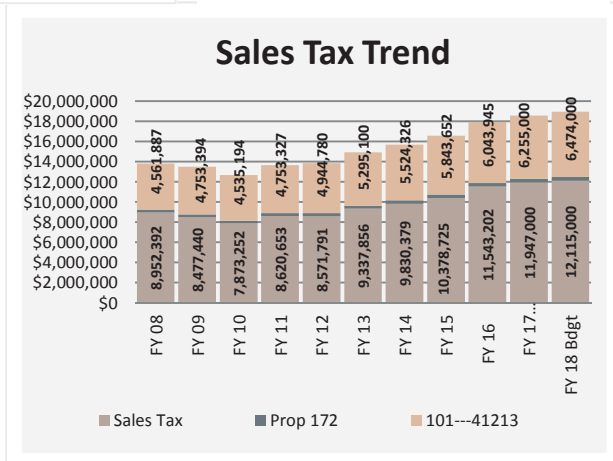
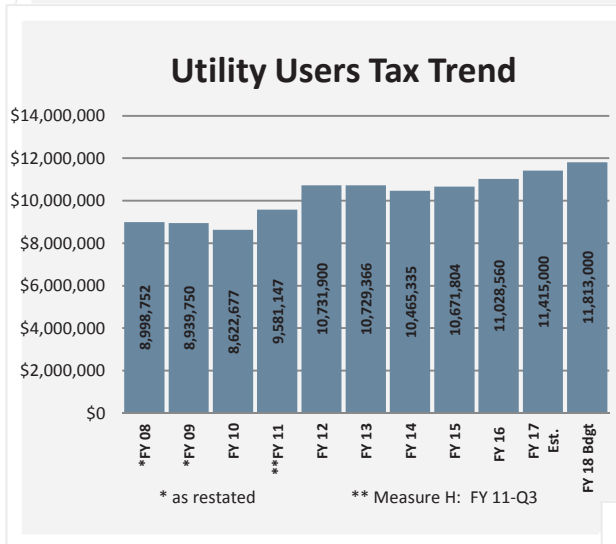
Taxes:

Property Taxes	20,998,000
Sales and Use Taxes	18,987,000
Business License Taxes	928,000
Franchise Taxes	3,821,000
Utility Users Taxes	11,989,000
Transient Occupancy Taxes	12,291,000
Admission Taxes	2,669,000
Parking Lot Taxes	633,000
Other Taxes	631,000
Total Taxes	72,947,000

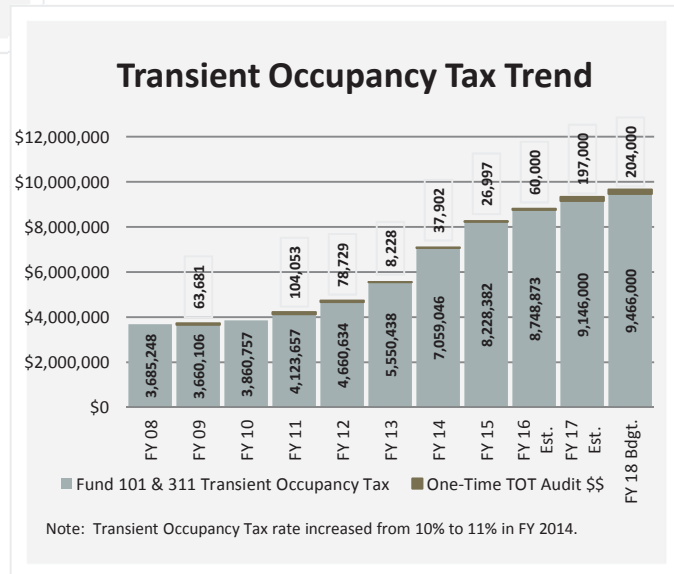
Intergovernmental	157,000
Investments, Rents, and Contributions	3,267,983
Fines and Forfeitures	223,390
Charges For Services and Other Miscellaneous	324,065
Total General Revenues and Other Unallocated Sources	76,919,438
Change in Fund Balance	(2,722,940)
Estimated Fund Balance - Beginning of Year	873,332
Estimated Fund Balance - End of Year	\$ (1,849,608)



Property taxes and sales taxes are the two largest sources of tax revenues for the City's primary General Fund. They each accounted for 28% of the fund's total estimated tax revenues for fiscal year 2017.



Utility users taxes are imposed on all utility services within the City limits at a rate of 8.5% of taxable services. Transient occupancy taxes are levied at a rate of 11% on all individuals occupying dwellings for 30 days or less. They each accounted for 17% and 14%, respectively, of the fund's total estimated tax revenues for fiscal year 2017.



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Debt Service Obligations

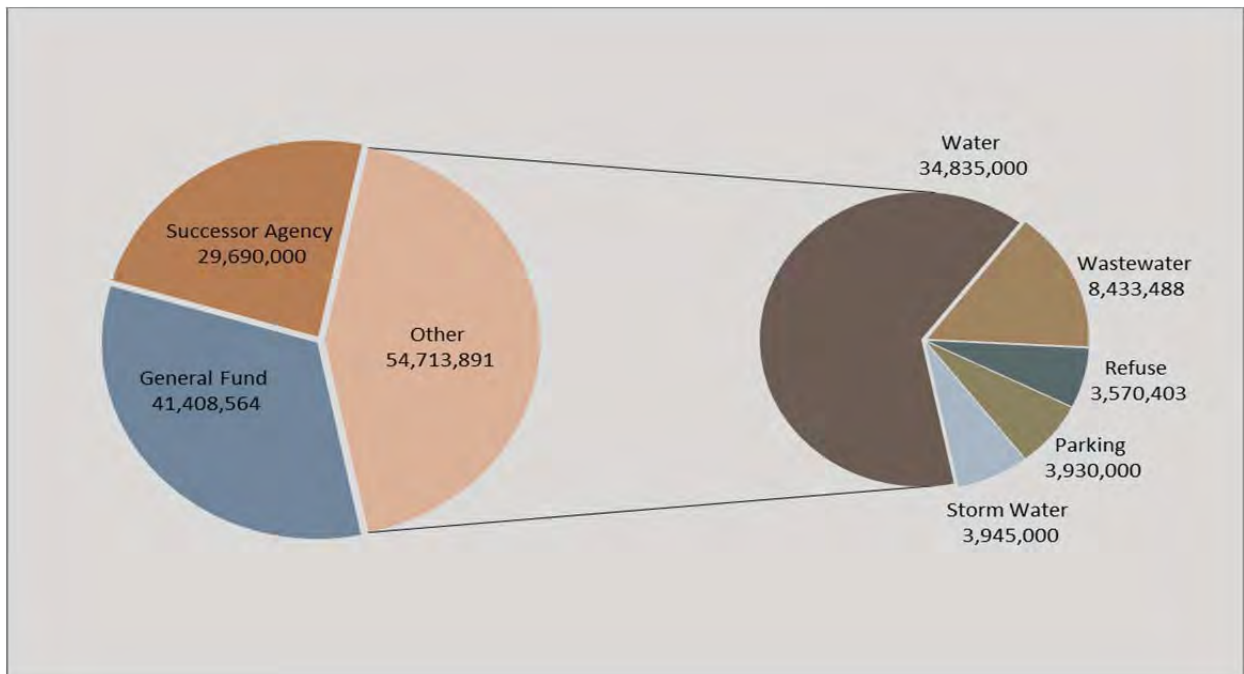
OVERVIEW

The City of Santa Cruz debt service obligations include revenue bonds, general obligation bonds, pension obligation bonds, loans, leases, and Santa Cruz Redevelopment Agency debt, transferred to the Successor Agency Trust (Resolution NS-28,450 dated January 24, 2012). Also included are the State of California Public Employees' Retirement System (PERS) and other post-employment benefits (OPEB) liabilities. All debt issuance is approved by the Santa Cruz City Council subject to the City's legal debt limit.

- *Revenue Bonds* – issued to purchase or construct assets owned by the City and the City pledges income resulting from the asset or enterprise to pay the debt service.
- *General Obligation Bonds* – issued to finance various public improvements in the City for which the main security for repayment is property taxes.
- *Pension Obligation Bonds* – issued by the City to pay its commitment to the pension fund in which its employees are members.
- *Santa Cruz Redevelopment Successor Agency Debt* – debt issued to finance redevelopment activities in accordance with California Community Redevelopment Law. With the dissolution of Redevelopment Agencies, the principal source of debt repayment is from property tax revenues of the Successor Agency to the Redevelopment Agency.

DEBT STATUS

The graph below estimates outstanding debt obligations, excluding pension, of \$29,690,000 in RDA Successor agency debt, \$41,408,564 in the General Fund, and \$54,713,891 in the City's Enterprise funds for a total outstanding debt obligation of \$125,812,455 at the end of the fiscal year.



Debt Service Obligations

FY 2017 DEBT ISSUES

The following debt issues have been completed in FY 2017:

- Water Infrastructure Loan – The City Water Department received a loan with the California Infrastructure & Economic Development Bank (I-Bank) in the amount of \$25 million with an interest rate of 3.24%. The Water Department will use the proceeds to fund capital expenditures for improvement and rehabilitation and replacement projects for surface water source diversions, groundwater facilities, transmission and distribution pipelines, the Graham Hill Water Treatment Plant, and distribution storage projects.
- 2017 Refunding Lease Revenue Bonds – The City of Santa Cruz refunded three debt issues totaling \$12.6 million in outstanding debt. The first, 2007 Lease Revenue Bonds, refunded \$5,735,000 in debt with a variable interest rate between 4% and 5%. The new issue provides \$542,248 of net present value savings. The second, 2010 Parking Refunding Lease Revenue Bonds, refunded \$3,930,000 in debt with a variable interest rate between 3% and 4.45%. The new issue provides \$250,551 of net present value savings. Lastly, 2010 Refunding Lease Revenue Bonds, Series B, refunded \$2,945,000 in debt with a variable interest rate between 2.8% and 4.2%. The new issue provides \$139,394 of net present value savings. The new issue, in the amount of \$11,035,000 brings the variable interest rate down to between 2% and 5% with a total net present value savings of \$932,193.

FY 2018 PLANNED DEBT ISSUES

The following are planned debt issues for the FY 2018:

- Library Bonds – On June 7, 2016, the voters of Santa Cruz approved Measure S, a parcel tax for the County Library System's \$67 million bond issue to improve the entire library system. New branches are planned to be built in Scotts Valley and in Downtown Santa Cruz. Also planned are complete renovations of the Capitola and Eastside branch locations.

FY 2017 PERS AND OPEB LIABILITIES

The City of Santa Cruz participates in PERS to provide pension benefits for past, current and future employees. In addition it provides modest, capped health retiree obligations as required by the CalPERS health program and as negotiated locally by City employees.

CITY OF SANTA CRUZ
FY 2018 ANNUAL BUDGET
Debt Service Obligations
(A) Summary of Changes in Long-Term Debt

Description	Maturity Date	Balance June 30, 2016	Additions to Debt	Principal Paydown and Maturities	Balance June 30, 2017	Balance	
						Due Within One Year	Due in More Than One Year
<u>GENERAL LONG TERM DEBT</u>							
2007 Lease Revenue Bonds	6/30/2037	5,735,000	-	5,735,000	-	-	-
2017 Refunding Lease Revenue Bonds	11/1/1937	-	5,735,000	-	5,735,000	145,000	5,590,000
2009 General Obligation Refunding Bonds	9/1/2037	5,730,000	-	255,000	5,475,000	270,000	5,205,000
2010 Pension Obligation Bonds	6/1/2022	15,310,000	-	2,015,000	13,295,000	2,195,000	11,100,000
2010 Refunding Lease Revenue Bonds B	4/1/2031	2,945,000	-	2,945,000	-	-	-
2017 Refunding Lease Revenue Bonds	11/1/1931	-	2,790,000	-	2,790,000	-	2,790,000
2012 Golf COP Refunding Loan	5/1/2029	2,434,038	-	150,771	2,283,267	156,093	2,127,174
PG&E Loan - LED Streetlights (Interest free)	11/1/2022	159,592	-	24,953	134,639	-	134,639
ZION Bank Loan - Homeless Shelter Project	1/1/2021	249,630	-	48,460	201,170	48,634	152,536
I-Bank Arterial Streets and Roads Loan	8/1/2024	12,823,545	-	1,329,057	11,494,488	1,352,050	10,142,438
Total General Long Term Debt		45,386,805	8,525,000	12,503,241	41,408,564	4,166,777	37,241,787
<u>ENTERPRISE DEBT</u>							
2014 Water Refunding Revenue Bonds	3/1/2036	10,235,000	-	400,000	9,835,000	410,000	9,425,000
I-Bank Water Infrastructure Loan	8/1/2046	-	25,000,000	-	25,000,000	505,367	24,494,633
Total Water Liabilities		10,235,000	25,000,000	400,000	34,835,000	915,367	33,919,633
2013 Wastewater Refunding Bonds	11/2/2022	11,925,014	-	3,491,526	8,433,488	3,544,544	4,888,944
Total Wastewater Liabilities		11,925,014	-	3,491,526	8,433,488	3,544,544	4,888,944
2009 Refuse Refunding Loan Agreement	10/1/2023	1,840,700	-	208,700	1,632,000	219,100	1,412,900
2010 Enterprise Revenue Bonds	10/1/2021	2,215,000	-	340,000	1,875,000	350,000	1,525,000
Refuse Lease 09-027		63,403	-	-	63,403	63,403	-
Total Refuse Liabilities		4,119,103	-	548,700	3,570,403	632,503	2,937,900
2010 Parking Lease Revenue Bonds	5/1/2028	3,930,000	-	3,930,000	-	-	-
2017 Parking Refunding LRB	11/1/2028	-	3,930,000	-	3,930,000	265,000	3,665,000
Total Parking Liabilities		3,930,000	3,930,000	3,930,000	3,930,000	265,000	3,665,000
2014 Storm Water Refunding Revenue Bonds	10/1/2028	4,245,000	-	300,000	3,945,000	305,000	3,640,000
Total Storm Water Liabilities		4,245,000	-	300,000	3,945,000	305,000	3,640,000
Total Enterprise Debt		34,454,117	28,930,000	8,670,226	54,713,891	5,662,414	49,051,477
<u>SUCCESSOR AGENCY TRUST</u>							
2004 RDA TAB Merged	10/1/2031	3,735,000	-	165,000	3,570,000	175,000	3,395,000
2011 Housing TABS Series A	10/1/2024	6,225,000	-	530,000	5,695,000	565,000	5,130,000
2011 Taxable TABS Series B	10/1/2026	16,145,000	-	1,040,000	15,105,000	1,110,000	13,995,000
2011 Tax-Exempt TABS Series C	10/1/2026	5,730,000	-	410,000	5,320,000	425,000	4,895,000
TOTAL Successor Agency Trust		31,835,000	-	2,145,000	29,690,000	2,275,000	27,415,000
SUBTOTAL DEBT BEFORE PENSION		111,675,922	37,455,000	23,318,467	125,812,455	12,104,191	113,708,264

CITY OF SANTA CRUZ
FY 2018 ANNUAL BUDGET
Pension Obligations
(B) Summary of Funding Progress

Description	Valuation Date	Actuarial Value of Assets	Accrued Liability	Unfunded Liability	Unfunded Percentage of Assets	Prior Valuation Unfunded Liability
<u>Public Employees' Retirement System (PERS)</u>						
Miscellaneous employees	6/30/2015	268,579,086	340,990,191	72,411,105	78.8%	64,566,582
Safety	6/30/2015	166,159,649	211,062,402	44,902,753	78.7%	38,137,949
Total PERS Obligations		434,738,735	552,052,593	117,313,858	78.7%	102,704,531
<u>Other Post Employment Benefits (OPEB)</u>						
All employees	6/30/2014	-	20,005,630	20,005,630	0.0%	16,420,991
Total OPEB Obligations		-	20,005,630	20,005,630	0.0%	16,420,991
SUBTOTAL PENSION		434,738,735	572,058,223	137,319,488	76.0%	119,125,522

CITY OF SANTA CRUZ
FY 2018 ANNUAL BUDGET
Pension Obligations
(C) Comparative Summary of Total Obligations

Description	FY2016 Budget Balance as of Reporting Date	Percentage of Total Debt	FY 2017 Budget Balance as of Reporting Date	Percentage of Total Debt
City-wide Debt before Pension	111,675,922		125,812,455	
Less: Pension Obligation Bonds	(15,310,000)		(13,295,000)	
Net City-wide Debt before all Pension costs	96,365,922	39.0%	112,517,455	40.2%
Pension Obligation Bonds	15,310,000		13,295,000	
City-wide Unfunded Pension Liability	119,125,522		137,319,488	
City-wide Pension Obligations	134,435,522	54.4%	150,614,488	53.9%
Other future obligations without annual debt service				
Compensated absences	1,404,442		1,487,704	
Claims and judgments	8,314,017		8,314,017	
Landfill closure	6,581,325		6,729,962	
Other future debt obligations	16,299,784	6.6%	16,531,683	5.9%
TOTAL OBLIGATIONS	247,101,228		279,663,626	

Debt Service Obligations

Legal Debt Margin

Under section 1418 (Bonded Debt Limit) of the City's Charter, the City shall not incur an indebtedness evidenced by general obligation bonds which shall in the aggregate exceed the sum of fifteen percent (15%) of the total assessed valuation for purposes of City taxation, of all the real and personal property within the City, exclusive of any indebtedness that has been or may hereafter be incurred for the purposes of acquiring, constructing, extending or maintaining municipal utilities for which purpose a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution⁽¹⁾ and of this Charter.

Legal Debt Margin For Fiscal Year 2016:

Total assessed value	\$ 8,252,953,643 ⁽²⁾
Fifteen percent (15%) of total assessed value	1,237,943,046
Debt applicable to limit:	
General obligation bonds (reported at accreted value)	5,965,000
Less: Amount available in the debt service fund for repayment of bonds	<u>1,324,435</u>
Total net debt applicable to limit	<u>4,640,565</u>
Legal debt margin	<u><u>1,233,302,482</u></u>

Notes:

1. California Government Code, Section 43605 sets the debt limit at 15% of the total assessed valuation of all real personal property within the City.

2. Total Assessed Value from FY15

Sources:

County of Santa Cruz Auditor-Controller's Office

City of Santa Cruz, California FY 2015 Comprehensive Annual Financial Report (CAFR)

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Each year, City Council establishes an authorized position list (by department) through the budget adoption process. After budget adoption, changes to a department's authorized positions can only be enacted through a publicized meeting of the City Council. For FY 2018, there will be a net 23.22 FTE (full-time equivalent) City positions proposed to be increased as compared to the FY 2017 amended budget, and a net 2.97 FTE positions for the Library JPA, as detailed in the following departments:

Finance – A 1.0 FTE Accounting Technician position was added and a 1.0 FTE Accounting Assistant I position was deleted in the Revenue Division of the Finance Department as a proposed re-organization to transition the Revenue Division into additional revenue audit and compliance (with special focus on Cannabis, Admissions, and vacation rental monitoring). Also, a 1.0 FTE Accounting Assistant II position in the Risk Management Division was deleted and replaced with a 1.0 FTE Administrative Assistant III position, which allows for a higher level confidential position to perform higher claims management and interaction with claimants. These position changes resulted in no net increase or decrease in the Finance Department.

Fire – A 1.0 FTE Fire Prevention Technician was added to address the backlog of Fire inspections and to support the existing Administrative staff, Inspector and Fire Marshall.

Human Resources – A 0.50 FTE Administrative Assistant II position was added to provide administrative support for the Benefits Division counter, employees and HR staff.

Information Technology – A 0.75 FTE Programmer Analyst II position was increased to 1.0 FTE in order to meet the growing demands from City staff. In addition, a 1.0 FTE Assistant Director of Information Technology position was added to assist the Director with the management of the Information Technology Department. If the Assistant Director position is filled internally, then the former position of the promoted employee will be eliminated to help fund this position. These changes resulted in an initial total increase of 1.25 FTE to the Department until the future position elimination reduces this to a net 0.25 FTE add.

Library – For the independent Library JPA, three new 1.0 FTE Library Assistant II positions were added to the Library, as well as there were various changes to existing Library Assistant II positions that resulted in a net 0.09 FTE increase. Also, there was a 0.13 FTE increase in an Accounting Assistant I position. In addition, the Volunteer Coordinator Assistant position was reduced from 0.75 FTE to 0.50 FTE. These changes were implemented to provide increased hours for the Library system and to provide better customer service to its patrons. The total change in the Library was a net increase of 2.97 FTE positions. As the City merely provides administrative services to the independent Library JPA, these positions do not impact costs or position counts for the City and are contingent upon being approved by the Library JPA Board.

Parks and Recreation – A 1.0 FTE Parks Field Crew Leader was added to better serve the needs of the Department. If the Parks Field Crew Leader position is filled internally, then the former position of the promoted employee will be eliminated to help fund this position. A 0.50 FTE Recreation Assistant position was added to support recreation promotion and social media, and to reduce temporary hours. A 0.50 FTE Custodian position was added to address Loudon Nelson Community Center maintenance and cleaning workload from more public use. Also, a Ranger position was added for the downtown to offer better continuity of employment resulting in enhanced customer service

and effectiveness. This position will be funded by the reduction of temporary staffing for the downtown. All the changes resulted in a total initial increase of 3.0 FTE positions in the Parks and Recreation Department until the future position elimination reduces this to a net 2.0 FTE add.

Planning and Community Development – A 1.0 FTE Senior Planner position was added to support current workload demands. A 0.5 FTE Code Compliance Specialist position was increased to a 1.0 FTE position in order to address backlog of cases and improve recruitment for this position. A 1.0 FTE Building Inspector will be deleted and replaced with a 1.0 FTE Supervising Building Inspector position. This position was added to support succession and retention efforts, as well as to provide additional support for more complex projects. A Senior Building Inspector position will be deleted and replaced with a 1.0 FTE Management Analyst position to provide better client service support at the front counter for Building and Safety Division, as well as provide budget and website support. All the changes resulted in a total initial increase of 1.50 FTE positions in the Planning and Community Development Department.

Police – 3.0 FTE Community Services Officers were added to provide additional community and Police officer support; in particular with the management of the new body worn camera system.

Public Works – A 0.50 FTE Parking Facility Maintenance Assistant position was increased to 1.0 FTE and a new 1.0 FTE position was added due to more workload from public use of restrooms, porta potties, refuse collection, sidewalk and stairwell cleaning and painting. The additional 1.0 FTE position will replace two temporary positions. A 1.0 FTE Senior Resource Recovery Worker position was added to oversee the State mandated Food Waste program at the Resource Recovery Facility. In addition, a 0.50 FTE Environmental Projects Analyst position was added to support various workload issues on project implementation, especially in the areas of energy management and asset management. The total change in the Public Works Department was an increase of 3.0 FTE positions.

Water – A 1.0 FTE Administrative Services Manager position was deleted and replaced with a 1.0 FTE Finance Manager position in order to focus on and support the Water Department's long-term financial planning and management, including future debt issues and cash flow needs. A 1.0 FTE Administrative Assistant II position was deleted and replaced with a 1.0 FTE Administrative Assistant III position to support the higher and more complex Department-wide workload above the Administrative Assistant II classification. A 1.0 FTE Administrative Assistant II position was added to provide administrative support to the operational section of the Department and to support use of the City's CMMS work order and tracking system. A 1.0 FTE Assistant Engineer I/II position was added to support existing and new capital projects, including backbone reinvestment and future water security (as recommended by WSAC). Two 1.0 FTE Utility Account Specialist positions were added as supervisory support for the new duties of the Santa Cruz Municipal Utilities and analytical support for the Department's meter reading program. A 1.0 FTE Microbiologist I/II position was added to meet current workload demand and to expand lab testing to include alternate water sources. Finally, a 1.0 FTE Senior Environmental Projects Analyst position was added for the San Lorenzo River coordination and grants. All the position changes resulted in a net increase of 6.0 FTE positions in the Water Department.

The schedule beginning on the following page is a classification listing of the City's authorized positions by Department:

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016	FY 2017	FY 2017	FY 2018	FY 2018
	Amended Budget	Adopted Budget	Amended Budget	Adopted Budget	Change From FY 2017 Amended
City Manager					
Administrative Assistant I/II	2.50	2.50	2.50	2.50	-
Assistant City Manager	1.00	1.00	1.00	1.00	-
Assistant to the City Manager	1.00	-	-	-	-
City Clerk Administrator	1.00	1.00	1.00	1.00	-
City Manager	1.00	1.00	1.00	1.00	-
Community Program Specialist	1.00	1.00	1.00	1.00	-
Community Relations Manager (1)	1.00	-	-	-	-
Deputy City Clerk	-	-	-	-	-
Deputy City Clerk Administrator	1.00	1.00	1.00	1.00	-
Deputy City Manager	-	1.00	1.00	1.00	-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	-
Principal Management Analyst	-	1.00	1.00	1.00	-
Records Coordinator	1.00	1.00	1.00	1.00	-
Sustainability and Climate Action Coordinator (2)	-	0.75	0.75	0.75	-
	11.50	12.25	12.25	12.25	-
Economic Development					
Administrative Assistant II	1.00	1.00	1.00	1.00	-
Administrative Assistant III	1.00	1.00	1.00	1.00	-
Arts Program Manager	1.00	1.00	1.00	1.00	-
Dev Project Mgr/(Redevelopment Mgr)	4.00	4.00	4.00	4.00	-
Economic Development Coordinator	1.00	1.00	1.00	1.00	-
Economic Development Manager	1.00	1.00	1.00	1.00	-
Housing Rehab Program Specialist	1.00	1.00	-	-	-
Housing and HUD Programs Specialist	-	-	1.00	1.00	-
Principal Planner	1.00	1.00	1.00	1.00	-
Redevelopment Director	1.00	1.00	1.00	1.00	-
	12.00	12.00	12.00	12.00	-
Finance					
Accountant I/II	6.00	5.00	5.00	5.00	-
Accounting Assistant I	2.00	2.00	1.00	-	(1.00)
Accounting Assistant II	5.00	5.00	5.00	4.00	(1.00)
Accounting Services Supervisor	2.00	2.00	2.00	2.00	-
Accounting Technician	1.00	2.00	2.00	3.00	1.00
Administrative Assistant III	1.00	1.00	1.00	2.00	1.00
Assistant Director of Finance	1.00	1.00	1.00	1.00	-
Buyer I/II	1.00	1.00	1.00	1.00	-
City Payroll Clerk	-	-	-	-	-
Director of Finance	1.00	1.00	1.00	1.00	-
Finance Manager	1.00	2.00	2.00	2.00	-
Management Analyst	1.00	1.00	1.00	1.00	-
Payroll Technician	2.00	2.00	2.00	2.00	-
Purchasing Assistant	1.00	1.00	1.00	1.00	-
Purchasing Manager	1.00	1.00	1.00	1.00	-
Revenue Collections Specialist	1.00	1.00	1.00	1.00	-
Risk and Safety Manager	1.00	1.00	1.00	1.00	-
Senior Accountant	2.00	2.00	2.00	2.00	-
	30.00	31.00	30.00	30.00	-

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016	FY 2017	FY 2017	FY 2018	FY 2018
	Amended Budget	Adopted Budget	Amended Budget	Adopted Budget	Change From FY 2017 Amended
Fire					
Administrative Assistant I/II	1.00	1.00	1.00	1.00	-
Administrative Assistant III	1.00	1.00	1.00	1.00	-
Chief of Fire Department	1.00	1.00	1.00	1.00	-
Deputy Fire Marshal	1.00	1.00	1.00	1.00	-
Fire Battalion Chief	4.00	4.00	4.00	4.00	-
Fire Captain	16.00	16.00	16.00	16.00	-
Fire Division Chief	2.00	2.00	2.00	2.00	-
Fire Engineer	15.00	15.00	15.00	15.00	-
Fire Prevention Inspector II	1.00	1.00	1.00	1.00	-
Fire Prevention Technician	-	-	-	1.00	1.00
Firefighter	21.00	21.00	21.00	21.00	-
Marine Safety Officer	1.00	1.00	1.00	1.00	-
Principal Mangement Analyst	1.00	1.00	1.00	1.00	-
	65.00	65.00	65.00	66.00	1.00
Human Resources					
Administrative Assistant I/II	1.00	1.00	1.00	1.50	0.50
Director of Human Resources	1.00	1.00	1.00	1.00	-
Human Resources Analyst I/II	4.00	4.00	4.00	4.00	-
Human Resources Technician	2.00	2.00	2.00	2.00	-
Principal Human Resources Analyst	3.00	3.00	3.00	3.00	-
	11.00	11.00	11.00	11.50	0.50
Information Technology					
Administrative Assistant I/II	1.00	-	-	-	-
Administrative Assistant III	-	1.00	1.00	1.00	-
Assistant Director of Information Technology (5)	-	-	-	1.00	1.00
Business Systems Analyst II	1.00	1.00	1.00	1.00	-
Director of Information Technology	1.00	1.00	1.00	1.00	-
Information Tech Sys Mgr/DatabAse Adm	1.00	1.00	1.00	1.00	-
Information Technology Network Manager	1.00	1.00	1.00	1.00	-
Information Technology Specialist I/II	2.00	2.00	2.00	2.00	-
Information Technology Specialist III	2.00	2.00	2.00	2.00	-
Network and Systems Administrator	3.00	3.00	3.00	3.00	-
Programmer Analyst I/II	1.75	1.75	1.75	2.00	0.25
Project Manager/Training Coordinator	2.00	2.00	2.00	2.00	-
SCADA Systems & Network Administrator	2.00	2.00	2.00	2.00	-
Systems Coordinator	1.00	1.00	1.00	1.00	-
Telecommunications Manager	1.00	1.00	1.00	1.00	-
	19.75	19.75	19.75	21.00	1.25

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Library					
Accounting Assistant I	1.25	1.38	1.38	1.50	0.13
Administrative Assistant I/II	3.18	3.53	3.53	3.53	-
Assistant Director of Libraries			1.00	1.00	-
Bookmobile Library Assistant	1.80	1.80	1.80	1.80	-
Building Maintenance Worker I	1.00	1.00	1.00	1.00	-
Building Maintenance Worker II	1.00	1.00	1.00	1.00	-
Courier/Driver	1.00	1.00	1.00	1.00	-
Director of Libraries	1.00	1.00	1.00	1.00	-
IT Specialist I/II	1.00	1.00	1.00	1.00	-
IT Specialist III	2.00	2.00	2.00	2.00	-
Librarian I/II	16.63	16.63	18.01	18.01	-
Librarian III			3.00	3.00	-
Library Assistant I	1.00	1.00	1.00	1.00	-
Library Assistant II	26.76	22.76	25.41	28.50	3.09
Library Assistant III	6.00	10.00	10.00	10.00	-
Library Assistant IV	2.00	2.00	2.00	2.00	-
Library Division Manager	3.00	3.00	1.00	1.00	-
Library Information Specialist	5.00	5.00	5.00	5.00	-
Library Information Technology Manager	1.00	1.00	1.00	1.00	-
Library Specialist	2.00	2.00	2.00	2.00	-
Management Analyst	1.00	1.00	1.00	1.00	-
Manager System Services and Support	1.00	1.00	-	-	-
Network & Systems Administrator	2.00	2.00	2.00	2.00	-
Programmer Analyst I/II	1.00	1.00	1.00	1.00	-
Service Field Crew Leader	1.00	1.00	1.00	1.00	-
Systems Coordinator	1.00	1.00	1.00	1.00	-
Volunteer Coordinator Assistant	0.75	0.75	0.75	0.50	(0.25)
	84.36	84.84	89.87	92.83	2.97
Parks and Recreation					
Accounting Assistant I	1.00	1.00	1.00	1.00	-
Administrative Assistant I/II	3.00	3.00	3.00	3.00	-
Associate Planner I/II	1.00	1.00	1.00	1.00	-
Auditorium Supervisor	1.00	1.00	-	-	-
Box Office Representative	1.25	1.25	1.25	1.25	-
Building Maintenance Worker I	1.50	1.50	1.50	1.50	-
Building Maintenance Worker II	1.00	1.00	1.00	1.00	-
Chief Ranger	1.00	1.00	1.00	1.00	-
Community Center Coordinator	1.00	1.00	-	-	-
Construction Specialist	1.00	1.00	1.00	1.00	-
Custodian (3)	3.50	3.50	3.50	4.00	0.50
Director of Parks and Recreation	1.00	1.00	1.00	1.00	-
Facility Attendant	2.50	2.50	2.50	2.50	-
Field Supervisor	3.00	3.00	3.00	3.00	-
Golf Course Superintendent	1.00	1.00	1.00	1.00	-
Light Equipment Mechanic	2.00	2.00	2.00	2.00	-
Office Supervisor	1.00	1.00	1.00	1.00	-

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Parks Field Crew Leader (5)	3.00	3.00	3.00	4.00	1.00
Parks Maintenance Worker	27.00	27.00	27.00	27.00	-
Parks and Recreation (continued)					
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Ranger	4.00	4.00	-	-	-
Ranger I/II	-	-	8.00	9.00	1.00
Recreation Assistant	4.50	4.50	4.50	5.00	0.50
Recreation Superintendent	1.00	1.00	1.00	1.00	-
Recreation Supervisor (3)	3.00	3.00	5.00	5.00	-
Senior Parks Maintenance Worker	8.00	8.00	8.00	8.00	-
Senior Ranger	2.00	2.00	3.00	3.00	-
Service Field Crew Leader	1.00	1.00	1.00	1.00	-
Superintendent of Parks	1.00	1.00	1.00	1.00	-
Urban Forester	1.00	1.00	1.00	1.00	-
Wharf Construction Crew Leader	1.00	1.00	1.00	1.00	-
Wharf Construction Worker	4.00	4.00	4.00	4.00	-
Wharf Supervisor	1.00	1.00	1.00	1.00	-
	89.25	89.25	94.25	97.25	3.00
Planning and Community Development					
Administrative Assistant I/II	3.00	3.00	4.00	4.00	-
Associate Planner I/II	4.00	4.00	4.00	4.00	-
Asst Director of Planning and Comm Dev	1.00	1.00	1.00	1.00	-
Building Inspector	2.00	2.00	2.00	1.00	(1.00)
Chief Building Official	1.00	1.00	1.00	1.00	-
Code Compliance Manager	1.00	1.00	1.00	1.00	-
Code Compliance Services Technician	1.00	1.00	1.00	1.00	-
Code Compliance Specialist	4.50	4.50	4.50	5.00	0.50
Deputy Building Official	1.00	1.00	1.00	1.00	-
Director of Planning and Comm Dev	1.00	1.00	1.00	1.00	-
Green Building Environmental Specialist	1.00	1.00	1.00	1.00	-
Management Analyst	-	-	-	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	-
Records Coordinator	1.00	1.00	1.00	1.00	-
Senior Building Inspector	4.00	4.00	4.00	3.00	(1.00)
Senior Planner	4.00	4.00	4.00	5.00	1.00
Senior Plans Examiner	2.00	2.00	2.00	2.00	-
Supervising Building Inspector	-	-	-	1.00	1.00
Supervising Plans Examiner	1.00	1.00	1.00	1.00	-
Sustainability and Climate Action Coordinator (1)	0.50	-	-	-	-
Transportation Planner	1.00	1.00	1.00	1.00	-
	38.00	37.50	38.50	40.00	1.50

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Police					
Administrative Assistant I/II	2.00	2.00	2.00	2.00	-
Administrative Assistant III	1.00	1.00	1.00	1.00	-
Chief of Police	1.00	1.00	1.00	1.00	-
Community Relations Specialist	1.00	1.00	1.00	1.00	-
Community Service Officer I	6.00	6.00	6.00	9.00	3.00
Deputy Police Chief	2.00	2.00	2.00	2.00	-
Police Lieutenant	5.00	5.00	5.00	5.00	-
Police Officer (4)	76.00	76.00	76.00	76.00	-
Police Payroll and Purchasing Clerk	1.00	1.00	1.00	1.00	-
Police Property Attendant	3.00	3.00	3.00	3.00	-
Police Records Manager	1.00	1.00	1.00	1.00	-
Police Records Shift Supervisor	-	-	-	-	-
Police Records Technician	7.00	7.00	7.00	7.00	-
Police Sergeant	15.00	15.00	15.00	15.00	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Senior Police Records Technician	1.00	1.00	1.00	1.00	-
Victim Advocate	1.00	1.00	1.00	1.00	-
	124.00	124.00	124.00	127.00	3.00
Public Works					
Accounting Assistant II	1.00	1.00	1.00	1.00	-
Administrative Assistant I/II	3.00	4.00	4.00	4.00	-
Assistant Engineer I/II	6.00	6.00	7.00	7.00	-
Associate Civil Engineer	4.00	4.00	-	-	-
Associate Planner I/II	-	-	1.00	1.00	-
Associate Professional Engineer	-	-	4.00	4.00	-
Asst Dir of Public Works/City Engineer	1.00	1.00	1.00	1.00	-
Building Maintenance Worker I	1.00	1.00	1.00	1.00	-
Building Maintenance Worker II	1.00	1.00	1.00	1.00	-
Chemist I/II	1.80	1.80	1.80	1.80	-
Community Relations Specialist	1.00	1.00	1.00	1.00	-
Construction Specialist	2.00	2.00	2.00	2.00	-
Custodian (3)	1.00	1.00	1.00	1.00	-
Director of Public Works	1.00	1.00	1.00	1.00	-
Engineering Associate	2.00	2.00	2.00	2.00	-
Engineering Technician	4.00	4.00	4.00	4.00	-
Environmental Compliance Inspector	2.00	2.00	2.00	2.00	-
Environmental Projects Analyst	1.50	1.50	0.50	1.00	0.50
Equipment Mechanic I/II	7.00	7.00	7.00	7.00	-
Equipment Service Worker	3.00	3.00	3.00	3.00	-
Facilities Maint and Energy Projects Coord	1.00	1.00	1.00	1.00	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Field Supervisor	1.00	1.00	1.00	1.00	-
Garage Service Supervisor	1.00	1.00	1.00	1.00	-
Laboratory Technician	-	-	-	-	-
Landfill Gate Attendant	1.00	1.00	1.00	1.00	-
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	-

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Public Works (continued)					
Management Analyst	2.00	2.00	2.00	2.00	-
Microbiologist	1.00	1.00	1.00	1.00	-
Office Supervisor	1.00	1.00	1.00	1.00	-
Parking Attendant	9.40	9.40	9.40	9.40	-
Parking Control Maintenance Worker	7.00	7.00	7.00	7.00	-
Parking Enforcement Officer	7.00	7.00	7.00	7.00	-
Parking Facility Maintenance Assistant	7.00	7.00	7.00	8.50	1.50
Parking Office Representative	3.50	3.50	3.50	3.50	-
Parking Office Supervisor	1.00	1.00	1.00	1.00	-
Parking Program Manager	1.00	1.00	1.00	1.00	-
Parking Services Supervisor	3.00	3.00	3.00	3.00	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Public Works Operations Manager	2.00	2.00	2.00	2.00	-
QA/QC Laboratory Chemist	1.00	1.00	1.00	1.00	-
Recycling Center Maintenance Mechanic	1.00	1.00	1.00	1.00	-
Resource Recovery Equipment Operator	4.00	4.00	4.00	4.00	-
Resource Recovery Supervisor	6.00	6.00	6.00	6.00	-
Resource Recovery Worker I/II	15.00	15.00	15.00	15.00	-
Senior Civil Engineer	2.00	2.00	-	-	-
Senior Professional Engineer	-	-	2.00	2.00	-
Senior Environmental Compliance Inspector	1.00	1.00	1.00	1.00	-
Senior Environmental Projects Analyst	1.00	1.00	1.00	1.00	-
Senior Parking Attendant	1.00	1.00	1.00	1.00	-
Senior Parking Controls Maint Worker	1.00	1.00	1.00	1.00	-
Senior Resource Recovery Worker	4.00	4.00	4.00	5.00	1.00
Senior Service Maintenance Worker	4.00	4.00	4.00	4.00	-
Senior Wastewater Collection Maint Tech	4.00	4.00	4.00	4.00	-
Senior Wastewater Plant Operator	5.00	5.00	5.00	5.00	-
Service Field Crew Leader	3.00	3.00	3.00	3.00	-
Service Maintenance Worker	8.00	8.00	8.00	8.00	-
Solid Waste Worker	39.50	39.50	39.50	39.50	-
Superintendent of Parking Services	1.00	1.00	1.00	1.00	-
Superintendent of Solid Waste	1.00	1.00	1.00	1.00	-
Superintendent of Waste Disposal	1.00	1.00	1.00	1.00	-
Supt of WW Col/ Treatmnt Facility	1.00	1.00	1.00	1.00	-
Traffic Engineer	1.00	1.00	1.00	1.00	-
Transportation Coordinator	1.00	1.00	1.00	1.00	-
Utility Maintenance Technician	1.00	1.00	1.00	1.00	-
Waste Reduction Assistant	2.00	2.00	2.00	2.00	-
WasteWater Collection Field Crew Leader	2.00	2.00	2.00	2.00	-
WasteWater Collection Maint Tech I	3.00	3.00	3.00	3.00	-
WasteWater Collection Maint Tech II	2.00	2.00	2.00	2.00	-
WasteWater Collection Manager	1.00	1.00	1.00	1.00	-
WasteWater Collection Mech Technician I/II	1.00	1.00	1.00	1.00	-
WasteWater Facilities Electr/InstrTech I/II	2.00	2.00	2.00	2.00	-
WasteWater Facilities Electrical/Instr Sup	1.00	1.00	1.00	1.00	-
WasteWater Facilities Lead Mech Tech	1.00	1.00	1.00	1.00	-

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Public Works (continued)					
WasteWater Facilities Mechanical Tech I/II	6.00	8.00	8.00	8.00	-
WasteWater Facilities MechSupervisor	1.00	1.00	1.00	1.00	-
WasteWater Lab/Envl Compliance Mgr	1.00	1.00	1.00	1.00	-
WasteWater Mains Mech Technician I/II	-	-	-	-	-
WasteWater Plant Operator II/III	9.00	9.00	9.00	9.00	-
WasteWater Treatment Facility Opr Mgr	1.00	1.00	1.00	1.00	-
	235.70	238.70	239.70	242.70	3.00
Water					
Administrative Assistant I/II	2.00	2.00	2.00	2.00	-
Administrative Assistant III	1.65	1.00	1.00	2.00	1.00
Administrative Services Manager	1.00	1.00	1.00	-	(1.00)
Assistant Engineer I/II	2.00	2.00	2.00	3.00	1.00
Associate Civil Engineer	4.00	5.00	5.00	5.00	-
Associate Planner I/II	1.00	2.00	2.00	2.00	-
Chief Ranger	1.00	1.00	1.00	1.00	-
Community Relations Specialist	1.00	1.00	1.00	1.00	-
Customer Service Manager	1.00	1.00	1.00	1.00	-
Deputy Water Director/Engineering Mgr	1.00	1.00	1.00	1.00	-
Deputy Water Director/Operations Mgr	1.00	1.00	1.00	1.00	-
Director of Water Department	1.00	1.00	1.00	1.00	-
Engineering Associate	1.00	1.00	1.00	1.00	-
Engineering Technician	3.00	3.00	3.00	3.00	-
Environmental Microbiologist I/II/III	1.00	1.00	1.00	1.00	-
Environmental Projects Analyst	4.00	4.00	4.00	4.00	-
Finance Manager	-	-	-	1.00	1.00
Laboratory Technician	1.60	1.60	2.00	2.00	-
Management Analyst	1.00	1.00	1.00	1.00	-
Microbiologist I/II	-	-	-	1.00	1.00
Plant Maintenance Mechanic II	1.00	-	-	-	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Ranger	4.00	4.00	-	-	-
Ranger I/II	-	-	4.00	4.00	-
Ranger Assistant	3.00	3.50	3.50	3.50	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Senior Electrician	1.00	1.00	1.00	1.00	-
Senior Environmental Projects Analyst	1.00	1.00	1.00	2.00	1.00
Senior Plant Maintenance Mechanic	1.00	1.00	1.00	1.00	-
Senior Water Distribution Operator	6.00	6.00	6.00	6.00	-
Service Maintenance Worker	1.00	-	-	-	-
Sup of Water Treatment and Production	1.00	1.00	1.00	1.00	-
Superintendent of Water Distribution	1.00	1.00	1.00	1.00	-
Utility Account Specialist	2.00	2.00	2.00	4.00	2.00
Utility Maintenance Technician	2.00	4.00	4.00	4.00	-
Utility Service Field Technician I/II	2.00	2.00	2.00	2.00	-
Utility Service Representative I/II	5.00	5.00	6.00	6.00	-

Personnel Profile

AUTHORIZED POSITIONS

DEPARTMENT / Positions	FY 2016 Amended Budget	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Adopted Budget	FY 2018 Adopted Change From FY 2017 Amended
Water (continued)					
Utility Supervisor	1.00	1.00	1.00	1.00	-
Water Conservation Manager	1.00	1.00	1.00	1.00	-
Water Conservation Representative	2.00	2.00	2.00	2.00	-
Water Distribution Crew Leader III/IV	6.00	6.00	6.00	6.00	-
Water Distribution Operator II/ III	9.00	9.00	9.00	9.00	-
Water Distribution Sup V Chief Distr Opr	1.00	1.00	1.00	1.00	-
Water Facilities Electrical/Instr Tech II/III	1.00	1.00	1.00	1.00	-
Water Facilities Field Supervisor	1.00	1.00	1.00	1.00	-
Water Facilities Mechanical Tech II/III	-	1.00	1.00	1.00	-
Water Meter Specialist	2.00	2.00	2.00	2.00	-
Water Meter Supervisor	1.00	1.00	1.00	1.00	-
Water Meter Technician	2.00	2.00	2.00	2.00	-
Water Quality Chemist I/II/III	2.00	2.00	2.00	2.00	-
Water Quality Manager	1.00	1.00	1.00	1.00	-
Water Quality Microbiologist I/II/III	-	-	-	-	-
Water Treatment Operator II/III/IV	8.00	8.00	8.00	8.00	-
Water Trtmt Sup IV/V-Chief Plant Opr	1.00	1.00	1.00	1.00	-
Watershed Compliance Manager	1.00	1.00	1.00	1.00	-
	102.25	105.10	106.50	112.50	6.00
Total Positions Authorized	822.81	830.39	842.82	865.03	22.22

(1) The Community Relations Manager was defunded in FY 2017.

(2) The Sustainability and Climate Action Coordinator position was moved to the City Manager's office in FY 2017.

(3) FY 2016 authorized positions were updated to match approved budgetary authority.

(4) Five Police Officer positions are unfunded.

(5) FY 2018 addition will be offset with a to be determined elimination of a vacant position.

City Attorney



Atchison Barisone & Condotti

This year marks the 53rd consecutive year that the law office of Atchison, Barisone, and Condotti has provided contractual legal services to the City of Santa Cruz as the City's Attorney.

Having been in business for more than 50 years, the firm is one of the oldest continuously operating law firms in Santa Cruz County, and this factor contributes to their credibility among other local, legal professionals and public agency sectors, as well as the law enforcement community. Most of the attorneys in this firm have historically resided in the City, raised families here, and maintained active levels of participation with local non-profits and service clubs, proving their full investment in the community, both professionally and personally.

The firm's current nine attorney's provide general legal services at a total cost of \$660,342 for up to 260 hours per month (for a total of 3,120 hours annually). These services to the City's eleven departments include drafting and review, personnel work, public utilities work, election law, labor law, construction law, real estate transactional work, the review of drafting of legislation, ordinances and resolutions, and land use and environmental law. The City Attorney likewise advises the City Council pursuant to the general legal services provision of the contract. Additional special services may be requested at preset contractual rates depending upon the level of service requested. And, if in any particular month the amount of legal hours provided exceeds the 260 monthly allowance, each additional hour will be billed at a blended rate of \$250 per hour. Other budget amounts included in this departmental budget include other professional legal services that may be required to be provided outside of the firm, as well as contractual expense reimbursements and retirement contributions.

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	10,951	48,683	48,683	48,683	48,683
Services, Supplies, and Other Charges	788,502	945,843	987,552	860,643	1,005,500
Total Expenditures	<u>799,453</u>	<u>994,526</u>	<u>1,036,235</u>	<u>909,326</u>	<u>1,054,183</u>
EXPENDITURES BY ACTIVITY:					
City Attorney	1220 <u>799,453</u>	<u>994,526</u>	<u>1,036,235</u>	<u>909,326</u>	<u>1,054,183</u>
Subtotal General Fund	<u>799,453</u>	<u>994,526</u>	<u>1,036,235</u>	<u>909,326</u>	<u>1,054,183</u>
Total Expenditures	<u>799,453</u>	<u>994,526</u>	<u>1,036,235</u>	<u>909,326</u>	<u>1,054,183</u>
RESOURCES BY FUND					
General Fund	101 <u>105,012</u>	<u>98,853</u>	<u>102,353</u>	<u>102,353</u>	<u>107,471</u>
Total Resources	<u>105,012</u>	<u>98,853</u>	<u>102,353</u>	<u>102,353</u>	<u>107,471</u>
Net General Fund Cost	<u>(694,441)</u>	<u>(895,673)</u>	<u>(933,882)</u>	<u>(806,973)</u>	<u>(946,712)</u>

*Sums may have discrepancies due to rounding

Activity Number: 1220
 Fund(s): General Fund (101)
 Department: 11

ACTIVITY SUMMARY

Activity Description:

The City Attorney serves as legal advisor to the City Council, City Manager, and other City officials; prepares ordinances, resolutions, agreements, and other legal documents; and represents the City in court or coordinates with special legal counsel retained by the City when necessary.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	10,951	48,683	48,683	48,683	48,683
Services, Supplies, and Other Charges	788,502	945,843	987,552	860,643	1,005,500
Total Expenditures	799,453	994,526	1,036,235	909,326	1,054,183
ACTIVITY RESOURCES:					
Charges for Services	105,012	98,853	102,353	102,353	107,471
Total Resources	105,012	98,853	102,353	102,353	107,471

*Sums may have discrepancies due to rounding

City Council



The City Council is comprised of six Councilmembers and a Mayor. They are the legislative and policy-making body of city government; setting city policy by passing ordinances and resolutions. The Council determines the city budget, appoints and removes certain appointive officials, and generally oversees city functions. They are elected at large by city voters and are directly responsible to the people.

The term of office for a Councilmember is four years and a Councilmember may serve a maximum of two consecutive terms. Each year, the Council elects one of its members to serve as Mayor for a one-year term. The Mayor presides at all Council Meetings and is recognized as the head of the city government for all ceremonial purposes.



The Council has seven major strategic goals to guide the City's near-term efforts in addressing its most pressing issues as outlined on the following page. These goals are used to develop the Council Two-Year Work Plan for the upcoming fiscal year.

Strategic Goals FY 2018-2019

The following three Strategic Goals articulate the forward momentum of the City of the next two years. Each Strategic Goal lists the focus areas and projects prioritized by City Council.

Strategic Goal #1: Housing

Community Outreach and Education

The City will provide a broad and comprehensive program of opportunities for the community to become versed in housing issues at both the state and local levels. The outreach effort will empower the public to make informed decisions about local housing initiatives, proposals, and policies. Projects include: **Implementation of housing public engagement and education series.**

Housing Policy Updates

The City is experiencing a severe shortage of housing, and community members are increasingly being priced out of local housing. Updating housing policies will provide additional opportunities for long-term and affordable housing in the City, while implementing key components of the General Plan. Projects include: **Downtown zoning amendments, Inclusionary housing and density bonuses, and Short-term vacation rentals.**

Regional Revenue Measure to Develop Housing

With the dissolution of Redevelopment Agencies in 2012, local governments lost a critical revenue stream that formerly supported affordable housing development. The City lost \$6 million annually, money typically used to bridge gaps in development projects. Without a source of funds to help create needed housing, many projects may not be realized or will be built more slowly. Compounding this is insufficiency of housing stock in the City. As a prong to support the development of housing, a regional revenue measure will be evaluated. Projects include: **Conducting a community survey.**

Downtown Projects

Housing is critically needed in our community as we face a worsening regional crisis. There are a number of development sites in our downtown that are underdeveloped, underutilized, or otherwise ideal for revitalization. Spurred by current market forces, the development community has expressed interest in developing various downtown sites for housing and mixed-use housing projects. Additionally, the City has been working with METRO since 2001 to revitalize the existing aging bus facility in the downtown with goals to replace the existing terminal with a new bus system that meets existing and future transit needs, provides critically-needed affordable housing in the downtown, and activates the commercial street front and pedestrian walkways along Pacific and Maple Alley. Projects include: **Approval of 500-600 units in downtown and Pacific Station.**

Strategic Goal #2: Public Safety & Well-Being

Homelessness

The City is grappling with a substantial homeless challenge, with approximately 831 unsheltered individuals (statistic from 2015 Point-In-Time Homeless Survey). In order to alleviate the suffering and negative externalities of the large, visible unsheltered homeless population in the community, the City must approach stronger collaboration efforts with partners including other local governments, the faith community, the business community, legislative representatives, residents, and visitors. Projects include: **Funding and implementation of homeless outreach programs, Implementation of City Council and Homelessness Coordinating Committee recommendations, Formation of City Homelessness Coordinating Team, and Implementation of public awareness and legislative advocacy outreach.**

Nuisance Crime Reduction

Nuisance crimes continue to plague our Downtown and areas throughout our city. The Police Department will conduct a staffing study to evaluate workload demand and staffing levels in the Operations, Investigations, Records, and Property Divisions. The study will also evaluate patrol schedules and beat reconfiguration to maximize resources. The Neighborhood Safety Team (NST), with guidance from the City Council Public Safety Committee, will increase its influence and effectiveness and evaluate policy and/or ordinance changes that promote safety and well-being Downtown, and across the community. Projects include: **Enhancement of funding and coordination of Neighborhood Safety Team to consider policy and/or ordinance changes and Evaluation of Police Department and Park Ranger staffing.**

Inclusive Community

The City is committed to engaging the community and believes that broad engagement and public participation are an essential element of good governance. There is a strong desire to see this commitment extended to typically under-served and under-involved segments of the community and to find more ways for people to be involved in meaningful dialogue about City issues and proposed initiatives. Projects include: **Implementation of enhanced community outreach initiatives, Support and engagement of the immigrant community, and Deployment of police body worn cameras.**

Strategic Goal #3: Infrastructure

Capital Improvement Revenue Measure

Much of the City's core infrastructure and facilities do not have a funding source identified to add to the lifespan and/or replace aging systems. Some of the City core public facilities, such as Civic Auditorium, Wharf, and city parks, do not have dedicated capital funding streams and remain largely unfunded. Projects include: **Conducting community survey, Formation of a Community Revenue Subcommittee, and Development of strategies to fund capital improvement program.**

Asset Management

Asset management is an ongoing effort that continues to produce actionable information to help an organization minimize life cycle costs of infrastructure. The City will perform a "gap analysis" and first round risk assessment that will be used to inform prioritization and decision-making about projects or programs that might be considered as part of a potential infrastructure revenue measure in 2018. Projects include: **Asset Condition Assessment and Risk Management Plan, and Traffic Calming Program**

Downtown Library Project

In 2013, the Santa Cruz Public Libraries created a Facilities Master Plan to evaluate current library structures and make recommendations for improvements. The Master Plan recommended an extensive renovation or complete replacement of the Downtown branch because of deferred maintenance, failing infrastructure, and lack of accessibility in the current structure. Projects include: **Conducting project evaluation and assessment processes in collaboration with stakeholders**

Fiber Strategy

Fiber-optic networks, also known as broadband infrastructure, have been identified as a fundamental need for the City for several years. In 2014 and 2015, the Council approved policy direction updates for the Broadband Master Plan, including directing staff to pursue opportunities for the City to partner with the private sector in order to spur significant broadband infrastructure investment. Projects include: **Implementation of Pavement/Once/Dig Once Policy, and Funding and implementation of City iNet replacement**

Community Vision & Guiding Principles

The City Council's Two-Year Work Plan defines the Community's Vision and Guiding Principles, highlights the critical core services that account for the vast majority of City resources and energy, and sets forth three new strategic goals to meet the vision of the City and enhance the quality of life for all in our community.

The Two-Year Work Plan ensures that both City staff and the City Council, along with the greater community, share a common vision of where the City is going and the work involved to get there.

DEPARTMENT SUMMARY

Department Description:

The City Council is the legislative and policy-making body of the City of Santa Cruz. The City Council's seven members are elected on a non-partisan basis for 4-year terms. Each year the Council elects one of its members to serve as Mayor. The City Council meets regularly to conduct the public's business.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	268,835	300,213	300,213	275,803	271,176
Services, Supplies, and Other Charges	150,105	102,294	135,633	99,656	163,387
Total Expenditures	418,939	402,507	435,846	375,459	434,563
EXPENDITURES BY ACTIVITY:					
City Council	1110 326,675	402,507	402,507	375,459	434,563
Council Special Projects and Services	1113 92,265	-	33,339	-	-
Subtotal General Fund	418,939	402,507	435,846	375,459	434,563
Total Expenditures	418,939	402,507	435,846	375,459	434,563
RESOURCES BY FUND					
General Fund	101 191,789	180,886	182,738	200,338	232,875
Total Resources	191,789	180,886	182,738	200,338	232,875
Net General Fund Cost	(227,151)	(221,621)	(253,107)	(175,121)	(201,688)

*Sums may have discrepancies due to rounding

Activity Number: 1110
 Fund(s): General Fund (101)
 Department: 01

ACTIVITY SUMMARY

Activity Description:

The City Council enacts the City’s laws, establishes its policies, appoints its City Attorney and City Manager, and makes appointments to advisory bodies. The City Council also adopts the City’s annual budget and all amendments to that budget, thereby setting fiscal priorities.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	268,835	300,213	300,213	275,803	271,176
Services, Supplies, and Other Charges	57,840	102,294	102,294	99,656	163,387
Total Expenditures	<u>326,675</u>	<u>402,507</u>	<u>402,507</u>	<u>375,459</u>	<u>434,563</u>
ACTIVITY RESOURCES:					
Charges for Services	181,289	180,886	182,738	182,738	191,875
Total Resources	<u>181,289</u>	<u>180,886</u>	<u>182,738</u>	<u>182,738</u>	<u>191,875</u>

*Sums may have discrepancies due to rounding

Council Special Projects and Services

Activity Number: 1113
 Fund(s): General Fund (101)
 Department: 01

ACTIVITY SUMMARY

Activity Description:

This activity budgets for special projects and services, such as Code for America, the legislative strategist, and community outreach. Starting in FY 2013, community programs and services previously in this activity, including the winter shelter and other homeless services, the 2-1-1 information system, Community Assessment project, gang prevention and intervention and the serial inebriate program, have been moved to a new activity (6103) in the non-departmental section of the budget.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	92,265	-	33,339	-	-
Total Expenditures	92,265	-	33,339	-	-
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	10,500	-	-	17,600	41,000
Total Resources	10,500	-	-	17,600	41,000

*Sums may have discrepancies due to rounding

City Manager

department



Department Description

The City Manager is the City's chief administrator. The City Manager develops the City's budget, appoints the City's department heads, and conducts the affairs of the City pursuant to the policies set by the City Council. The City Manager's Office encompasses the City Clerk's Office, Special Events Office, Commission for the Prevention of Violence Against Women, and the Police Auditor function.



Goals & Accomplishments

Organized and promoted the 150th Anniversary of the City of Santa Cruz's incorporation, a month-long celebration enjoyed by thousands of Santa Cruzans in 2016.

Created new community engagement opportunities, including City Hall to YOU and the State of the City address and completed the redesign of the City's website.

Proactively engaged with the City's state and federal legislators about public safety, housing, and community concerns and priorities.

The interdepartmental Neighborhood Safety Team tackled priority neighborhood safety issues, extending its work to impacted areas like the Santa Cruz Riverwalk and Ocean Street.

City was awarded a \$500,000 state grant to support work on the San Lorenzo River lagoon management program.

Continued implementation of the Cowell Beach Working Group recommendations to help reduce pollutant sources and improve water quality.

Sustained the City's strong fiscal position and maintained a AA+ bond rating, the second highest rating attainable.

Completed refinement of the City's safety net service funding process in order to align resources with the greatest community need and potential for quality of life improvements.

Facilitated City Council strategic planning session to develop a two-year work plan, focused on the following key areas: public safety and well-being, housing, and infrastructure.

Managed the third year of the Bob Lee Partnership for Accountability, Connection and Treatment (PACT) (formerly DAP) in partnership with Santa Cruz County, the District Attorney, law enforcement, and criminal justice agencies to provide integrated services to reduce crime and recidivism downtown.

Climate Action Team awarded a state grant of \$500,000 to support energy efficiency projects at City Hall and other City facilities.

City was awarded the Silicon Valley Leadership Group's "Red Tape to Red Carpet" award for the Green Wharf initiative.

Engaged in multi-agency efforts to identify workforce housing needs and development opportunities.



Transitioned to a new library system governance model and began initial planning work on City Library branch improvements.

Hosted the Riverwalk Engagement Summit to develop ideas which positively activate the Riverwalk and adjacent park areas.

Facilitated over 160 special events, film permits, and block parties that provide community benefits and attract visitors.

Participated in a Teen Summer Program to complete a City Clerk Office project to preserve historic City Council ordinances, resolutions, and minutes.

Initiated the recruitment processes to hire the new Planning Director and Police Chief

FY 2018 GOALS

Begin implementation of City Council's two-year work plan to include projects that support housing affordability, community safety and well-being, and 21st Century infrastructure maintenance and enhancements.

Improve the Cowell Beach water quality score on the annual "Heal the Bay" Report.

Advance long-term water supply and demand solutions.

Conduct survey of residents and business owners to better understand community needs and desires.

Implement the City's refined safety net service funding process in order to align resources with the greatest community need and potential for quality of life improvements.

Work with City Council and partners to support recommendations from the Homelessness Coordinating Committee.

Create more opportunities for the community to engage in City priorities.

Explore the feasibility of a permanent performance and sports venue.

Support downtown improvements through funding of the "Downtown Streets Team" and completing other initiatives, including Downtown rezoning .

Acquire additional external funding to complete the San Lorenzo Rivermouth flood protection and habitat restoration project.

Develop quality of life bond package to address capital improvement needs.

Begin the next phases of the City Library branch improvements.

Support the PACT program and its comprehensive program evaluation process.

Work with the City Council and external partners to support the immigrant population.

Eliminate the structural deficit and achieve a balanced budget.

Maintain the City's strong financial position (reserves and excellent bond rating).

Support the employee-driven Organizational Development Committee to identify opportunities for employee development and organizational well-being.

Begin preparing for the conversion of OnBase, a more sophisticated agenda management program that will allow more accessibility of online City documents.

City Manager

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	1,594,770	1,934,009	1,934,009	1,765,653	2,054,237
Services, Supplies, and Other Charges	338,944	3,127,939	3,185,808	2,982,966	3,559,768
Total Expenditures	<u>1,933,714</u>	<u>5,061,948</u>	<u>5,119,817</u>	<u>4,748,619</u>	<u>5,614,005</u>
EXPENDITURES BY ACTIVITY:					
City Manager	1210 1,298,447	2,069,682	2,112,201	1,862,542	2,081,525
CPVAW	1211 37,267	40,019	49,869	34,450	40,019
Police Auditor	1212 54,000	54,250	54,250	54,150	54,250
City Clerk	1214 543,999	788,384	793,884	702,386	843,318
City Membership, Dues and Fees	1910 -	146,900	146,900	134,807	146,900
Animal Control	2401 -	539,755	539,755	537,326	569,566
Animal Services - Other	2402 -	3,600	3,600	3,600	3,600
Community Programs	6102 -	1,085,250	1,085,250	1,085,250	1,257,125
Community Programs & Services	6103 -	334,108	334,108	334,108	617,702
Subtotal General Fund	<u>1,933,714</u>	<u>5,061,948</u>	<u>5,119,817</u>	<u>4,748,619</u>	<u>5,614,005</u>
Total Expenditures	<u>1,933,714</u>	<u>5,061,948</u>	<u>5,119,817</u>	<u>4,748,619</u>	<u>5,614,005</u>
RESOURCES BY FUND					
General Fund	101 724,994	793,082	807,580	805,880	845,107
Total Resources	<u>724,994</u>	<u>793,082</u>	<u>807,580</u>	<u>805,880</u>	<u>845,107</u>
Net General Fund Cost	<u>(1,208,720)</u>	<u>(4,268,866)</u>	<u>(4,312,237)</u>	<u>(3,942,739)</u>	<u>(4,768,898)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>11.50</u>			<u>12.25</u>	<u>12.25</u>

*Sums may have discrepancies due to rounding

Activity Number: 1210
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

The City Manager fulfills the duties and responsibilities contained in Article VIII, Section 806 of the City Charter, oversees the delivery of services in concert with City departments, and evaluates the organizational structure of the City to promote effective, efficient, and economical public services.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,132,548	1,425,572	1,425,572	1,298,114	1,518,667
Services, Supplies, and Other Charges	165,899	644,110	686,629	564,428	562,858
Total Expenditures	<u>1,298,447</u>	<u>2,069,682</u>	<u>2,112,201</u>	<u>1,862,542</u>	<u>2,081,525</u>
ACTIVITY RESOURCES:					
Licenses and Permits	29,379	13,200	13,200	20,200	20,200
Charges for Services	436,969	636,794	640,079	640,079	672,083
Rents, & Misc Revenues	1,380	-	-	-	-
Total Resources	<u>467,728</u>	<u>649,994</u>	<u>653,279</u>	<u>660,279</u>	<u>692,283</u>

*Sums may have discrepancies due to rounding

Activity Number: 1211
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

This activity provides for staffing and programs developed by the CPVAW, including education and outreach regarding sexual assault and domestic violence, prevention services, and ongoing self defense classes.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	37,267	40,019	49,869	34,450	40,019
Total Expenditures	<u>37,267</u>	<u>40,019</u>	<u>49,869</u>	<u>34,450</u>	<u>40,019</u>

ACTIVITY RESOURCES:

Grants	9,850	-	9,850	-	-
Rents, & Misc Revenues	320	-	-	1,000	1,000
Total Resources	<u>10,170</u>	<u>-</u>	<u>9,850</u>	<u>1,000</u>	<u>1,000</u>

Police Auditor

Activity Number: 1212
Fund(s): General Fund (101)
Department: 10

ACTIVITY SUMMARY

Activity Description:

The independent Police Auditor is approved by and reports to the City Council and the City Manager. The Police Auditor reviews Police Department Internal Affairs investigations and officer-involved shootings, reviews police department policies and procedures, and conducts independent investigations of citizen complaints.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	54,000	54,250	54,250	54,150	54,250
Total Expenditures	54,000	54,250	54,250	54,150	54,250

*Sums may have discrepancies due to rounding

Activity Number: 1214
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

The City Clerk’s division coordinates activities pertaining to City Council and Successor Agency Board meetings, which includes preparing and processing agendas, minutes, resolutions, and ordinances; managing records associated with Council actions; and coordinating television cablecasting of meetings. It also manages all advisory body information and coordinates codification of ordinances into the Santa Cruz Municipal Code. In addition, this division coordinates City elections with the County of Santa Cruz, including managing nominations and financial filings and preparing the Candidates Information Guide for Council elections. It receives statements of economic interests filed by designated employees and updates the City’s Conflict of Interest Code.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	462,221	508,437	508,437	467,539	535,570
Services, Supplies, and Other Charges	81,778	279,947	285,447	234,847	307,748
Total Expenditures	<u>543,999</u>	<u>788,384</u>	<u>793,884</u>	<u>702,386</u>	<u>843,318</u>
ACTIVITY RESOURCES:					
Charges for Services	247,096	143,088	144,451	144,601	151,824
Total Resources	<u>247,096</u>	<u>143,088</u>	<u>144,451</u>	<u>144,601</u>	<u>151,824</u>

*Sums may have discrepancies due to rounding

City Membership, Dues and Fees

Activity Number: 1910
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

This activity includes the cost for memberships and dues in organizations of city-wide benefit or mandated assessments or contributions to other agencies.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	-	146,900	146,900	134,807	146,900
Total Expenditures	-	146,900	146,900	134,807	146,900
	-	146,900	146,900	134,807	146,900

*Sums may have discrepancies due to rounding

Animal Control

Activity Number: 2401
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

The City is party to a Joint Powers Authority for enforcement of all animal regulations and provision of assistance in matters related to animal control.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	-	539,755	539,755	537,326	569,566
Total Expenditures	-	539,755	539,755	537,326	569,566

*Sums may have discrepancies due to rounding

Animal Services - Other

Activity Number: 2402
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

The City also contracts for other animal control services such as native animal rescue services.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	-	3,600	3,600	3,600	3,600
Total Expenditures	-	3,600	3,600	3,600	3,600
	-	3,600	3,600	3,600	3,600

*Sums may have discrepancies due to rounding

Community Programs

Activity Number: 6102
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

This activity includes contributions to non-profit social service programs that provide necessary and essential services to a wide variety of community members.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	-	1,085,250	1,085,250	1,085,250	1,257,125
Total Expenditures	-	1,085,250	1,085,250	1,085,250	1,257,125

*Sums may have discrepancies due to rounding

Community Programs & Services

Activity Number: 6103
 Fund(s): General Fund (101)
 Department: 10

ACTIVITY SUMMARY

Activity Description:

This activity budgets for the City's contribution to a variety of community programs and services, including the winter shelter and other homeless services, the 2-1-1 information system, the Community Assessment project, the serial inebriate program, and gang prevention and intervention.

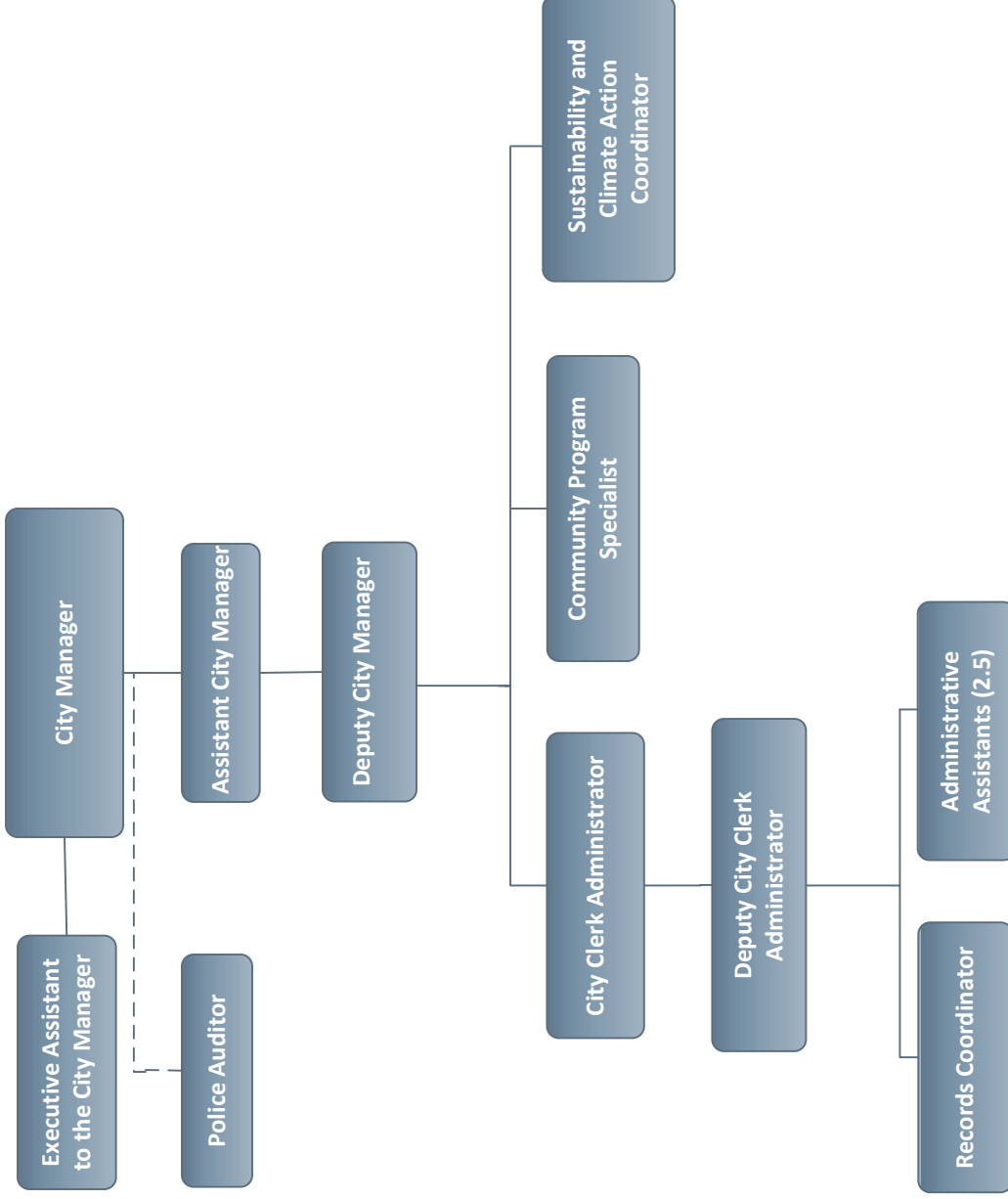
Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	-	334,108	334,108	334,108	617,702
Total Expenditures	-	334,108	334,108	334,108	617,702

*Sums may have discrepancies due to rounding

City Manager's Office



Economic Development

department



Department Description

The Economic Development Department is comprised of five key divisions focusing on bolstering the local economy and improving the quality of life for our community and residents.



Economic Development Office

The Economic Development Office is the division responsible for business retention and expansion (BRE) efforts. The Division provides tailored permitting assistance, incentive programs, and business planning and promotion to assist business and grow the economy.

Since 83% of Santa Cruz businesses have nine or fewer employees, the team works with small and medium-sized businesses at every stage. The Economic Development Office advocates for all businesses so they can succeed and grow in the City of Santa Cruz.

Housing and Community Development

The Housing and Community Development Division works with both for-profit and non-profit housing developers in multiple capacities from financial assistance through project management to create and preserve affordable housing in the Santa Cruz community.

The Division administers federal HOME and CDBG Programs as well as the City's Inclusionary and Affordable Housing Trust Fund Programs and monitors over 1,600 restricted units.

As the City's housing arm, the division tracks housing issues, pursues new resources, and works to develop effective programs, such as the City's nationally recognized ADU Program.

Infrastructure & Development/Successor Agency

The Economic Development Department serves as the lead agency on a number of infrastructure and housing projects throughout the City and performs economic development and planning functions within certain designated areas of the City.

With the elimination of Redevelopment in 2011, the main focus of the Successor Agency of the City of Santa Cruz (Successor Agency) is to facilitate the expenditure of the 2011 bond funds and the completion of related infrastructure projects approved by the City Council, the Oversight Board to the Successor Agency (Oversight Board) and the California Department of Finance (DOF).

In addition to the completion of major infrastructure projects, the Successor Agency is the Housing Successor to the former Redevelopment Agency and is charged with the management of housing assets of the former Agency which includes ongoing housing monitoring and development.

Asset Management

The Asset Management Division provides property management of City-owned assets including acquisition, disposition, and development of real property.

The Division manages 27 commercial license agreements and 42 commercial leases on the Santa Cruz Wharf and in other city-owned buildings, including properties owned by the former Redevelopment Agency such as the Del Mar Theatre and Tannery Arts Center campus.

The Division also manages the city-wide graffiti abatement program, including the maintenance of the graffiti database used by local law enforcement.



Public Art

Managed by the Arts Program Manager in consultation with the City's Arts Commission, the Santa Cruz City Arts Program includes sculpTOUR—the City's rotating collection of artwork downtown, Graphic Traffic—the signal box art program, and the Mural Matching Grant program.

The Percent for Art Program allocates 1% of eligible CIP projects to enhance the City's infrastructure with art, outreach and education efforts. Long-term planning projects lay out strategies and plans for public art; partnerships with local organizations support a vibrant arts culture in Santa Cruz and multiply the impact of city arts funds.

Goals & Accomplishments

Economic Development Office

Transported over 35,000 riders on the Santa Cruz Trolley during the 2016 summer season, providing an important connection between the beach and downtown areas.

Developed Side Street Signage program and installed 31 signs identifying businesses on side streets in the Downtown.

Completed the existing conditions analysis, parking model, and user surveys for the "Study of the Economics of Parking in Downtown Santa Cruz," which will be completed in FY 2018.

Regularly attended Downtown Association Executive Board Meetings to encourage collaboration and accurate information exchange.

Conducted Downtown business and property owner meeting to provide economic development update on economic trends, public safety, and a commitment to a vibrant Downtown.

Developed and distributed 2,000 Holiday shopping retail guides, promoting over 150 retail businesses across the City.

Held the second annual Choose Santa Cruz Pop up Market featuring 12 local businesses and attended by over 700 people.

Installed brass markers on designated "free speech" areas on Pacific Avenue.

Assisted over 200 businesses through recruitment and retention efforts.

Assisted in the establishment of the new Soquel Avenue restaurant Jaguar through facilitating a Grow Santa Cruz loan and providing extensive business assistance.

Produced first podcast episode for the Choose Santa Cruz website featuring local business Onewheel.

Debuted the Choose Santa Cruz coloring book, featuring work by local artists.

Completed signage projects, funded through the Commercial Signage Grant, with Sentinel Printers and Cruzio.

Published the “Retail Business Guide,” the first of 24 Business Guides to be released on the ED website ChooseSantaCruz.com to provide startup information by specific business type. The guides serve as a companion resource to the website’s Business Roadmap, launched in 2016, which provides general startup information.

Continued to promote Economic Development activities and to highlight our key industry successes by producing a website video series conveying the unique “Choose Santa Cruz” brand. Videos have featured Ibis Cycles, Gary Griggs from the UCSC Institute of Marine Sciences, Assembly restaurant, Arts Council Santa Cruz County, and Route 1 Farms, and have garnered over 50,000 views on social media and ChooseSantaCruz.com.

Continued to support the tech ecosystem and startup culture with sponsorships of the UCSC Hackathon, Santa Cruz Tech Beat, Tech Raising, and Event Santa Cruz, and by providing staff support to the Santa Cruz New Tech Meetup.

Continued to serve as a founding member and sponsor of Santa Cruz Works, a local non-profit focused on connecting and supporting the local tech ecosystem through marketing, job networking, and educational forums and events specific to the tech community.

Completed Broadband I-Net Strategy for potential City-owned fiber optic network to be developed as Cruzio Internet moves forward with its Downtown fiber network build in 2017.

Negotiated with Cruzio Internet for a public-private partnership to develop City-wide broadband, as well as accepted unsolicited proposals from Fujitsu, Nokia, and SiFi Networks.

Reached out to local internet industry and City departments to improve the City’s Dig Once Policy to assist in future broadband development.

Issued a Request for Proposals and subsequently awarded contract to Social Bicycles to establish a public-private “bike sharing” partnership with 250 bikes, a 25 station bike share system, and the creation of at least 5 full-time equivalent jobs—all at no cost to the City of Santa Cruz. Santa Cruz Seaside Company is enthusiastic about partnering with the City and Social Bicycles for significant bike share presence at the Boardwalk.

Completed the CEQA Initial Study and Mitigated Negative Declaration for the Wharf Master Plan.

Initiated work on the final phase of U.S. Army Corps of Engineers San Lorenzo River Flood Control Project, including preparation of a CEQA initial study and preliminary design plans.

Completed submittal of two reimbursement claims to the State of California Flood Control Subventions program.

Implemented use of new FEMA Coastal Flood maps.



Assisted For the Future Housing in the purchase of property on Water Street for a future 41 unit affordable housing development, using the City's Affordable Housing Trust Fund and former RDA bond proceeds. Building plans are currently being reviewed by the City; construction is expected to start in FY 2018.

Obtained the first senior household participant to build an Accessory Dwelling Unit (ADU) as part of the new City/Habitat for Humanity partnership program "My House, My Home," which helps at-risk senior homeowners age in place.

Assisted 30 households in obtaining rental housing through the City's Security Deposit Program, administered by the Housing Authority.

Assisted 10 households facing eviction to remain in their homes through the City's Emergency Rental Housing Program, administered by the Community Action Board.

Obtained Council approval of a new five-year Neighborhood Revitalization Strategy Area Plan for the downtown area south of Cathcart Street, the Beach Area, and Lower Ocean Street neighborhoods.

Secured Council approved of the 2017-2018 HUD Action Plan for Community Development Block Grant and Home Investment Partnership Program funding.

Initiated an update to the "Analysis of Impediments to Fair Housing Choice" to identify fair housing issues in the City, along with recommendations to address any problems.

Monitored 850 units of affordable housing (affordable ADUs, Measure O units, and Redevelopment Agency Housing Projects) for compliance with various affordability and rent requirements.

Infrastructure & Development/Successor Agency

Ongoing oversight of the Tannery Arts Center campus including property management of the Arts Council Santa Cruz County, completion of a new website for the Tannery Arts Center campus, and engagement on long term strategic plan for campus sustainability.

Installed five new directional signs on Highway 1 as part of Wayfinding Program.

Sought and selected a consultant, Hunt Design, through a Request for Proposal process for design of the City-wide Wayfinding system and initiated project kick-off.

Completed sale of 100 Laurel Street to Devcon Developments and securing funding for future parking replacement of spaces lost in transaction.

Completed the Wharf Master Plan.

Prepared the Recognized Obligation Payment Schedule (ROPS) for the Successor Agency of the City of Santa Cruz (former Redevelopment Agency), and obtained approval of the ROPS by the Oversight Board to the Successor Agency, including approval of agreement for the expenditure for \$15.9 million in local 2011 redevelopment bond proceeds, of which \$7.3 million is designated for local affordable housing projects.

Submitted the ROPS to the California Department of Finance (DOF) and received subsequent approval of the ROPS and expenditure agreements, including \$250,000 for Successor Agency administration.

Secured approval from DOF for use of 2011 bond proceeds for acquisition of private property for the creation of affordable housing.

Asset Management

Extended the terms of nine leases.

Extended/Renewed three wharf license agreements.

Executed one new Wharf lease.

Executed one new residential lease.

Executed one new "parklet" commercial license agreement (street space in front of downtown business used as an extension area for the business).

Negotiated Purchase & Sale Agreement for sale of property on Frederick Street.

Prepared vacant Harbor Drive parcel for sale and initiated negotiations with potential buyer.



Executed an agreement for the designs and plans for the replacement of the Miramar on the Wharf.

Abated over 3,038 graffiti tags within the City of Santa Cruz, resulting in more than 47,330 square feet cleaned.

Public Art

Initiated highly successful SCRAP pilot program soliciting artists to utilize materials from the City's Waste Recovery Facility to produce artwork, which was exhibited at a well-attended show at Blitzer Gallery.

Kicked off Public Art Opportunity Master Plan for public art along the Rail Trail.

Increased direct support of performing arts/artists that illuminate and address City Council goals.

Continued success of our ongoing programs – SculpTOUR, Graphic Traffic & Mural matching grant.

Conducted conservation on key pieces of public art including surfer statue and Louden Nelson mural.



FY 2018 GOALS

Support the Creation of Expansion of Businesses and Jobs

Economic Development Office

Develop a Business Liaison role within the Economic Development team to assist businesses, especially those identified as a high priority interest, in connecting with the appropriate City Departments.

Provide targeted outreach to growing businesses to assist with expansion and identify key resources to remain in Santa Cruz.

Continue to partner with Santa Cruz Works to encourage local science and tech workers to find jobs in Santa Cruz.



Promote Economic and Cultural Vibrancy in Santa Cruz

Support growth in the Downtown to attract and retain the mix of retail and local stores and to accommodate existing and future housing and office uses.

Support the development of public assembly facilities that can accommodate special events such as a permanent arena facility, improvements to the Civic Auditorium, Abbott Square, and Museum of Art and History.

Actively Support Knowledge and Innovation

Support capital investment in local companies by supporting opportunities for companies to connect with Venture Capitalists.

Connect innovators with resources and support needed to create and sustain their products.

Monitor growth in number of patents registered.

Housing

Promote development of new higher density rental housing affordable at a range of income levels

- Start construction of 41 units of affordable housing on Water Street during FY18.

- Amend the Inclusionary Ordinance to address rental housing needs.

Support preservation of existing affordable housing as a valuable community resource

- Implement annual monitoring of restrictions.

- Track at-risk units with the goal to preserve affordability.

- Preserve older housing stock, which tends to have lower rents.

Help those at risk of homelessness stay housed and those who are homeless obtain housing

Effectively manage HUD CDBG and HOME Programs to maximize their community benefits

Develop materials and opportunities to educate the community about various facets of housing

Successor Agency/Infrastructure & Development

Continue to develop the Metro/Pacific Station project

- Identify a permanent site for METRO project.

- Complete purchase sale agreement for NIAC building to enable creation of 60-100 affordable housing units.

Implement Wharf Master Plan and Wharf needed infrastructure improvements

Replace damaged pilings to enable new lease activity in 2017.

Finalize Phase 2 of City-wide Wayfinding system which includes signage design for gateway, vehicular, pedestrian, cycling, and parking signs and mapping for sign placement



Asset Management

Continue to manage the City's Commercial Lease and License Agreements

Complete sale of property on Frederick Street to Santa Cruz Bible Church

Complete sale of vacant Harbor Drive parcel

Public Art Program

Finalize Rail Trail Art Opportunity Master Plan

Finalize Beach Flats mural including interpretive kiosk

Develop plan to utilize % for art funding (that has been carried over for several years) particularly from the water, stormwater, and parking funds

Continue work on the Ebb & Flow River Arts Festival in collaboration with Arts Council, Santa Cruz County and Coastal Watershed Council.

Post call for new mural at Scope Park and select finalist(s) with theme of "inclusivity" with installation in summer/fall

Post call for second round of SCRAP summer 2017 with show at Radius Gallery

Install two new sculptures downtown as part of sculpTOUR

Fund at least 2 mural projects on private or commercial property

Assist the Parks Department in doing call for artists for bocce court mural



Economic Development

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	1,000,433	1,281,513	1,281,513	1,104,137	1,511,435
Services, Supplies, and Other Charges	4,458,499	4,552,249	5,389,675	5,493,351	3,793,259
Capital Outlay	-	575,000	575,000	-	-
Total Expenditures	<u>5,458,931</u>	<u>6,408,762</u>	<u>7,246,188</u>	<u>6,597,488</u>	<u>5,304,694</u>
EXPENDITURES BY ACTIVITY:					
Community Promotion-Downtown Business Promotion	1502 238,559	240,000	240,000	240,000	240,000
Community Promotion-Arts Council-SC County	1503 70,000	75,000	75,000	75,000	75,000
Economic Development-Project Admin	5401 1,239,174	1,859,102	1,960,289	1,592,195	2,154,154
Property Acquisition	5531 -	500,000	500,000	-	-
Economic Development-Project Admin	5590 493,914	789,500	1,082,243	898,393	759,500
Property Management	5591 31,878	270,000	270,000	250,000	225,000
City Arts	5592 44,785	20,000	158,239	150,000	172,000
Subtotal General Fund	<u>2,118,310</u>	<u>3,753,602</u>	<u>4,285,771</u>	<u>3,205,588</u>	<u>3,625,654</u>
Cafe Extensions & Kiosks	1504 10,000	15,000	15,000	15,000	15,000
Cafe Extensions & Kiosks	1505 14,101	22,700	22,700	22,700	22,700
Cooperative Retail Management	1506 216,000	220,000	220,000	220,000	220,000
Subtotal Other General Funds	<u>240,101</u>	<u>257,700</u>	<u>257,700</u>	<u>257,700</u>	<u>257,700</u>
Housing & Community Development	5201 2,548,214	1,919,000	2,202,092	2,730,500	1,026,120
CDBG Programs	5204 88,254	101,780	123,945	101,780	98,780
CDBG Programs	5205 14,089	15,500	15,500	15,500	15,500
HOME Program Administration	5207 32,427	34,980	34,980	34,980	29,500
Rental Assistance Programs	5604 11,820	11,000	11,000	11,000	11,000
Rental Assistance Programs	5605 10,108	11,000	11,000	11,000	11,000
Low & Moderate Housing Production	5650 -	164,200	164,200	89,440	89,440
CDBG Programs	6203 357,360	115,000	115,000	115,000	115,000
Rental Assistance Programs	6204 38,248	25,000	25,000	25,000	25,000
Subtotal Other Funds	<u>3,100,520</u>	<u>2,397,460</u>	<u>2,702,717</u>	<u>3,134,200</u>	<u>1,421,340</u>
Total Expenditures	<u>5,458,931</u>	<u>6,408,762</u>	<u>7,246,188</u>	<u>6,597,488</u>	<u>5,304,694</u>

*Sums may have discrepancies due to rounding

Economic Development

DEPARTMENT SUMMARY

	Fiscal Year*	Fiscal Year 2017			Fiscal Year 2018 Adopted	
		2016 Actuals	Adopted Budget	Amended* Budget		Estimated Actual
RESOURCES BY FUND						
General Fund	101	947,115	380,500	572,204	381,962	381,000
Co-op Retail Management	122	219,995	220,000	220,000	217,567	220,000
Kiosk Maintenance	123	47,103	33,625	33,625	39,024	39,010
HOME Rehabilitation Projects	251	4,859	6,200	6,200	4,800	4,800
HOME Investment Partnership	253	782,444	250,000	250,000	533,191	260,000
Community Development Block Grant	261	468,446	509,900	509,900	492,439	493,400
Affordable Housing Trust Fund	279	165,776	57,760	57,760	64,017	11,000
SA (H) LMIH-Merged 2-1-12	281	-	-	-	38,465	-
Total Resources		<u>2,635,739</u>	<u>1,457,985</u>	<u>1,649,689</u>	<u>1,771,465</u>	<u>1,409,210</u>
Net General Fund Cost		<u>(1,171,195)</u>	<u>(3,373,102)</u>	<u>(3,713,568)</u>	<u>(2,823,626)</u>	<u>(3,244,654)</u>
		FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:		<u>12.00</u>			<u>12.00</u>	<u>12.00</u>

*Sums may have discrepancies due to rounding

Community Promotion-Downtown Business Promotion

Activity Number: 1502
Fund(s): General Fund (101)
Department: 51

ACTIVITY SUMMARY

Activity Description:

The Downtown Association of Santa Cruz was established as a non-profit agency to promote businesses in the downtown improvement area. The City levies an assessment on the businesses within this area and passes these funds back to the Downtown Association for use in promoting the downtown area.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	238,559	240,000	240,000	240,000	240,000
Total Expenditures	238,559	240,000	240,000	240,000	240,000
ACTIVITY RESOURCES:					
Taxes	237,051	240,000	240,000	240,000	240,000
Total Resources	237,051	240,000	240,000	240,000	240,000

*Sums may have discrepancies due to rounding

Community Promotion-Arts Council-SC County

Activity Number: 1503
 Fund(s): General Fund (101)
 Department: 51

ACTIVITY SUMMARY

Activity Description:

This program includes Spectra, an arts in education program which operates in all forty K-8 schools, grant awards to cultural organizations, and management assistance/marketing for cultural facilities development.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	70,000	75,000	75,000	75,000	75,000
Total Expenditures	70,000	75,000	75,000	75,000	75,000

*Sums may have discrepancies due to rounding

Cafe Extensions & Kiosks

Activity Number: 1504 & 1505
 Fund(s): Kiosk Maintenance (123)
 Department: 51

ACTIVITY SUMMARY

Activity Description:

The Kiosk Maintenance fund is designated for management of City owned kiosks and the café extension licenses on Pacific Avenue. Functions include leasing, property maintenance and management of downtown merchant issues.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	10,000	15,000	15,000	15,000	15,000
Total Expenditures	10,000	15,000	15,000	15,000	15,000
ACTIVITY RESOURCES:					
Charges for Services	26,077	24,000	24,000	29,324	29,300
Fines and Forfeitures	599	-	-	-	-
Rents, & Misc Revenues	131	125	125	200	210
Total Resources	26,807	24,125	24,125	29,524	29,510

*Sums may have discrepancies due to rounding

Cafe Extensions & Kiosks

Activity Number: 1504 & 1505
 Fund(s): Kiosk Maintenance (123)
 Department: 51

ACTIVITY SUMMARY

Activity Description:

The Kiosk Maintenance fund is designated for management of City owned kiosks and the café extension licenses on Pacific Avenue. Functions include leasing, property maintenance and management of downtown merchant issues.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	14,101	22,700	22,700	22,700	22,700
Total Expenditures	14,101	22,700	22,700	22,700	22,700
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	20,297	9,500	9,500	9,500	9,500
Total Resources	20,297	9,500	9,500	9,500	9,500

*Sums may have discrepancies due to rounding

Housing & Community Development

Activity Number: 5201

ACTIVITY SUMMARY

Fund(s): HOME Investment Partnership Fund, CDBG & Affordable Housing Trust Fund (253, 261 & 279)

Department: 51

Activity Description:

Federal grant funds are utilized along with Affordable Housing Trust funds for the administration of programs, which provide and promote a suitable living environment for all citizens, the construction or rehabilitation of affordable housing, tenant-based rental and relocation assistance, first-time homebuyer assistance, and other economic and community development projects.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	2,548,214	1,919,000	2,202,092	2,730,500	1,026,120
Total Expenditures	2,548,214	1,919,000	2,202,092	2,730,500	1,026,120
ACTIVITY RESOURCES:					
Charges for Services	12,272	5,000	5,000	11,257	5,000
Rents, & Misc Revenues	153,504	52,760	52,760	52,760	6,000
Total Resources	165,776	57,760	57,760	64,017	11,000

*Sums may have discrepancies due to rounding

CDBG Programs

Activity Number: 5204, 5205 & 6203

ACTIVITY SUMMARY

Fund(s): Community Development Block Grant (261)

Department: 51

Activity Description:

The Community Development Block Grant (CDBG) provides federal monies to promote development of a viable community, including decent housing, a suitable living environment for all citizens, and economic development.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	88,254	101,780	123,945	101,780	98,780
Total Expenditures	88,254	101,780	123,945	101,780	98,780

*Sums may have discrepancies due to rounding

CDBG Programs

Activity Number: 5204, 5205 & 6203

ACTIVITY SUMMARY

Fund(s): Community Development Block Grant (261)

Department: 51

Activity Description:

The Community Development Block Grant (CDBG) provides federal monies to promote development of a viable community, including decent housing, a suitable living environment for all citizens, and economic development.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	14,089	15,500	15,500	15,500	15,500
Total Expenditures	14,089	15,500	15,500	15,500	15,500

HOME Program Administration

Activity Number: 5207

ACTIVITY SUMMARY

Fund(s): HOME Investment Partnership (253)

Department: 51

Activity Description:

The Home Investment Partnership Program (HOME) grant provides federal monies to focus on affordable housing production and include activities such as new housing construction or rehabilitation of affordable housing, tenant based rental assistance, first-time homebuyer assistance, housing project costs and relocation assistance.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	32,427	34,980	34,980	34,980	29,500
Total Expenditures	32,427	34,980	34,980	34,980	29,500

Economic Development-Project Admin

Activity Number: 5401 & 5590

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - General (101)

Department: 51

Activity Description:

Economic Development (ED) provides acquisition, negotiation, and property management services for City-owned properties, prepares grant applications for economic development projects, and administers funds for the development of low and moderate-income housing. In addition, the ED staffs the Downtown Recovery Plan, assists with retail recruitment and retention and economic development. Staff serve on the Board of the Downtown Management Corporation. ED administers financing for public improvements relating to economic development activities and furnishes special assistance to property and business owners in priority target areas. The staff will contribute project management services for the Santa Cruz Metropolitan Transit District and continues to work on issues related to the dissolution of the Redevelopment Agency.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,000,433	1,281,513	1,281,513	1,104,137	1,511,435
Services, Supplies, and Other Charges	238,742	577,589	678,776	488,058	642,719
Total Expenditures	1,239,174	1,859,102	1,960,289	1,592,195	2,154,154
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	1	-	-	-	-
Total Resources	1	-	-	-	-

*Sums may have discrepancies due to rounding

Property Acquisition

Activity Number: 5531
 Fund(s): General Fund (101)
 Department: 51

ACTIVITY SUMMARY

Activity Description:

This activity accounts for the purchase of property for purposes of economic development.

		Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted	
EXPENDITURES BY ACTIVITY:					
Capital Outlay	-	500,000	500,000	-	
Total Expenditures	-	500,000	500,000	-	
	-	500,000	500,000	-	

*Sums may have discrepancies due to rounding

Economic Development-Project Admin

Activity Number: 5401 & 5590

ACTIVITY SUMMARY

Fund(s): General Fund (101)

Department: 51

Activity Description:

Economic Development (ED) provides acquisition, negotiation, and property management services for City-owned properties, prepares grant applications for economic development projects, and administers funds for the development of low and moderate-income housing. In addition, the ED staffs the Downtown Recovery Plan, assists with retail recruitment and retention and economic development. Staff serve on the Board of the Downtown Management Corporation. ED administers financing for public improvements relating to economic development activities and furnishes special assistance to property and business owners in priority target areas. The staff will contribute project management services for the Santa Cruz Metropolitan Transit District and continues to work on issues related to the dissolution of the Redevelopment Agency.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	493,914	789,500	1,082,243	898,393	759,500
Capital Outlay	-	-	-	-	-
Total Expenditures	493,914	789,500	1,082,243	898,393	759,500
ACTIVITY RESOURCES:					
Grants	44,786	-	191,704	-	-
Fines and Forfeitures	433	-	-	-	-
Rents, & Misc Revenues	11,895	-	-	462	-
Total Resources	57,114	-	191,704	462	-

*Sums may have discrepancies due to rounding

Property Management

Activity Number: 5591

ACTIVITY SUMMARY

Fund(s): General Fund & ED Trust Fund (101 & 136)

Department: 51

Activity Description:

Economic Development provides property management services for City-owned properties.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	31,878	270,000	270,000	250,000	225,000
Total Expenditures	31,878	270,000	270,000	250,000	225,000
ACTIVITY RESOURCES:					
Charges for Services	875	500	500	1,500	1,000
Fines and Forfeitures	950	-	-	-	-
Rents, & Misc Revenues	143,355	140,000	140,000	140,000	140,000
Transfers In & Other Financing Sources	7,770	-	-	-	-
Total Resources	152,950	140,500	140,500	141,500	141,000

Rental Assistance Programs

Activity Number: 5604, 5605 & 6204

ACTIVITY SUMMARY

Fund(s): Red Cross Housing Recnstr Loan Repayment (272)

Department: 51

Activity Description:

The Emergency Rent Assistance Program assists low income individuals or households who are threatened with foreclosure or eviction within the Beach Flats and Lower Ocean Street Neighborhoods to retain their housing. The City's Red Cross Fund is used to make direct payments to a foreclosing lender or evicting landlord for up to the equivalent of three months of rent or mortgage payments and to pay for a contract with the Community Action Board to administer the Program.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	11,820	11,000	11,000	11,000	11,000
Total Expenditures	<u>11,820</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>

Rental Assistance Programs

Activity Number: 5604, 5605 & 6204

ACTIVITY SUMMARY

Fund(s): Red Cross Housing Recnstr Loan Repayment (272)

Department: 51

Activity Description:

Since 2009, with the approval of the Red Cross, the City has used the Red Cross Fund for a targeted Security Deposit Program in the Beach Flats and Lower Ocean Street neighborhoods. This Program helps low income individuals or households to pay their security deposit so they are able to rent a permanent housing unit and avoid becoming homeless. Additionally, the Red Cross Fund covers Housing Authority expenses to administer the Program. The City now also funds an expanded city-wide Security Deposit Program with federal HOME and CDBG Program funding.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	10,108	11,000	11,000	11,000	11,000
Total Expenditures	<u>10,108</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>

Low & Moderate Housing Production

Activity Number: 5650
 Fund(s): SA (H) LMIH-Merged 2-1-12 (281)
 Department: 51
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	-	89,200	89,200	89,440	89,440
Capital Outlay	-	75,000	75,000	-	-
Total Expenditures	-	164,200	164,200	89,440	89,440

*Sums may have discrepancies due to rounding

CDBG Programs

Activity Number: 5204, 5205 & 6203

ACTIVITY SUMMARY

Fund(s): Community Development Block Grant (261)

Department: 51

Activity Description:

The Community Development Block Grant (CDBG) provides federal monies to promote development of a viable community, including decent housing, a suitable living environment for all citizens, and economic development.

	Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	357,360	115,000	115,000	115,000	115,000
Total Expenditures	357,360	115,000	115,000	115,000	115,000

Rental Assistance Programs

Activity Number: 5604, 5605 & 6204

ACTIVITY SUMMARY

Fund(s): Red Cross Housing Recnstr Loan Repayment (272)

Department: 51

Activity Description:

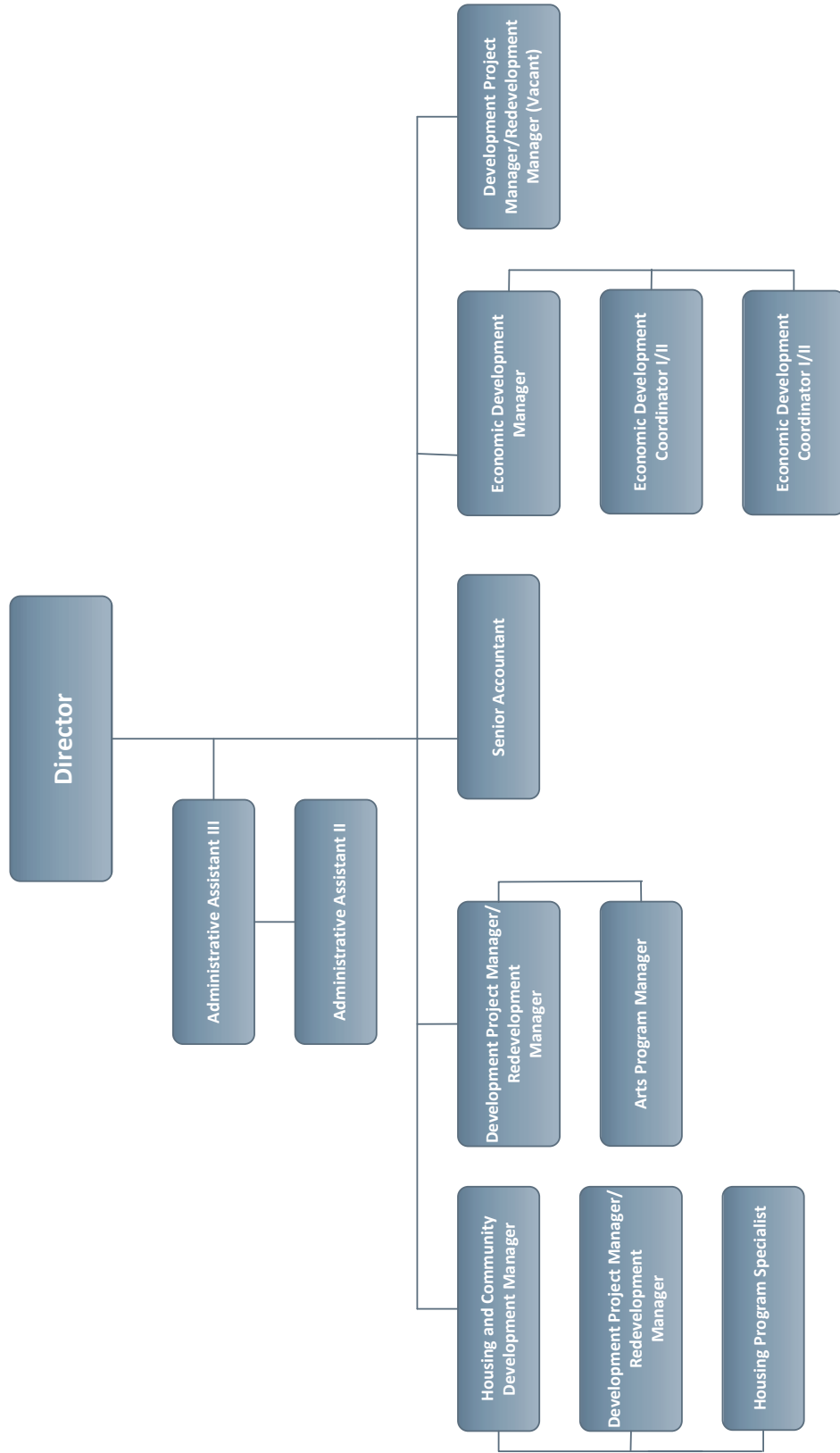
The City's Red Cross Fund helps support the operation of the Beach Flats Community Center (BFCC) and staffing for programs serving the Beach Flats and Lower Ocean Street Neighborhoods. Although the BFCC's focus is on youth programs for low-income, at-risk youth in grades 3-11, BFCC also serves as a neighborhood center and helps facilitate neighborhood-based events. From time to time, Red Cross Funds have and may be also used for community programs consistent with Red Cross guidance, including some emergency assistance to the Homeless Services Center.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	38,248	25,000	25,000	25,000	25,000
Total Expenditures	<u>38,248</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>

Economic Development Department



Finance

department



Department Description

The Finance Department provides chief financial support for the entire City, including its Public Safety, Water, Refuse, Wastewater, Public Works, Parks & Recreation and other key programs. It also provides contract support services for the Santa Cruz Public Libraries Joint Powers Authority, the University of California Santa Cruz's fire services and supports the Successor Agency of the City of Santa Cruz (former Redevelopment Agency).

The Department's primary objective is to ensure that sufficient fiscal resources are available to meet the goals and objectives identified by the Community through its elected officials and staff. It does this primarily through timely and accurate financial reporting and by ensuring compliance with the City's financial rules and regulations.

The department is organized in four functional sections; (1) Accounting, Budgeting, Reporting and Revenue; (2) Accounts Payable and Payroll; (3) Purchasing and Applications management; and (4) Risk Management, Advanced Debt Collections, Safety and Revenue Audits. Within these core functions, it also manages major duties within internal and external audits, debt management, treasury management, and local, state and federal compliance reporting.



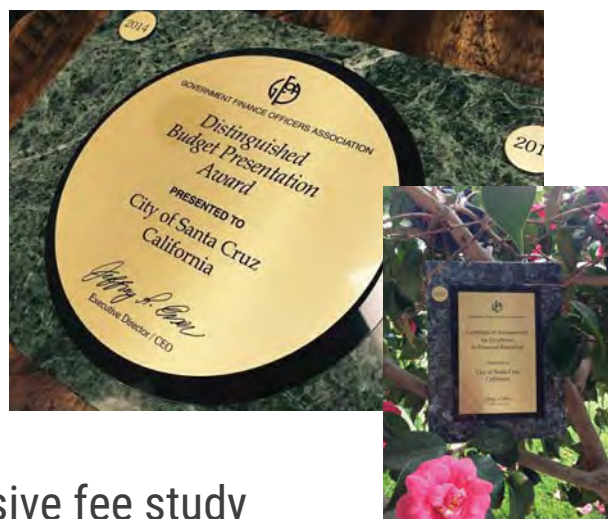
Goals & Accomplishments

On-time Adoption of Award-Winning FY 2017 Budget

On-time budgets provide trust and transparency to the public, as well as provides assurances to stakeholders about the quality, stability, and reliability of the City Council and the City's management team.

Received awards for Fiscal Year 2016 Comprehensive Annual Financial Report and Fiscal Year 2017 Budget

The above mentioned awards confirm the City's dedication to producing reports that go beyond the minimum requirements of accounting and budgetary principles. These comprehensive reports are evidence of our full disclosure and transparency, to allow the public, City Council, and management to make informed decisions on investments within the community.



Completed Phase One of the comprehensive fee study

As one of the City's Financial Stability goals, the department completed the development of a Master Fee Schedule, which includes all Phase One fees; and with Council Approval, implemented the fee recovery policy. The Phase One fees should provide over \$500k in General Fund savings for the first year, and over the next 4+ years, it will reduce the current \$2.4 million fee subsidy.

Refinanced and consolidated three debt issues

As one of the City's Financial Stability goals, the City consolidated and lowered interest payments on General Fund debt, which will provide \$129k in savings for the first year and \$2.6 million over the life of the new debt.

Supported Water's \$25 million IBank loan to fund critical system projects

In support of the City's Goals for Financial Stability and Reliable and Forward-Looking Infrastructure and Facilities, the department provided assistance to support the approval and issuance of \$25 million to fund critical water system replacement and improvement projects.

Developed new fleet replacement model and new policies for Enterprise reserves and future pension costs

In support of the City's Goal for Financial Stability, the department, in coordination with Public Works, the City Council, and City Management, developed new policies to ensure funding for critical, planned replacement of vehicles in alignment with the fleet management plan to provide resources to offset steep increases in CalPERS pension rates.

Supported the RFQ issuance for the Library's Building Program within the City of Santa Cruz

In order to execute City's Goals for Reliable and Forward-Looking Infrastructure and Facilities, the department provided assistance in the issuance of an RFQ and eventual selection of a firm to develop a building program and provide cost estimates for the Downtown Library and administrative units to support Downtown Library Stakeholders.

Developed a unique Transient Occupancy/Hotel Tax subpoena program

Transient Occupancy Tax and vacation rental activity has been the City's largest growth revenue source over the past five years. To keep pace with the expansion and ensure tax compliance, the department has prioritized revenue audits as a top priority; this will provide another tool for use in extreme cases to ensure the City receives the taxes collected by operators (hotels and vacations rentals alike).

Collected on several major settlements

In addition to an in-house audit program, the City is a regional leader with its collection program. This past year, the program achieved a milestone in closing out a \$1 million, 10-year recovery from a past bankruptcy.



Successfully completed a State \$15.3 million Gas Tax Audit dating back to 2003

In recognition of the department's sound financial accounting practices and Public Works' and City Management's transparent decision making, the City has passed without any financial loss, a sudden and unprecedented (at to the length of time) State of California transportation audit that stretched back to original records from 2003.

Created new internal training series

To support employee skill development and succession planning, the department introduced several new training programs that included Purchasing best practices, internal financial reporting, and budgetary development training.

Completed the Library Admin services contract negotiations

The department was a lead in the renewal of the Santa Cruz Libraries JPA contract for administrative services. The department, along with Human Resources, has historically provided

Completed recruitment of nine full-time positions

Like most operations, the department continues to implement components of its long-range staffing model to provide more comprehensive and proactive support services to the City. In addition, we have experienced a high level of turnover in positions, as staff continue to benefit from investment in training and skill development.

FY 2018 GOALS

- ① Issue a banking services RFP.
- ① Further development of fiscal sustainability plan.
- ① Adopt an on-time, balanced FY 2019 Budget.
- ① Expand to a 5-year Capital Improvement Plan.
- ① Implement changes from completion of Fee Study's Phase Two and Phase Three.
- ① Implement new Transient Occupancy Tax (TOT) application to allow for efficient, online registration and remittance of TOT.
- ① Implement new city-wide cashier system.
- ① Evaluate options to incorporate criteria when awarding City contracts, which includes a company's environmental, social, and governance practices.
- ① Evaluate options to incorporate measures within the Purchasing Ordinance to improve environmental sustainability & resources.
- ① Enhance periodic financial reporting.
- ① Receive the Government Finance Officers Association awards for Excellence in Financial Reporting and for Distinguished Budget Presentation.



DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	2,821,331	3,380,397	3,380,397	3,002,415	3,831,528
Services, Supplies, and Other Charges	1,820,107	3,502,021	3,759,643	3,822,643	4,362,691
Capital Outlay	2,148	10,000	10,000	27,414	10,000
Total Expenditures	<u>4,643,586</u>	<u>6,892,418</u>	<u>7,150,040</u>	<u>6,852,472</u>	<u>8,204,219</u>
EXPENDITURES BY ACTIVITY:					
Finance	1241 <u>2,947,641</u>	<u>3,500,097</u>	<u>3,549,719</u>	<u>3,405,918</u>	<u>4,181,060</u>
Subtotal General Fund	2,947,641	3,500,097	3,549,719	3,405,918	4,181,060
Liability Insurance	7821 <u>1,695,945</u>	<u>3,392,321</u>	<u>3,600,321</u>	<u>3,446,554</u>	<u>4,023,159</u>
Subtotal Other Funds	1,695,945	3,392,321	3,600,321	3,446,554	4,023,159
Total Expenditures	<u>4,643,586</u>	<u>6,892,418</u>	<u>7,150,040</u>	<u>6,852,472</u>	<u>8,204,219</u>
RESOURCES BY FUND					
General Fund	101 1,287,838	1,092,925	1,106,925	1,108,925	1,163,571
Liability Insurance	842 2,863,510	2,863,066	2,863,066	2,889,956	3,977,000
Total Resources	<u>4,151,347</u>	<u>3,955,991</u>	<u>3,969,991</u>	<u>3,998,881</u>	<u>5,140,571</u>
Net General Fund Cost	<u>(1,659,804)</u>	<u>(2,407,172)</u>	<u>(2,442,794)</u>	<u>(2,296,993)</u>	<u>(3,017,489)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>30.00</u>			<u>30.00</u>	<u>30.00</u>

*Sums may have discrepancies due to rounding

Activity Number: 1241
 Fund(s): General Fund (101)
 Department: 14

ACTIVITY SUMMARY

Activity Description:

Performs short-range and long-range financial planning; monitors financial condition of City; develops and implements financial policies, plans, and reporting systems. Maintains the accounting records, including capital projects, capital assets, payroll, accounts payable, and accounts receivable. Responsible for collecting revenue, including billing, receipting, recording, and banking cash transactions. Administers business license tax, admission tax, transient occupancy tax, and special assessment programs. Invests funds in accordance with the City's investment policy. Administers the City's purchasing ordinance and all municipal codes pertaining to procurement.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,455,621	2,966,658	2,966,658	2,657,861	3,391,843
Services, Supplies, and Other Charges	489,872	523,439	573,061	720,643	779,217
Capital Outlay	2,148	10,000	10,000	27,414	10,000
Total Expenditures	2,947,641	3,500,097	3,549,719	3,405,918	4,181,060
ACTIVITY RESOURCES:					
Charges for Services	1,271,900	1,078,925	1,092,925	1,092,925	1,147,571
Fines and Forfeitures	425	-	-	-	-
Rents, & Misc Revenues	15,513	14,000	14,000	16,000	16,000
Total Resources	1,287,838	1,092,925	1,106,925	1,108,925	1,163,571

*Sums may have discrepancies due to rounding

Liability Insurance

Activity Number: 7821
 Fund(s): Liability Insurance (842)
 Department: 14

ACTIVITY SUMMARY

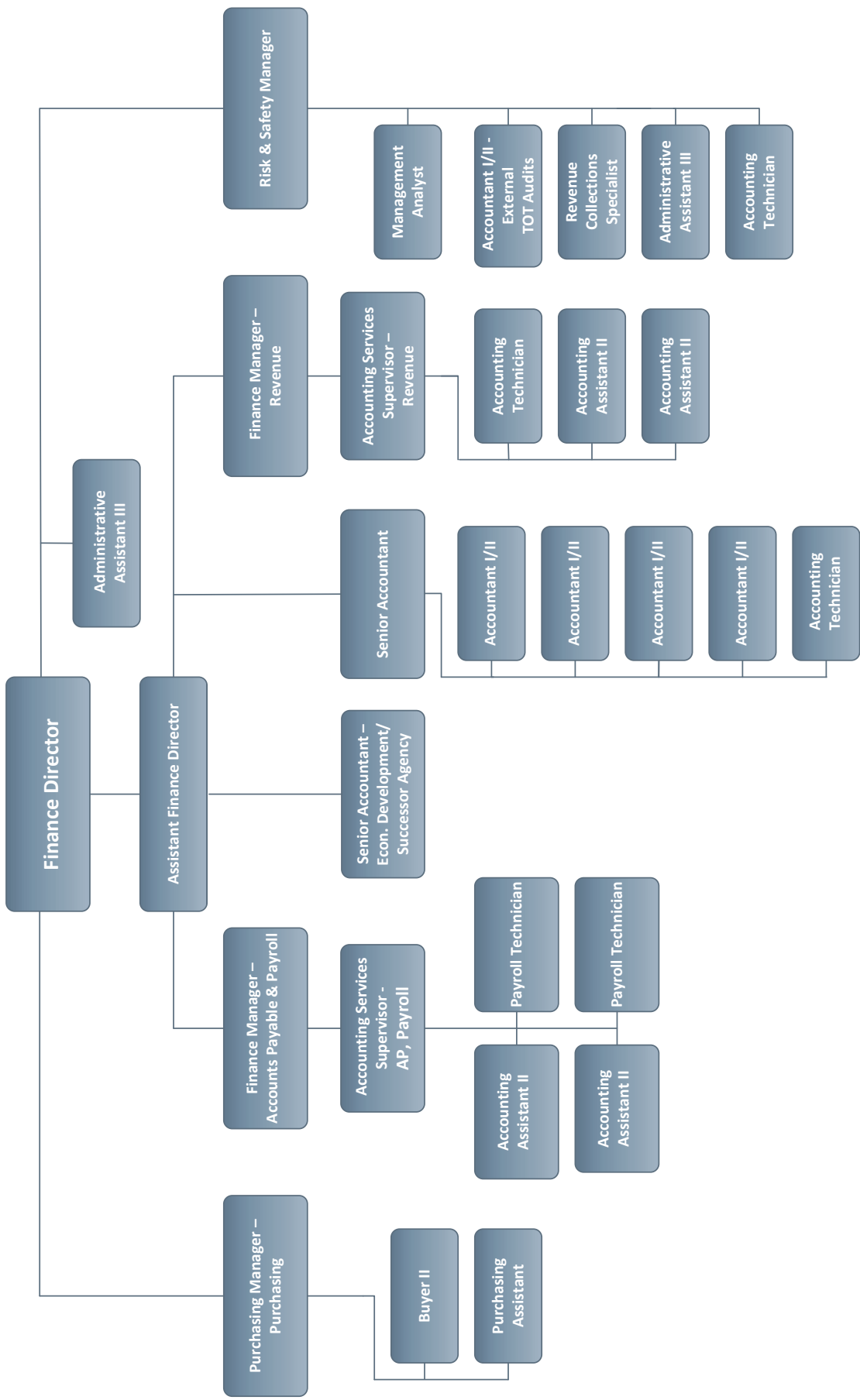
Activity Description:

The City has general liability and property insurance coverage. The City retains loss exposure for the first \$1,000,000 of each liability claim. This activity provides funds to cover premiums, claims payable, administration, and legal services. Funding for program requirements comes from apportioned charges to departments based on gross wages, special assessments based on claims experience, and from accumulated liability insurance reserves. During FY 2013, this function was transitioned from the Administrative Services Department over to the Finance Department.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	365,710	413,739	413,739	344,554	439,685
Services, Supplies, and Other Charges	1,330,235	2,978,582	3,186,582	3,102,000	3,583,474
Total Expenditures	1,695,945	3,392,321	3,600,321	3,446,554	4,023,159
ACTIVITY RESOURCES:					
Charges for Services	2,863,066	2,863,066	2,863,066	2,863,006	3,950,000
Rents, & Misc Revenues	444	-	-	26,950	27,000
Total Resources	2,863,510	2,863,066	2,863,066	2,889,956	3,977,000

*Sums may have discrepancies due to rounding

Santa Cruz Finance Department



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Fire

department



Department Description

The Santa Cruz Fire Department provides exceptional emergency response services to all residents and visitors 24 hours a day, 7 days a week, responding to structure fires, emergency medical incidents, technical rescues, water rescues, hazardous materials incidents, automobile accidents and fires, wildland fires, Emergency Operation Center activations, Mutual Aid to other local and State agencies, and citizen requests. The Fire Department provides a full-service Community Risk Reduction Division featuring Fire Prevention, Fire Investigation, Public Education, and Training. Through the Fire Department's Marine Safety Division, lifeguard and water rescue services are delivered to Santa Cruz City, Santa Cruz Port District, and Capitola City beaches. Additionally, the Fire Department manages the City's Office of Emergency Services program and directs Emergency Operations Center (EOC) activations and disaster training, response, and recovery efforts.



Goals & Accomplishments

Conducted four (4) 6-hr EOC training classes for the City's Logistics, Finance, Operations, and Planning staff to prepare city employees to respond to catastrophic disasters such as earthquakes, tsunamis, major fires, and floods.

Coordinated disaster cost recovery training for the City's finance staff and engineers to maximize cost recovery capabilities from catastrophic events impacting city infrastructure and response costs.

Designed and built a highly efficient and effective EOC located at the Santa Cruz Regional 911 Center. The EOC is the City's central command and control facility responsible for carrying out the principles of emergency preparedness and emergency management, or disaster management functions at a strategic level during an emergency, and ensuring the continuity of operation of the City of Santa Cruz.

Conducted two (2) 24-hr Community Emergency Response Training (CERT) classes. CERT educates individuals about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills such as fire safety, light search and rescue, team organization, and disaster medical operations.

Conducted tabling at public events including: Four (4) City Hall-to-You events, First Night Out, CERT fair, UCSC student housing fair, and the City's 150 year anniversary.

Began work on the City's five-year update of the Local Hazard Mitigation Plan. Hazard mitigation planning is the process used by state and local agencies to understand risks from natural hazards and develop long-term strategies to reduce the impacts of disasters on people, property, and the environment.

Coordinated and managed the initial application and list of projects for FEMA and Cal OES disaster cost recovery to public infrastructure impacts associated with the 2017 storms events.

Activated the EOC twice in January and once in February in response to heavy rain, flooding, and wind which created widespread storm damage.

Cross-trained several Operations line personnel in Fire Prevention responsibilities, fostering a deeper understanding of roles and closer partnership with field personnel.

Initiated a mentorship program to develop mid-level and executive personnel which enhances career succession and organizational health.

Implemented changes to the ADU fire sprinkler requirements in alignment with SB 1069.

Completed 2016 California Fire Code adoption along with local ordinance updates.















Completed a joint County Fire Academy resulting in three (3) new hires for the City of Santa Cruz Fire Department. The Academy included personnel from Santa Cruz City Fire, Central Fire Protection District, and Watsonville City Fire.

Renewed a one-year contract with the Port District for Lifeguard services and explored other areas of future synergy.

Implemented a new Records Management System to create a dynamic database for improved analysis and situational awareness.

Rewrote County-wide Multiple Casualty Incident (MCI) plan allowing for a rapid and seamless deployment of resources.

FY 2018 GOALS

-  Continue to build out the City's new EOC with new computers and display monitors to support the technological needs of EOC improving response and coordination capabilities.
-  Continue to train EOC staff and conduct disaster response exercises.
-  Continue to coordinate and manage the 2017 FEMA and Cal OES cost recovery activities from the impacts experienced in the
-  January and February storms events.
-  Implement electronic Fire Inspection records and reporting.
-  Implement online payment ability for permits.
-  Streamline special event permitting with the Special Event Coordinator at the City Manager's Office.
-  Provide more Fire Safety and Public Outreach.
-  Implement a new Computer Aided Dispatch (CAD) system in conjunction with Santa Cruz Regional 911 dispatch.
-  Create a County-wide Unified Response to Violent Incidents (URVI) policy and protocol.
-  Strengthen recruitment and retention of diverse work force.
-  Develop Fire Technology programs in conjunction with Cabrillo College.

- 🚒 Develop plans for the replacement of Lifeguard Headquarters working closely with Economic Development, Parks and Rec, Public Works, and Police to create a Public Safety facility that enhances Wharf security and user experience.
- 🚒 Continue the strategic planning process which clearly identifies current service delivery, areas for improvement, and recommended actions.
- 🚒 Continue to develop plans for the replacement of Fire Station 2 (Eastside) ensuring future needs of the community and the Fire Department can be adequately met. This is a three to five year project.
- 🚒 Continue the planning process for the creation of a Fire Training Facility using collaborative efforts and partners. This is a three to five year project.



DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	14,888,498	14,671,960	14,671,960	15,403,875	15,970,389
Services, Supplies, and Other Charges	1,753,675	1,958,258	1,983,486	2,007,651	2,201,390
Capital Outlay	25,102	25,000	25,000	25,000	25,000
Total Expenditures	<u>16,667,275</u>	<u>16,655,218</u>	<u>16,680,446</u>	<u>17,436,526</u>	<u>18,196,779</u>
EXPENDITURES BY ACTIVITY:					
Fire Administration	2201 649,108	755,320	755,320	835,914	930,334
Fire/EMS Operations	2202 14,361,154	14,031,486	14,056,228	14,994,920	15,309,615
Fire Prevention	2203 776,960	817,183	817,183	697,158	899,154
Office of Emergency Services (OES)	2205 <u>144,621</u>	<u>213,555</u>	<u>214,042</u>	<u>121,341</u>	<u>169,366</u>
Subtotal General Fund	15,931,842	15,817,544	15,842,772	16,649,333	17,308,469
Marine Rescue Program	2204 <u>735,433</u>	<u>837,674</u>	<u>837,674</u>	<u>787,193</u>	<u>888,310</u>
Subtotal Other General Funds	735,433	837,674	837,674	787,193	888,310
Total Expenditures	<u>16,667,275</u>	<u>16,655,218</u>	<u>16,680,446</u>	<u>17,436,526</u>	<u>18,196,779</u>
RESOURCES BY FUND					
General Fund	101 3,155,301	3,066,260	3,066,260	3,569,110	3,881,110
Municipal Wharf	104 84,482	83,500	83,500	75,788	97,288
Total Resources	<u>3,239,783</u>	<u>3,149,760</u>	<u>3,149,760</u>	<u>3,644,898</u>	<u>3,978,398</u>
Net General Fund Cost	<u>(12,776,541)</u>	<u>(12,751,284)</u>	<u>(12,776,512)</u>	<u>(13,080,223)</u>	<u>(13,427,359)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>65.00</u>			<u>65.00</u>	<u>66.00</u>

*Sums may have discrepancies due to rounding

Fire Administration

Activity Number: 2201
 Fund(s): General Fund (101)
 Department: 21

ACTIVITY SUMMARY

Activity Description:

The administration division is responsible for the overall administration, planning, management, and supervision of departmental operations. Additionally, the division coordinates disaster preparedness activities among City departments.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	453,609	475,245	475,245	560,875	591,955
Services, Supplies, and Other Charges	190,122	268,075	268,075	263,039	326,379
Capital Outlay	5,377	12,000	12,000	12,000	12,000
Total Expenditures	<u>649,108</u>	<u>755,320</u>	<u>755,320</u>	<u>835,914</u>	<u>930,334</u>
ACTIVITY RESOURCES:					
Grants	1,826	-	-	-	-
Rents, & Misc Revenues	-	1,000	1,000	1,000	1,000
Total Resources	<u>1,826</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>

*Sums may have discrepancies due to rounding

Fire/EMS Operations

Activity Number: 2202
 Fund(s): General Fund (101)
 Department: 21

ACTIVITY SUMMARY

Activity Description:

The division is responsible for providing fire suppression, rescue, hazardous materials responses, emergency medical services at basic and advanced life support levels, and fire prevention activities. This is accomplished by aggressively confining and extinguishing fires to minimize loss of life and property; by providing paramedic level emergency medical services; by assisting with building inspections and enforcement of life safety codes; and by minimizing the loss of life and property from earthquakes, floods, and other disasters through a wide variety of public education programs. These objectives are furthered by daily training and maintenance of fire equipment, apparatus and fire station facilities.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	13,077,018	12,669,227	12,669,227	13,607,571	13,855,374
Services, Supplies, and Other Charges	1,264,410	1,350,259	1,375,001	1,375,349	1,442,241
Capital Outlay	19,725	12,000	12,000	12,000	12,000
Total Expenditures	14,361,154	14,031,486	14,056,228	14,994,920	15,309,615
ACTIVITY RESOURCES:					
Charges for Services	2,978,773	2,901,000	2,901,000	3,272,000	3,392,000
Rents, & Misc Revenues	25	110	110	110	110
Total Resources	2,978,798	2,901,110	2,901,110	3,272,110	3,392,110

*Sums may have discrepancies due to rounding

Fire Prevention

Activity Number: 2203
 Fund(s): General Fund (101)
 Department: 21

ACTIVITY SUMMARY

Activity Description:

The fire prevention division is responsible for: plan review for new construction within the City, public safety education, consulting with and securing the cooperation of individuals and property owners regarding fire and life safety matters; for inspection and testing of new fire protection equipment installations such as automatic fire sprinkler and fire alarm systems; for enforcement of fire related federal and State laws, local ordinances and administrative orders for public safety in City schools, public/private institutions and places of public assembly; and for investigation of fires in order to determine their cause and origin.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	680,588	707,143	707,143	567,892	759,705
Services, Supplies, and Other Charges	96,372	110,040	110,040	129,266	139,449
Total Expenditures	776,960	817,183	817,183	697,158	899,154
ACTIVITY RESOURCES:					
Charges for Services	49,741	54,150	54,150	186,000	367,000
Total Resources	49,741	54,150	54,150	186,000	367,000

*Sums may have discrepancies due to rounding

Marine Rescue Program

Activity Number: 2204

ACTIVITY SUMMARY

Fund(s): Municipal Wharf (101 & 104)

Department: 21

Activity Description:

Provides programs associated with the seasonal beach lifeguard program and year-round marine rescue program.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	574,682	670,040	670,040	591,446	679,239
Services, Supplies, and Other Charges	160,751	167,634	167,634	195,747	209,071
Total Expenditures	735,433	837,674	837,674	787,193	888,310
ACTIVITY RESOURCES:					
Charges for Services	84,482	83,500	83,500	75,788	97,288
Total Resources	84,482	83,500	83,500	75,788	97,288

*Sums may have discrepancies due to rounding

Office of Emergency Services (OES)

Activity Number: 2205
 Fund(s): General Fund (101)
 Department: 21

ACTIVITY SUMMARY

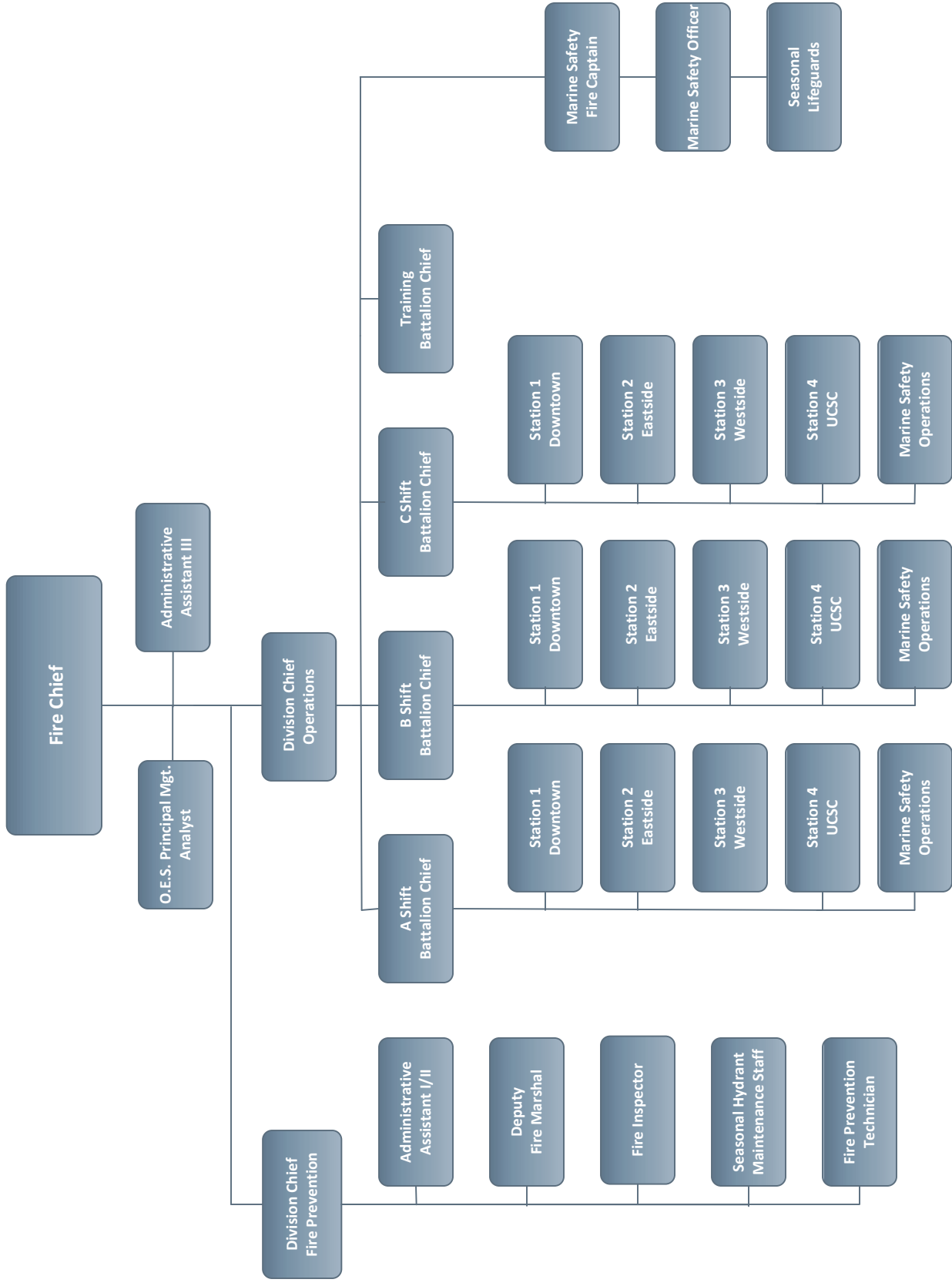
Activity Description:

The Fire Department O.E.S. plans, coordinates and implements programs for emergency preparedness for the City of Santa Cruz. It does this by researching, developing, and maintaining written comprehensive emergency plans. Coordinates the development of departmental response plans and assists department heads, city officials, government agencies, volunteer organizations, and the public in emergency preparedness activities. Prepares, conducts and evaluates emergency exercises to test the effectiveness of emergency plans and equipment while maintaining administrative records and inventory of disaster equipment. The Fire Department O.E.S. is also responsible for activating and operating the Emergency Operation Center (EOC) during emergencies. The EOC is activated as necessary to support field level response to emergencies in our community.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	102,600	150,305	150,305	76,091	84,116
Services, Supplies, and Other Charges	42,020	62,250	62,737	44,250	84,250
Capital Outlay	-	1,000	1,000	1,000	1,000
Total Expenditures	144,621	213,555	214,042	121,341	169,366
ACTIVITY RESOURCES:					
Charges for Services	-	-	-	-	11,000
Total Resources	-	-	-	-	11,000

*Sums may have discrepancies due to rounding

Santa Cruz Fire Department



Human Resources

department



Department Description

The Human Resources Department provides a variety of support services and assistance to employees and departments in achieving their goals and objectives. We accomplish this by providing a range of services including recruitment, professional development, training, compensation and classification administration, employee relations, benefits administration, and workers' compensation administration.



Our Mission:

As a resource and trusted advisor, we strive to cultivate an inspiring and fulfilling work environment that attracts and engages a talented workforce.

Our Values:

Communication, Continuous Improvement, Integrity, Collaboration, Humor, and Fun.

Goals & Accomplishments

Conducted an Employee Engagement survey.

Closed 110 Workers Compensation claims.

Training: Provided 36 different employee training classes.

Completed 130 Recruitments including two Department Director positions.

Created a City Manager Evaluation Policy and procedure.

Implemented the final phase of the 2015 Classification and Compensation study.

Updated the Exit Interview process.

Implemented a Respectful Work Place Policy.


Implemented new Performance Evaluation Program.


Implemented Paid Sick Leave for limited hourly employees.

Updated Salary Schedules in accordance with new minimum wage laws.

FY 2018 GOALS


Enhance City culture of engagement

 Employee Engagement Survey Results: Develop implementation plan through the Employee Focus Group.

 Develop and implement Succession Planning Strategic Plan, including a Toolkit and Action Planner customized for each department.



Implement improvements to the HR department operation systems to provide cross training and ensure the responsiveness and effectiveness of Human Resources staff.

 Reorganize specific positions to provide cross training, which will allow each person to learn a new area of HR. This will provide employee growth, ensure there is back-up staff, and encourage collaboration.

 Shift an Analyst position to Benefits in recognition of the significant growth in those programs.

Human Resources

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	1,464,943	1,746,818	1,746,818	1,496,851	1,560,640
Services, Supplies, and Other Charges	4,125,083	5,044,906	5,044,906	4,739,473	5,471,589
Capital Outlay	20	-	-	-	-
Total Expenditures	<u>5,590,046</u>	<u>6,791,724</u>	<u>6,791,724</u>	<u>6,236,324</u>	<u>7,032,229</u>
EXPENDITURES BY ACTIVITY:					
Human Resources	1230 1,220,206	1,609,531	1,609,531	1,314,959	1,748,998
Volunteer Program	1231 43,109	42,500	42,500	45,000	45,000
IT-Operations	1234 <u>1,020</u>	-	-	-	-
Subtotal General Fund	1,264,335	1,652,031	1,652,031	1,359,959	1,793,998
Unemployment Insurance Trust	1232 <u>106,707</u>	205,000	205,000	82,500	102,500
Subtotal Other General Funds	106,707	205,000	205,000	82,500	102,500
Workers Compensation Insurance	7820 2,448,812	3,026,818	3,026,818	2,879,786	3,074,260
Medical/Dental/Vision Insurance	7823 <u>1,770,192</u>	1,907,875	1,907,875	1,914,079	2,061,471
Subtotal Other Funds	4,219,004	4,934,693	4,934,693	4,793,865	5,135,731
Total Expenditures	<u>5,590,046</u>	<u>6,791,724</u>	<u>6,791,724</u>	<u>6,236,324</u>	<u>7,032,229</u>
RESOURCES BY FUND					
General Fund	101 648,879	583,674	586,174	586,174	615,483
Unemployment Insurance	140 464,303	475,000	475,000	496,000	547,913
Workers' Compensation Insurance	841 3,541,078	3,603,939	3,603,939	3,603,939	3,603,939
Group Health Insurance	843 <u>1,970,785</u>	2,074,227	2,074,227	1,995,076	2,094,004
Total Resources	6,625,045	6,736,840	6,739,340	6,681,189	6,861,339
Net General Fund Cost	<u>(615,456)</u>	<u>(1,068,357)</u>	<u>(1,065,857)</u>	<u>(773,785)</u>	<u>(1,178,515)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	11.00			11.00	11.50

*Sums may have discrepancies due to rounding

Human Resources

Activity Number: 1230
 Fund(s): General Fund (101)
 Department: 12

ACTIVITY SUMMARY

Activity Description:

The functions performed by the Human Resources activity include: Employee recruitment and selection testing, including examination development and administration; equal employment opportunity, including outreach recruitment and investigation of harassment and discrimination complaints; benefits coordination, including administration of the employee insurance and retirement benefit programs; employee relations, including labor negotiations; classification and compensation, including development and maintenance of job descriptions and compensation plans; employee development, including coordination of the city-wide employee training program; and administration of workers compensation claims against the City.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	852,530	1,087,759	1,087,759	882,913	1,112,458
Services, Supplies, and Other Charges	367,656	521,772	521,772	432,046	636,540
Capital Outlay	20	-	-	-	-
Total Expenditures	1,220,206	1,609,531	1,609,531	1,314,959	1,748,998
ACTIVITY RESOURCES:					
Charges for Services	648,879	583,674	586,174	586,174	615,483
Total Resources	648,879	583,674	586,174	586,174	615,483

*Sums may have discrepancies due to rounding

Volunteer Program

Activity Number: 1231
 Fund(s): General Fund (101)
 Department: 12

ACTIVITY SUMMARY

Activity Description:

Provides for City-wide volunteer opportunities to participate in City government.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	43,109	42,500	42,500	45,000	45,000
Total Expenditures	43,109	42,500	42,500	45,000	45,000

*Sums may have discrepancies due to rounding

Unemployment Insurance Trust

Activity Number: 1232
 Fund(s): Unemployment Insurance (140)
 Department: 12

ACTIVITY SUMMARY

Activity Description:

This activity includes the cost for self-funded reimbursements for benefits paid to eligible displaced workers.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	106,707	205,000	205,000	82,500	102,500
Total Expenditures	106,707	205,000	205,000	82,500	102,500
ACTIVITY RESOURCES:					
Charges for Services	464,303	475,000	475,000	496,000	547,913
Total Resources	464,303	475,000	475,000	496,000	547,913

*Sums may have discrepancies due to rounding

Workers Compensation Insurance

Activity Number: 7820

ACTIVITY SUMMARY

Fund(s): Workers' Compensation Insurance (841)

Department: 12

Activity Description:

Provides funds to cover premiums, claims payable under the self-insurance program, administration, and legal services. Funding for the program requirements comes from apportioned charges to City departments based on gross wages within various classifications of employment, and from accumulated workers' compensation reserves.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	194,752	208,299	208,299	190,174	253,946
Services, Supplies, and Other Charges	2,254,060	2,818,519	2,818,519	2,689,612	2,820,314
Total Expenditures	2,448,812	3,026,818	3,026,818	2,879,786	3,074,260
ACTIVITY RESOURCES:					
Charges for Services	3,541,078	3,603,939	3,603,939	3,603,939	3,603,939
Total Resources	3,541,078	3,603,939	3,603,939	3,603,939	3,603,939

Medical/Dental/Vision Insurance

Activity Number: 7823

ACTIVITY SUMMARY

Fund(s): Group Health Insurance (843)

Department: 12

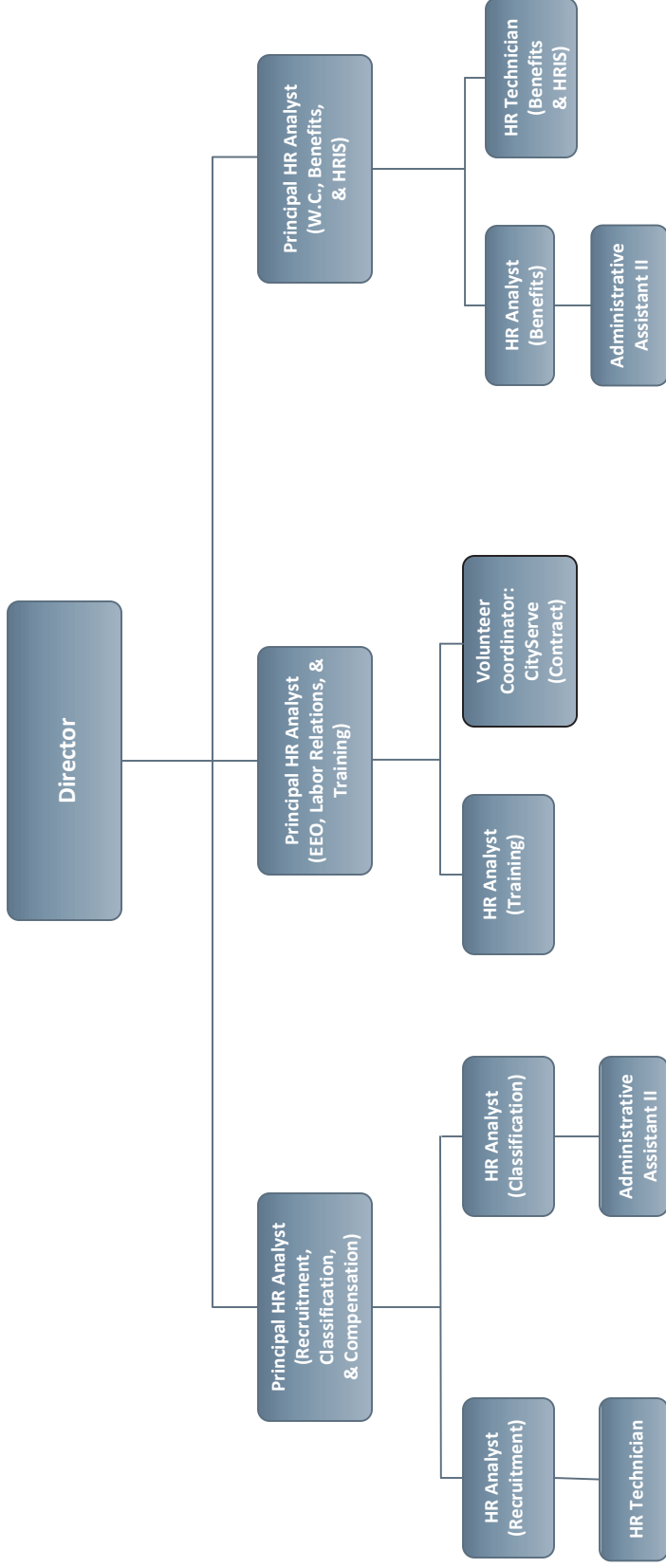
Activity Description:

Provides funds for the contracted medical plan premiums as well as funds for self-insured dental and vision employee claim payments and related administrative expenses. Also includes payments for negotiated retiree health insurance payments for eligible retired workers. Funding for the program requirements comes from apportioned charges to City departments based on the number of insured employees and their level of coverage, as well as employee deductions.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	417,661	450,760	450,760	423,764	194,236
Services, Supplies, and Other Charges	1,352,531	1,457,115	1,457,115	1,490,315	1,867,235
Total Expenditures	1,770,192	1,907,875	1,907,875	1,914,079	2,061,471
ACTIVITY RESOURCES:					
Charges for Services	1,968,112	2,071,727	2,071,727	1,992,666	2,094,004
Rents, & Misc Revenues	2,673	2,500	2,500	2,410	-
Total Resources	1,970,785	2,074,227	2,074,227	1,995,076	2,094,004

*Sums may have discrepancies due to rounding

City of Santa Cruz Human Resources Department



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Information Technology

department



Department Description

The Information Technology (IT) Department's mission is to deliver business-driven, efficient, quality technology solutions and services for the City of Santa Cruz staff and the public. To this end, IT is organized into the following major service areas: infrastructure and telecommunications; business services (including Geographic Information Services – GIS); workplace services; relationship management and administration.



Goals & Accomplishments

City Service Delivery & Quality Services

Emergency Operations Center - new location

Work Scheduling Application: Parking, Parks & Recreation, and Human Resources

Upgrades of Applications: Resource Recovery, Civic Ticketing, Traffic, SCADA, Parking Ticketing, Exchange Email, Parks & Recreation Reservations and Registrations

Launch of project to Redesign Santa Cruz's Internet Site (Expected to Go Live Summer of 2017)

New Traffic Collision Application

Agenda and audio functionality for Advisory Board Meetings

Online ability to pay Business Taxes and Fees

Launch of project to improve Business Licensing, Permitting, and Land Management Application

Parking Gate Control and Pay Station Replacement research

Launch of project for Levee Security Cameras

Transient Occupancy Tax Process Review & analysis and release of Request for Proposal (RFP)

PCI Audit

Launch of project to Replace City-wide Cashiering

Water Rate Calculator; Landscape Calculator

Utility Billing new Water Rate Structure

Water Meter System migration to Cloud

New Groundwater Monitoring Application (Common to other regional agencies)

CRT Settlement Award - Replacements for Council Chambers and Civic Auditorium

**Internal Efficiency
& Service Delivery**

Upgrades of Applications: Fire Staffing, Enterprise Resource Planning, Timecards, and Sign Shop

Expansion of Crystal Reports to support departmental operations

Work Order Reporting improvements

New File Shares to improve capacity, speed, and security

Mobile Device Cost Audit (savings of \$43k annually)

PC replacements - Windows10 Testing and Gold Image

PC replacements - Windows10 machine deployment

Print Server

Uninterruptable power supply (UPS)
replacements

New SCADA Reporting tool

Security

Development of Security Charter

Security Awareness Campaign & Training for employees

Bay Street Video Security and Physical Access upgrades

Security and Physical Access RFP Issuance and vendor selection

Waste Water Treatment Facility - front gate intercom replacement

Infrastructure

Redundant Internet Connections for City Hall

New Virtual Server Infrastructure backup and recovery

Enterprise Mobile Management Competition

Virtual Infrastructure and Storage approach

Network Improvements: Parking Garages, Harvey West, City Hall, Police Department, Water Meter Shop, Resource Recovery, and Sanitation

Waste Water Treatment Facility: switch, router, and domain controller upgrades, Firewall upgrades, wiring upgrades, new server room HVAC unit

Water Treatment Facility: Virtual Infrastructure, backup power and Intrusion Detection improvements

IT Organization Care & Feeding

IT FY15-16 Annual Report

IT Strategic Plan update

IT Capabilities and Skills Program

FY 2018 GOALS

Completion of In Process Projects: Internet Redesign, Work Order improvements, Transient Occupancy Tax Application, Business Licensing, Permitting and Land Management Application, City-wide Cashiering; Community Request Portal; Security Policies and Procedures Updates

Body Worn Cameras for the Police Department

Online Plan Check

New Utility Manager Application

Beginning of Rollout of New Parking Gate Control and Pay

Station Solution

Various Video Security and Physical Access Replacements and Improvements. Possibilities include: Levee, Water Department, City Hall, Corporation Yard

Application Upgrades. Possibilities include: Enterprise Resource Planning, Parks & Recreation Reservations and Registrations, Agenda and Document Management

Public Safety Vehicle Technology Upgrades

Network Sustainability and Improvements

PC Replacements

Virtual Desktop Infrastructure

Virtual Infrastructure Replacements and Improvements

Information Technology

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	2,208,439	2,587,178	2,587,178	2,400,959	2,895,810
Services, Supplies, and Other Charges	1,637,600	1,730,782	1,965,943	1,915,933	1,928,274
Capital Outlay	26,885	-	13,028	13,028	-
Total Expenditures	<u>3,872,925</u>	<u>4,317,960</u>	<u>4,566,149</u>	<u>4,329,920</u>	<u>4,824,084</u>
EXPENDITURES BY ACTIVITY:					
IT Operations	1251 <u>3,872,925</u>	<u>4,317,960</u>	<u>4,566,149</u>	<u>4,329,920</u>	<u>4,824,084</u>
Subtotal General Fund	<u>3,872,925</u>	<u>4,317,960</u>	<u>4,566,149</u>	<u>4,329,920</u>	<u>4,824,084</u>
Total Expenditures	<u>3,872,925</u>	<u>4,317,960</u>	<u>4,566,149</u>	<u>4,329,920</u>	<u>4,824,084</u>
RESOURCES BY FUND					
General Fund	101 <u>975,746</u>	<u>1,361,787</u>	<u>1,362,787</u>	<u>1,362,787</u>	<u>1,430,926</u>
Total Resources	<u>975,746</u>	<u>1,361,787</u>	<u>1,362,787</u>	<u>1,362,787</u>	<u>1,430,926</u>
Net General Fund Cost	<u>(2,897,179)</u>	<u>(2,956,173)</u>	<u>(3,203,362)</u>	<u>(2,967,133)</u>	<u>(3,393,158)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>19.75</u>			<u>19.75</u>	<u>21.00</u>

*Sums may have discrepancies due to rounding

IT Operations

Activity Number: 1251
 Fund(s): General Fund (101)
 Department: 15

ACTIVITY SUMMARY

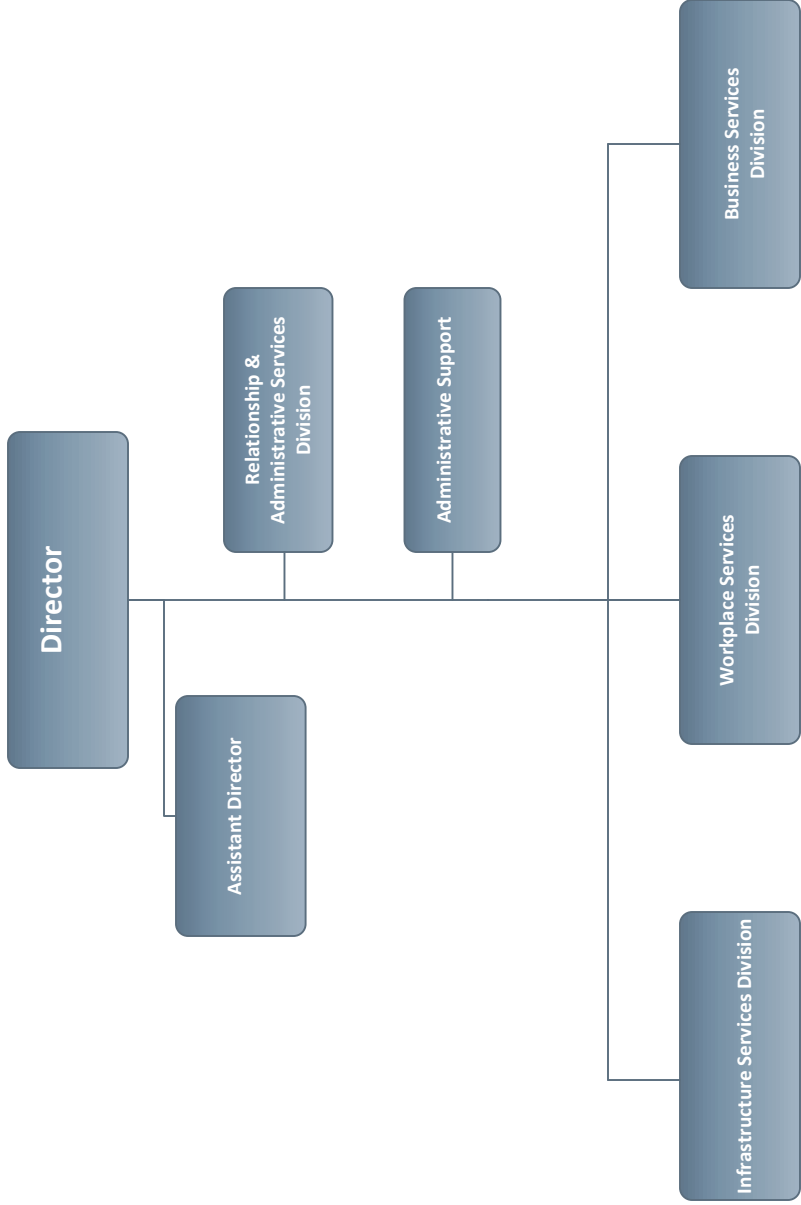
Activity Description:

The Information Technology (IT) Operations activity supports the City’s business applications, data centers, servers, storage, network, telecommunications, conference room technology, e-mail, cyber and video security, personal computers, laptops, mobile devices and geographic information systems. IT’s mission is to deliver business-driven, efficient, quality technology solutions and services for the City’s staff and the public.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,208,439	2,587,178	2,587,178	2,400,959	2,895,810
Services, Supplies, and Other Charges	1,637,600	1,730,782	1,965,943	1,915,933	1,928,274
Capital Outlay	26,885	-	13,028	13,028	-
Total Expenditures	3,872,925	4,317,960	4,566,149	4,329,920	4,824,084
ACTIVITY RESOURCES:					
Charges for Services	941,693	1,361,787	1,362,787	1,362,787	1,430,926
Rents, & Misc Revenues	34,053	-	-	-	-
Total Resources	975,746	1,361,787	1,362,787	1,362,787	1,430,926

*Sums may have discrepancies due to rounding

City of Santa Cruz Information Technology Department



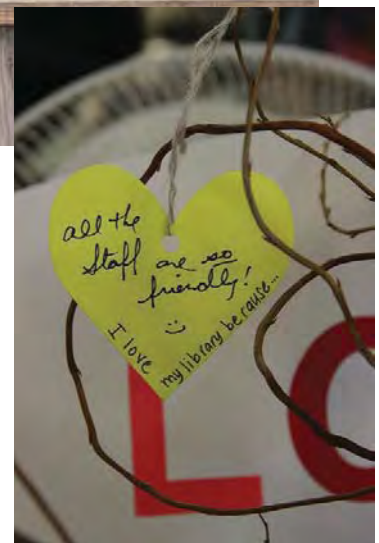
* Shown by function.

Santa Cruz Public Library



Department Description

The Santa Cruz Public Library System (SCPL) transforms lives and strengthens communities through a network of 10 neighborhood library branches, a web-based digital library, a Bookmobile, and community-based programming. Branch locations include Aptos, Boulder Creek, Branciforte, Capitola, Downtown Santa Cruz, Felton, Garfield Park, La Selva Beach, Live Oak, and Scotts Valley. We transform the lives of individuals and the community through programs, services, and materials that support learning, digital inclusion, and community building.



Goals & Accomplishments

Over the past year, the Santa Cruz Public Libraries have:

Passed a county-wide measure to fund facilities improvements at all ten library branches.

Began the planning for the Capitola, Felton, and Downtown Libraries.

Hired a Library Director.

Developed a three-year strategic plan.

Reorganized the system to decentralize professional staff to branches.






Adopted funding framework to add 66 public service open hours to the branches and significant investments in public computing and collections.

Developed and began implementation of two-prong plan for working with homelessness.

Worked closely with the Friends of the Library to build a strong infrastructure for fundraising.



FY 2018 GOALS

-  **Learning** – Develop programs, services and collections that nurture the learning goals of children and adults.
-  **Digital Inclusion** – Ensure that all residents have access to the training, devices and internet they need to participate fully in community life.
-  **Transformative Spaces** – Create enticing and inspiring multipurpose learning zones that support community needs and interests.
-  **User Experiences** – Offer patron-centered services designed with input from residents so that each branch reflects its community.
-  **Organizational Capacity** – Enhance skills of staff, provide thoughtful stewardship of public resources and pursue strategic partners in the community.



Benchmarks:

INCREASE IN: cardholders, circulation, visits, database use, computer use, and program attendance.

CAPACITY INCREASE IN: number of public access computers, hours of computer and wireless use, type and number of technology programs.

MEASURE SUCCESS: Analyze findings and amend functions to improve patron satisfaction.

INCREASE PARTNERSHIPS: Maintain current strategic partnerships and identify additional partners.

Library (City)

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Services, Supplies, and Other Charges	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Total Expenditures	<u>1,394,751</u>	<u>1,464,751</u>	<u>1,464,751</u>	<u>1,464,751</u>	<u>1,534,751</u>
EXPENDITURES BY ACTIVITY:					
Library System Services - City	3410 1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Subtotal General Fund	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Total Expenditures	<u>1,394,751</u>	<u>1,464,751</u>	<u>1,464,751</u>	<u>1,464,751</u>	<u>1,534,751</u>
RESOURCES BY FUND					
General Fund	101 518,681	625,500	625,500	440,100	462,438
Total Resources	518,681	625,500	625,500	440,100	462,438
Net General Fund Cost	<u>(876,070)</u>	<u>(839,251)</u>	<u>(839,251)</u>	<u>(1,024,651)</u>	<u>(1,072,313)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>84.36</u>			<u>89.87</u>	<u>92.83</u>

*Sums may have discrepancies due to rounding

Library System Services - City

Activity Number: 3410
 Fund(s): General Fund (101)
 Department: 35

ACTIVITY SUMMARY

Activity Description:

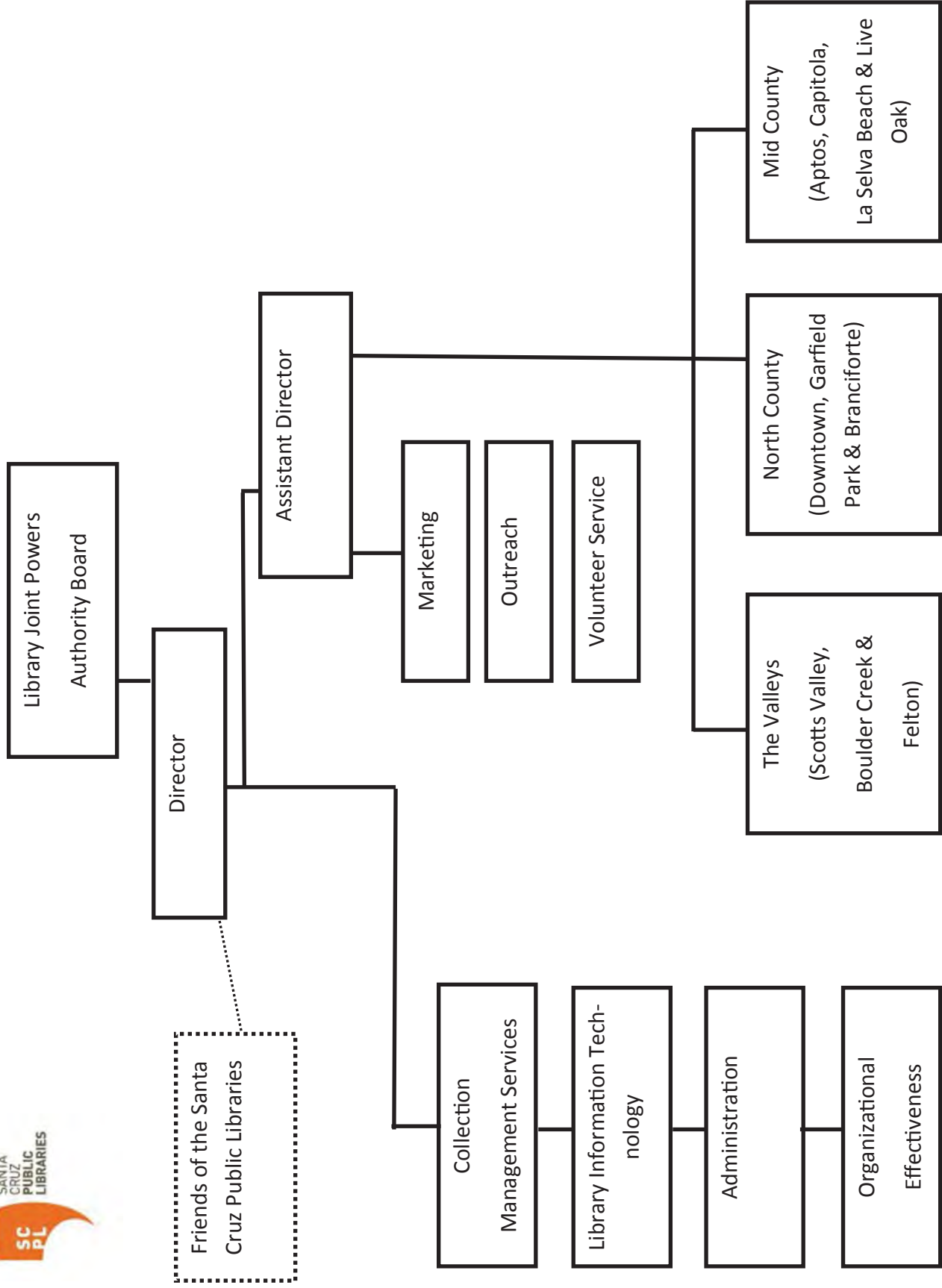
This activity provides the funding for the maintenance of effort requirement set forth in the Joint Powers Agreement signed in 1996 with the County of Santa Cruz and the cities of Capitola, Scotts Valley and Watsonville.

	Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Total Expenditures	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751

*Sums may have discrepancies due to rounding



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Parks & Recreation

department



Department Description

The Parks and Recreation Department provides parks, community facilities, open spaces, and innovative programs for children, teens, adults, and seniors. We are committed to providing the community with safe, healthy, and exciting programs and facilities.

The Parks and Recreation Department's primary objective is to provide environments, experiences, and programs that enrich lives and build a healthy community.



Goals & Accomplishments



Coordinated the 150th City of Santa Cruz Beach Party Celebration and related citywide events throughout September.

Worked with SC Shakespeare to complete new venue at Upper DeLaveaga Park.

Arana Gulch is in its 2nd successful year of grazing and the Tar Plant is at its highest population since 2009.

Secured storage under Dream Inn pool deck for Junior Guards program.

The security fence at the Golf Course maintenance yard was completed.

The 18-hole disc golf course was installed at the DeLaveaga Golf Course allowing for implementation of a pilot disc golf program at the course.

Launched Online Sports League Registration.

Revised priority reservation policy for Scott Kennedy Fields.

Revised softball league bat policy which includes certification stickers to streamline compliance and safety.

Nobel median was renovated.

Garfield Park staff constructed a new retaining wall around the picnic area and installed new concrete picnic tables.

Dutra Overlook renovation was completed.

University Terrace Park dog park fence and the accessibility pathway projects are completed.



Chestnut Park renovation was completed which included a new playground structure, picnic area upgrade, new barbecue pits, basketball court resurfacing, and new landscaping throughout the park.

Depot BMX area wooden ramp removed and replaced with a metal ramp which decreased the maintenance cost and increased the lifespan of the ramp.

Coordinated the Junior Guard 50th anniversary reunion and BBQ.

Increased the numbers in the Junior Lifeguard Program to accommodate the large requests for “C” group or 9-11 year olds.



Trail improvements completed at Arroyo Seco & lower DeLaveaga Park.

Connector trail from Santa Cruz Shakespeare to Prospect Heights neighborhood was completed.

Harvey West pump track project was completed in partnership with Mountain Bikers of Santa Cruz

Beach Flats Garden upgrades were completed which included a new wrought iron fence, installation of a new storage shed, new benches, and a portable restroom structure.

Installed new digital sound and LED stage lighting at the Civic Auditorium.

Completed ventilation improvements to the Civic Auditorium.

Upgraded the Civic ticketing software.

Installed additional apple television/monitor and IT improvements at the Civic.

Completed ADA improvements to the public restrooms at the Wharf.

The Wharf staff restored the SC Boat Rentals, venture Quest, and public landing number one with newly fabricated stainless welded wire mesh, which is a more durable product.

Bird occlusion project was completed underneath the deck of the Wharf.

Phase one of the Firefish roofing project completed at the Wharf.

Completed major facility improvements using grant funds at Louden Nelson Community Center including new retractable seating system, LED lighting, new paint, floor and window coverings, theatre improvements and more.

Rangers added a beach patrol unit to enhance security during the summer months.



Rangers patrol area extended providing additional security to cover Downtown, City Hall, Library Main Branch, Santa Cruz Riverwalk, and Civic Auditorium.

Completed 11 major illegal camp cleanups totaling 2,800 pounds of scrap metal and 58,719 pounds of trash and debris.

Park Rangers hosted seven interpretive presentations to a wide range of participants.

Louden Nelson Community Center facilitated Growth of the Teen Job Fair to over 250 participants.

The City and Boardwalk expanded the Clam Chowder Cook-off to two days with huge crowds for both days.

Installed 13 new Bear Saver cans and 6 new concrete tables at Delaveaga Park.

Completed split railing project and paved the pathway at Ocean View Park.



Installed a new playground at Frederick Street Park.

Grant Park restroom was upgraded to meet ADA standards.

Fruit trees were planted at Mike Fox State Park in partnership with Fruit Orchard Project.

A portable pump track and expanded fencing around play area was installed at San Lorenzo Park.

New concrete tables were installed and pathway improvements were completed at Star of the Sea.

Teen Internship Program expanded to include placement of 16 summer interns in 8 different City Departments.

Completed renovation of the Teen Center kitchen.

Implemented change to Camp 'Spot' (ages 9-12), adding a successful community service aspect to the program.

Partnered with Bookshop Santa Cruz to install three decorative reading benches located at Grant Park, San Lorenzo Park, and Garfield Park.

Administered a total of \$25,000 Heritage Tree Grant awards.

Sister Cities hosted the first time ever visit from the Mayor of Sestri Levante-Riva Trigoso and a 12 member delegation from Shingu, China, to celebrate the City's 150th Anniversary in October.

FY 2018 GOALS

-  Continue to enhance safety throughout the City's parks, facilities and open spaces.
-  Explore water saving opportunities throughout facility, open space, and park system.
-  Evaluate the Department's organizational structure to enhance effective and efficient service delivery.
-  Continue to adjust programming to meet the needs of the public.
-  Begin implementation of the Parks Master Plan by establishing an annual work and project plan.
-  Aggressively seek grants and alternative funding for Capital Improvement Program projects.
-  Continue work with Beach Flats community to address and resolve garden and other neighborhood issues.
-  Implement quality assurance standards for reservations and program registrations to enhance efficiency and customer service.

Parks and Recreation

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	8,557,748	9,507,898	9,749,434	9,095,724	10,613,691
Services, Supplies, and Other Charges	5,126,866	5,345,052	5,929,968	5,843,109	6,585,218
Capital Outlay	-	40,000	53,600	53,600	-
Debt Service	285,308	-	-	-	-
Total Expenditures	13,969,922	14,892,950	15,733,002	14,992,433	17,198,909
EXPENDITURES BY ACTIVITY:					
Parks and Recreation Administration	3101 1,340,215	1,384,019	1,411,134	1,323,721	1,479,187
Downtown Ranger Program	3102 2,582	176,952	207,000	205,613	207,000
Urban Forestry	3105 408,398	436,193	445,780	418,725	496,331
Parks Maintenance West	3110 1,036,114	1,116,332	1,140,171	1,190,447	1,260,792
Parks Maintenance Central	3111 1,563,034	1,772,044	1,828,098	1,782,892	1,993,548
Parks Maintenance East	3112 1,593,925	1,711,015	1,691,139	1,753,755	2,084,958
Arana Gulch Habitat Management	3114 58,852	113,660	129,268	116,712	125,674
Youth Summer Trail Crew	3115 31,405	64,828	64,828	35,986	69,157
Parks Ranger Program	3120 652,634	817,116	1,113,749	1,021,548	1,218,261
Delaveaga Golf Course	3131 -	1,702,842	2,002,842	1,805,526	2,173,913
Recreation Classes	3201 232,969	335,181	335,181	284,477	384,051
Special Events/Brochure	3202 324,273	235,218	235,218	236,091	298,933
Beach Flats Community Center	3204 8,842	10,890	10,890	12,290	12,514
Sports	3205 433,096	436,801	436,801	434,187	427,560
Youth Programs	3206 386,047	437,190	437,190	317,725	473,875
Teen Services	3207 221,462	260,771	260,771	229,597	280,415
Aquatics - Pool Programs	3208 82,505	109,531	114,467	95,254	117,564
Museum	3210 38,478	40,931	44,779	43,991	48,284
Municipal Wharf	3211 (1)	-	-	-	-
Louden Nelson Community Center	3212 728,605	747,792	752,117	706,026	817,737
Civic Auditorium	3213 877,328	887,606	904,706	900,239	964,368
Subtotal General Fund	10,020,761	12,796,912	13,566,128	12,914,802	14,934,122
Street Trees	3151 8,110	15,000	15,000	15,000	15,000
Teen Services	3207 35,000	6,000	6,000	6,000	-
Municipal Wharf	3211 1,927,262	2,065,038	2,135,874	2,047,631	2,239,787
Civic Auditorium	3213 11,391	10,000	10,000	9,000	10,000
Park & Recreation Trusts	3912 7,158	-	-	-	-
Subtotal Other General Funds	1,988,922	2,096,038	2,166,874	2,077,631	2,264,787
Golf Course	7601 1,960,239	-	-	-	-
Subtotal Other Funds	1,960,239	-	-	-	-
Total Expenditures	13,969,922	14,892,950	15,733,002	14,992,433	17,198,909

*Sums may have discrepancies due to rounding

Parks and Recreation

DEPARTMENT SUMMARY

		Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
			Adopted Budget	Amended* Budget	Estimated Actual	
RESOURCES BY FUND						
General Fund	101	2,070,628	3,637,200	3,844,200	3,939,687	4,307,009
Municipal Wharf	104	1,293,837	1,200,000	1,200,000	1,202,500	1,202,500
Civic Equip	121	6,220	6,000	6,000	5,000	6,000
Maintenance/Replacement						
Street Tree Fund	125	15,880	12,000	12,000	26,210	14,100
Contributions and Donations - Parks & Recreation	162	9,500	20,000	20,000	-	-
Golf Course	761	1,486,339	-	-	-	-
Total Resources		<u>4,882,403</u>	<u>4,875,200</u>	<u>5,082,200</u>	<u>5,173,397</u>	<u>5,529,609</u>
Net General Fund Cost		<u>(7,950,133)</u>	<u>(9,159,712)</u>	<u>(9,721,928)</u>	<u>(8,975,115)</u>	<u>(10,627,113)</u>
		FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:		<u>89.25</u>			<u>94.25</u>	<u>97.25</u>

*Sums may have discrepancies due to rounding

Parks and Recreation Administration

Activity Number: 3101
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Directs overall department operations; provides administrative services including registration, clerical services, and boards and commissions support including the Parks and Recreation Commission.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,030,415	1,062,960	1,062,960	1,006,359	1,141,806
Services, Supplies, and Other Charges	309,799	321,059	348,174	317,362	337,381
Total Expenditures	1,340,215	1,384,019	1,411,134	1,323,721	1,479,187
ACTIVITY RESOURCES:					
Charges for Services	16,752	5,500	5,500	21,000	22,000
Total Resources	16,752	5,500	5,500	21,000	22,000

*Sums may have discrepancies due to rounding

Downtown Ranger Program

Activity Number: 3102
 Fund(s): General Fund (101)
 Department: 30
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,582	176,952	207,000	205,613	207,000
Total Expenditures	2,582	176,952	207,000	205,613	207,000
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	-	-	207,000	207,000	207,000
Total Resources	-	-	207,000	207,000	207,000

*Sums may have discrepancies due to rounding

Urban Forestry

Activity Number: 3105
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Manages the City's urban forest including maintenance, planting, and relocation of trees, and municipal code enforcement of the Heritage Tree Ordinance as well as the City's median program.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	169,409	195,155	195,155	174,075	212,030
Services, Supplies, and Other Charges	238,989	241,038	250,625	244,650	284,301
Total Expenditures	408,398	436,193	445,780	418,725	496,331
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	1,495	1,500	1,500	-	2,000
Total Resources	1,495	1,500	1,500	-	2,000

*Sums may have discrepancies due to rounding

Parks Maintenance West

Activity Number: 3110
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides maintenance, repairs, custodial services, and refuse collection for the following areas: Trescony Park, Sgt. Derby Park, Arroyo Seco, West Cliff Drive, Depot Park, Bethany Curve, Roundtree Park, Moore Creek Uplands, Garfield Park, Westlake Park, and University Terrace Park.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	553,904	625,549	630,549	617,149	666,823
Services, Supplies, and Other Charges	482,210	480,783	499,622	563,298	593,969
Capital Outlay	-	10,000	10,000	10,000	-
Total Expenditures	1,036,114	1,116,332	1,140,171	1,190,447	1,260,792

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Parks Maintenance Central

Activity Number: 3111

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - Parks & Recreation (101 & 162)

Department: 30

Activity Description:

Provides maintenance, repairs, custodial services, and refuse collection for the following areas: Harvey West Park, Pacific Avenue, Beach Flats, Civic Auditorium, Pogonip, City Hall, Laurel Park, Mission Plaza Park, Town Clock, and the Police Building. Also includes the Parks Division's construction specialist.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,081,802	1,230,034	1,230,034	1,151,457	1,321,576
Services, Supplies, and Other Charges	481,232	542,010	598,064	631,435	671,972
Total Expenditures	1,563,034	1,772,044	1,828,098	1,782,892	1,993,548
ACTIVITY RESOURCES:					
Charges for Services	310	-	-	-	-
Total Resources	310	-	-	-	-

*Sums may have discrepancies due to rounding

Parks Maintenance East

Activity Number: 3112
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides maintenance, repairs, custodial services, and refuse collection for the following areas: DeLaveaga Park including George Washington Grove/Picnic Area, San Lorenzo Park, Frederick Street Park, Grant Street Park, John Franks Park, Mike Fox Park including Ken Wormhoudt Skate Park and River Bend Park, Ocean View Park, Central Park, Mimi de Marta Park, Star of the Sea, Tyrell Park, Arana Gulch, Santa Cruz Riverwalk, Jessie Street Marsh, East Cliff Drive, and Riverside Gardens Park. Also includes the Parks Division's light equipment maintenance.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	999,012	1,034,132	1,034,132	989,369	1,209,516
Services, Supplies, and Other Charges	594,913	646,883	627,007	734,386	875,442
Capital Outlay	-	30,000	30,000	30,000	-
Total Expenditures	1,593,925	1,711,015	1,691,139	1,753,755	2,084,958
ACTIVITY RESOURCES:					
Charges for Services	325	300	300	-	-
Total Resources	325	300	300	-	-

*Sums may have discrepancies due to rounding

Arana Gulch Habitat Management

Activity Number: 3114
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Implementation of the Arana Gulch Habitat Management Plan. Strategies include mowing, grazing and scraping.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	35,700	60,290	60,290	64,963	69,365
Services, Supplies, and Other Charges	23,152	53,370	68,978	51,749	56,309
Total Expenditures	58,852	113,660	129,268	116,712	125,674

*Sums may have discrepancies due to rounding

Youth Summer Trail Crew

Activity Number: 3115
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

The Summer Youth Trail Crew program was created in an effort to develop mentoring/internship programs for high school students. The program collaborates with Santa Cruz City Schools (SCCS) and the County Office of Education (COE) to address the summer gap in programming.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	29,327	61,828	61,828	32,986	66,157
Services, Supplies, and Other Charges	2,079	3,000	3,000	3,000	3,000
Total Expenditures	31,405	64,828	64,828	35,986	69,157

*Sums may have discrepancies due to rounding

Parks Ranger Program

Activity Number: 3120
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

The Park Ranger Program provides security services, coordinates cleanups in parks, open space, and waterways, and provides some routine maintenance in the open space areas of the parks system. It also provides interpretive services and works with neighbors throughout the park system.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	451,675	593,674	771,662	674,603	913,972
Services, Supplies, and Other Charges	200,959	223,442	328,487	333,345	304,289
Capital Outlay	-	-	13,600	13,600	-
Total Expenditures	652,634	817,116	1,113,749	1,021,548	1,218,261

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Delaveaga Golf Course

Activity Number: 3131
 Fund(s): General Fund (101)
 Department: 30
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	-	929,802	929,802	905,886	923,208
Services, Supplies, and Other Charges	-	773,040	1,073,040	899,640	1,250,705
Total Expenditures	-	1,702,842	2,002,842	1,805,526	2,173,913
ACTIVITY RESOURCES:					
Charges for Services	-	1,400,000	1,400,000	1,260,000	1,400,000
Rents, & Misc Revenues	-	150,700	150,700	150,500	305,500
Total Resources	-	1,550,700	1,550,700	1,410,500	1,705,500

*Sums may have discrepancies due to rounding

Street Trees

Activity Number: 3151
 Fund(s): General Fund & Street Tree Fund (101 & 125)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Funds the planting of street trees to enhance the urban forest. Financed by donations, contributions, fund raising, and any penalties assessed under the Heritage Tree Ordinance.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	8,110	15,000	15,000	15,000	15,000
Total Expenditures	8,110	15,000	15,000	15,000	15,000
ACTIVITY RESOURCES:					
Charges for Services	8,700	10,000	10,000	4,100	8,500
Fines and Forfeitures	6,500	2,000	2,000	1,500	5,000
Rents, & Misc Revenues	680	-	-	20,610	600
Total Resources	15,880	12,000	12,000	26,210	14,100

*Sums may have discrepancies due to rounding

Recreation Classes

Activity Number: 3201
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides youth and adult specialty classes for all, including the areas of dance, music, art, fitness, sports, cooking, seasonal camps and much more.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	47,470	68,055	68,055	62,129	66,046
Services, Supplies, and Other Charges	185,499	267,126	267,126	222,348	318,005
Total Expenditures	232,969	335,181	335,181	284,477	384,051
ACTIVITY RESOURCES:					
Charges for Services	210,552	290,000	290,000	210,000	220,000
Total Resources	210,552	290,000	290,000	210,000	220,000

*Sums may have discrepancies due to rounding

Special Events/Brochure

Activity Number: 3202
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides support for City-sponsored special events, the Sister Cities Committee and programs, and the Department's marketing component including activity guides and other promotion.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	136,141	122,748	122,748	119,195	188,432
Services, Supplies, and Other Charges	188,132	112,470	112,470	116,896	110,501
Total Expenditures	324,273	235,218	235,218	236,091	298,933
ACTIVITY RESOURCES:					
Charges for Services	102,204	82,500	82,500	126,000	131,000
Total Resources	102,204	82,500	82,500	126,000	131,000

*Sums may have discrepancies due to rounding

Beach Flats Community Center

Activity Number: 3204
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

The Beach Flats Community Center was previously operated by the City, but is now under the auspices of Community Bridges, a local non-profit organization; however, the City still provides funding for utilities and insurance.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	8,842	10,890	10,890	12,290	12,514
Total Expenditures	8,842	10,890	10,890	12,290	12,514

*Sums may have discrepancies due to rounding

Activity Number: 3205
Fund(s): General Fund (101)
Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides adult and youth sports programs including adult softball, basketball and soccer leagues, tennis program, youth sports camps and specialty classes. Coordinates reservation of City sports facilities and provides support to youth sports organizations such as Little League, Gals Softball and Youth Soccer.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	207,758	215,080	215,080	216,602	231,194
Services, Supplies, and Other Charges	225,338	221,721	221,721	217,585	196,366
Total Expenditures	<u>433,096</u>	<u>436,801</u>	<u>436,801</u>	<u>434,187</u>	<u>427,560</u>
ACTIVITY RESOURCES:					
Charges for Services	379,017	366,000	366,000	485,000	465,000
Total Resources	<u>379,017</u>	<u>366,000</u>	<u>366,000</u>	<u>485,000</u>	<u>465,000</u>

Youth Programs

Activity Number: 3206
 Fund(s): General Fund (101)
 Department: 30

ACTIVITY SUMMARY

Activity Description:

Provides pre-school programs, summer camps, and Junior Lifeguards and Little Guards programs.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	290,452	351,904	351,904	231,010	380,374
Services, Supplies, and Other Charges	95,595	85,286	85,286	86,715	93,501
Total Expenditures	386,047	437,190	437,190	317,725	473,875
ACTIVITY RESOURCES:					
Charges for Services	433,984	435,000	435,000	486,000	518,000
Total Resources	433,984	435,000	435,000	486,000	518,000

*Sums may have discrepancies due to rounding

Teen Services

Activity Number: 3207

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - Parks & Recreation (101 & 162)

Department: 30

Activity Description:

Provides supervision, staffing and operation of the Teen Center, including field trips, special events, job programs, internships and bicycle distribution program. Works with other departments and agencies to identify and address teen issues such as education, social pressures, and others. Provides staff for activities in the schools and other youth serving programs.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	182,793	225,881	225,881	193,575	243,075
Services, Supplies, and Other Charges	73,669	40,890	40,890	42,022	37,340
Total Expenditures	256,462	266,771	266,771	235,597	280,415
ACTIVITY RESOURCES:					
Grants	-	6,000	6,000	-	-
Charges for Services	2,484	1,200	1,200	1,800	1,700
Transfers In & Other Financing Sources	3,964	5,000	5,000	4,000	4,000
Total Resources	6,448	12,200	12,200	5,800	5,700

Aquatics - Pool Programs

Activity Number: 3208

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - Parks & Recreation (101 & 162)

Department: 30

Activity Description:

Provides for the operation of Harvey West Pool including a nine month offering of swim lessons and other aquatic activities offered through a commercial lease. The ten week summer program provides the public with recreational swim, lap swim and water exercise in addition to the instructional program.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	-	-	-	1,147	-
Services, Supplies, and Other Charges	82,505	109,531	114,467	94,107	117,564
Total Expenditures	82,505	109,531	114,467	95,254	117,564
ACTIVITY RESOURCES:					
Charges for Services	14,512	13,000	13,000	18,000	19,000
Rents, & Misc Revenues	40,628	40,000	40,000	41,000	43,000
Total Resources	55,140	53,000	53,000	59,000	62,000

Activity Number: 3210

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - Parks & Recreation (101 & 162)

Department: 30

Activity Description:

Provides for utilities, insurance and staffing costs for the Surfing Museum. Also provides utilities, insurance and a collections grant for the Natural History Museum, operated by a private nonprofit.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	20,055	25,762	25,762	21,142	27,565
Services, Supplies, and Other Charges	18,423	15,169	19,017	22,849	20,719
Total Expenditures	<u>38,478</u>	<u>40,931</u>	<u>44,779</u>	<u>43,991</u>	<u>48,284</u>
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	5,021	4,000	4,000	4,300	5,000
Total Resources	<u>5,021</u>	<u>4,000</u>	<u>4,000</u>	<u>4,300</u>	<u>5,000</u>

Municipal Wharf

Activity Number: 3211

ACTIVITY SUMMARY

Fund(s): General Fund & Municipal Wharf (101 & 104)

Department: 30

Activity Description:

Provides construction service, planning and oversight, structural and facilities maintenance and repairs, operations and custodial services and oversight for the Municipal Wharf and Main and Cowell's Beaches, including liaison with local, State, and federal agencies, educational institutions, and nongovernmental organizations.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,256,995	1,323,578	1,352,078	1,297,848	1,440,950
Services, Supplies, and Other Charges	670,267	741,460	783,796	749,783	798,837
Total Expenditures	<u>1,927,262</u>	<u>2,065,038</u>	<u>2,135,874</u>	<u>2,047,631</u>	<u>2,239,787</u>
ACTIVITY RESOURCES:					
Charges for Services	1,400	750	750	500	500
Fines and Forfeitures	1,793	1,750	1,750	2,000	2,000
Rents, & Misc Revenues	1,290,644	1,200,000	1,200,000	1,200,000	1,200,000
Total Resources	<u>1,293,837</u>	<u>1,202,500</u>	<u>1,202,500</u>	<u>1,202,500</u>	<u>1,202,500</u>

Louden Nelson Community Center

Activity Number: 3212

ACTIVITY SUMMARY

Fund(s): General Fund & Contributions and Donations - Parks & Recreation (101 & 162)

Department: 30

Activity Description:

Provides supervision, staffing and operation of the Louden Nelson Community Center with facility space for meetings, youth and adult theater productions, events, classes, and activities. Provides funding and facilities for the Senior Citizens programs as well as gallery space for local artists. Provides administration of the community gardens program.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	552,078	579,715	579,715	532,430	632,891
Services, Supplies, and Other Charges	176,527	168,077	172,402	173,596	184,846
Total Expenditures	728,605	747,792	752,117	706,026	817,737
ACTIVITY RESOURCES:					
Charges for Services	25,984	25,000	25,000	27,000	27,000
Rents, & Misc Revenues	196,336	185,000	185,000	207,000	212,000
Total Resources	222,321	210,000	210,000	234,000	239,000

*Sums may have discrepancies due to rounding

Civic Auditorium

Activity Number: 3213

ACTIVITY SUMMARY

Fund(s): General Fund & Civic Equipment Maintenance and Replacement Fund (101)

Department: 30

Activity Description:

Provides supervision, staffing and operation of the Civic Auditorium, with facility space for cultural, recreational, educational and social events that benefit the community. The facility operates in partnership with UCSC, Santa Cruz Tickets, a ticket outlet for events held at the auditorium, UCSC and other area venues. The Civic is the home of the Cabrillo Festival of Contemporary Music, Santa Cruz Follies, Santa Cruz Ballet Theatre and the Santa Cruz Symphony, including the Symphony business offices.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	632,571	624,799	624,799	598,186	671,711
Services, Supplies, and Other Charges	256,148	272,807	289,907	311,053	302,657
Total Expenditures	888,720	897,606	914,706	909,239	974,368
ACTIVITY RESOURCES:					
Charges for Services	308,471	340,000	340,000	307,000	353,000
Rents, & Misc Revenues	93,818	93,000	93,000	96,005	99,309
Total Resources	402,290	433,000	433,000	403,005	452,309

Park & Recreation Trusts

Activity Number: 3912
Fund(s): Contributions and Donations - Parks & Recreation (162)
Department: 30
Activity Description:

ACTIVITY SUMMARY

This activity provides for donations to support parks and recreation activities.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	7,158	-	-	-	-
Total Expenditures	7,158	-	-	-	-
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	9,500	14,000	14,000	-	-
Total Resources	9,500	14,000	14,000	-	-

*Sums may have discrepancies due to rounding

Golf Course

Activity Number: 7601
 Fund(s): Golf Course (761)
 Department: 30

ACTIVITY SUMMARY

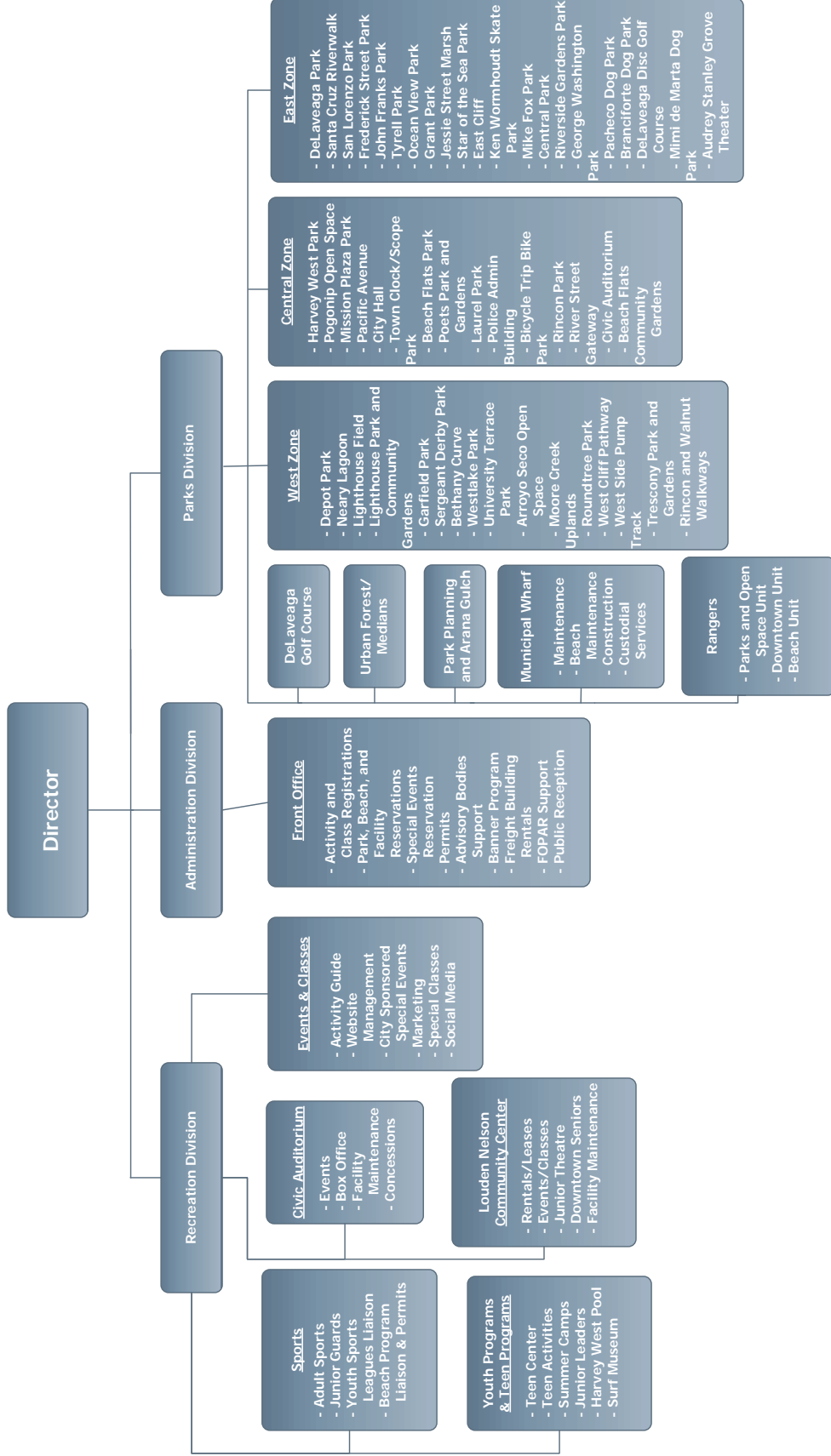
Activity Description:

Provides for the management and maintenance of the 18 hole municipal golf course at DeLaveaga.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	877,610	-	-	-	-
Services, Supplies, and Other Charges	797,321	-	-	-	-
Debt Service	285,308	-	-	-	-
Total Expenditures	1,960,239	-	-	-	-
ACTIVITY RESOURCES:					
Charges for Services	1,306,345	-	-	-	-
Rents, & Misc Revenues	54,868	-	-	-	-
Total Resources	1,361,213	-	-	-	-

*Sums may have discrepancies due to rounding

Parks & Recreation Department



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Planning & Community Development

department



Department Description

The Planning & Community Development Department provides long-range planning for the City's future development; processes building and land use applications; review plans for health and safety requirements; facilitates green building practices; issues permits for construction and inspects for code compliance; facilitates citizen participation in the land use decision-making process; coordinates and develops the City's sustainability programs with other departments; and performs other policy work as required by the City.

The Planning & Community Development Department's primary objective is to provide the best level of service related to planning, permitting, and building safety elements within the City of Santa Cruz.

The Planning & Community Development Department is organized by the following divisions: Administration, Advance Planning, Building and Safety, Code Compliance, and Current Planning.



Goals & Accomplishments

Adopted newly mandated California State Building Standards Code, which was effective January 1, 2017.

Enhanced Code Compliance Neighborhood Services and Preservation Programs.

Continued to implement the Rental Housing Inspection Program to ensure safe housing.

Participated in disaster preparedness and safety programs as appropriate.

Increased the supply and quality of hotels in the City generating year round jobs and growing the tourism sector of the economy.

Facilitated the construction of significant projects such as the Hyatt Hotel, new rental housing, and the ongoing construction phases of the Santa Cruz Boardwalk.

Facilitated and incentivized development of Accessory Dwelling Units (ADUs).

Updated Zoning Code to address inconsistencies with state law, electric vehicle and bicycle parking, and other required changes.

Continued to improve and streamline permit information and processing, including business process review for implementation of e-permitting processes and plan check services.

Provided improved public services by remodeling public counter and consolidating finance cashiering function in one location.

Continued to provide training and career development opportunities to staff.

Filled several vacant positions in the department including Records Coordinator, Green Building Specialist, and Code Compliance Specialist.



Began proposal of job classification series plans to encourage staff retention and development; especially for Code Compliance and Neighborhood Services.

Participated in completion and implementation of City-wide Fee Study.

Facilitated subcommittee on short-term vacation rental regulations.

Completed Citywide Active Transportation Plan (ATP), which was accepted by City Council February 2017.

Participated in the development of the Wharf Master Plan.

Participated in the city-wide team for updating Hazard Mitigation Plan and Climate Adaptation Plan.

Assisted with implementation of solar and energy projects for City Facilities.

Updated the department webpage to provide better customer service and access to information



Updated the Alcohol Ordinance to allow for flexibility in distinguishing between high and low risk outlets, as well as to clarify regulations pertaining to tasting rooms.

Concluded facilitation of Corridor Advisory Committee, and participated in several community outreach events regarding corridor rezoning code amendments.

Completed General Plan 2030 Annual Report as required by state law.

Completed Housing Element Annual Report as required by state law.

Completed 2015-2023 Housing Element with certification by the State Department of Housing and Community Development (HCD).

Completed General Plan text amendment for Small Rental Units (SRUs) to more clearly acknowledge that higher densities are allowed for underlying GP land use designation when consistent with the implementing RL and RM zone district standards.

Continued work on Downtown Recovery Plan Amendment to allow more housing opportunities in the downtown.

FY 2018 GOALS

Make zoning code consistent with adopted General Plan.

Implement Housing Element recommendations to incentivize and realize new development of much needed housing types.

Update Local Coastal Program.

Adopt and implement the Corridor Planning and Zoning Code Updates.

Adopt modifications to the Downtown Recovery Plan development standards to provide for additional housing opportunities.

Continue pre-planning work on the residentially zoned land adjacent to Antonelli Pond and develop site criteria for a Planned Development to allow appropriate mixed use development with strong resource protection suitable for this important coastal property.

Complete the amendments to the Downtown Recovery Plan, which will specifically promote a more active Riverwalk with more eyes on the river and positive activity. The additional residential and commercial opportunities identified in the DRP will enhance the safety of the Riverwalk and contribute to a more positive community environment.

Increase the supply and quality of hotels in the City in order to generate year-round jobs and grow the tourism sector of the economy.

Increase the supply and variety of retail shopping options in the Downtown and other commercial corridors.

Facilitate the construction of significant projects such as the Museum of Art History/Abbott Square, Park Pacific, Delaware Addition, Courtyard Marriott (Riverside) and other residential projects from ADUs to multi-family.

Continue outreach and community participation to support goals of the Green Building Program in accordance with the Climate Action Program.

Incentivize development of housing through use of inclusionary and density bonus regulations.

Update Parking Ordinance in Zoning Code.

Continue to improve and streamline permit information and process including implementation of certain online permit applications and digital plan review.

Provide improved public services by remodeling and centrally locating public counter and other department services.

Continue to create economic development opportunities in the City's two industrial areas.

Continue to provide training and career development opportunities to staff.

Fill remaining vacant positions in department.

Implement job classification series plans to encourage staff retention and development; especially for Cod Compliance and Neighborhood Services.

Prepare for implementation of a Building fee study.

Seek and administer grants for planning and implementing programs and projects.

Initiate pre-planning annexation work on Carbonera properties adjacent to the City, which can support appropriate in-fill housing as identified in the City's General Plan.

Update the Municipal Code to address recent voter-approved marijuana legalization (Proposition 64).

Work with the City Attorney and Public Works Department to update the Municipal Code to create development standards and streamline the approval process for microcell sites within the public right-of-way to address an expected 90 applications to be submitted over the course of this fiscal year.

Complete the Short-Term Vacation Rental work started in the previous fiscal year, to identify appropriate conditions for allowing short-term vacation rentals, which can support the City's tourism industry, while maintaining appropriate neighborhood protections.

Work with Public Works and the Library staff to update the Downtown Recovery Plan and process entitlements for the library relocation and public parking garage project.



Rollout a comprehensive update of the City's permitting software (TrakIT 9).

Rollout electronic plan checking software (Bluebeam), which will allow applicants to submit digital plans and result in a streamlined process as well as improved communication between departments reviewing plans.

Initiate pre-planning work with the community for Seabright Area Plan update.

Provide planning technical and permit processing support for the library/parking garage, which will benefit the downtown and community through efficient use of centrally available land in the downtown core.

Facilitate meaningful effective community participation processes for land use plans and actions, including the Corridor Plan, Downtown Plan Update, Zoning Code Updates, and development projects.

Continue to develop regular reports on development projects proposed, approved, and underway.



Attend neighborhood and business association meetings to inform on department activities and gather feedback.

Continue to hold training and information sessions for members of the public and development community on department processes and programs.

Planning and Community Development

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	4,347,593	5,546,492	5,460,479	4,895,799	5,837,774
Services, Supplies, and Other Charges	1,058,381	1,638,487	2,254,793	1,244,063	1,592,544
Capital Outlay	1,999	20,000	20,000	6,500	-
Total Expenditures	<u>5,407,973</u>	<u>7,204,979</u>	<u>7,735,272</u>	<u>6,146,362</u>	<u>7,430,318</u>
EXPENDITURES BY ACTIVITY:					
Planning Administration	1301 865,873	1,293,491	1,375,020	1,173,498	1,545,421
Current Planning	1302 1,028,174	1,394,495	1,347,383	1,229,896	1,680,737
Advance Planning	1303 123,420	256,391	307,620	304,370	1,168,857
Inspection Services	2301 1,354,368	1,909,641	1,959,378	1,561,177	1,947,235
Code Enforcement	2302 441,945	646,919	666,579	559,094	700,883
SB 1186 Accessibility Programs	2303 4,320	5,000	5,000	1,100	5,000
Subtotal General Fund	<u>3,818,100</u>	<u>5,505,937</u>	<u>5,660,980</u>	<u>4,829,135</u>	<u>7,048,133</u>
Planning Administration	1301 53,096	7,120	7,120	4,754	-
Advance Planning	1303 1,248,812	1,208,119	1,583,369	1,082,261	-
Inspection Services	2301 205,821	333,747	333,747	230,188	322,585
Code Enforcement	2302 9,638	55,056	55,056	24	59,600
Subtotal Other General Funds	<u>1,517,367</u>	<u>1,604,042</u>	<u>1,979,292</u>	<u>1,317,227</u>	<u>382,185</u>
CDBG Code Enforcement	5206 72,506	95,000	95,000	-	-
Subtotal Other Funds	<u>72,506</u>	<u>95,000</u>	<u>95,000</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>5,407,973</u>	<u>7,204,979</u>	<u>7,735,272</u>	<u>6,146,362</u>	<u>7,430,318</u>
RESOURCES BY FUND					
General Fund	101 2,745,064	2,644,500	2,644,500	3,562,612	7,956,100
General Plan Update	107 774,685	550,000	550,000	325,000	-
Reserve Fund					
Green Bldg Educational Resource Fund	108 284,893	250,000	250,000	130,000	-
Housing In-lieu Program	150 28	-	-	30	40
Total Resources	<u>3,804,671</u>	<u>3,444,500</u>	<u>3,444,500</u>	<u>4,017,642</u>	<u>7,956,140</u>
Net General Fund Cost	<u>(1,073,035)</u>	<u>(2,861,437)</u>	<u>(3,016,480)</u>	<u>(1,266,523)</u>	<u>907,967</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	38.00			38.50	40.00

*Sums may have discrepancies due to rounding

Planning Administration

Activity Number: 1301
Fund(s): General Fund & General Plan Update Reserve (101 & 107)
Department: 50

ACTIVITY SUMMARY

Activity Description:

Responsible for the overall direction of the department and for clerical and support services to other activities in the department, as well as support to advisory bodies including the City Planning Commission, Historic Preservation Commission, and other advisory bodies as needed.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	748,998	933,315	933,315	884,906	1,188,640
Services, Supplies, and Other Charges	167,971	347,296	428,825	286,846	356,781
Capital Outlay	1,999	20,000	20,000	6,500	-
Total Expenditures	918,968	1,300,611	1,382,140	1,178,252	1,545,421
ACTIVITY RESOURCES:					
Charges for Services	121,399	75,100	75,100	132,100	21,100
Total Resources	121,399	75,100	75,100	132,100	21,100

*Sums may have discrepancies due to rounding

Current Planning

Activity Number: 1302
Fund(s): General Fund (101)
Department: 50

ACTIVITY SUMMARY

Activity Description:

Responsible for the basic administration of Title 24, Title 23, and Title 4 of the Santa Cruz Municipal Code relating to physical development within the City. Duties include: reviewing development plans submitted for building permits for compliance with the zoning code; reviewing land use applications such as use permits, variances, coastal permits, design permits, historic alteration and demolition permits, tentative parcel and tract maps, etc.; preparing staff reports with findings and conditions to present before the Zoning Administrator, Planning Commission, Historic Preservation Commission, and City Council. Duties also include: conducting environmental review; coordinating environmental compliance activities of other city departments; preparing recommendations for zoning code amendments; daily staffing of public counter and phones to answer zoning questions; attending neighborhood meetings to help answer questions/concerns over zoning issues or project details; investigating complaints regarding violations of zoning, housing, and property maintenance requirements and securing property owner compliance; monitoring conditions of approval and mitigation measures; coordinating with the Building Division on the green building program; and other duties as required.

	Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted

EXPENDITURES BY ACTIVITY:

Personnel Services	991,680	1,189,295	1,120,485	1,035,596	1,471,146
Services, Supplies, and Other Charges	36,494	205,200	226,898	194,300	209,591
Total Expenditures	1,028,174	1,394,495	1,347,383	1,229,896	1,680,737

ACTIVITY RESOURCES:

Charges for Services	791,847	926,200	926,200	1,103,012	1,585,500
Total Resources	791,847	926,200	926,200	1,103,012	1,585,500

Advance Planning

Activity Number: 1303

ACTIVITY SUMMARY

Fund(s): General Fund & General Plan Update Reserve (101 & 107)

Department: 50

Activity Description:

The Advance Planning division deals with the development of City-wide and neighborhood area plans and programs. This involves adoption and maintenance of the General Plan, its elements, area plans, and the Local Coastal Program. Important to this section are liaison with other jurisdictions, and neighborhood, business, and civic groups. Advance Planning additionally provides the following functions: research for litigation, public information regarding City planning; administering the city-wide climate action program; interdepartmental/interjurisdictional coordination; census analysis; and economic development. The division carries out research projects as assigned by the City Council and Planning Commission.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	842,751	959,951	959,951	920,172	691,482
Services, Supplies, and Other Charges	529,481	504,559	931,037	466,459	477,375
Total Expenditures	1,372,232	1,464,510	1,890,988	1,386,631	1,168,857
ACTIVITY RESOURCES:					
Charges for Services	774,685	550,000	550,000	325,000	600,000
Total Resources	774,685	550,000	550,000	325,000	600,000

*Sums may have discrepancies due to rounding

Inspection Services

Activity Number: 2301

ACTIVITY SUMMARY

Fund(s): General Fund & Green Building Educational Resource (101 & 108)

Department: 50

Activity Description:

The Building Division administers the California Building Code and other codes and regulations relating to construction. It provides building information and checks plans for conformance with appropriate standards; inspects construction for compliance with plans and regulations; performs inspections on housing complaints; and assists other divisions and City departments in structure-related matters and the enforcement of building-related ordinances. It develops and implements the Green Building Ordinance, and provides education and outreach about green building techniques.

		Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,326,692	1,812,574	1,812,574	1,531,152	1,770,338
Services, Supplies, and Other Charges	233,497	430,814	480,551	260,213	499,482
Total Expenditures	1,560,189	2,243,388	2,293,125	1,791,365	2,269,820
ACTIVITY RESOURCES:					
Licenses and Permits	1,050,673	944,500	944,500	1,885,000	5,178,000
Charges for Services	728,389	673,700	673,700	557,500	551,500
Total Resources	1,779,062	1,618,200	1,618,200	2,442,500	5,729,500

*Sums may have discrepancies due to rounding

Code Enforcement

Activity Number: 2302

ACTIVITY SUMMARY

Fund(s): General Fund & Code Enforcenent/Civil Penalties (101 & 103)

Department: 50

Activity Description:

Accounts for penalties assessed for nuisance abatement liens and legal judgments, which are used as a revolving fund to finance further code enforcement actions.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	437,473	651,357	634,154	523,973	716,168
Services, Supplies, and Other Charges	14,110	50,618	87,481	35,145	44,315
Total Expenditures	451,583	701,975	721,635	559,118	760,483
ACTIVITY RESOURCES:					
Charges for Services	306,460	260,000	260,000	-	-
Fines and Forfeitures	26,970	15,000	15,000	15,000	20,000
Total Resources	333,430	275,000	275,000	15,000	20,000

SB 1186 Accessibility Programs

Activity Number: 2303
 Fund(s): General Fund (101)
 Department: 50

ACTIVITY SUMMARY

Activity Description:

This activity is used to account for SB 1186 which assesses a fee on all business licenses issued by the City and this funding is to be used for ADA related programs, such as for Certified Access Specialists.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	4,320	5,000	5,000	1,100	5,000
Total Expenditures	4,320	5,000	5,000	1,100	5,000
ACTIVITY RESOURCES:					
Charges for Services	4,220	-	-	-	-
Total Resources	4,220	-	-	-	-

*Sums may have discrepancies due to rounding

CDBG Code Enforcement

Activity Number: 5206

ACTIVITY SUMMARY

Fund(s): Community Development Block Grant (261)

Department: 50

Activity Description:

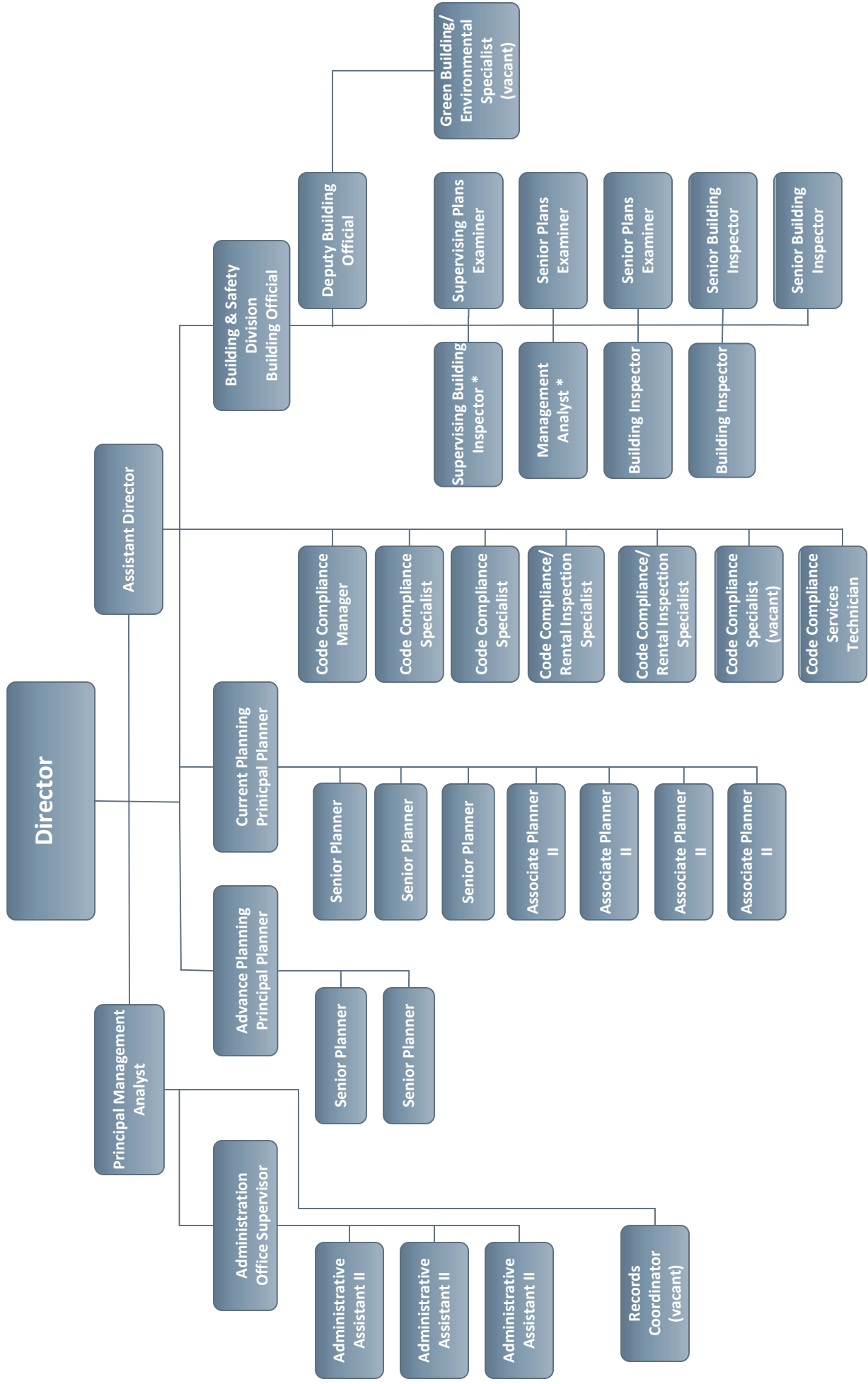
The Community Development Block Grant (CDBG) provides federal monies to promote development of a viable community, including decent housing, a suitable living environment for all citizens, and economic development.

	Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	72,506	95,000	95,000	-	-
Total Expenditures	72,506	95,000	95,000	-	-

Planning & Community Development Department



*Positions will be created only after the Senior Building Inspector positions become vacant.

Police department



Department Description

The Santa Cruz Police Department exists to provide protection and law enforcement services to the community. Major goals of the Department are to reduce crime as well as the perception of crime and fear through a commitment to Community Oriented Policing and Problem Solving. This includes the prevention of crime; the detection and apprehension of offenders; the safe and orderly movement of traffic through traffic law enforcement including accident prevention and investigation; ensuring public safety through regulation and control of hazardous conditions; the recovery and return of lost and stolen property; and the provision of non-enforcement services through programs reflecting community needs and desires.

This fiscal year, the Santa Cruz Police Department was successful in furthering the Department and City goals and strategies on Organizational Health, Community Safety and Well Being, and Engaged and Informed Community.



Goals & Accomplishments

Attract, Retain, and Develop High Quality City Employees

Organizational Health

- 🛡️ Ongoing implementation of the retention and recruitment strategy has been one of the highest priorities for the Department. In FY17 we focused on forming an internal recruitment team, made up of five sworn officers representing all rank levels and an HR representative. The team has focused on targeted advertisement, recruitment events, and recruiting from police academy classes.
- 🛡️ The Records Division was restructured to include a promotional ladder, reduce turnover and increase organizational effectiveness. The Division is finally fully staffed with a Records Manager, Records Lead, and 7 Records Techs.
- 🛡️ Sworn personnel vacancies were filled by the promotion of one Sergeant, one Lieutenant, three Police Officer-Trainees, and the successful recruitment and training of three patrol officers.
- 🛡️ In response to growing community needs and concerns regarding neighborhood nuisance issues, the Department hired three Community Service Officers, bringing our total to seven.
- 🛡️ In the next few years, the Department will begin to see a significant amount of retirements. To prepare for future vacancies, the Department has initiated its succession planning efforts. The Mentoring Program is one of the many initiatives in the succession plan; the program hopes to build strong peer relationships, facilitate goal setting, professional development, and promotion readiness.

Training

The Santa Cruz Police Department's training program exceeds that of State mandated and perishable skill training requirements for patrol officers and management staff. This year, the Department dedicated up to 80 hours of training, below is a list of specialized training that took place.



The Department hosted several county-wide tactical lifesaver and critical incident response courses.

Crisis Intervention Team (CIT) training is model for community policing that brings together law enforcement, mental health providers, hospital emergency departments, and individuals with mental illness and their families to provide responses to people in crisis. This year, SCPD was involved in the CIT curriculum development and hosted county-wide training.

Officers completed mandatory cultural diversity and sensitivity training.

The Department also provided community oriented training sessions including, safety and security training in active shooter situations to the City Library employees, Regional 911 Dispatch Center, the Parks and Recreation Department, the Santa Cruz County Housing Authority, and the Diversity Center.

Community Safety & Well-Being

Community Safety & Well-Being: Develop and maintain ongoing coordination, partnerships and programs to focus on proactive prevention and analysis, lowering the occurrence of crime, early intervention and supervision for at-risk populations, and effective rehabilitation to minimize recidivism.



The Department's mission is to keep Santa Cruz safe and increase the quality of life for all its residents. The Police Department accomplishes its mission through a collaborative approach to problem solving and partnering with health and human service agencies, neighborhood and community groups, and regional law enforcement agencies.

The accomplishments below showcase partnership successes:

Participated in the Behavioral Health and Criminal Justice Collaboration summit to create integrated and innovative solutions for a safe and healthy Santa Cruz County.

Partnered with the District Attorney's office to investigate illegal activity surrounding human trafficking and developed a City ordinance that closely regulates businesses such as massage parlors, therefore minimizing the opportunity for human trafficking.

The summer months add thousands of visitors to our population, especially to the main beach and Boardwalk areas. In order to better prepare for emergencies in those areas, SCPD Partnered with Boardwalk security staff to develop a critical incident protocol and keep residents and the many visitors safe.

Bike theft continued to be a growing concern in our community, SCPD responded by organizing several successful bike sting operations throughout the year.

In addition to bike sting operations, SCPD launched an online bike registration program and included point of sale registration opportunities. Outreach included bike locking tips and overall awareness to prevent being a victim of bike theft. Registration included addresses at the UCSC campus. By the end of 2016, bike theft decreased by 23%.

The Department partnered with Santa Cruz County Health Services Agency to train and provide patrol officers with Naloxone (Narcan), becoming the first law enforcement agency in the county to provide in the field emergency treatment to people suffering from a potential opioid overdose.

The Department recently launched a new webpage dedicated to cold cases, the first of its kind countywide. Leveraging social media communication, the website hopes to reach a greater audience that may have information and new leads to the highlighted cases.

The Department deployed new software to streamline communication with the District Attorney's Office regarding court subpoenas.

In partnership with the Veterans Resource Center (VRC), the Department launched a pilot project to connect Veterans to housing and support services. Officers will transport Veterans to the VRC where they will be connected to qualifying housing, health, training and counseling services.

The following are highlights of new and ongoing successful partnerships in the last year:

Serial Inebriate Program

Sobering Center Project

Collaborate with and station State Parole and County Probation Officers

Homeless Services Center Partnership

Partner with non-profits such as United Way and Salvation Army

Quarterly collaboration meetings with Mercy Housing, Beach Flats Community Center, Boys and Girls Club, and the City of Santa Cruz Parks and Recreation Department

Continue to partner with the Santa Cruz Office of Education and Santa Cruz City School District



The Bob Lee Community Partnership, Accountability, Connection, and Treatment (PACT)

Implement crisis intervention team model in collaboration with the County (MOST)

Partner with Housing First Program.

The Santa Cruz Police Department hosts its own programs to engage the community and reach out to at-risk youth. The success and effectiveness of these programs are shown in the growth of participants each year.

- 🏆 P.R.I.D.E program expanded and is now being hosted year-round by the two Middle Schools, allowing for a longer term relationship and greater youth outreach. In FY17, we served 22 students.
- 🏆 Citizen Police Academy: 90 English speaking participants served and 25 Spanish speaking participants served.
- 🏆 Teen Public Safety Academy: 80 participants served.
- 🏆 Led BASTA Parent Education Nights and 4-week summer sports camp session.
- 🏆 Led Student Traffic Safety Classes, spring registration is slated for May. This popular class drew 40 student participants last year.

Community Safety & Well-Being

Foster a community of safe, attractive, and well-maintained neighborhoods and business districts through the resolution of property crimes and nuisance issues.

Partnered with the City's Park Rangers to assist Downtown Patrol Unit with nuisance issues and to provide visitor host services.

Dedicated a Community Services Officer full time to be a liaison to neighborhood and business groups.

Serve on the City's Neighborhood Safety Team.

Increased police and private patrol services in the Ocean Street and Downtown Corridors to deter crime and nuisance issues in the business and neighborhood areas.

Partnered with Economic Development Department to address public safety and nuisance issues in the Downtown through policy modifications that facilitate better use of public spaces.

Collaborated on multiple cleanup efforts of illegal campsites and dumping locations throughout our surrounding open spaces.

In 2016, the Neighborhood Enforcement Team (NET) completed 289 assignments that were focused on area specific criminal activities such as gangs, weapons, narcotics, burglary, and prostitution.

Engaged & Informed Community

Santa Cruz Police Department reinstated the Chief's Advisory Committee; a panel made up of 15 community members representing diverse interests and viewpoints. The Committee will discuss Department policies, strategies, and new initiatives.

Continued to strengthen community relationships and participation through active involvement in community and neighborhood group forums such as City Hall to You, Coffee with a Cop, Santa Cruz Neighbors Block Parties, and Merci Housing Family Fair.

Engaged in community dialogue about building trust and public safety at various meetings and events with groups such as the NAACP, ACLU, Nueva Vista Community Resources, and several neighborhood groups.

In support of the City's Sanctuary City status, SCPD updated its immigration policy to be in line with the adopted resolution. The Department will not enforce Federal civil immigration laws, request or maintain information concerning a person's immigration status, or use city monies, resources or personnel to investigate, question, detect, apprehend or question a person on the basis of his or her immigration status except as outlined in the resolution.

We embrace a culture of transparency and accountability in order to build public trust and legitimacy. In January of 2017, the department's policy manual was posted online in its entirety. Sharing our policies and practices helps the community better understand decision making.

Another first for our Department was the production of the Annual Report; a comprehensive document containing crime trend, budgetary, and division information and accomplishments.

The Department is always trying to find fresh ways to engage the community. this year we organized a Virtual Ride-Along using Twitter; a fun and creative virtual experience of an officer's day on patrol. Subscribers to our feed received live updates and photos of calls for service as well as crime prevention tips.

Leveraged social media communications to inform and engage the community such as the Department's Facebook page, Instagram, Pinterest, and Blog.

In partnership with Santa Cruz Regional-911 Center, replaced the Computer Aided Dispatch system (CAD).



FY 2018 GOALS

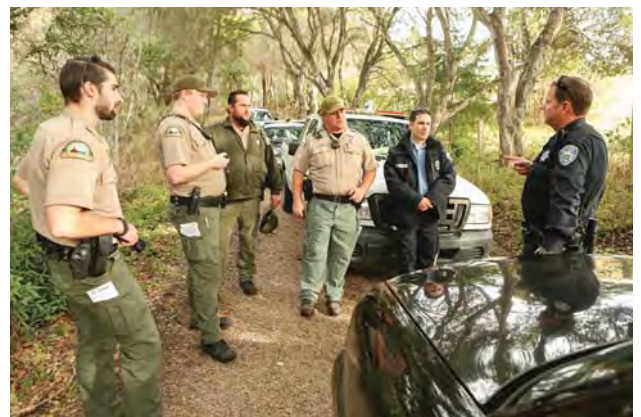
Organizational Health

- 🛡️ Develop and implement a Departmental Organizational Strategy
- 🛡️ Continue to aggressively recruit police officer candidates including academy graduates and lateral police officers to fill the remaining vacancies and potential overfill positions.
- 🛡️ Conduct a Department staffing study to identify appropriate staffing levels that will address current and growing work volumes.

Community Safety & Well-Being

- 🛡️ Increase intervention and prevention programs with Santa Cruz City Schools.
- 🛡️ Develop and implement the Digital Neighborhood Watch Program.
- 🛡️ Fully deploy the Body Worn Camera Program.
- 🛡️ Explore upgrading vehicle mobile technology to improve communication and efficiency response.
- 🛡️ Streamline collision reporting and make information easily accessible online.
- 🛡️ Upgrade barricaded suspect policy to address situations involving a mental health crisis.

- 🛡️ Explore redesigning patrol beats for optimum response time and equal workload distribution.
- 🛡️ Expand the Mental Health Liaison program to provide services on weekend and evening shifts.
- 🛡️ Host a Public Safety Fair to educate the community on a broad range of public and personal safety trends.
- 🛡️ Continue to participate in the City's Neighborhood Safety Team.
- 🛡️ Continue to conduct bike sting operations.



Engaged & Informed Community

- 🛡️ Explore future replacement of the Records Management System.
- 🛡️ Augment analytic capabilities to capture crime trends and provide enhanced comprehensive crime information.
- 🛡️ Continue annual update of the Department's Policy Manual, including the Found Property Policy.
- 🛡️ Develop and implement a Department Communication Strategy.

Police

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	19,053,279	20,337,428	20,417,428	20,212,412	22,139,113
Services, Supplies, and Other Charges	4,888,694	5,507,462	5,681,834	5,565,734	5,712,798
Capital Outlay	75,619	-	-	-	-
Total Expenditures	<u>24,017,592</u>	<u>25,844,890</u>	<u>26,099,262</u>	<u>25,778,146</u>	<u>27,851,911</u>
EXPENDITURES BY ACTIVITY:					
Police Administration	2101 1,466,386	1,646,439	1,646,439	1,622,690	1,837,887
Police Investigations	2102 3,727,837	3,884,480	3,884,480	3,817,720	4,069,420
Police Patrol	2103 13,390,374	13,979,919	14,119,438	14,087,617	15,542,225
Police Community Services	2104 1,546,569	1,592,639	1,592,639	1,500,620	1,717,196
Police Traffic	2106 1,205,244	1,263,682	1,263,682	1,240,992	1,300,954
Police Records	2107 2,571,182	3,367,731	3,482,584	3,398,507	3,274,229
Subtotal General Fund	<u>23,907,592</u>	<u>25,734,890</u>	<u>25,989,262</u>	<u>25,668,146</u>	<u>27,741,911</u>
Police Patrol	2103 110,000	110,000	110,000	110,000	110,000
Subtotal Other Funds	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
Total Expenditures	<u>24,017,592</u>	<u>25,844,890</u>	<u>26,099,262</u>	<u>25,778,146</u>	<u>27,851,911</u>
RESOURCES BY FUND					
General Fund	101 881,776	482,750	582,324	669,469	650,250
Contributions and Donations - General	161 6,585	3,000	3,000	5,600	-
Supplemental Law Enforcement Services	211 100,000	110,000	110,000	110,000	110,000
Traffic Offender	212 18,884	16,500	16,500	16,500	16,500
Total Resources	<u>1,007,245</u>	<u>612,250</u>	<u>711,824</u>	<u>801,569</u>	<u>776,750</u>
Net General Fund Cost	<u>(23,025,816)</u>	<u>(25,252,140)</u>	<u>(25,406,938)</u>	<u>(24,998,677)</u>	<u>(27,091,661)</u>
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	<u>124.00</u>			<u>124.00</u>	<u>127.00</u>

*Sums may have discrepancies due to rounding

Police Administration

Activity Number: 2101
 Fund(s): General Fund (101)
 Department: 20

ACTIVITY SUMMARY

Activity Description:

Provides the leadership and administration for all divisions, sections, and units of the department. This is accomplished through the provision of command direction, formulation of policy, financial coordination, supervision of special investigations, staff inspection, risk management, research and development, and personnel administration. The administrative functions of the section include budget responsibility for the entire department, grant program administration, and purchasing of all department supplies and services.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,312,568	1,373,083	1,373,083	1,349,334	1,484,681
Services, Supplies, and Other Charges	153,818	273,356	273,356	273,356	353,206
Total Expenditures	1,466,386	1,646,439	1,646,439	1,622,690	1,837,887
ACTIVITY RESOURCES:					
Charges for Services	(372)	100	100	100	100
Total Resources	(372)	100	100	100	100

*Sums may have discrepancies due to rounding

Police Investigations

Activity Number: 2102
 Fund(s): General Fund (101)
 Department: 20

ACTIVITY SUMMARY

Activity Description:

This section is comprised of staff assigned to conduct investigations and case preparation for the prosecution of criminal acts. Functions performed by the section include: crime scene investigation, evidence preservation through identification and collection, case follow-up, court preparations, court and prosecutor liaison, parole and probation liaison, victim-witness assistance, Commission For the Prevention of Violence Against Women liaison, youth gang programs, juvenile diversion and intensive supervision programs, and narcotic investigation through participation in the Santa Cruz County Narcotic Enforcement Team (SCCNET).

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	3,250,831	3,329,549	3,329,549	3,262,789	3,553,348
Services, Supplies, and Other Charges	471,568	554,931	554,931	554,931	516,072
Capital Outlay	5,437	-	-	-	-
Total Expenditures	3,727,837	3,884,480	3,884,480	3,817,720	4,069,420
ACTIVITY RESOURCES:					
Grants	16,573	8,000	8,000	18,711	4,000
Charges for Services	795	500	500	500	500
Total Resources	17,368	8,500	8,500	19,211	4,500

*Sums may have discrepancies due to rounding

Police Patrol

Activity Number: 2103

ACTIVITY SUMMARY

Fund(s): General Fund & Supplemental Law Enforcement Svcs Fund (101 & 211)

Department: 20

Activity Description:

The Patrol Section provides uniformed vehicle and foot patrol services for crime prevention, crime deterrence, crime investigation, apprehension of criminal offenders, recovery and return of stolen property, traffic enforcement and accident investigation, and other public service functions. These functions are accomplished by staffing the city twenty-four hours per day, seven days a week. This includes year-round downtown foot patrol and summer foot patrol in the Beach/Boardwalk area.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	11,444,706	12,244,234	12,324,234	12,328,439	13,559,131
Services, Supplies, and Other Charges	2,032,288	1,845,685	1,905,204	1,869,178	2,093,094
Capital Outlay	23,380	-	-	-	-
Total Expenditures	<u>13,500,374</u>	<u>14,089,919</u>	<u>14,229,438</u>	<u>14,197,617</u>	<u>15,652,225</u>
ACTIVITY RESOURCES:					
Grants	466,015	220,000	319,574	295,908	270,000
Charges for Services	254,925	258,500	258,500	338,500	380,500
Rents, & Misc Revenues	595	1,000	1,000	1,600	-
Total Resources	<u>721,535</u>	<u>479,500</u>	<u>579,074</u>	<u>636,008</u>	<u>650,500</u>

Police Community Services

Activity Number: 2104
 Fund(s): General Fund (101)
 Department: 20

ACTIVITY SUMMARY

Activity Description:

The Community Services Section is responsible for a variety of functions in the Operations Division including crime prevention activities, community outreach activities, and special events coordination. This section is also responsible for coordinating the training of police personnel to comply with applicable mandates and the recruiting function.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,455,167	1,501,777	1,501,777	1,409,758	1,569,318
Services, Supplies, and Other Charges	91,402	90,862	90,862	90,862	147,878
Total Expenditures	1,546,569	1,592,639	1,592,639	1,500,620	1,717,196
ACTIVITY RESOURCES:					
Charges for Services	79,500	27,500	27,500	32,600	27,000
Rents, & Misc Revenues	5,990	2,000	2,000	4,000	-
Total Resources	85,490	29,500	29,500	36,600	27,000

*Sums may have discrepancies due to rounding

Police Traffic

Activity Number: 2106
 Fund(s): General Fund (101)
 Department: 20

ACTIVITY SUMMARY

Activity Description:

This section's primary responsibility is the enforcement of traffic laws and the investigation of accidents with the goal of maintaining the orderly flow of traffic and reducing the number of traffic accidents. This is accomplished by both education and enforcement activities. This section also administers the school crossing guard program; conducts traffic accident follow-up investigations; maintains traffic accident and enforcement statistics; coordinates and administers abatement of abandoned vehicles from public streets and private property; and develops special programs to promote vehicular and pedestrian safety within the City.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,078,077	1,137,762	1,137,762	1,115,146	1,147,786
Services, Supplies, and Other Charges	127,167	125,920	125,920	125,846	153,168
Total Expenditures	1,205,244	1,263,682	1,263,682	1,240,992	1,300,954
ACTIVITY RESOURCES:					
Grants	105,187	50,000	50,000	55,000	50,000
Fines and Forfeitures	39,724	25,000	25,000	35,000	25,000
Total Resources	144,911	75,000	75,000	90,000	75,000

*Sums may have discrepancies due to rounding

Police Records

Activity Number: 2107
 Fund(s): General Fund (101)
 Department: 20

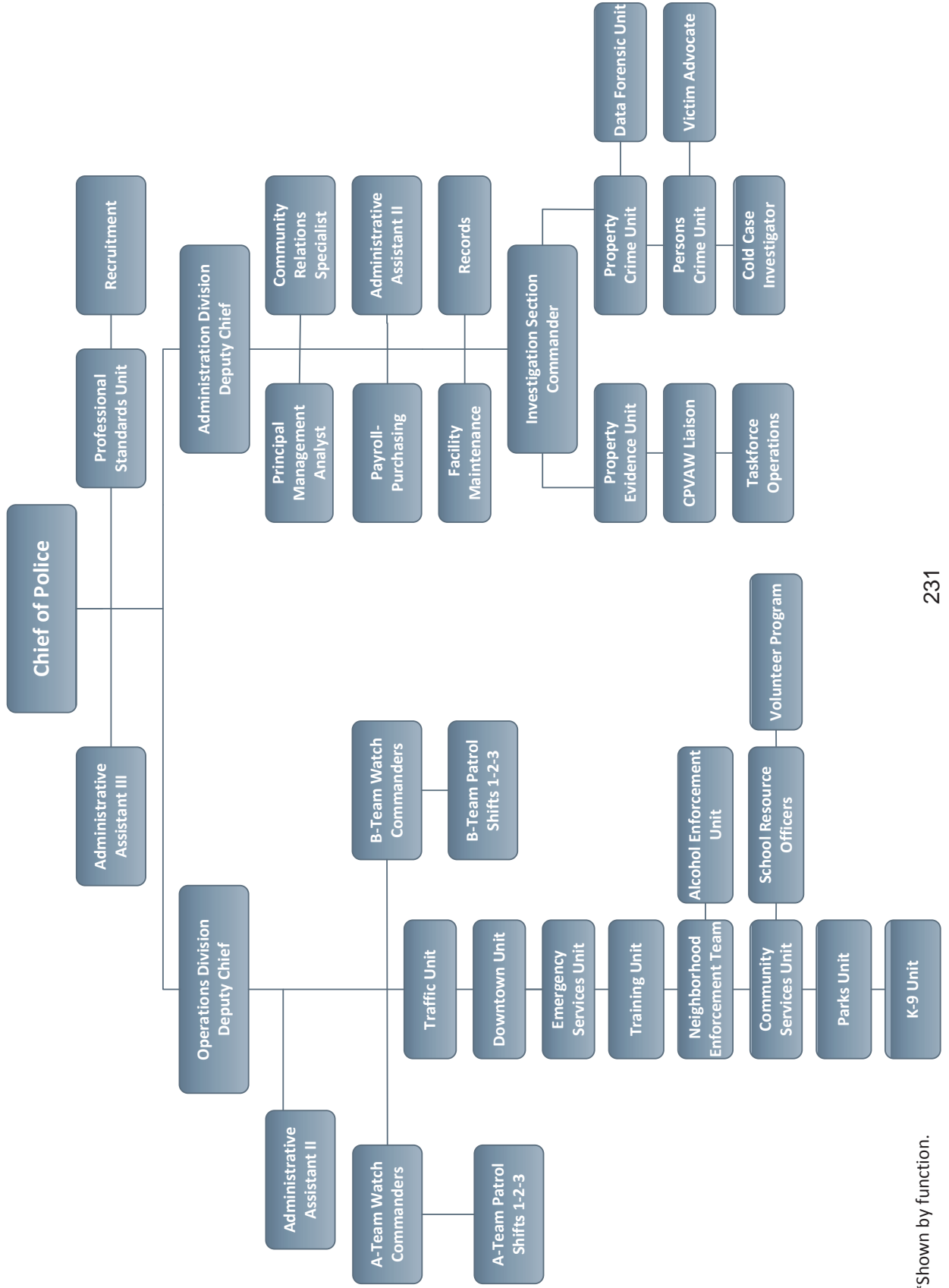
ACTIVITY SUMMARY

Activity Description:

Functions of this section include operation of the automated records system and statistical programs, operation of computer systems interconnecting law enforcement agencies and databases nationwide, and records processing. The support functions of the section include provision of a police reporting system and associated procedure manuals and inventory of department forms and supplies.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	511,929	751,023	751,023	746,946	824,849
Services, Supplies, and Other Charges	2,012,451	2,616,708	2,731,561	2,651,561	2,449,380
Capital Outlay	46,801	-	-	-	-
Total Expenditures	<u>2,571,182</u>	<u>3,367,731</u>	<u>3,482,584</u>	<u>3,398,507</u>	<u>3,274,229</u>
ACTIVITY RESOURCES:					
Charges for Services	411	550	550	550	550
Total Resources	<u>411</u>	<u>550</u>	<u>550</u>	<u>550</u>	<u>550</u>

Santa Cruz Police Department



*Shown by function.

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Public Works

department



Department Description

The Department of Public Works administers the City's public works activities including street maintenance, wastewater collection and treatment, refuse collection and disposal, recycling collection and processing, street sweeping, traffic management, on-street and off-street parking, storm water collection and pollution prevention, fleet maintenance, facilities maintenance, and provides professional engineering services to City projects as needed.

The Public Works Department's primary objective is to efficiently deliver the services above in a safe, professional, sustainable and cost-effective manner to the residents, business and visitors to Santa Cruz.

The Public Works Department is organized in four major divisions: Engineering & Traffic Engineering (includes stormwater), Operations, Resource Recovery and Wastewater.






Goals & Accomplishments

Engineering & Traffic Engineering

The Engineering and Traffic Engineering Division develops, coordinates and implements the department's Capital Improvement Program (CIP) related to transportation, wastewater, refuse, storm drains, flood control, parking, facilities and emergency repairs. The CIP includes grant applications and management, environmental review, permitting, design, construction and inspection. Assistance is provided to other departments as needed. The division provides review and permitting for property development and utility installation. The Traffic Engineering division also manages the parking functions.



Acquired over \$5.54 million in Transportation Safety and Infrastructure grants to projects supporting Community Safety and Well Being, Economic Vitality, and Reliable Infrastructure.

-  Joint City-County Active Transportation Plan (ATP) Cycle 3 grant for the Monterey Bay Sanctuary Scenic (Rail) Trail (MBSS Trail) Segments 8 and 9 design and environmental review. Includes non-infrastructure education and encouragement programs with local providers.
-  Highway Safety Improvement Program Cycle 8 grant to design and construct 21 un-signalized crossing improvements.
-  Surface Transportation Block Grants for the Water Street pavement rehabilitation and the MBSS Trail Segment 7 funding shortfall.

Adopted the Active Transportation Plan supporting Community Safety and Well Being.

Completed the design of Riverside Avenue utility undergrounding and streetscape project supporting Well Managed Resources, Economic Vitality and Reliable Infrastructure.

Complete the Broadway pedestrian crossing project supporting Community Safety and Well Being.

Completed the grant funded citywide traffic signal improvement project supporting Community Safety and Well Being.

Began construction of the Branciforte bike/pedestrian bridge and trail supporting Community Safety and Well Being and Environmental Sustainability.

Completed the Pacific Avenue contraflow bike facility supporting Community Safety and Well Being, Economic Vitality and Environmental Sustainability.

Completed approximately \$10 million in arterial, collector and residential street paving projects through a variety of methods, supporting Well Managed Resources and Reliable Infrastructure.

Completed the City Hall emergency generator project supporting Reliable Infrastructure and Facilities.

Completed the SLR parkway levee phase II and levee striping projects, supporting Community Safety and Well Being.

Completed the Front Street-Pacific historic wall repair and guard rail project supporting Community Safety and Well Being and Reliable Infrastructure.

Completed the downtown parking lot #3 deck restoration project supporting reliable infrastructure.

Completed improvements and testing for the Cowell Beach initiative supporting Community Safety and Well Being and Environmental Sustainability and Well Managed Resources.

Completed various wastewater sewer line and treatment plant rehabilitation projects supporting Environmental Sustainability and Well Managed Resources, Community Safety and Well-Being and Reliable Infrastructure.

Completed the landfill Cell 3 construction supporting Environmental Sustainability and Well Managed Resources and Reliable Infrastructure and Facilities.

Implemented, trained and enforced new State storm water quality requirements for City and private development projects, supporting Environmental Sustainability and Well Managed Resources.

Clean Rivers, Beaches, & Ocean/Storm Water Funds

The Clean River, Beaches and Ocean parcel tax was established by passage of Measure E in 2008. The measure was placed on the ballot by the City Council to create a dedicated source of funding to help pay for water quality programs that prevent pollution from reaching our waterways, beaches and the Bay. The Stormwater Fund is funded by the stormwater management utility; a fee charged to each property within the City limits and is based on average runoff from various land types and parcel size. The fee helps pay for stormwater runoff mitigation as required by the federal EPA and the State Department of Water Resources.

Completed installation of low-impact design (LID) features (bio-infiltration swales) at Parking Lot #9, enhancing environmental sustainability and resources.

Funded temporary Parks employees to clean up illegal campsites and dumping along the San Lorenzo River levee and local creeks. Also funded new trash and recycling containers along the river, Branciforte Creek and West Cliff Drive enhancing Environmental Sustainability and Well Managed Resources.

Funded temporary Parks employees to clean Cowell and Main Beaches enhancing Environmental Sustainability and Economic Vitality.

Conducted extensive efforts to clean river pump stations, street catch basins, and miscellaneous storm drain facilities to remove trash and pollutants, enhancing Environmental Sustainability and Well Managed Resources.

Continued volunteer community and Adopt-a-Levee cleanup programs, managed by Save Our Shores, to reduce litter and pollutants along the San Lorenzo River levees enhancing Environmental Sustainability, Community Safety and Engaged and Informed Community.

Funded Hope Services to conduct downtown litter abatement work enhancing Environmental Sustainability and Economic Vitality.

Continued comprehensive storm water education program in elementary, middle and high schools within the City supporting Environmental Sustainability and Engaged and Informed Community.

Continued comprehensive storm water education and outreach program to businesses, contractors, residents and the general public in the City. Outreach topics included herbicide and pesticide use, low impact design for development and remodel projects, riparian protection, and volunteer monitoring events, supporting Environmental Sustainability and Well Managed Resources and an Engaged and Informed Community.

Conducted a clean beaches/anti-litter campaign during summer 2016 in order to educate residents and tourists. The campaign included print ads, radio ads, Santa Cruz trolley ads and light pole banners on Ocean Street, supporting Environmental Sustainability and Economic Vitality.

Continued plan review and inspections of all development and remodel projects pursuant to state storm water permit requirements enhancing Environmental Sustainability and Well Managed Resources.

Continued sampling and analysis of pollutants, particularly bacteria and sediment, in the San Lorenzo River and tributary creeks. Also contributed funding and staff participation in the San Lorenzo River Alliance Water Quality Working Group to investigate sources and levels of pollutants in river, supporting Environmental Sustainability and Well Managed Resources and Community Safety.

Continued source investigations at Cowell Beach and participated in the Cowell Beach working group in order to further identify and implement solutions to reduce bacteria levels at Cowell Beach. Co-funded installation of metal bird screening under the Municipal Wharf in order to prevent pigeon roosting as this is suspected to be a significant source of bacteria at Cowell Beach and near shore waters, thereby enhancing Environmental Sustainability and Well Managed Resources.

Operations

The Operations division is comprised of three sections which are responsible for management, inspection, repair and maintenance of the City's infrastructure, fleet and facilities. Following is a brief description of each section's core functions and duties.

Streets and Traffic Maintenance

This section maintains and repairs the City street surfaces, curbs, gutters and storm drainage systems. They assist with and may construct minor street projects; additionally they provide service to other enterprise funded departments for water and sewer utility trench resurfacing projects. The section also maintains the City's nearly 2,000 City-owned streetlights as well as street signage.



Fleet Maintenance

The fleet section plans, coordinates and manages the ongoing operation and mechanical maintenance of the City's fleet of vehicles and equipment. Fleet reviews, recommends and administers the fleet replacement program including the inter-departmental reassignment of equipment. The division is also responsible for the operation and maintenance of the City's two-way radio communications system, including maintenance of mandated CC radio licenses.

Facilities Maintenance

This section maintains City owned buildings and structures in good working order to comply with mandated guidelines using environmentally friendly methods and materials. Facilities' goal is to evaluate, recommend and repair City facilities so that they are functioning as efficiently as possible while providing department with timely and effective maintenance services and extending the useful life of the City's facilities assets.



Design of the seismic retrofit and restroom upgrades of Building A at the Corporation Yard was completed, a contract awarded, promoting Reliable Infrastructure and Facilities.

Cost analysis completed for expansion of the existing roof-top solar array at the Corp Yard to further reduce energy costs and promote Reliable Infrastructure and Environmental Sustainability.

Received a \$523,672 California Energy Commission grant for implementing deep energy efficiency at municipal facilities through Advanced Building Controls promoting Environmental Sustainability and Well Managed Resources as well as Reliable Infrastructure and Facilities.

Leased four electric Nissan Leafs for City vehicle pool (replacing existing Leafs) and began planning on additional, grant funded, electric vehicle chargers enhancing Environmental Sustainability and Well Managed Resources.

Street Maintenance personnel assisted Engineering with localized pavement repairs in preparation for the City-wide surface seal program, and in paving parking lot 7 to convert it to a pay-by-space facility in support of Reliable Infrastructure and Facilities.

Two new Streets and Traffic personnel were hired and are engaged in cross-training to perform a variety of streets and traffic maintenance tasks promoting Organizational Health by providing for succession.

Facilities Maintenance teamed with outside contractors to reduce the backlog of deferred maintenance projects. Notable completed projects include the replacement of windows at the Museum of Natural History, structural repairs at the Delaveaga Golf Lodge, repairs to the Abbot Lighthouse Surf Museum and roof restoration and repair at City Hall – all supporting Reliable Infrastructure and Facilities and Community Safety.

Facilities Maintenance staff received advanced training in electrical and HVAC systems – skills enhancements supporting Safety and Well Being and Reliable Infrastructure and Facilities.

Fleet Maintenance maintained its normal level of service while major structural repairs and heating system replacement were completed in the main garage in support of Reliable Infrastructure and Facilities.

As part of a new Monterey Bay Pollution Control District program, all twenty City-owned stationary generators were tested and monitored for emissions. All were found to be compliant and supporting Environmental Sustainability.

Energy efficiency projects funded by a California Energy Commission (CEC) loan were started. Fourteen separate CEC projects with a valuation of nearly \$300,000 have been completed. The remainder are under way, out to bid or in design. This major effort supports Environmental Sustainability and Well Managed Resources as well as Forward-Looking Infrastructure and Facilities.

Concurrent with the energy projects, air conditioning was installed in City Council chambers and City Hall's north wing supporting Organizational Health and Reliable Infrastructure and Facilities.

Prepared a Storm Water Pollution Prevention Plan (SWPPP) for the Corporation Yard.

Resource Recovery

The Resource Recovery division collects all refuse, recycling and greenwaste in the City, provides street cleaning services, provides refuse disposal at the City-owned landfill, processes and markets all recyclables, green and wood waste, and other diverted materials, provides waste reduction and recycling outreach and education programs and materials, provides environmental compliance for the Resource Recovery Facility, and administers the Refuse Fund enterprise fund to collect sufficient revenues from collection and landfill customers and sale of materials to pay all costs of the fund.

Supported the Climate Action Plan by reducing the impacts of the Resource Recovery operations through purchases of alternative fuel vehicles enhancing Environmental Sustainability and Well Managed Resources.

Began construction of the compressed natural gas fueling system and maintenance facilities at the Corporation Yard, supporting Reliable and Forward-Looking Infrastructure and Facilities and Environmental Sustainability and Well Managed Resources.

Implemented of new routing and vehicle management software including the consolidation of existing collection routes reducing the greenhouse gas impact of the collection fleet, supporting Environmental Sustainability and Well Managed Resources.

Selected a commercial food waste processing system and implemented a collection program to meet State mandates and supporting Environmental Sustainability and Well Managed Resources as well as Forward-Looking Infrastructure and Facilities.

Completed the construction of the new lined landfill cell, supporting Environmental Sustainability and Well Managed Resources as well as Reliable and Forward-Looking Infrastructure.

Improved the stormwater conveyances at the Resource Recovery Facility, increasing environmental protections at the facility, supporting Environmental Sustainability as well as Forward Looking Infrastructure.

Instituted a change in the yearly "free tags" and bulky item collection system to improve the problem of illegal disposal, supporting Environmental Sustainability and Well Managed Resources and Community Safety and Well-Being.





Wastewater Collection & Treatment Division

The Wastewater Division is responsible for the operation and maintenance of the regional wastewater treatment and disposal facility and the City's subsurface storm water and waste water systems. It also provides inspection, sampling, public education, monitoring and enforcement of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system, storm drain system or environment.



Completed cogeneration engine operational monitoring project upgrading controls to a programmable logic control system supporting Reliable and Forward-Looking Infrastructure and Facilities.

Completed the installation of real time energy use monitoring software to guide the facilities energy management program, enhancing Environmental Sustainability and Well Managed Resources.

Completed the project of installing sub-metering instrumentation to evaluate energy consumption at the equipment level, enhancing Environmental Sustainability and Well Managed Resources.

Enhanced the facility's odor control system, installing ozone technology in key areas of the facility system, supporting Forward-Looking Infrastructure and Facilities and Community Well-Being.

Installed energy efficient variable frequency drives on process equipment increasing process reliability and decreasing energy consumption enhancing Environmental Sustainability and Well Managed Resources as well as Reliable and Forward-Looking Facilities.

Completed the update of the Enforcement Response Plan to include storm water regulations enhancing Community Safety.

Implemented respirometer source control technology to effectively protect the biological treatment system at the plant, supporting Reliable and Forward-Looking Infrastructure and Facilities.

Provided critical analytical support in identification of effective points to control bacteria pollution at Cowell Beach and the west side, enhancing Environmental Sustainability and Well Managed Resources as well as Community Safety and Well Being and Economic Vitality.

Identified the sources of controllable bacteria in the San Lorenzo River to support the City's TMDL mandate, boosting Environmental Sustainability and Well Managed Resources as well as Community Safety and Well Being.

Completed DNA analysis of 450 surface and ocean water samples by real-time polymerase chain reaction for the City's environmental programs in house saving approximately \$180,000 in outside lab costs and enhancing Environmental Sustainability and Well Managed Resources

FY 2018 GOALS

Engineering & Traffic Engineering

Complete the Highway 1/9 Intersection right-of-way acquisition process and the final design.

Complete the Ocean/Water intersection improvements.

Construct the Riverside Avenue utility undergrounding and streetscape project.

Construct the MBSS Trail Segment 7 projects.

Complete design, environmental review and permitting of the SLR trestle walkway widening project.

Construct the safety related Bay-King protected left-turns and street lights, and the Bay Street sidewalk projects.

Design some of the ATP funded Safe Routes to School crossings and the HSIP pedestrian crossing projects.

Implement the Bike Share program.

Design the Soquel at Frederick minor realignment project.

Continue to implement a robust street paving program by using the remaining Measure H bond funding, enhanced gas tax and new Measure D funding.

Implement approximately \$3 million in new 2017 winter storm damage restoration projects and secure reimbursement from FEMA-CalOES.

Complete the East Cliff emergency repair at Alhambra.

Complete the Bay Drive storm damage repair project.

Complete the Corp Yard main building seismic retrofit and remodel project.

Complete the City Hall annex building remodel project.

Approve design concept and initiate final design for the Bay-High roundabout project.

Complete the Branciforte Creek bike/pedestrian bridge and path.

Complete the right-of-way process and design for the Murray Street bridge seismic retrofit project.

Complete various wastewater collection and treatment facility projects.



Implement the water reuse program at the wastewater treatment facility and La Barranca Park.

Complete analysis of downtown parking supply, new supply and enhanced transportation demand management (TDM).

Replace the parking equipment, restore the decks and construct a new elevator at the River-Front Lot #10 garage.

Construct the CNG fueling station at the Corp Yard.

Implement the Food Waste Collection and Processing program.

Complete the recycling building repair project at the landfill and recycling center.

Work with Economic Development to identify location(s) for additional downtown parking to meet current and future demand.

Clean Rivers, Beaches, and Ocean/Storm Water Funds

Continue intensive efforts to clean river pump stations, street catch basins and miscellaneous storm drain facilities.

Continue funding for river levee, beach and creek clean-ups by Parks staff, contractors and local volunteer groups.

Continue funding for the comprehensive storm water education and outreach program in the City, including schools, businesses, contractors and residents.

Implement the SLR levee maintenance and Branciforte Creek channel repair projects.

Investigate options and locations for trash capture devices in preparation for compliance with the new State Trash Amendment.

Continue to participate in the San Lorenzo River Alliance in order to reduce sources and levels of pollutants in the river.

Continue to conduct source investigations and Cowell Beach, and evaluate the effectiveness of the Wharf screening work in significantly reducing bacterial levels at Cowell Beach. Continue to participate in the working group and investigate other sources and implementation measures as necessary.

Continue support of Regional Water Management, SLR system maintenance and elevation monitoring and Branciforte Channel maintenance and repair.

Operations

Complete the seismic upgrade project at the Corporation Yard while maintaining superior customer service and productivity of the Division.

Complete the CEC projects and secure full reimbursement of costs including replacement of the HVAC system at the City Hall annex and finishing retrofitting street lights with energy efficient LED lamps.

Award contracts for and complete construction of space organization improvements at City Hall Annex.

Implement best management practices at the Corporation Yard to comply with the SWPPP.

Continue to reduce the backlog of deferred maintenance projects at City facilities, in part by utilizing outside contractors managed by Facilities staff.

Continue to reduce turnaround time on repairs to City assets by Fleet Maintenance by filling vacant Fleet Maintenance positions, streamlining work order processing, upgrading diagnostic software, and improving communications with our customers.



Continue to work with other City departments to reduce the amount of time spent by Streets & Traffic and Facilities Maintenance staff on the effects of criminal and anti-social behavior at City assets.

Upgrade all Corporation Yard buildings and implement a space allocation management system.

Resource Recovery

Construct the food waste recovery pre-processing facility at the Resource Recovery Facility and fully implement the commercial food waste diversion program.

Complete construction of the compressed natural gas fueling system at the City corporation yard.

Continue improving the illegal disposal response program.

Improvements to our Recycle Right! outreach materials to include improved electronic access.



Wastewater Collection & Treatment

Expand current water reuse equipment to produce Title 22 reclaimed water for offsite use.

Complete digester #5 refurbishment.

Design replacement standby generator engine and generator package.

Evaluate and prepare a prioritized Infrastructure and Equipment Replacement & Rehabilitation Plan for the wastewater treatment facility.

Institute in-house toxicity bioassay testing in 2017 thereby eliminating outsourcing of this testing.

Initiate the first study of laboratory space and effective transformation in over twenty years.

Begin to digestion of commercial food waste and generate additional electricity to reduce WWTF operating costs.

Public Works

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	23,280,468	25,719,677	25,816,707	25,193,241	28,276,960
Services, Supplies, and Other Charges	19,476,233	24,969,392	25,596,895	24,229,831	27,462,715
Capital Outlay	2,991,477	4,365,975	4,814,522	4,726,810	3,380,892
Debt Service	6,726,488	6,353,177	6,353,177	6,254,575	6,639,446
Total Expenditures	52,474,666	61,408,221	62,581,302	60,404,457	65,760,013
EXPENDITURES BY ACTIVITY:					
Public Works Administration	4101 354,068	311,864	313,686	360,335	440,733
Engineering	4102 632,350	796,818	863,078	976,674	1,305,882
Public Works Operations	4103 127,688	121,113	147,113	114,286	285,388
Facilities Services	4110 1,085,926	1,360,818	1,437,140	1,384,540	1,527,656
Street Maintenance and Sidewalk Repair	4210 1,366,586	1,738,263	1,738,263	1,550,604	2,133,229
Traffic Engineering	4220 501,701	666,583	697,309	573,704	759,786
Parking Services	4221 1,588,812	1,868,223	1,871,882	1,738,310	1,972,354
Traffic Maintenance	4223 533,840	794,819	819,105	731,885	473,397
Parking Citation and Permits Office	4229 446,069	568,413	568,413	517,157	583,041
After Hours Call Duty Program	4901 -	37,000	37,000	18,150	13,989
Subtotal General Fund	6,637,040	8,263,914	8,492,989	7,965,645	9,495,455
Wharf Gate Operations	4226 487,230	564,783	567,548	524,543	561,962
Subtotal Other General Funds	487,230	564,783	567,548	524,543	561,962
Traffic Signal Maintenance	4224 274,470	259,671	259,671	252,134	253,998
Street Lighting	4225 369,012	455,690	455,690	455,540	430,540
Bicycle/Pedestrian System Maintenance	4227 20,908	32,000	94,092	30,000	35,000
Traffic Impact	4228 48,475	54,672	54,672	52,808	59,690
Clean River, Beaches & Oceans	4235 466,097	517,307	580,215	533,188	684,227
Transportation Development Act	6301 -	701,164	701,164	701,164	744,077
Wastewater Customer Service	7201 276,425	290,246	290,246	290,246	304,758
Wastewater Collection Control	7202 2,405,316	2,642,103	2,642,103	2,481,986	2,913,720
Wastewater Treatment Facility	7203 8,682,181	10,331,428	10,641,959	10,382,470	10,225,631
Secondary Plant Parks Mitigation	7204 383,332	463,051	463,051	447,728	601,087
Wastewater Source Control	7205 529,413	655,837	658,837	630,845	669,143
Wastewater Pump House	7206 56,569	133,000	195,330	205,330	48,000
Wastewater Admin Charges	7207 721,721	870,929	870,929	870,929	914,475
Wastewater Lab	7208 927,237	1,311,106	1,379,215	1,382,891	1,346,157
Sewer Debt Service	7242 3,670,388	3,690,916	3,690,916	3,692,866	3,684,967
Refuse Customer Accounting	7301 414,637	435,369	435,369	438,318	462,137
Resource Recovery Collection - Containers	7302 6,247,308	7,060,795	7,155,237	6,886,774	6,872,790
Refuse Disposal	7303 5,096,014	6,264,669	6,316,038	6,287,337	6,075,038
Recycling Program - Processing	7304 1,770,698	1,968,237	1,977,160	1,964,470	2,148,423

*Sums may have discrepancies due to rounding

Public Works

DEPARTMENT SUMMARY

		Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
			Adopted Budget	Amended* Budget	Estimated Actual	
Resource Recovery Collection - Cart	7305	2,545,182	2,844,053	2,852,943	2,784,629	3,623,197
Waste Reduction	7306	328,569	443,994	456,010	457,145	508,321
Street Cleaning	7307	748,961	1,141,851	1,141,851	1,119,628	1,089,943
Off-Street Parking	7401	4,182,115	4,533,897	4,653,428	4,018,671	5,035,098
Storm Water Management	7501	772,858	1,210,935	1,283,034	1,022,085	1,251,042
Storm Water Overlay Debt Service	7540	180,272	190,155	190,155	190,153	189,650
Mechanical Maintenance	7831	2,940,673	3,379,953	3,343,409	3,287,407	3,557,481
Communications	7832	31,526	31,700	31,700	11,700	11,700
Employee Commute Van	7833	1,973	2,818	2,818	2,818	2,818
Vehicle Lease Program	7835	1,182,693	556,756	648,300	937,000	1,637,188
Pool Vehicles	7836	47,810	65,222	65,222	56,009	37,450
City Schools	7837	31,062	40,000	40,000	40,000	40,000
Equipment Lease Program	7839	-	-	-	-	244,850
Subtotal Other Funds		45,353,896	52,579,524	53,570,764	51,914,269	55,702,596
Total Expenditures		52,478,166	61,408,221	62,631,302	60,404,457	65,760,013

RESOURCES BY FUND

General Fund	101	4,152,041	3,248,520	3,250,520	4,175,021	4,444,389
Municipal Wharf	104	1,236,659	1,250,000	1,250,000	1,250,050	1,250,000
Gasoline Tax	221	1,378,643	1,308,873	1,308,873	1,253,353	1,805,606
Traffic Impact Fee-Citywide Fund	226	1,418,395	100,000	100,000	-	500,000
Clean River, Beaches & Ocean Tax Fund	235	628,787	630,000	630,000	630,000	635,658
Transportation Development Act	291	-	701,164	701,164	701,164	744,077
Wastewater	721	19,992,755	19,960,000	19,960,000	21,843,159	21,670,847
Refuse	731	18,861,346	16,601,000	16,751,136	18,561,443	19,465,900
Parking	741	4,913,014	4,376,500	4,376,500	4,370,342	4,448,000
Storm Water	751	576,435	573,890	573,890	573,890	579,307
Storm Water Overlay	752	319,736	323,489	323,489	323,489	323,694
Equipment Operations	811	4,156,639	3,797,973	3,822,006	3,467,509	4,639,050
Total Resources		57,634,449	52,871,409	53,047,578	57,149,420	60,506,528
Net General Fund Cost		(2,484,999)	(5,015,394)	(5,242,469)	(3,790,624)	(5,051,066)
		FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:		235.70			239.70	242.70

*Sums may have discrepancies due to rounding

Public Works Administration

Activity Number: 4101
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Responsible for the overall administration and direction of the various public works activities. Provides staff support to Transportation and Public Works Commission and Downtown Commission. Administers refuse, wastewater, storm water, and parking enterprise funds. Develops and implements City policy guiding maintenance of public roads, bridges, and other infrastructure.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	307,398	211,908	213,730	266,408	300,904
Services, Supplies, and Other Charges	46,670	99,956	99,956	93,927	139,829
Total Expenditures	<u>354,068</u>	<u>311,864</u>	<u>313,686</u>	<u>360,335</u>	<u>440,733</u>
ACTIVITY RESOURCES:					
Charges for Services	18,258	32,139	32,139	32,139	33,746
Rents, & Misc Revenues	5,000	7,000	9,000	10,000	10,000
Total Resources	<u>23,258</u>	<u>39,139</u>	<u>41,139</u>	<u>42,139</u>	<u>43,746</u>

Activity Number: 4102
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Develops and manages the department’s Capital Improvement Program. Provides professional engineering design, construction contract administration, and contractor controlled services for the Public Works Department and other City departments for the Capital Improvement Program. Provides private development review and approval for City-wide development as it relates to the public right-of-way and utility services, including staff support to Planning Commission and Zoning Board and related duties. Furnishes engineering consultation to other City departments, other agencies, private developers, private engineers, contractors, and the general public. Provides inspections services for the City and City-related projects.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	503,619	621,098	653,786	769,920	1,072,547
Services, Supplies, and Other Charges	128,731	175,720	209,292	206,754	233,335
Total Expenditures	632,350	796,818	863,078	976,674	1,305,882
ACTIVITY RESOURCES:					
Licenses and Permits	128,718	110,000	110,000	187,000	313,000
Charges for Services	156,160	74,800	74,800	83,800	90,800
Total Resources	284,877	184,800	184,800	270,800	403,800

*Sums may have discrepancies due to rounding

Public Works Operations

Activity Number: 4103
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Responsible for management of street maintenance and sidewalk repair, flood control, traffic maintenance, traffic signals and street lights, fleet maintenance and facilities maintenance, and the corporation yard.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Personnel Services	100,900	80,100	80,100	76,681	83,032
Services, Supplies, and Other Charges	26,787	41,013	67,013	37,605	202,356
Total Expenditures	127,688	121,113	147,113	114,286	285,388

*Sums may have discrepancies due to rounding

Facilities Services

Activity Number: 4110
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

This activity provides custodial and cleaning services, facility maintenance, minor construction and energy efficiency retrofitting/monitoring for City facilities.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	508,779	553,152	553,152	547,403	652,019
Services, Supplies, and Other Charges	577,147	807,666	883,988	837,137	875,637
Total Expenditures	1,085,926	1,360,818	1,437,140	1,384,540	1,527,656
ACTIVITY RESOURCES:					
Charges for Services	108,216	138,231	138,231	138,231	145,143
Rents, & Misc Revenues	28,191	-	-	-	-
Total Resources	136,407	138,231	138,231	138,231	145,143

*Sums may have discrepancies due to rounding

Street Maintenance and Sidewalk Repair

Activity Number: 4210
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

This activity maintains the City's street surfaces, curbs, gutters, surface storm drainage systems, San Lorenzo River and Branciforte creek flood control systems. May repair sidewalks, curbs, and gutters adjacent to City-owned properties to reduce the City's liability and protect the public.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	648,691	883,009	883,009	692,530	931,737
Services, Supplies, and Other Charges	717,895	855,254	855,254	858,074	1,201,492
Total Expenditures	1,366,586	1,738,263	1,738,263	1,550,604	2,133,229
ACTIVITY RESOURCES:					
Charges for Services	-	2,200	2,200	135	2,200
Total Resources	-	2,200	2,200	135	2,200

*Sums may have discrepancies due to rounding

Traffic Engineering

Activity Number: 4220
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides administration and engineering for all parking control and traffic management programs and projects. Coordinates bicycle/pedestrian and alternative transportation programs and facilities. Responsible for staffing of the Downtown Commission and assists with staffing the Transportation and Public Works Commission. Provides professional engineering design of capital improvement projects relating to traffic and parking. Provides private development review as it relates to traffic and parking.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	359,784	401,072	401,072	368,293	491,106
Services, Supplies, and Other Charges	141,918	265,511	296,237	205,411	268,680
Total Expenditures	<u>501,701</u>	<u>666,583</u>	<u>697,309</u>	<u>573,704</u>	<u>759,786</u>
ACTIVITY RESOURCES:					
Charges for Services	3,500	2,650	2,650	-	-
Total Resources	<u>3,500</u>	<u>2,650</u>	<u>2,650</u>	<u>-</u>	<u>-</u>

Parking Services

Activity Number: 4221
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for all parking control and enforcement in the City, including patrol of metered and timed parking spaces, lots, garages, and residential parking permit areas. Provides installation, maintenance, and repairs of parking meters, gates, and pay equipment; collects monies from meters and pay stations; cleans and maintains parking lots (Maintenance of downtown parking district lots and equipment is funded in Activity 7401-Off Street Parking).

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,188,979	1,276,979	1,276,979	1,220,149	1,353,841
Services, Supplies, and Other Charges	399,833	589,244	592,903	516,161	615,513
Capital Outlay	-	2,000	2,000	2,000	3,000
Total Expenditures	<u>1,588,812</u>	<u>1,868,223</u>	<u>1,871,882</u>	<u>1,738,310</u>	<u>1,972,354</u>

*Sums may have discrepancies due to rounding

Traffic Maintenance

Activity Number: 4223
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Installs and maintains traffic and parking painting, signing, and traffic management devices. Provides supervision of traffic signal and street lighting.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	313,594	347,379	347,379	295,677	382,936
Services, Supplies, and Other Charges	220,246	447,440	471,726	436,208	90,461
Total Expenditures	533,840	794,819	819,105	731,885	473,397

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Traffic Signal Maintenance

Activity Number: 4224
 Fund(s): Gasoline Tax (221)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

This activity provides for the operation and maintenance of 41 City-owned traffic signals and other related equipment.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	92,206	36,628	36,628	37,252	38,835
Services, Supplies, and Other Charges	182,264	223,043	223,043	214,882	215,163
Total Expenditures	274,470	259,671	259,671	252,134	253,998

*Sums may have discrepancies due to rounding

Street Lighting

Activity Number: 4225
 Fund(s): Gasoline Tax (221)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of approximately 1,800 City-owned streetlights. Funds maintenance contracts and power costs for approximately 1,200 PG&E-owned lights.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Services, Supplies, and Other Charges	344,060	430,690	430,690	430,540	430,540
Debt Service	24,953	25,000	25,000	25,000	-
Total Expenditures	369,012	455,690	455,690	455,540	430,540

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Wharf Gate Operations

Activity Number: 4226

ACTIVITY SUMMARY

Fund(s): Municipal Wharf (101 & 104)

Department: 40

Activity Description:

Provides for operation and maintenance of the attended parking gate at the Municipal Wharf, as well as permit parking, special event and promotional parking programs on the Wharf.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	419,777	486,336	486,336	453,506	480,848
Services, Supplies, and Other Charges	62,491	78,447	81,212	71,037	81,114
Capital Outlay	4,963	-	-	-	-
Total Expenditures	487,230	564,783	567,548	524,543	561,962
ACTIVITY RESOURCES:					
Charges for Services	1,163,253	1,200,000	1,200,000	1,200,000	1,200,000
Rents, & Misc Revenues	73,406	50,000	50,000	50,050	50,000
Total Resources	1,236,659	1,250,000	1,250,000	1,250,050	1,250,000

Bicycle/Pedestrian System Maintenance

Activity Number: 4227
 Fund(s): Gasoline Tax (221)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for maintenance and minor improvements to bikeways, bike parking and pedestrian ways. Funding from annual TDA grant allocation.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	17,408	32,000	44,092	30,000	35,000
Total Expenditures	17,408	32,000	44,092	30,000	35,000
ACTIVITY RESOURCES:					
Grants	9,453	-	-	-	-
Total Resources	9,453	-	-	-	-

*Sums may have discrepancies due to rounding

Traffic Impact

Activity Number: 4228

Fund(s): Traffic Impact Fee-Citywide Fund (226)

Department: 40

Activity Description:

Citywide traffic impact fees are charged on all land use and construction permits that create a notable traffic impact, in order to provide funds to design, administer, acquire right-of-way, and construct planned traffic improvement projects.

ACTIVITY SUMMARY

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Personnel Services	48,475	54,672	54,672	52,808	59,690
Total Expenditures	<u>48,475</u>	<u>54,672</u>	<u>54,672</u>	<u>52,808</u>	<u>59,690</u>

Parking Citation and Permits Office

Activity Number: 4229
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Accepts and processes payments for parking citations; administers requests for hearings on citations and claims for unpaid citations; administers residential and garage parking permits.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	312,038	368,122	368,122	349,138	370,844
Services, Supplies, and Other Charges	134,031	200,291	200,291	168,019	212,197
Total Expenditures	446,069	568,413	568,413	517,157	583,041
ACTIVITY RESOURCES:					
Charges for Services	890	1,000	1,000	750	1,000
Total Resources	890	1,000	1,000	750	1,000

*Sums may have discrepancies due to rounding

Clean River, Beaches & Oceans

Activity Number: 4235

ACTIVITY SUMMARY

Fund(s): Clean River, Beaches & Ocean Tax Fund (235)

Department: 40

Activity Description:

Provides funding for water quality programs to prevent pollution from reaching our waterways and beaches.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:				
Personnel Services	178,496	143,018	156,506	157,248
Services, Supplies, and Other Charges	287,601	374,289	423,709	526,979
Total Expenditures	<u>466,097</u>	<u>517,307</u>	<u>580,215</u>	<u>684,227</u>

After Hours Call Duty Program

Activity Number: 4901
 Fund(s): General Fund (101)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

This activity accounts for contributions from a variety of funds to create a labor pool for use in responding to after hours emergencies, such as a broken sewer line, or storm debris removal to prevent flooding. The labor pool is established on a voluntary basis which may require an employee to respond to an emergency not associated with that employee's normal duty or funding source. An estimate of annual costs is made and contributions come from the General Fund, Water Enterprise Fund, Wastewater Enterprise Fund, Parking Enterprise Fund, and the Golf Enterprise Fund. Contributions from each fund are designated only for use in responding to emergencies arising out of that fund's operation. A reconciliation is done at year end and is used as the basis for estimating the next year contribution from each participating fund.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	-	37,000	37,000	18,150	13,989
Total Expenditures	-	37,000	37,000	18,150	13,989

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Transportation Development Act

Activity Number: 6301

ACTIVITY SUMMARY

Fund(s): Transportation Development Act (291)

Department: 40

Activity Description:

The Transportation Development Act activity accounts for a 1/4 State sales tax, which is allocated to the Regional Transportation Commission based on taxable sales in Santa Cruz County. The City receives a portion of those funds based on population, which is used for bicycle and pedestrian projects. Acting as the public agency sponsor, the City will contract with and pass through a portion of the TDA funds to non-profit agencies that utilize the funding to meet specialized or unmet transportation needs.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	-	701,164	701,164	701,164	744,077
Total Expenditures	-	701,164	701,164	701,164	744,077
ACTIVITY RESOURCES:					
Grants	-	701,164	701,164	701,164	744,077
Total Resources	-	701,164	701,164	701,164	744,077

*Sums may have discrepancies due to rounding

Wastewater Customer Service

Activity Number: 7201
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Funds wastewater share of the City Water Department customer service operation, which handles billing and accounting for wastewater service, as well as start-up and ending service, customer complaints, and providing information to the public.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	276,425	290,246	290,246	290,246	304,758
Total Expenditures	276,425	290,246	290,246	290,246	304,758

*Sums may have discrepancies due to rounding

Wastewater Collection Control

Activity Number: 7202
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of the City's subsurface storm water and wastewater systems. This includes maintenance and repair of catch basins, pumps, and City-wide pump station facilities, collection lines and structures in the wastewater and subsurface storm water systems.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,764,059	1,938,589	1,938,589	1,875,068	2,081,403
Services, Supplies, and Other Charges	515,315	703,514	703,514	606,918	822,317
Capital Outlay	125,942	-	-	-	10,000
Total Expenditures	2,405,316	2,642,103	2,642,103	2,481,986	2,913,720
ACTIVITY RESOURCES:					
Total Resources	-	-	-	-	-

*Sums may have discrepancies due to rounding

Wastewater Treatment Facility

Activity Number: 7203
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the operation, monitoring and maintenance of a regional wastewater treatment and disposal facility. Wastewater treatment and ocean outfall disposal is provided for the City of Santa Cruz and the Santa Cruz County Sanitation District (Live Oak, Capitola, Soquel and Aptos). Septage disposal is provided for the County of Santa Cruz. Disposal of the City of Scotts Valley's Wastewater Treatment Plant effluent is provided through the City of Santa Cruz Wastewater Treatment Facility Outfall.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	3,904,517	4,614,640	4,663,672	4,307,748	4,821,660
Services, Supplies, and Other Charges	4,428,475	4,917,988	5,002,938	5,099,311	5,126,921
Capital Outlay	349,188	798,800	975,349	975,411	277,050
Total Expenditures	8,682,181	10,331,428	10,641,959	10,382,470	10,225,631
ACTIVITY RESOURCES:					
Charges for Services	11,944	40,000	40,000	25,000	40,000
Total Resources	11,944	40,000	40,000	25,000	40,000

*Sums may have discrepancies due to rounding

Secondary Plant Parks Mitigation

Activity Number: 7204
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of Neary Lagoon Park and mitigation areas for construction of Wastewater Plant Secondary Facilities.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	274,495	332,996	332,996	326,123	457,320
Services, Supplies, and Other Charges	108,837	130,055	130,055	121,605	143,767
Total Expenditures	383,332	463,051	463,051	447,728	601,087

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Wastewater Source Control

Activity Number: 7205
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides inspection, sampling, public education, and monitoring of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system and storm drain system. Issues wastewater and groundwater discharge permits to industrial dischargers. Issues citations and levies fines for code violations. This program is a requirement of the State of California and the U.S. Environmental Protection Agency.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	427,294	454,539	454,539	460,733	496,577
Services, Supplies, and Other Charges	102,119	200,298	203,298	169,112	172,566
Capital Outlay	-	1,000	1,000	1,000	-
Total Expenditures	529,413	655,837	658,837	630,845	669,143
ACTIVITY RESOURCES:					
Charges for Services	-	10,000	10,000	10,000	15,000
Total Resources	-	10,000	10,000	10,000	15,000

*Sums may have discrepancies due to rounding

Wastewater Pump House

Activity Number: 7206
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of the influent sewage pumping station at the Wastewater Treatment Facility.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	56,569	48,000	48,000	58,000	48,000
Capital Outlay	-	85,000	147,330	147,330	-
Total Expenditures	56,569	133,000	195,330	205,330	48,000

*Sums may have discrepancies due to rounding

Wastewater Admin Charges

Activity Number: 7207
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Accounts for administrative service charges for the wastewater fund.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	721,721	870,929	870,929	870,929	914,475
Total Expenditures	721,721	870,929	870,929	870,929	914,475

*Sums may have discrepancies due to rounding

Wastewater Lab

Activity Number: 7208
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides analytical, monitoring and consultative services for the City's sewer, storm water and related environmental analyses, including Pretreatment, Collection, and Operations, and discharge from the treatment facility. Compiles, reviews, and reports data for facility permit and treatment processes. Provides contract lab services to other departments and local agencies upon request.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	416,301	502,293	502,293	512,018	595,280
Services, Supplies, and Other Charges	489,803	758,313	768,074	762,024	694,877
Capital Outlay	21,134	50,500	108,849	108,849	56,000
Total Expenditures	927,237	1,311,106	1,379,215	1,382,891	1,346,157

*Sums may have discrepancies due to rounding

Sewer Debt Service

Activity Number: 7242
 Fund(s): Wastewater (721)
 Department: 40

ACTIVITY SUMMARY

Activity Description:
 Funds principal and interest payments on issued debt.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Debt Service	3,670,388	3,690,916	3,690,916	3,692,866	3,684,967
Total Expenditures	3,670,388	3,690,916	3,690,916	3,692,866	3,684,967

*Sums may have discrepancies due to rounding

Refuse Customer Accounting

Activity Number: 7301

ACTIVITY SUMMARY

Fund(s): Refuse (731)

Department: 40

Activity Description:

Funds refuse share of the City Water Department Customer Service operation, which handles billing and accounting for refuse services, as well as start-up and ending refuse and recycling service, customer complaints, and providing information to the public.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Services, Supplies, and Other Charges	414,637	435,369	435,369	438,318	462,137
Total Expenditures	414,637	435,369	435,369	438,318	462,137

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Resource Recovery Collection - Containers

Activity Number: 7302

ACTIVITY SUMMARY

Fund(s): Refuse (731)

Department: 40

Activity Description:

Responsible for collection of refuse, recycling, and organic materials from customers using large containers. Also includes Refuse Fund administrative costs.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,745,860	3,025,540	3,025,540	2,987,308	3,334,761
Services, Supplies, and Other Charges	1,850,215	2,119,701	2,160,801	1,924,592	2,499,452
Capital Outlay	1,078,396	1,506,647	1,559,989	1,559,989	623,342
Debt Service	572,838	408,907	408,907	414,885	415,235
Total Expenditures	6,247,308	7,060,795	7,155,237	6,886,774	6,872,790

Refuse Disposal

Activity Number: 7303

ACTIVITY SUMMARY

Fund(s): Refuse (731)

Department: 40

Activity Description:

Maintains and operates the sanitary landfill at the Resource Recovery Facility (RRF) for use by the City refuse operation and private individuals and businesses from the City. Diverts and processes greenwaste and construction and demolition debris. Ensures that the landfill meets all local, state, and federal regulatory requirements. Operates and performs field maintenance on equipment used at the landfill. Funds the Household Hazardous Waste Drop-Off site through a contract with the County.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,340,972	2,463,441	2,463,441	2,659,543	2,747,312
Services, Supplies, and Other Charges	1,804,554	2,231,970	2,283,339	2,059,941	2,434,811
Capital Outlay	162,782	810,000	810,000	810,000	135,000
Debt Service	787,706	759,258	759,258	757,853	757,915
Total Expenditures	5,096,014	6,264,669	6,316,038	6,287,337	6,075,038

*Sums may have discrepancies due to rounding

Recycling Program - Processing

Activity Number: 7304
 Fund(s): Refuse (731)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Operates and maintains the recycling drop-off and processing center at the City Resource Recovery Facility. Accepts, sorts, and processes recyclable items, such as newspapers, metals, glass, appliances, plastics, etc., and sells materials to commercial markets.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,007,684	1,119,105	1,119,105	1,124,553	1,211,622
Services, Supplies, and Other Charges	763,014	814,132	823,055	804,917	921,801
Capital Outlay	-	35,000	35,000	35,000	15,000
Total Expenditures	1,770,698	1,968,237	1,977,160	1,964,470	2,148,423

*Sums may have discrepancies due to rounding

Resource Recovery Collection - Cart

Activity Number: 7305
 Fund(s): Refuse (731)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Responsible for collection of refuse, recycling, and organic materials from customers using carts.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,236,721	1,255,302	1,255,302	1,313,151	1,357,596
Services, Supplies, and Other Charges	699,989	1,009,993	1,018,883	975,793	1,217,894
Capital Outlay	31,734	-	-	-	700,000
Debt Service	576,738	578,758	578,758	495,685	347,707
Total Expenditures	2,545,182	2,844,053	2,852,943	2,784,629	3,623,197
ACTIVITY RESOURCES:					
Total Resources	-	-	-	-	-

*Sums may have discrepancies due to rounding

Waste Reduction

Activity Number: 7306
 Fund(s): Refuse (731)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Promotes waste reduction to meet City and State goals through public information and education programs about solid waste source reduction, reuse, recycling, household hazardous waste disposal, composting, pollution prevention, and related areas.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	236,317	265,788	265,788	296,939	320,301
Services, Supplies, and Other Charges	92,252	178,206	190,222	160,206	188,020
Total Expenditures	328,569	443,994	456,010	457,145	508,321
ACTIVITY RESOURCES:					
Grants	16,922	16,000	16,136	16,393	-
Total Resources	16,922	16,000	16,136	16,393	-

*Sums may have discrepancies due to rounding

Street Cleaning

Activity Number: 7307
 Fund(s): Refuse (731)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Responsible for the regular sweeping to remove refuse and debris from streets and bike paths within the commercial and residential areas of the City in order to reduce litter, rodents, and water pollution, and to promote safety.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Personnel Services	440,687	490,105	490,105	500,257	501,246
Services, Supplies, and Other Charges	136,611	220,915	220,915	189,140	314,866
Capital Outlay	99,653	360,000	360,000	360,000	203,000
Debt Service	72,010	70,831	70,831	70,231	70,831
Total Expenditures	748,961	1,141,851	1,141,851	1,119,628	1,089,943

*Sums may have discrepancies due to rounding

Off-Street Parking

Activity Number: 7401
 Fund(s): Parking (741)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides for the management, security, maintenance, enforcement, and collection of all parking meters, garages, and public parking lots within the Downtown Parking District. Directs and administers activities such as bicycle parking, permit programs, lot signage, etc., within the district.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,414,264	2,526,803	2,526,803	2,487,169	2,611,033
Services, Supplies, and Other Charges	1,224,557	1,472,727	1,585,824	1,359,410	1,981,395
Capital Outlay	117,698	112,500	118,934	120,636	105,000
Debt Service	425,596	421,867	421,867	51,456	337,670
Total Expenditures	4,182,115	4,533,897	4,653,428	4,018,671	5,035,098
ACTIVITY RESOURCES:					
Charges for Services	2,853	-	-	-	-
Rents, & Misc Revenues	2,853	-	-	-	-
Total Resources	5,707	-	-	-	-

*Sums may have discrepancies due to rounding

Storm Water Management

Activity Number: 7501
 Fund(s): Storm Water (751)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Provides funding for various engineering, design, and management services required for implementation of the San Lorenzo River flood control projects, and for federal and state mandated storm water pollution prevention programs.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	109,892	121,682	121,682	119,535	128,300
Services, Supplies, and Other Charges	466,265	881,768	953,867	695,068	915,809
Debt Service	196,700	207,485	207,485	207,482	206,933
Total Expenditures	772,858	1,210,935	1,283,034	1,022,085	1,251,042
ACTIVITY RESOURCES:					
Total Resources	-	-	-	-	-

*Sums may have discrepancies due to rounding

Storm Water Overlay Debt Service

Activity Number: 7540
 Fund(s): Storm Water Overlay (752)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Funds principal and interest payments on issued debt.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Debt Service	180,272	190,155	190,155	190,153	189,650
Total Expenditures	180,272	190,155	190,155	190,153	189,650

*Sums may have discrepancies due to rounding

Mechanical Maintenance

Activity Number: 7831

ACTIVITY SUMMARY

Fund(s): Equipment Operations (811)

Department: 40

Activity Description:

Responsible for furnishing maintenance services for City-owned vehicles and mechanical equipment. This activity is supported through vehicle maintenance charges to user departments.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	978,668	1,108,381	1,108,381	970,996	1,222,973
Services, Supplies, and Other Charges	1,947,301	2,271,572	2,235,028	2,316,411	2,334,508
Capital Outlay	14,704	-	-	-	-
Total Expenditures	<u>2,940,673</u>	<u>3,379,953</u>	<u>3,343,409</u>	<u>3,287,407</u>	<u>3,557,481</u>
ACTIVITY RESOURCES:					
Charges for Services	33,870	40,000	40,000	1,969,721	1,969,721
Total Resources	<u>33,870</u>	<u>40,000</u>	<u>40,000</u>	<u>1,969,721</u>	<u>1,969,721</u>

Communications

Activity Number: 7832
 Fund(s): Equipment Operations (811)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

Plans, coordinates and manages radio communications systems for all City departments. Responsibilities include administration of the equipment maintenance contract, reassignment of equipment from one department to another and review of the compatibility of new radio purchases with existing systems in the City.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	9,648	11,700	11,700	11,700	11,700
Capital Outlay	21,879	20,000	20,000	-	-
Total Expenditures	31,526	31,700	31,700	11,700	11,700
ACTIVITY RESOURCES:					
Charges for Services	-	-	-	10,000	10,000
Total Resources	-	-	-	10,000	10,000

*Sums may have discrepancies due to rounding

Employee Commute Van

Activity Number: 7833
 Fund(s): Equipment Operations (811)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

A grant provided by the Monterey Bay Unified Air Pollution Control District was used to purchase an employee commute van and a number of City employees have formed a van pool and pay the costs for the operation and maintenance of the van in an effort to reduce pollution and traffic.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	1,973	2,818	2,818	2,818	2,818
Total Expenditures	1,973	2,818	2,818	2,818	2,818
ACTIVITY RESOURCES:					
Charges for Services	7,540	7,000	7,000	7,000	7,000
Total Resources	7,540	7,000	7,000	7,000	7,000

*Sums may have discrepancies due to rounding

Vehicle Lease Program

Activity Number: 7835
 Fund(s): Equipment Operations (811)
 Department: 40
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Capital Outlay	963,406	556,756	648,300	588,036	1,054,500
Debt Service	219,287	-	-	348,964	582,688
Total Expenditures	1,182,693	556,756	648,300	937,000	1,637,188
ACTIVITY RESOURCES:					
Charges for Services	-	597,268	597,268	629,316	1,046,365
Transfers In & Other Financing Sources	936,469	-	24,033	588,036	1,054,500
Total Resources	936,469	597,268	621,301	1,217,352	2,100,865

Pool Vehicles

Activity Number: 7836
 Fund(s): Equipment Operations (811)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

This activity accounts for costs associated with pool vehicles.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	47,810	37,450	37,450	37,450	37,450
Capital Outlay	-	27,772	27,772	18,559	-
Total Expenditures	47,810	65,222	65,222	56,009	37,450
ACTIVITY RESOURCES:					
Total Resources	-	-	-	-	-

*Sums may have discrepancies due to rounding

Activity Number: 7837
 Fund(s): Equipment Operations (811)
 Department: 40

ACTIVITY SUMMARY

Activity Description:

The City has a cooperative agreement to provide fuel to Santa Cruz City Schools. This activity accounts for the costs and payments from City Schools for the fuel.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	

EXPENDITURES BY ACTIVITY:

Services, Supplies, and Other Charges	31,062	40,000	40,000	40,000	40,000
Total Expenditures	<u>31,062</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>

Activity Number: 7838
 Fund(s): Equipment Operations (811)
 Department: 40
 Activity Description:

ACTIVITY SUMMARY

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
	Adopted Budget	Amended Budget	Estimated Actual	
Charges for Services	7,977	5,500	5,500	5,500
Total Resources	<u>7,977</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>

ACTIVITY RESOURCES:

*Sums may have discrepancies due to rounding

Equipment Lease Program

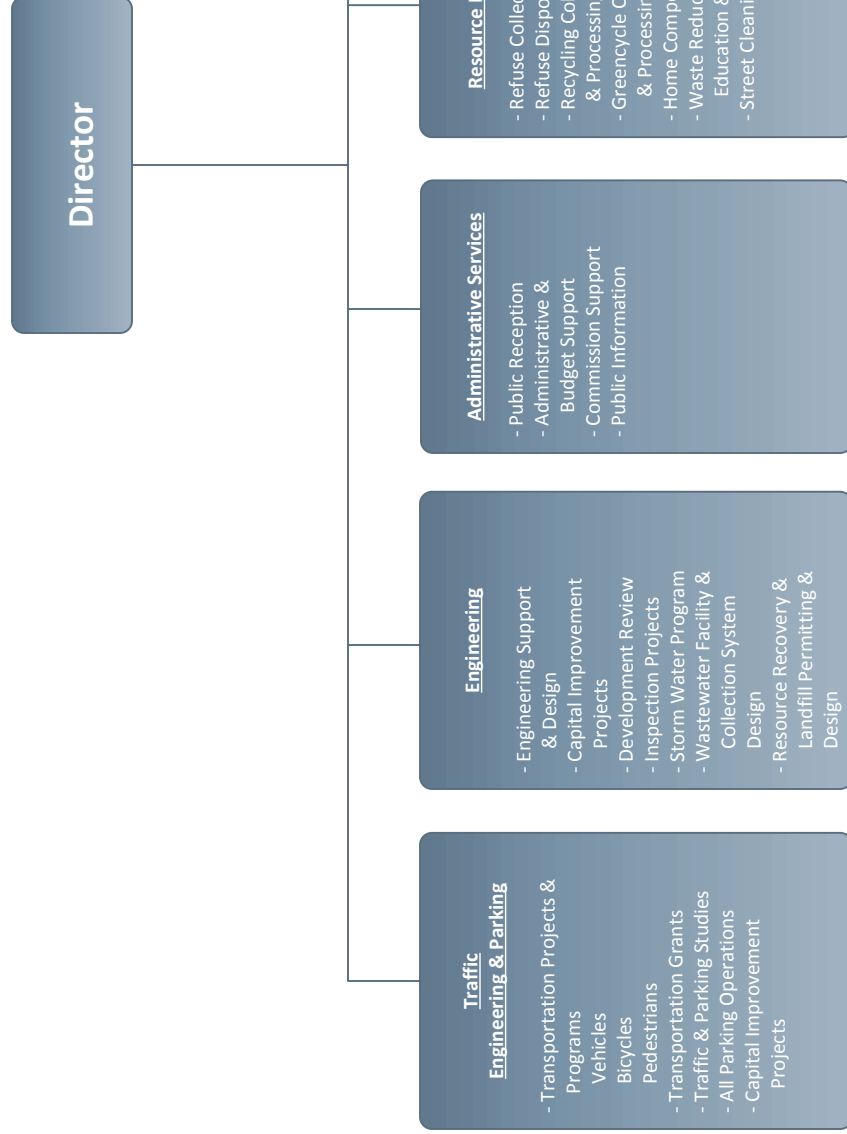
Activity Number: 7839
 Fund(s): Equipment Operations (811)
 Department: 40
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Capital Outlay	-	-	-	-	199,000
Debt Service	-	-	-	-	45,850
Total Expenditures	-	-	-	-	244,850
ACTIVITY RESOURCES:					
Charges for Services	-	-	-	-	89,770
Transfers In & Other Financing Sources	-	-	-	-	199,000
Total Resources	-	-	-	-	288,770

*Sums may have discrepancies due to rounding

Public Works Department



* Shown by function.

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Water department



Department Description

The mission of the Water Department is to ensure public health and safety by providing a clean, safe, and reliable supply of water. We strive to serve the community in a courteous, efficient, cost effective, and environmentally sustainable manner.

We are passionate about our work, and try to instill our values of integrity, innovation, objectivity, professionalism, teamwork, and transparency in everything we do. We collect water, treat and test it, move it, store it, distribute it, track how much is used, and bill our customers for their use. We're at the end of the phone when customers call with questions and we're the smiling faces they see when they visit the department. We educate our customers about the quality of their water, how to use less water and provide them the tools to do so. Our work includes the maintenance and operation of Loch Lomond Recreation area, as well as the protection of the Majors, Liddell, Newell Creek, Zayante, and Laguna watersheds. We are stewards of an important community asset, the water system and all it entails, as well as a range of natural resources and ecosystems that we and many species depend upon and that are important elements of a sustainable community. We take pride in meeting the diverse needs of the broad region we serve.





The Department is organized into operational and administrative sections. Operational sections include: Production, Water Quality Lab, Distribution, Water Resources and the Loch Lomond Recreation area. These sections are responsible for managing the watersheds; collecting, treating and testing untreated and treated water; and storing and distributing treated water to our customers. The administrative sections are comprised of: Finance and Administration, Engineering, Conservation, Customer Service and Community Relations. Staff in these sections provide leadership; plan and implement the Capital Improvement Program (CIP); develop and implement financial plans; read meters, bill customers and collect revenues; help our customers conserve water and support active community outreach and engagement efforts covering a range of department activities. In FY2017, the Meter Shop was transferred from the Distribution section to Customer Service to better coordinate services to customers.

Goals & Accomplishments

A significant focus in FY2017 was transitioning from a period of planning to implementation in several critical areas.

Rehabilitation & Replacement of Backbone Infrastructure

The department completed a number of significant infrastructure improvements projects:

-  Rehabilitation of six dual media filters at the Graham Hill Water Treatment Plant.
-  Construction of new Tait Wells 1B and 3B.
-  Replacement of 3,110 linear feet of water main.
-  Inspection of the Ocean Street Trunk Main which provided information to determine whether rehabilitation of this "main artery" water system is needed.

In addition, plans were finalized for the landscaping and completion of the Bay Street Reservoir, additional main replacement work, installation of solar at the Bay Street Reservoir, and the University Reservoir #5 replacement project.



Financial Planning

With a five-year rate structure and a Long Range Financial Plan approved by the City Council, the department was able to finalize its financial planning work. The first of several planned debt issuances was completed with the \$25 million California Infrastructure and Economic Development Bank (iBank) loan that covered capital expenditures for projects completed since April 2014. Finalizing this loan allowed for the reimbursement to the department's Operating Fund of over \$20 million for work already completed and financed from the Operating Fund, thus making resources available to begin the funding of reserves identified in the Long Range Financial Plan.

WSAC Recommendations

The department turned toward the implementation of the Water Supply Advisory Committee (WSAC) recommendations by initiating and making significant progress on the Aquifer Storage and Recovery Project and the recycled Water Facilities Planning Study. Staff continues to regularly report on the progress to the Water Commission at their monthly meetings, and held a joint meeting with the Water Commission and the City Council in March 2017 to review the WSAC's recommendations and provide a status report on implementation activities.



Strategic Planning & Organization Development

The department continued working on its strategic planning and organization development initiative focusing on strategy development and preparation for a strategy workshop in early June 2017; it will engage a large cross section of the department's workforce in reviewing and providing feedback on the proposed strategies. Additional areas of focus include skill development in a range of communication, process management, and problem solving and decision making tools.

Succession Planning & Workforce Development

During 2017, a key focus was in working to create a trainee program for key positions that have been difficult to fill in past recruitments. Examples include utility mechanical, electrical, instrumentation maintenance positions. During 2017, the Department worked with Human Resources to create a new Utility Maintenance Trainee position and organized a two year training program that combines training classes, training modules, and on-the-job training that will provide the trainee with the skills needed to effectively fill one of the Department's Utility Maintenance Technician and eventually be qualified for a Senior Mechanic or Senior Electrician role.

Throughout the year, the department worked toward improving its service delivery system through investments in infrastructure, providing excellent customer service, protecting natural resources, and providing a safe, high quality product. In addition to those already mentioned, the utility made substantial gains in a number of important areas as described below:

Drought to Deluge

After years of managing a historic drought, Santa Cruz received more than twice the normal amount of rainfall and was subjected to multiple severe storms during January and February of 2017. The storms, resulting landslides, and shifts of saturated soils, caused multiple breaks on key raw water transmission pipelines, which had a significant adverse effect on the department's ability to produce treated water; the storms also made the San Lorenzo River too turbid to treat. Record flows on the San Lorenzo River during the February 7th storm inundated the department's key Coast Pump Station facility, which effectively shut down all flows from the North Coast Sources, the San Lorenzo River, and the Tait Wells, to the Graham Hill Water Treatment Plant. Pump and electrical repairs at the Coast Pump Station were completed within three days, allowing the facility to return to service in record time. The department spent more than \$1 million in immediate emergency repair of facilities damaged by the multiple storms of the winter of 2017 with additional mitigation repairs under review.



Watershed Management

Protecting and managing our watersheds is an important responsibility of the department. Water rights and regulatory compliance issues and managing and protecting the diverse ecosystem, as well as providing recreation services and managing Loch Lomond Reservoir are all part of this role. Some achievements in these areas are below.



Continued work toward the completion of three Habitat Conservation Plans (HCP) for threatened and endangered species that are or could be affected by the operation of the water system, including reaching an interim instream flow agreement for the protection and restoration of coho salmon and steelhead trout with the California Department of Fish and Wildlife.

Identified resolution alternative for long-standing Laguna watershed lands encroachment issue.

Initiated Watershed Sanitary Survey update in partnership with the Engineering section.

Completed ADA improvements to Loch Lomond recreation area including a compliant restroom, parking spots, walkways, a picnic area, and a deck overlooking the reservoir.

Provided support to operational regulatory compliance by implementing the Drinking Water National Pollutant Discharge Elimination System (NPDES) permit tracking and reporting system.

Completed updates to the Environmental Compliance Standard Operating Procedure manual, map application development, and training for operating staff.

The utility's largest raw water source is the San Lorenzo River (SLR) and preserving and managing this resource was the focus of many accomplishments in FY2017. The Department partnered with the City Manager's Office and Public Works to align City-related SLR issues and projects. The department supported a permanent solution to the SLR lagoon water level control dilemma by helping to secure grant funding from the Wildlife Conservation Board to install large woody debris and navigate water rights issues on behalf of the project. Lastly, we partnered with other stakeholders on SLR 2025 to develop and fund restoration projects on the river.



The Water Department's core is goal to ensure public health by providing clean and safe water to our customers. Our water quality and treatment functions ensure that water delivered meets all state and federal drinking water regulations. Some key achievements of these groups in FY 2017 are included below.

Completed all required drinking water monitoring and compliance sampling, analyses, and reporting for regulated contaminants, maintaining the department's strong performance for providing a water supply that is consistently in compliance with or of better quality than required by state and federal regulation.

Added Dissolved Organic Carbon and UV254 analyses to the list of approved analytical methods as recognized by the State of Water Resources Control Board's Environmental Laboratory Accreditation Program.

Expanded the profile of organics and microbial organisms in source waters to characterize winter water flows for the planning of future treatment needs.

Supported the Department's ongoing outreach to customers concerned about Lead and Copper in their home.

Performed the required testing as directed by the Aquatic Pesticide Application Permit following the application of four algae treatments at Loch Lomond Reservoir.

Continued the two-year monitoring project required under the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) to evaluate source waters for the presence of two key microbial pathogens, Cryptosporidium and Giardia.

Supported a variety of emergency and planned infrastructure repair projects by collecting and processing water quality samples to ensure proper disinfection to avoid bacterial contamination prior to being returned to service.

Compiled Trihalomethanes (THM) data to better inform analytical work exploring the formation and control of disinfection by products in our distribution system.

Collected first flush samples of the San Lorenzo River as part of the new Source Water Assessment/Winter Water Monitoring program.

Completed quarterly water quality sampling and a analysis of monitoring wells in the Live Oak area to determine the presence of saltwater intrusion in the groundwater basin.



The department provides billing and customer services on behalf of the City's three utilities: water, refuse, and sewer. With rate increases beginning on July 1, 2016 for all three utilities, followed by a change in the structure of water rates on October 1, 2016, the Customer Service work load grew considerably, as staff worked with customers to understand the changes. On the Water side, the new rates ushered in a new rate structure with a focus on sending a conservation price signal to customers by placing more emphasis on the volume portion of the bill rather than the fixed service fees. To improve transparency for customers, the portion of the water bill that supports the rehabilitation and replacement of water system facilities was pulled out as a separate fee called the infrastructure reinvestment fee. The goal is to help people better understand the portion of their water bill being invested into replacing aging infrastructure. All dedicated irrigation accounts were moved to water based budgets and the large landscape water budget program was expanded. Workshops were provided to irrigation customers to help navigate the change. Conservation rebates for turf removal and high efficiency clothes washers were increased.

Work to improve the meter reading process was a greater focus of attention in FY 2017. A number of analyses were completed to better understand the existing system and prepare for a future migration to new meter reading technology. A Water Loss Audit was completed in FY2017, and while the Water Loss Audit found relatively little loss in the water system, enhanced meter testing was recommended to improve overall confidence in our vast system of meters and provide consistently accurate meter reads.

Engineering, Planning for Infrastructure Improvements & Supplemental Water Supply

An expanding capital program has created significant new workload for the department's Engineering group. The size, scale, and complexity of the projects in the department's Capital Improvement Program are much different than they have been historically, and this fact contributes to the challenges the staff face in implementing them. Still, great progress on several key projects and studies has been made during FY2017 as listed below.

Made significant progress on the Newell Creek Dam Inlet/Outlet Pipeline. Completed 10 percent design documents for the replacement of the pipeline and outlet structure.

Initiated improvements to the Graham Hill Water Treatment Plant sedimentation basins with the preparation of draft design documents for the replacement of the tube settlers, troughs, and the sludge collection system in each sedimentation basin.






Made significant progress on a Recycled Water Facilities Planning Study including determining a short-list of alternatives, conducting four webinars to present alternative information and obtain stakeholder input, and outreach efforts by means of presenting at a televised Water Commission Meeting.



Made significant progress on the Feasibility Investigation (Phase 1) of the Aquifer Storage and Recovery project. Work completed included preparing and finalizing Technical Memos that: identified existing wells as potential candidates for Phase 2 pilot testing; provided anticipated injection rates of the identified pilot test wells; evaluated the potential for adverse geochemical interactions due to mixing of injected surface waters and groundwater; and determined the rates of injection and extraction into the basins that are to be simulated in the groundwater models.





Distribution



The Water Department utilized a combination of contractor and distribution staff to complete or make substantial progress on a number of significant infrastructure improvements projects during FY2017 including:

-  Completed design and contract documents for the installation of 3,710 linear feet of water main on River and Potrero Streets.
 -  Completed the emergency replacement of 1,400 feet of 14-inch raw water main on the Liddell Pipeline.
 -  Completed emergency repairs of the 12-inch 1926 cast iron water main that serves Potrero Street.
 -  Completed emergency repairs of the 10-inch asbestos concrete water main that serves Laurel Street.
 -  Completed emergency repairs of the 6-inch cast iron water main on Highway 9 that serves Paradise Park living community.
-

Production & Maintenance

Every day, the Water Department produces and delivers millions of gallons of water to nearly 100,000 customers residing within and outside of the City. A staff of water treatment operators and maintenance professionals is charged with operating and maintaining a diverse set of systems and facilities that range from sources of supply to pump stations, to treatment facilities, and distribution storage tanks.

-  Completed cleaning the GHWTP Sludge Tank which included dewatering and removal of 200,000 pounds of waste sludge.
-  Replaced the Pasatiempo to Carbonera pressure reducing valve and identified four critical pressure regulating stations that need to be replaced.
-  Replaced the Sodium Hypochlorite (bleach) tank at the GHWTP.
-  Installed a new booster pump at the Delaveaga Pump Station which will assist the Treatment Plant Operators in more effectively managing water age in the Delaveaga Tanks thereby helping to lower Trihalomethanes (THMs) in the distribution system.

-
-  Completed cleaning the water storage tanks at Loch Lomond which are part of the park's water distribution system.
 -  Replaced a faulty breaker on the main PG&E power in support of the Tait Well replacement project.
-

State & Regional Partnerships

To successfully solve water supply issues and as recommended by WSAC, the department is pursuing a number of partnerships with neighboring water districts. Continued effective working relationships with the various regulatory and state agencies are also required.

Executed a Cooperative Water Transfer Agreement with Soquel Creek Water District which is a pilot project to explore the potential for providing treated water to the district during the winter to allow the wells to rest, and improve the condition of the groundwater basin that is currently the sole source water supply.

Developed a draft Memorandum of Agreement with Scotts Valley and San Lorenzo Valley Water Districts to explore opportunities for conjunctive use of surface and groundwater resources.

Actively engaged in implementation of the 2014 Sustainable Groundwater Management Act in Santa Cruz Mid-County Groundwater Basin by providing Groundwater Sustainability Agency board members and technical and executive level staff support to the new agency's efforts that will result in development of a Groundwater Sustainability Plan by 2020.

Participated in environmental review of projects which could pose impacts to our water source watersheds including the County's proposed commercial cannabis cultivation ordinance.

Updated the Urban Water Management Plan.

FY 2018 GOALS

In FY 2018, the Department will continue to focus on project implementation, with key initiatives being reinvestment in the water system's backbone infrastructure and funding to support the capital investments required to develop water supply security. A second focus is organizational performance and the selection and implementation of tools and approaches which will help us efficiently and effectively meet the challenges ahead. A third focus will be on continued succession planning, particularly related to some of the department's operational staffing requirements for employees working in maintenance of electrical, mechanical, instrumentation systems, and in the treatment and distribution of drinking water. The department will make progress on a range of strategies for workforce development initiatives with other City departments as well as with other regional utilities.

Additional Goals for FY 2018





Continuing to deliver a reliable and high quality supply of water that complies with all federal and state drinking water standards to our 96,000 customers, 24 hours a day, 7 days a week, and 365 days a year.

Secure grant and low-interest funding to support implementation of the Capital Improvement Program.

Complete the department's Strategic Planning Process.

Conduct a public opinion poll to establish a baseline of the community's awareness of the water supply gap and the WSAC recommendations.




Continue to implement the WSAC recommended work plan by:

-  Continuing to work collaboratively with Soquel Creek Water district on water quality studies needed to assess the feasibility of in-lieu recharge.
-  Completing Phase 1 of the Aquifer Storage and Recovery(ASR) feasibility assessment and initiate Phase 2 work, including pilot testing.
-  Completing the preliminary alternatives analysis recycled water and seawater desalination as "back up" supply augmentation options.
-  Continuing to develop additional source water quality data to support evaluations of the feasibility, required treatment and cost of using winter water as part of a long term water supply for the City.



Beginning the NEPA/CEQA process for the draft aquatic-species Habitat Conservation Plan/Section 2081 Permit with NOAA and California DFW.

Completing construction on several significant infrastructure rehabilitation and replacement projects including:

-  Installing the landscaping and irrigation systems at the Bay Reservoir Tank site
-  Replacing 3,710 linear feet of 100 year old cast iron water main with a new water main on River and Potrero Streets
-  Initiating the replacement of the University Reservoir No. 5 including a new maintenance tank, main, and the construction of a new 2 million gallon storage tank.

Complete preliminary engineering, environmental review, and design for capital improvement projects including:

Replacing three 60-year-old concrete tanks at the Graham Hill Water Treatment Plant.

Designing and purchasing a replacement inflatable dam for the Felton Diversion Dam.

Continuing to work on Newell Creek Dam Inlet/Outlet Pipeline to replace the existing outlet under a timeline and project approval process overseen by DSOD.

Completing a condition assessment of the Newell Creek Pipeline from Loch Lomond to Graham Hill Water Treatment Plant to determine whether to rehabilitate or replace all or portions of the line.

Assessing Laguna and Majors diversions to determine if modifications will improve the efficiency and reduce environmental impacts.

Designing and preparing contract documents for the annual water main replacement to occur on Water Street.

Assessing options to make improvements to the Graham Hill Water Treatment Plant sedimentation basins.

Loch Lomond Reservoir Lake Management including development of a lake hydrodynamic model and feasibility design for rehabilitation or replacement of the existing aeration equipment to improve water quality and inform future management decisions.

Maintaining water service reliability and water quality by cleaning and inspecting all potable water storage reservoirs.

Launching the new Utility Maintenance Technician Trainee program at Graham Hill Water Treatment Plant.

DEPARTMENT SUMMARY

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
EXPENDITURES BY CHARACTER:					
Personnel Services	10,552,312	12,741,984	12,802,461	11,465,958	14,249,469
Services, Supplies, and Other Charges	11,398,796	12,616,410	13,403,377	12,396,488	14,663,254
Capital Outlay	286,108	965,000	1,083,050	1,018,050	175,000
Debt Service	786,326	1,111,938	1,361,938	1,321,433	2,091,114
Total Expenditures	23,023,541	27,435,332	28,650,826	26,201,929	31,178,837
EXPENDITURES BY ACTIVITY:					
Water Administration	7101 4,478,178	5,166,074	5,416,135	4,992,065	5,510,616
Water Engineering	7102 2,033,528	3,028,647	3,268,931	2,930,031	3,157,517
Water Customer Services	7103 1,379,905	1,480,547	1,520,443	1,455,295	1,803,922
Water Conservation	7104 803,045	1,032,724	1,078,548	763,300	1,233,608
Water Resources	7105 1,010,381	1,486,943	1,639,357	1,161,779	2,667,347
Water Production	7106 5,908,516	6,100,712	6,211,014	6,066,078	6,682,228
Water Quality	7107 955,162	1,021,798	1,082,379	911,889	1,207,518
Water Distribution	7108 3,832,777	5,108,627	5,108,627	4,736,030	4,744,134
Water Recreation	7109 1,131,212	1,150,497	1,169,217	1,078,103	1,186,858
Water meter Shop	7113 221	746,825	791,125	768,129	893,037
Meter Shop	7118 608,549	-	-	17,797	938
Water Debt Service	7140 786,326	1,111,938	1,361,938	1,321,433	2,091,114
Drought Response 2014	7199 95,741	-	3,113	-	-
Subtotal Other Funds	23,023,541	27,435,332	28,650,826	26,201,929	31,178,837
Total Expenditures	23,023,541	27,435,332	28,650,826	26,201,929	31,178,837
RESOURCES BY FUND					
Water	711 26,895,903	53,294,778	53,294,778	53,728,229	41,340,450
Water System Development Fees Fund	715 518,350	330,000	330,000	655,000	825,000
Water - Emergency Reserve Fund	717 435,984	-	-	-	-
Total Resources	27,850,237	53,624,778	53,624,778	54,383,229	42,165,450
	FY 2016			FY 2017	FY 2018
TOTAL AUTHORIZED PERSONNEL:	102.25			106.50	112.50

*Sums may have discrepancies due to rounding

Water Administration

Activity Number: 7101

ACTIVITY SUMMARY

Fund(s): Water & Water System Development Fees (711 & 715)

Department: 70

Activity Description:

The Water Administration section coordinates and manages department business by focusing on the following operational areas: human resources, finances, public relations, safety, and regulatory compliance. Administration is responsible for maintaining a rate structure that reflects cost of service, funds the department's capital improvement program, and provides adequate reserves. This section also facilitates the communication and interaction with the Water Commission, City Council, City Manager's Office and regulatory agencies.

	Fiscal Year 2017			
Fiscal Year 2016 Actuals	Adopted Budget	Amended Budget	Estimated Actual	Fiscal Year 2018 Adopted

EXPENDITURES BY ACTIVITY:

Personnel Services	1,242,604	1,408,213	1,408,213	1,144,362	1,398,271
Services, Supplies, and Other Charges	3,235,574	3,657,861	3,907,922	3,747,703	4,102,345
Capital Outlay	-	100,000	100,000	100,000	10,000
Total Expenditures	4,478,178	5,166,074	5,416,135	4,992,065	5,510,616

Water Engineering

Activity Number: 7102
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Water Engineering section provides engineering, planning, project design and construction management necessary for water facilities, as well as evaluation and installation of water saving technologies. The section keeps current with new technologies and water quality issues, remaining sensitive to mitigation of environmental impacts; reviews all requests for water services; maintains records of facilities, installations and maps; and oversees the Backflow Prevention Program.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,549,443	2,228,946	2,218,946	1,879,106	2,486,697
Services, Supplies, and Other Charges	415,005	734,701	971,935	972,875	670,820
Capital Outlay	69,080	65,000	78,050	78,050	-
Total Expenditures	2,033,528	3,028,647	3,268,931	2,930,031	3,157,517
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	1,231	-	-	20,514	-
Total Resources	1,231	-	-	20,514	-

*Sums may have discrepancies due to rounding

Water Customer Services

Activity Number: 7103
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Customer Services section (Santa Cruz Municipal Utilities -SCMU) provides customer service for water, sewer, refuse, and recycling services to the residents and businesses of the City of Santa Cruz, and only water services to the unincorporated surrounding areas. This section manages utility accounts and billing, processes opening and closing of accounts; and provides service in response to requests from the customers.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	910,416	1,022,433	1,062,329	981,006	1,277,009
Services, Supplies, and Other Charges	440,332	458,114	458,114	474,289	526,913
Capital Outlay	29,157	-	-	-	-
Total Expenditures	1,379,905	1,480,547	1,520,443	1,455,295	1,803,922
ACTIVITY RESOURCES:					
Charges for Services	691,062	725,615	725,615	725,615	761,896
Total Resources	691,062	725,615	725,615	725,615	761,896

*Sums may have discrepancies due to rounding

Water Conservation

Activity Number: 7104

ACTIVITY SUMMARY

Fund(s): Water & Water System Development Fees (711 & 715)

Department: 70

Activity Description:

The Water Conservation section is responsible for promoting efficient water use and for implementing management practices that reduce customer demand for water, including public information and education activities, water budgets for large landscape customers, plumbing fixture replacement and appliance rebate programs, technical assistance, administration of landscape, and water waste regulations.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	151,789	387,103	387,103	275,335	489,466
Services, Supplies, and Other Charges	651,256	645,621	691,445	487,965	744,142
Total Expenditures	803,045	1,032,724	1,078,548	763,300	1,233,608
ACTIVITY RESOURCES:					
Total Resources	-	-	-	-	-

*Sums may have discrepancies due to rounding

Water Resources

Activity Number: 7105

ACTIVITY SUMMARY

Fund(s): Water (711)

Department: 70

Activity Description:

The Water Resources Management section is responsible for the drinking water source protection, environmental regulatory compliance, and general natural resource management. The section coordinates environmental projects related to water rights, water supply, habitat conservation, and environmental resource protection.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	506,214	569,579	569,579	541,460	739,806
Services, Supplies, and Other Charges	504,166	917,364	1,069,778	620,319	1,927,541
Total Expenditures	1,010,381	1,486,943	1,639,357	1,161,779	2,667,347
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	12,400	-	-	-	-
Total Resources	12,400	-	-	-	-

*Sums may have discrepancies due to rounding

Water Production

Activity Number: 7106
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Water Production section is responsible for production, operation, and maintenance of water storage, diversion, collection, pumping, and treatment facilities from all sources throughout the system.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,300,259	2,610,428	2,610,428	2,451,694	2,867,078
Services, Supplies, and Other Charges	3,480,791	3,415,284	3,485,586	3,499,384	3,695,150
Capital Outlay	127,466	75,000	115,000	115,000	120,000
Total Expenditures	5,908,516	6,100,712	6,211,014	6,066,078	6,682,228
ACTIVITY RESOURCES:					
Rents, & Misc Revenues	44	-	-	-	-
Total Resources	44	-	-	-	-

*Sums may have discrepancies due to rounding

Water Quality

Activity Number: 7107
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Water Quality Control section performs all water quality testing, and oversees matters pertaining to water quality control to maintain compliance with State and Federal standards and for planning for future treatment needs.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
EXPENDITURES BY ACTIVITY:					
Personnel Services	659,076	718,944	739,525	625,762	748,749
Services, Supplies, and Other Charges	268,490	267,854	307,854	251,127	413,769
Capital Outlay	27,595	35,000	35,000	35,000	45,000
Total Expenditures	955,162	1,021,798	1,082,379	911,889	1,207,518

*Sums may have discrepancies due to rounding

Water Distribution

Activity Number: 7108
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Water Distribution section is responsible for the maintenance and operation of all transmission mains, distribution mains, service lines, and hydrants in the service area.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,198,180	2,598,943	2,598,943	2,398,071	2,901,536
Services, Supplies, and Other Charges	1,634,597	1,879,684	1,814,684	1,707,959	1,842,598
Capital Outlay	-	630,000	695,000	630,000	-
Total Expenditures	3,832,777	5,108,627	5,108,627	4,736,030	4,744,134

*Sums may have discrepancies due to rounding

Water Recreation

Activity Number: 7109
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Water Recreation Facility section operates and maintains Loch Lomond Recreation Area. The section is also responsible for patrolling watershed property and protecting source water quality.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	650,665	790,205	790,205	760,736	832,982
Services, Supplies, and Other Charges	447,739	300,292	319,012	257,367	353,876
Capital Outlay	32,808	60,000	60,000	60,000	-
Total Expenditures	1,131,212	1,150,497	1,169,217	1,078,103	1,186,858
ACTIVITY RESOURCES:					
Licenses and Permits	2,843	600	600	1,900	1,425
Rents, & Misc Revenues	215,361	130,000	130,000	319,100	238,500
Total Resources	218,204	130,600	130,600	321,000	239,925

*Sums may have discrepancies due to rounding

Water meter Shop

Activity Number: 7113
 Fund(s): Water (711)
 Department: 70
 Activity Description:

ACTIVITY SUMMARY

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	-	407,190	417,190	391,567	507,875
Services, Supplies, and Other Charges	221	339,635	373,935	376,562	385,162
Total Expenditures	221	746,825	791,125	768,129	893,037

*Sums may have discrepancies due to rounding

Meter Shop

Activity Number: 7118
 Fund(s): Water (711)
 Department: 70

ACTIVITY SUMMARY

Activity Description:

The Meter Shop section is responsible for reading, inspecting, installing, maintaining, and replacing water meters in the service area that covers the City of Santa Cruz and the unincorporated surrounding areas.

Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted	
	Adopted Budget	Amended Budget	Estimated Actual		
Personnel Services	293,717	-	-	16,859	-
Services, Supplies, and Other Charges	314,832	-	-	938	938
Total Expenditures	608,549	-	-	17,797	938

EXPENDITURES BY ACTIVITY:

*Sums may have discrepancies due to rounding

Water Debt Service

Activity Number: 7140

ACTIVITY SUMMARY

Fund(s): Water & Water System Development Fees (711 & 715)

Department: 70

Activity Description:

Funds principal and interest payments on issued debt.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Debt Service	786,326	1,111,938	1,361,938	1,321,433	2,091,114
Total Expenditures	786,326	1,111,938	1,361,938	1,321,433	2,091,114

*Sums may have discrepancies due to rounding

Drought Response 2014

Activity Number: 7199

ACTIVITY SUMMARY

Fund(s): Water (711)

Department: 70

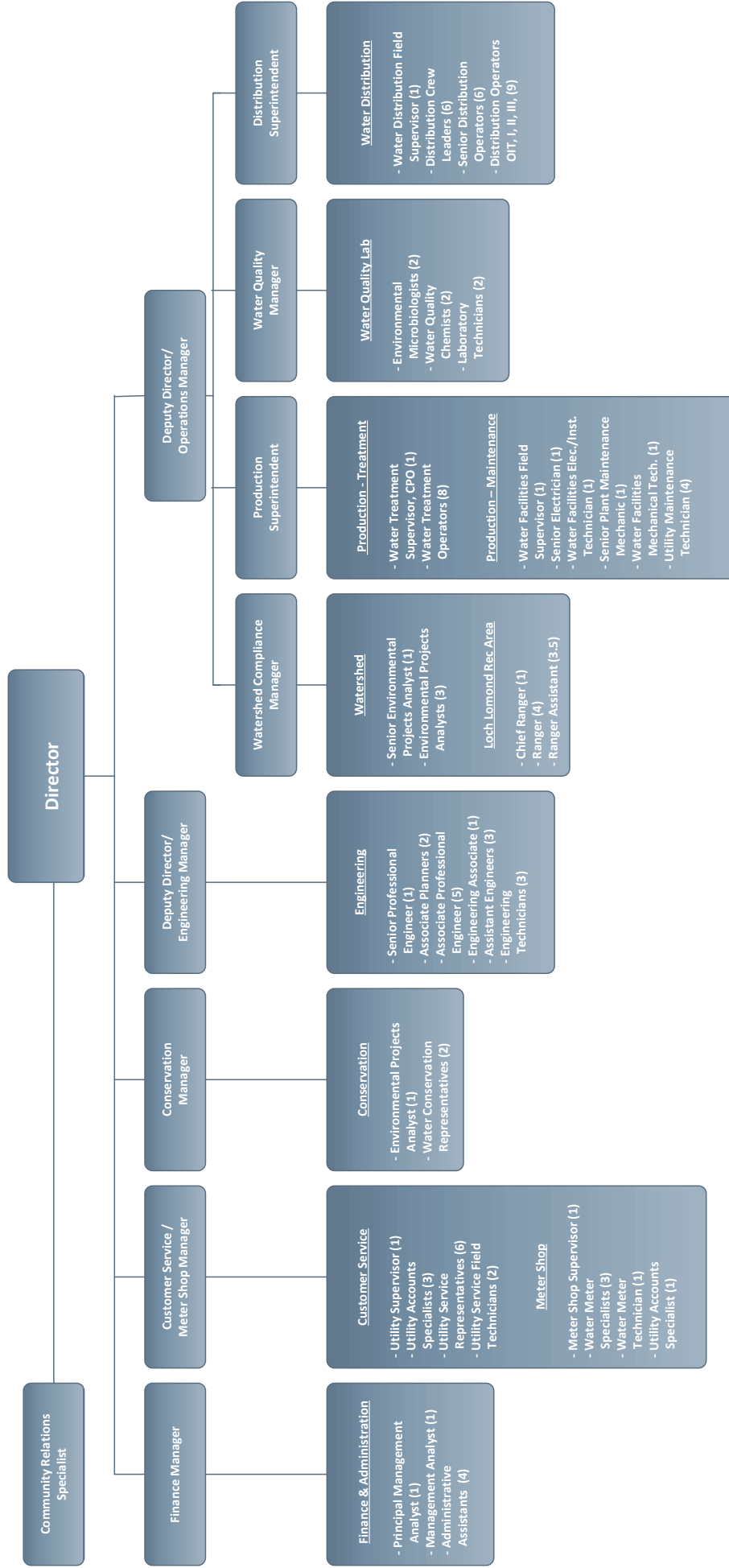
Activity Description:

This activity accounts for expenses and revenues beyond the department's base operating budget related to Stage 3 (or higher) Water Shortage Emergency incurred in calendar year 2014. Tracking of such expenses and revenues will begin with the Stage 3 Water Shortage Emergency declared by City Council on February 25, 2014 and continuing until such emergency is reduced to Stage 2 or lower.

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	89,948	-	-	-	-
Services, Supplies, and Other Charges	5,793	-	3,113	-	-
Total Expenditures	95,741	-	3,113	-	-
ACTIVITY RESOURCES:					
Fines and Forfeitures	27,408	-	-	-	-
Total Resources	27,408	-	-	-	-

*Sums may have discrepancies due to rounding

Water Department





Capital Outlay
for
FY 2018
Annual Budget

Capital Outlay Summary by Department/Activity

Account/Item Description

FY 2018 BUDGET

FINANCE DEPARTMENT

Activity:	1241	Finance	
Account:	101-14-11-1241-57401	Office Furniture/Equipment	
		Office Furniture/Equipment	10,000
			Account Total: 10,000
			Activity Total: 10,000
			Finance Department Total: 10,000

FIRE DEPARTMENT

Activity:	2201	Fire Administration	
Account:	101-21-30-2201-57401	Office Furniture/Equipment	
		Office Furniture/Equipment	12,000
			Account Total: 12,000
			Activity Total: 12,000
Activity:	2202	Fire/EMS Operations	
Account:	101-21-31-2202-57901	Software	
		Software	12,000
			Account Total: 12,000
			Activity Total: 12,000
			Fire Department Total: 24,000

PUBLIC WORKS DEPARTMENT

Activity:	7202	Wastewater Mains/Flood Control	
Account:	721-40-61-7202-57401	Office furniture/equipment	
		Office Furniture/Equipment for Manager's Office	10,000
			Account Total: 10,000
			Activity Total: 10,000
Activity:	7203	Wastewater Treatment Facility	
Account:	721-40-65-7203-57407	Equipment Components	
		Centrifuge Rotodiff Hydraulic Drive Assembly	80,000
		Replace Aging Cogen Starting Air Compressor	6,000
			Account Total: 86,000
Account:	721-40-65-7203-57409	Computer Equipment	
		New File Server to Replace WWFPS1	12,000
		New Web Server to Replace WWPS1	12,000
			Account Total: 24,000
Account:	721-40-65-7203-57901	Software	
		Upgrade to Redundant Server for Thin Manager (SCADA)	30,000
		Microsoft OS Licensing for VMWare	6,000
			Account Total: 36,000

Capital Outlay Summary by Department/Activity

<u>Account/Item Description</u>	<u>FY 2018 BUDGET</u>
Account: 721-40-65-7203-57990 Other Capital Outlay	
Secondary Carbon Fan Control Upgrade Interface	12,750
Replacement of Unsupported Cogen MCC Building F&P Loop Processors with PLC Controls	48,500
Replace Aging Odor Control Exhaust Fan PGRS	40,000
Replace Aging Primary Tank #5 Scum Skimmer	20,000
Replace Aging Electric Work Cart	9,800
	Account Total: 131,050
	Activity Total: 277,050
Activity: 7208 Wastewater Lab	
Account: 721-40-65-7208-57990 Other Capital Outlay	
Replace Autoclave	55,000
	Account Total: 55,000
	Activity Total: 55,000
Activity: 7302 Resource Recovery Collection - Container	
Account: 731-40-63-7302-57402 Vehicle Equipment	
Rear Load Truck (replaces #717)	285,000
Rear Load Truck (replaces #733)	285,000
	Account Total: 570,000
Account: 731-40-63-7302-57409 Computer Equipment	
Fleetmind Hardware	53,342
	Account Total: 53,342
	Activity Total: 623,342
Activity: 7303 Refuse Disposal	
Account: 731-40-63-7303-57405 Heavy Equipment	
Replacement Loader for Equipment #934	55,000
	Account Total: 55,000
Account: 731-40-63-7303-57990 Other Capital Outlay	
Replacement Scale for Landfill	80,000
	Account Total: 80,000
	Activity Total: 135,000
Activity: 7304 Recycling Program - Processing	
Account: 731-40-63-7304-57490 Other Machinery and Equipment	
Portable Loading Ramp for Recycling Processing	15,000
	Account Total: 15,000
	Activity Total: 15,000
Activity: 7305 Resource Recovery Collection - Cart	
Account: 731-40-63-7305-57402 Vehicle Equipment	
Sidearm Replacement for Vehicle #744	700,000
	Account Total: 700,000
	Activity Total: 700,000
Activity: 7307 Street Cleaning	
Account: 731-40-63-7307-57402 Vehicle Equipment	
Sweeper (replaces #949)	203,000
	Account Total: 203,000
	Activity Total: 203,000
Activity: 7401 Off-Street Parking	
Account: 741-40-64-7401-57402 Vehicle Equipment	
Pak Rat Dump Body Cab and Chassis (replaces #739)	105,000
	Account Total: 105,000
	Activity Total: 105,000

Capital Outlay Summary by Department/Activity

Account/Item Description

FY 2018 BUDGET

Activity:	7835 Vehicle Lease Program	
Account:	811-40-61-7835-57402 Vehicle Equipment	
	Chevrolet Tahoe (replaces #138)	60,000
	Ford F150-Crewcab, Long Bed, Liftgate, 4x4 (replaces #139)	60,000
	Dodge Charger (replaces #143)	60,000
	Toyota Prius (replaces #170)	30,000
	Toyota Tacoma-SR5 Crewmax, 4x4 (replaces #183)	39,500
	Ford F150-Extended Cab, Liftgate, 4x4 (replaces #509)	36,500
	Ford F250-Regular Cab, Long Bed, Liftgate (replaces #442)	35,000
	Ford F250-Extended Cab, Short Bed, Liftgate (replaces #419)	33,500
	Ford F250-Extended Cab, Short Bed, Liftgate (replaces #444)	33,500
	Ford F150-Regular Cab, Short Bed, Liftgate (replaces #524)	31,500
	Tractor-Tier 0 Engine Configuration (replaces #910)	45,000
	Ford F250-Regular Cab, Liftgate, Utility Bed, Headrack, 4x2 (replaces #453)	39,500
	Ford F250-Extended Cab, Liftgate, Utility Bed, Headrack, 4x2 (replaces #411)	43,500
	Ford F150-Regular Cab, Short Bed (replaces #429)	33,500
	Ford F150 (replaces #465)	33,500
	Ford F150-Short Bed, 4x4 (replaces #446)	50,000
	Trailer (replaces #318)	15,000
	Boat (new addition)	55,000
	Toro Dingo Trailer with Bucket and Leveler Attachments (new addition)	40,000
	Honda Rancher ATV (new addition)	10,000
	CCTV Van Equipment and Software Upgrades (for #530)	50,000
	Genset-Storm Stations Towable Unit (replaces #223)	40,000
	Transportation Vehicle for Food Waste Processing	50,000
	Ford Boom Truck (replaces #619)	130,000
		Account Total: 1,054,500
		Activity Total: 1,054,500

Activity:	7839 Equipment Lease Program	
Account:	811-40-61-7839-57401 Office Furniture/Equipment	
	Sit/Stand Desks	20,000
		Account Total: 20,000
Account:	811-40-61-7839-57404 Parks and Playground Equipment	
	Playground Equipment	20,000
		Account Total: 20,000
Account:	811-40-61-7839-57490 Other Machinery and Equipment	
	Playground Resurfacing Replacement	15,000
	Kromer Replacement	24,000
	John Deer Tractor Replacement	50,000
	Grandmaster Mower	70,000
		Account Total: 159,000
		Activity Total: 199,000
		Public Works Department Total: 3,376,892

WATER DEPARTMENT

Activity:	7101 Water Administration	
Account:	711-70-90-7101-57401 Office Furniture/Equipment	
	Office Furniture/Equipment	10,000
		Account Total: 10,000
		Activity Total: 10,000

Capital Outlay Summary by Department/Activity

<u>Account/Item Description</u>	<u>FY 2018 BUDGET</u>
Activity: 7106 Water Production	
Account: 711-70-95-7106-57402 Vehicle Equipment University Pump Station 6, 33kw (replaces #243)	110,000
	Account Total: 110,000
Account: 711-70-95-7106-57406 Other Machinery and Equipment Tools	10,000
	Account Total: 10,000
	Activity Total: 120,000
Activity: 7107 Water Quality	
Account: 711-70-96-7107-57490 Other Machinery and Equipment Ion Chromatograph (replaces 2007 IC Instrument)	45,000
	Account Total: 45,000
	Activity Total: 45,000
	Water Department Total: 175,000
	Capital Outlay Total: 3,585,892

Capital Outlay Summary by Fund

Account/Item Description	fy 2018 BUDGET
GENERAL FUND	
101-14-11-1241-57401 Office Furniture/Equipment	10,000
101-21-30-2201-57401 Office Furniture/Equipment	12,000
101-21-31-2202-57901 Software	12,000
General Fund Total:	34,000
WATER FUND	
711-70-90-7101-57401 Office Furniture/Equipment	10,000
711-70-95-7106-57402 University Pump Station 6, 33kw (replaces #243)	110,000
711-70-95-7106-57406 Tools	10,000
711-70-96-7107-57490 Ion Chromatograph (replaces 2007 IC Instrument)	45,000
Water Fund Total:	175,000
WASTEWATER FUND	
721-40-61-7202-57401 Office Furniture/Equipment for Manager's Office	10,000
721-40-65-7203-57407 Centrifuge Rotodiff Hydraulic Drive Assembly	80,000
721-40-65-7203-57407 Replace Aging Cogen Starting Air Compressor	6,000
721-40-65-7203-57409 New File Server to Replace WWPF51	12,000
721-40-65-7203-57409 New Web Server to Replace WWPS1	12,000
721-40-65-7203-57901 Upgrade to Redundant Server for Thin Manager (SCADA)	30,000
721-40-65-7203-57901 Microsoft OS Licensing for VMWare	6,000
721-40-65-7203-57990 Secondary Carbon Fan Control Upgrade Interface	12,750
721-40-65-7203-57990 Replacement of Unsupported Cogen MCC Building F&P Loop Processors with PLC Controls	48,500
721-40-65-7203-57990 Replace Aging Odor Control Exhaust Fan PGRS	40,000
721-40-65-7203-57990 Replace Aging Primary Tank #5 Scum Skimmer	20,000
721-40-65-7203-57990 Replace Aging Electric Work Cart	9,800
721-40-65-7208-57990 Replace Autoclave	55,000
Wastewater Fund Total:	342,050
REFUSE FUND	
731-40-63-7302-57402 Rear Load Truck (replaces #717)	285,000
731-40-63-7302-57402 Rear Load Truck (replaces #733)	285,000
731-40-63-7302-57409 Fleetmind Hardware	53,342
731-40-63-7303-57405 Replacement Loader for Equipment #934	55,000
731-40-63-7303-57990 Replacement Scale for Landfill	80,000
731-40-63-7304-57490 Portable Loading Ramp for Recycling Processing	15,000
731-40-63-7305-57402 Sidearm Replacement for Vehicle #744	700,000
731-40-63-7307-57402 Sweeper (replaces #949)	203,000
Refuse Fund Total:	1,676,342
PARKING FUND	
741-40-64-7401-57402 Pak Rat Dump Body Cab and Chassis (replaces #739)	105,000
Parking Fund Total:	105,000
EQUIPMENT OPERATIONS FUND	
811-40-61-7835-57402 Chevrolet Tahoe (replaces #138)	60,000
811-40-61-7835-57402 Ford F150-Crewcab, Long Bed, Liftgate, 4x4 (replaces #139)	60,000
811-40-61-7835-57402 Dodge Charger (replaces #143)	60,000
811-40-61-7835-57402 Toyota Prius (replaces #170)	30,000
811-40-61-7835-57402 Toyota Tacoma-SR5 Crewmax, 4x4 (replaces #183)	39,500
811-40-61-7835-57402 Ford F150-Extended Cab, Liftgate, 4x4 (replaces #509)	36,500
811-40-61-7835-57402 Ford F250-Regular Cab, Long Bed, Liftgate (replaces #442)	35,000
811-40-61-7835-57402 Ford F250-Extended Cab, Short Bed, Liftgate (replaces #419)	33,500
811-40-61-7835-57402 Ford F250-Extended Cab, Short Bed, Liftgate (replaces #444)	33,500

Capital Outlay Summary by Fund

<u>Account/Item Description</u>	<u>fy 2018 BUDGET</u>
811-40-61-7835-57402 Ford F150-Regular Cab, Short Bed, Liftgate (replaces #524)	31,500
811-40-61-7835-57402 Tractor-Tier 0 Engine Configuration (replaces #910)	45,000
811-40-61-7835-57402 Ford F250-Regular Cab, Liftgate, Utility Bed, Headrack, 4x2 (replaces #453)	39,500
811-40-61-7835-57402 Ford F250-Extended Cab, Liftgate, Utility Bed, Headrack, 4x2 (replaces #411)	43,500
811-40-61-7835-57402 Ford F150-Regular Cab, Short Bed (replaces #429)	33,500
811-40-61-7835-57402 Ford F150 (replaces #465)	33,500
811-40-61-7835-57402 Ford F150-Short Bed, 4x4 (replaces #446)	50,000
811-40-61-7835-57402 Trailer (replaces #318)	15,000
811-40-61-7835-57402 Boat (new addition)	55,000
811-40-61-7835-57402 Toro Dingo Trailer with Bucket and Leveler Attachments (new addition)	40,000
811-40-61-7835-57402 Honda Rancher ATV (new addition)	10,000
811-40-61-7835-57402 CCTV Van Equipment and Software Upgrades (for #530)	50,000
811-40-61-7835-57402 Genset-Storm Stations Towable Unit (replaces #223)	40,000
811-40-61-7835-57402 Transportation Vehicle for Food Waste Processing	50,000
811-40-61-7835-57402 Ford Boom Truck (replaces #619)	130,000
811-40-61-7839-57401 Sit/Stand Desks	20,000
811-40-61-7839-57404 Playground Equipment	20,000
811-40-61-7839-57490 Playground Resurfacing Replacement	15,000
811-40-61-7839-57490 Kromer Replacement	24,000
811-40-61-7839-57490 John Deer Tractor Replacement	50,000
811-40-61-7839-57490 Grandmaster Mower	70,000
Equipment Operations Fund Total:	1,253,500
Capital Outlay Total:	3,585,892

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City of Santa Cruz



Adopted Capital Improvement Program

Budget Fiscal Years 2018-2020

Guide to the Adopted Capital Improvement Program Budget FY 2018 – FY 2020

CAPITAL IMPROVEMENT PROGRAM

The City faces an ongoing challenge to meet its capital needs with limited resources. The preparation and adoption of the Capital Improvement Program (CIP) is an important part of the City’s planning process to identify and meet those needs. It is a multi-year schedule of projects with their associated costs and proposed funding sources. The CIP represents the best efforts to allocate available resources toward projects that provide the most benefit for the people of Santa Cruz. It also highlights areas where funding is deficient.

Generally, projects in the CIP are relatively large-dollar amount, nonrecurring outlays and are for the purpose of constructing, purchasing, improving, replacing or restoring assets with multi-year useful life. In addition, certain special projects and activities are included.

The CIP includes proposed projects for the next three fiscal years. It also describes projects that will be carried over from the current fiscal year. The first year of the CIP is, by and large, incorporated into and adopted with the annual budget.

FINANCING

The two basic methods to fund the CIP projects are (1) pay-as-you-go, which requires use of current revenues or cash on hand; and (2) pay-as-you-use, which uses debt financing to spread acquisition costs over the period of time the City plans to use a capital asset. Funds dedicated to pay-as-you-go include a share of transient occupancy taxes, grants, parks facilities taxes and fees, traffic impact and other development fees, and user fees in the enterprise funds. Both of these funding methods are useful, depending on the nature of the projects.

USING THE CIP

The Capital Improvement Program is divided into three sections:

- Listing of Projects by Category
- Projects that Support the City’s Climate Action Plan
- New Projects
- Existing Projects
- Completed Projects

PROJECTS

This section provides information on proposed capital improvements over the next 3 years. It is organized by primary fund or funding source and function. Within each subsection projects are arranged alphabetically.

Each project is identified by a project name and number (if previously assigned), and a project description/justification. It also includes a total project cost estimate. If applicable, the project cost estimate is reduced by additional outside funding sources, to arrive at a “net expenditure”. This is the net amount that must be funded by the primary funding source of the fund. This information is provided for each of the periods displayed:

- **“Prior Years”** Shows the total amount that has been spent on the project in prior years up to the end of the last fiscal year.
- **“2017 Budget”** Shows the total amount appropriated for the current fiscal year.
- **“2017 Estimated”** Shows the total amount of the FY 2017 funding that will be spent on the project, including what has been spent or encumbered and what will be carried forward into FY 2018.
- **“2018 Adopted”, “FY 2019 Estimated”, and “FY 2020 Estimated”** Each individual column shows the adopted (year 2018 only) and the future estimated funding required for the project for each identified fiscal year.
- **“Total 2018 - 2020”** Shows the total adopted funding required for the projects in FY 2018, and the total estimated funding required for FY 2019, and FY 2020.

**Guide to the Adopted
Capital Improvement Program Budget
FY 2018 – FY 2020**

At the end of each section is a summary of total project costs, funding sources, and net project costs for capital projects, maintenance and other projects, and a combined total for the fund(s).

UNFUNDED PROJECTS

The Unfunded Projects section includes those projects that will be proposed once funding can be identified, and staff resources are available.

FUND BALANCE PROJECTIONS

This section includes a three-year projection of sources, uses and fund balances for each fund or funding source included in the CIP. An overview of the impact of projected revenue and expenditures on fund balances over time can be seen in these tables. Fund balance projections for the following funds are included in the “Fund Balance Projection” section of the CIP. The following table identifies funding sources for each fund:

Capital Improvement Fund - Arterial Streets and Roads Fund	Grants, City Public Trust Fund	Transportation
Clean Rivers, Beaches, and Ocean Tax Fund	Tax assessments	Environmental, education
Community Development Block Grant (CDBG) Fund	Grants	Housing and Community Development
Gas Tax Fund	State gasoline tax	Transportation
Parks and Recreation Fee Fund	Subdivision developer impact fees	Parks, playgrounds, community centers, and other Parks and Recreation facilities
Parks and Recreation Facility Tax Fund	Residential construction excise tax	Parks, playgrounds, community centers, and other Parks and Recreation facilities
RDA/SA-Redevelopment Obligation Retirement Fund	Property Tax	Successor Agency Funds
RDA/SA - Low/Mod Income Housing Funds	Property Tax	Affordable Housing Construction
RDA/SA-Capital Projects Fund	Property Tax	Street improvements, property rehabilitation, economic development, and other capital improvements
RDA/SA-Capital Projects-Admin	Property Tax	Administrative Costs of Successor Agency.
RDA/SA-Capital Projects-Del Mar Theater	Property Tax	Property management, maintenance and capital improvements to the Del Mar
SA City Low/Mod Income Housing Funds	Property Tax	Housing and Community Development
Enterprise:		
Water Fund	User Fees	Water system infrastructure
Water Fund - SDC	User Fees	Water system Development
Wastewater Fund	User Fees	Wastewater system infrastructure
Refuse Fund	User Fees	Sanitation, recycling and landfill infrastructure
Parking Fund	User Fees	Downtown parking district facilities, including parking lots and structures
Storm Water Fund	Storm water fees	Flood control facilities
Storm Water Overlay Fund	Storm water fees	Flood control facilities

City of Santa Cruz
 Capital Improvement Program
 Fiscal Years 2018-2020
 Unfunded Projects

	ESTIMATED TOTAL
<u>Fire Department</u>	
Engine Replacement - Type 3 (Wildland)	375,000
Fire Department Training Center	2,000,000
Lifeguard Headquarter Maintenance	60,000
Total Fire Department Unfunded Projects:	2,435,000
 <u>Parks and Recreation:</u>	
Cowell Beach Emergency Access	60,000
Pacific Ave & Side St. Tree Grate Replace <i>(possible art component)</i>	150,000
Pogonip Clubhouse Renovation	5,000,000
Recreation Facilities - Solar Panels Installation	400,000
Wharf Lifeguard Hdqtrs Deck Stabilization (Fire Dept/Lifeguards)	100,000
Wharf Marcella Fishing Boat Historical Preservation	30,000
Ball Park Lighting Upgrades	800,000
Civic Auditorium Renovations - (\$2 to \$22 million)	2,000,000
Wharf Master Plan Implementation - (\$1 to \$20 million)	1,000,000
Total Parks and Recreation Unfunded Projects:	9,540,000
<u>Delaveaga Golf Course:</u>	
Driving Range Building Improvements	200,000
Maintenance Facility Improvements	50,000
Replace Existing Clubhouse	4,000,000
Total Delaveaga Golf Course Unfunded Projects:	4,250,000
Total Parks and Recreation Department Unfunded Projects:	13,790,000
 <u>Public Works:</u>	
<u>Citywide Storm Drains:</u>	
Branciforte Creek Scour Repair and Maintenance	1,500,000
Grant Street Storm Drain Installation	400,000
Ladera Drive Storm Drain	200,000
Mission Street Extension Storm Drain	100,000
Storm Drain Master Plan Projects (Curtis in proposed CIP)	5,000,000
Soquel-Pine Street Improvements and Storm Drain	1,000,000
San Lorenzo River Gravity Outlet System Rehabilitation	400,000
San Lorenzo River Pump Station Rehab and Upgrades	2,000,000
Trevethan Storm Drain	170,000

**City of Santa Cruz
Capital Improvement Program
Fiscal Years 2018-2020
Unfunded Projects**

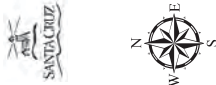
Total Citywide Storm Drains Unfunded Projects:	10,770,000
<u>Transportation Improvements:</u>	
Active Transportation Plan Implementation	135,000,000
Beach Street Streetscape	2,000,000
Cooper Street Streetscape	200,000
Downtown Side Street Streetscape	2,500,000
East Cliff Drive Walkway and Railing Repair (Seabright to 4th)	1,000,000
East Cliff Drive Walkway Widening (end of levee to Buena Vista)	1,000,000
Laurel Street Improvements - Front to Chestnut	3,000,000
MB Sanctuary Scenic Trail (Rail Trail) Segment 9 (Design & Enviro in CIP)	11,900,000
Miscellaneous Traffic Signals and Projects	2,000,000
Neighborhood Traffic Calming Improvements	2,500,000
Ocean Street Improvements	6,000,000
Pacific Avenue Streetscape - Laurel to Beach	2,000,000
Sidewalks and Access Ramps (some are in ATP above)	10,000,000
State Route 1/Bay & Chestnut-King Improvements	3,000,000
State Rte 1 Bridge Replacement (some in CIP)	16,000,000
Street Overlay and Reconstruction (In additon to Measure H, D and Grants)	30,000,000
Third Street Walkway /Front Street Slope Stabilization and Repair	500,000
West Cliff Dr. Stair Rehabilitation (in proposed CIP)	100,000
West Cliff Drive Revetments (some in proposed CIP)	4,250,000
Unimproved Streets	9,000,000
Total Transportation Improvements Unfunded Projects:	241,950,000
<u>Citywide Improvements</u>	
Facilities Master Plan	30,500,000
Total Citywide Improvements Unfunded Projects:	30,500,000
Total Public Works Department Unfunded Projects:	283,220,000
Total Unfunded Projects Citywide:	299,445,000

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Fire Department Capital Improvement Projects



Capital Improvement Projects
FY 2015 – FY 2017
Fire Department
City of Santa Cruz



Apparatus Bay Expansion to Fire Station 3

Project Description:

This project will expand the apparatus bay at Station 3 by 2500 square feet. This expansion will allow the Fire Department to adequately store its firefighting equipment indoors protecting it from the elements and extending its service life. Currently, the Fire Department is not able to properly store all of its apparatus inside. Rescue 3160 is parked outside in front of Station 1. It has been vandalized twice in the last two years with broken windows and graffiti.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c211804	Account # 311-21-00-9610-57390						
Project Cost Estimate:	-	-	-	-	175,000	-	175,000
Net Project Cost Estimates:	-	-	-	-	175,000	-	175,000

Engine Replacement - Type 1 (Urban)

Project Description:

This project will replace Engine 3111, a 1999 Pierce with 120,229 miles. This Engine will have reached its maximum service life and will need to be retired. Engine 3111 is currently a reserve and when it is replaced, the new Engine will be placed on the frontline as Engine 3110. That Engine will be downgraded to reserve status.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c211802	Account # 311-21-00-9620-57402						
Project Cost Estimate:	-	-	-	-	-	575,000	575,000
Net Project Cost Estimates:	-	-	-	-	-	575,000	575,000

Lifeguard Headquarter Maintenance

Project Description:

This project will allow Lifeguard Headquarters to continue to be used at a bare minimum level. The roof needs to be completely replaced at a cost of \$60,000. The exterior needs to be encapsulated to keep the paint from flaking into the ocean at a cost of \$50,000. The interior locker rooms (male and female) are in need of dramatic update as well as the rest of the facility at a cost of \$65,000.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c211803	Account # 311-21-00-9610-57390						
Project Cost Estimate:	-	-	-	-	60,000	60,000	120,000
Net Project Cost Estimates:	-	-	-	-	60,000	60,000	120,000

New Capital Projects for General Capital Improvement Fund (311) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000

Fire Totals for General Capital Improvement Fund (311)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000

Fire Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	-	235,000	635,000	870,000

Parks and Recreation Department Capital Improvement Projects



**Capital Improvement Projects
FY 2015 – FY 2017
Parks and Recreation Department
City of Santa Cruz**



c301213
Delaveaga Golf Course Facility Improvements

c301513
Delaveaga Golf Course Public Restroom Improvements

c300031
Coastal Prairie Mitigation

c301508
Grant Park Basketball Court Resurfacing

c301405
Harvey West Clubhouse Improvements

c301503
Concrete Bandstand Area at Harvey West Park

c301526
Stage Coach Building Renovation

c301527
Harvey West Ballfields 5&6 Renovation

c301502
San Lorenzo Park Main Irrigation Line Replacement - Phase I

c301504
City Hall Maintenance Shed Replacement

c301523
Louden Nelson Community Center Facility Improvements

c301525
Laurel Park Lighting

c301511
San Lorenzo Pathway Improvements

c301524
Freight Building Renovation

c301501
Wharf Master Plan Implementation

c301416
Wharf Roof Replacement (25 Municipal Wharf)

c301512
Wharf Restroom #3 Roof Replacement

c301522
Surfing Museum Improvements

c301102
Natural History Museum Renovations

c301509
Frederick Street Playground and Tot Lot Replacement

c301506
Grant Park Restroom Renovation

c301521
Market Street Facility Exterior Painting

Unmapped Projects
o309242 - Greenbelt Master Planning and Implementation
c301528 - Parks and Recreation Master Plan

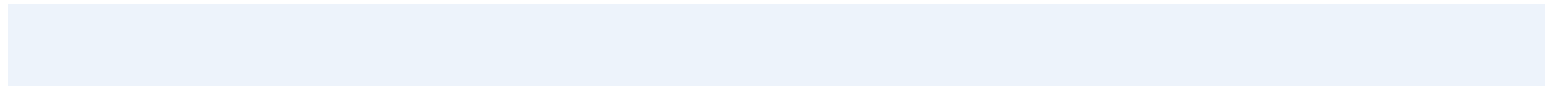
DeLaveaga Golf Course Building Remodel

Project Description:

DeLaveaga golf course building remodel.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-30-41-9110-57203	
Project # c301801								
Project Cost Estimate:	-	-	-	300,000	-	-		300,000
Net Project Cost Estimates:	-	-	-	300,000	-	-		300,000

New Capital Projects for General Capital Improvement Fund (311) Totals



	Fiscal Year 2017						Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Total Project Cost Estimate:	-	-	-	300,000	-	-	300,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	300,000	-	-	300,000

City Parks' Repair and Maintenance

Project Description:

Establish funding for unexpected and unforeseen projects throughout City parks.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301612	Account # 311-30-41-9110-57312						
Project Cost Estimate:	14,270	35,730	35,730	-	-	-	-
Project Funding Estimates:							
Parks and Rec Facilities Tax Fund	14,270	35,730	35,730	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Civic Auditorium General Lighting Improvements

Project Description:

Improvements to general lighting in the Civic Auditorium

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301603	Account # 311-30-41-9120-57290						
Project Cost Estimate:	-	75,000	75,000	-	-	-	-
Project Funding Estimates:							
Quimby SW Quadrant	-	75,000	75,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Civic Auditorium Theatre Lighting Improvements

Project Description:

Improvements to theatre lighting in the Civic Auditorium

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301604	Account # 311-30-41-9120-57290						
Project Cost Estimate:	53,522	13,478	13,478	-	-	-	-
Project Funding Estimates:							
Parks and Rec Facilities Tax Fund	53,522	13,478	13,478	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

DeLaveaga Golf Course Facility Improvements

Project Description:

Repairs and improvements to golf course facilities such as roof repair, plumbing, and painting.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301213	Account # 311-30-45-3131-57106						
Project Cost Estimate:	139,195	60,805	60,805	-	-	-	-
Project Funding Estimates:							
ks and Rec Facilities Tax Fund	50,000	25,000	25,000	-	-	-	-
Net Project Cost Estimates:	89,195	35,805	35,805	-	-	-	-

Delaveaga Golf Course Public Restroom Improvements

Project Description:

Improvements to the public restrooms at Delaveaga Golf Course Lodge.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301513	Account # 311-30-41-9120-57203						
Project Cost Estimate:	4,320	55,680	55,680	-	-	-	-
Project Funding Estimates:							
ks and Rec Facilities Tax Fund	4,320	55,680	55,680	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

DeLaveaga Park Parking Lot Rehabilitation

Project Description:

Remove old asphalt, fix drainage, apply asphalt and slurry seal, and re-stripe.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c300901	Account # 311-30-41-9110-57309						
Project Cost Estimate:	155,725	44,275	44,275	-	-	-	-
Project Funding Estimates:							
Quimby NE Quadrant	155,725	44,275	44,275	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

DeLaveaga Park Watershed Management

Project Description:

Provides for watershed management for DeLaveaga Park.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301203	Account # 311-30-41-9110-57312						
Project Cost Estimate:	50,549	50,000	50,000	-	-	-	-
Project Funding Estimates:							
Quimby NE Quadrant	50,549	50,000	50,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Grant Park Restroom Renovation

Project Description:

Project includes installation of new fixtures, refinishing walls and floors with graffiti resistant material, new partitions and ventilation.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301506	Account # 311-30-41-9120-57203						
Project Cost Estimate:	-	30,000	30,000	-	-	-	-
Project Funding Estimates:							
Parks and Rec Facilities Tax Fund	-	30,000	30,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Harvey West Park Restroom Renovations

Project Description:

Multi-phased project to evaluate, design, and implement improvements to the restrooms while addressing ADA compliance.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301609	Account # 311-30-41-9120-57203						
Project Cost Estimate:	7,780	82,220	82,220	-	-	-	-
Project Funding Estimates:							
Quimby NW Quadrant	7,780	82,220	82,220	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Louden Nelson Community Center Improvements

Project Description:

Improvements to Louden Nelson Community Center funded by grant from Department of Housing and Community Development.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301703							Account # 311-30-43-9210-57203
Project Cost Estimate:	-	572,675	572,675	-		-	
Project Funding Estimates:							
State capital grants	-	572,675	572,675	-	-	-	-
Net Project Cost Estimates:	-	-	-	-		-	

Natural Bridges Gymnasium Floor Repair, Replacement

Project Description:

Natural Bridges Elementry School gymnasium is used by City Parks and Recreation for adult and youth sports programs. Located in the southwest quadrant of the City, we request allocation of parks fees and taxes received from this quadrant for the improvements. The expenses related to this project will be shared with the school.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301702							Account # 311-30-41-9210-57203
Project Cost Estimate:	-	10,000	10,000	-	-	-	-
Project Funding Estimates:							
Quimby SW Quadrant	-	10,000	10,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Parks and Recreation Master Plan

Project Description:

Develop a Parks and Recreation Master Plan that helps guide the Department into the future.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301528							Account # 311-30-41-9120-57290
Project Cost Estimate:	64,921	135,079	135,079	-	-	-	-
Project Funding Estimates:							
From General Plan Fund	-	-	-	-	-	-	-
Parks and Rec Facilities Tax Fund	14,304	-	-	-	-	-	-
Quimby NW Quadrant	35,697	-	-	-	-	-	-
Net Project Cost Estimates:	14,920	135,079	135,079	-	-	-	-

Replace Civic Aud Air Handler Motors - CEC

Project Description:

Replace electric motors on two air handlers, including new electrical service from electrical panel installed in 2000 and repairing a motorized dampner and cleaning all equipment. Energy savings of 10,610 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301616							Account # 311-30-41-9210-57290
Project Cost Estimate:	-	22,692	22,692	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	22,692	22,692	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Replace Golf Cart Storage Lighting - CEC

Project Description:

Replace interior lighting with LED fixtures with daylight controls, continuous dimming, wireless control and motion control. Energy savings of 16,311 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301618							Account # 761-30-45-7653-57305
Project Cost Estimate:	-	39,413	39,413	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	39,413	39,413	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Replace Pool House Pumps - CEC

Project Description:

Replace two pool pumps and install VFDs and controllers to sequence pumps and reduce flows when unoccupied. Energy savings of 37,798 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301620							Account # 311-30-41-9210-57290
Project Cost Estimate:	-	50,627	50,627	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	50,627	50,627	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Retrofit Civic Aud Interior Lighting - CEC

Project Description:

Comprehensive interior lighting retrofit with LED and F28T8 fluorescent fixtures where appropriate. Energy savings of 24,413 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301615							Account # 311-30-41-9210-57305
Project Cost Estimate:	-	49,052	49,052	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	49,052	49,052	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Retrofit Golf Clubhouse Lighting - CEC

Project Description:

Comprehensive interior lighting retrofit which includes LED fixtures with daylight controls, continuous dimming, wireless control and motion control. Energy savings of 21,393 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301617							Account # 761-30-45-7653-57305
Project Cost Estimate:	-	51,981	51,981	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	51,981	51,981	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Retrofit Louden Center Lighting - CEC

Project Description:

Comprehensive interior lighting retrofit with LED and F28T8 fluorescent fixtures where appropriate, and daylighting controls, continuous dimming, wireless control and motion sensors. Energy savings of 12,470 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c301619							Account # 311-30-41-9210-57305
Project Cost Estimate:	-	23,787	23,787	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	23,787	23,787	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Scott Kennedy Field Replacement

Project Description:

Establish annual funding for future replacement of existing artificial turf field surface.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-30-41-9110-57312	
Project # c301605								
Project Cost Estimate:	-	100,000	100,000	-	-	-	-	-
Project Funding Estimates:								
Quimby NW Quadrant	-	100,000	100,000	-	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-	-

Surfing Museum Improvements

Project Description:

This project will replace all the exterior railing at the Surf Museum which is located at the Lighthouse at Lighthouse Field. The project will include much needed improvement to the 29 year old exhibits on display.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-30-41-9120-57203	
Project # c301522								
Project Cost Estimate:	-	48,000	48,000	-	-	-	-	-
Project Funding Estimates:								
Quimby SW Quadrant	-	48,000	48,000	-	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-	-

Existing Capital Projects for General Capital Improvement Fund (311) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	490,282	1,550,494	1,550,494	-	-	-	-
Total Project Funding Estimate:	386,167	1,379,610	1,379,610	-	-	-	-
Total Net Project Cost Estimate:	104,115	170,884	170,884	-	-	-	-

Parks and Recreation Totals for General Capital Improvement Fund (311)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	490,282	1,550,494	1,550,494	300,000	-	-	300,000
Total Project Funding Estimate:	386,167	1,379,610	1,379,610	-	-	-	-
Total Net Project Cost Estimate:	104,115	170,884	170,884	300,000	-	-	300,000

Parks and Recreation Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	490,282	1,550,494	1,550,494	300,000	-	-	300,000
Total Project Funding Estimate:	386,167	1,379,610	1,379,610	-	-	-	-
Total Net Project Cost Estimate:	104,115	170,884	170,884	300,000	-	-	300,000

Public Works Department Capital Improvement Projects



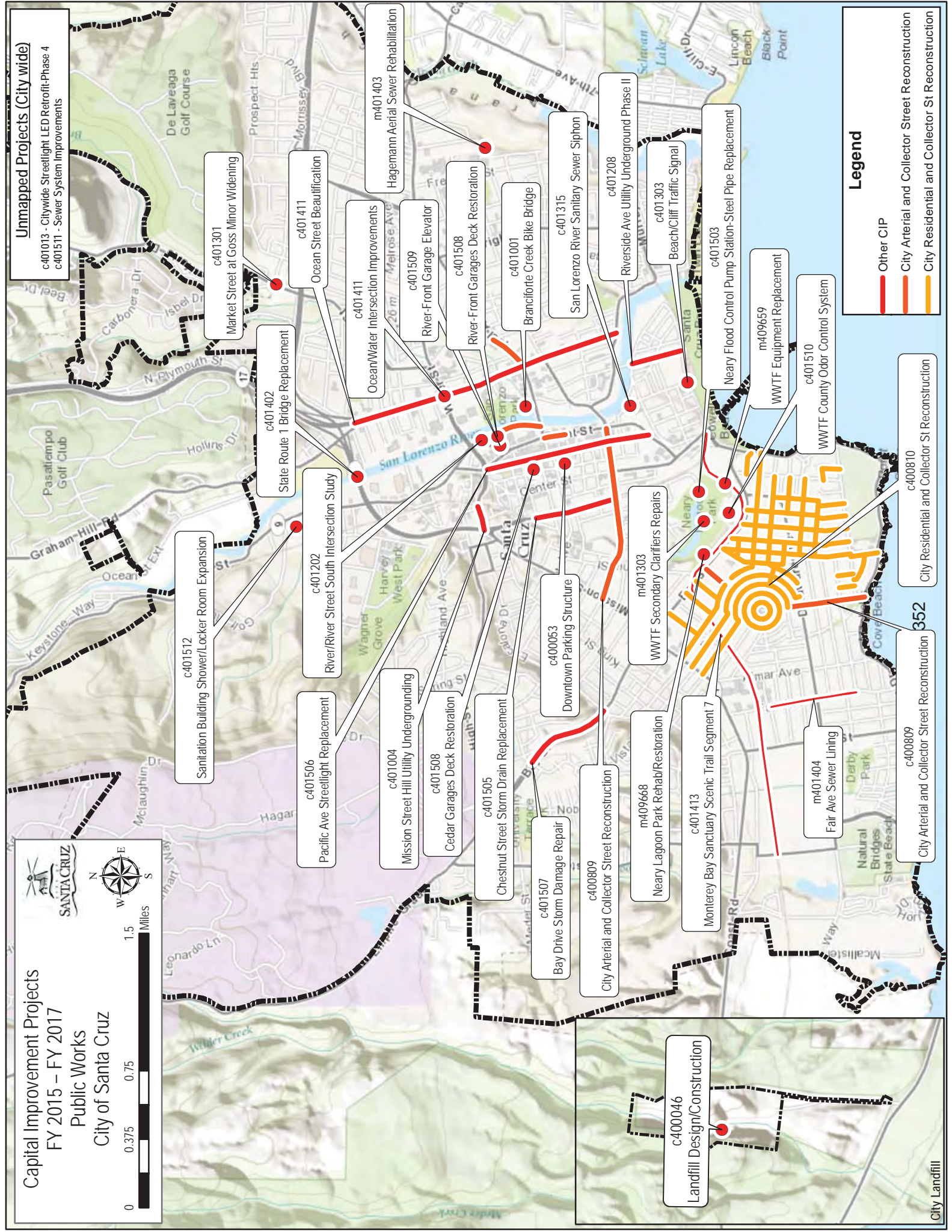
The Branciforte Bike/Pedestrian Bridge and Path under construction. This project will complete the “missing link” to the City’s 5.2 mile San Lorenzo River Levee.

Capital Improvement Projects
 FY 2015 – FY 2017
 Public Works
 City of Santa Cruz



Unmapped Projects (City wide)

- c401013 - Citywide Streetlight LED Retrofit-Phase 4
- c401511 - Sewer System Improvements



c401301
Market Street at Goss Minor Widening

c401411
Ocean Street Beautification

c401411
Ocean/Water Intersection Improvements

c401509
River-Front Garage Elevator

c401508
River-Front Garages Deck Restoration

c401001
Branchiforte Creek Bike Bridge

c401315
San Lorenzo River Sanitary Sewer Siphon

c401208
Riverside Ave Utility Underground Phase II

c401303
Beach/Cliff Traffic Signal

c401503
Nearby Flood Control Pump Station-Steel Pipe Replacement

c401402
State Route 1 Bridge Replacement

c401202
River/River Street South Intersection Study

c401506
Pacific Ave Streetlight Replacement

c401004
Mission Street Hill Utility Undergrounding

c401508
Cedar Garages Deck Restoration

c401505
Chestnut Street Storm Drain Replacement

c401507
Bay Drive Storm Damage Repair

c400809
City Arterial and Collector Street Reconstruction

m409668
Nearby Lagoon Park Rehab/Restoration

c401413
Monterey Bay Sanctuary Scenic Trail Segment 7

c401512
Sanitation Building Shower/Locker Room Expansion

c401402
State Route 1 Bridge Replacement

c400053
Downtown Parking Structure

m401303
WWTF Secondary Clarifiers Repairs

m409659
WWTF Equipment Replacement

c401510
WWTF County Odor Control System

c400810
City Residential and Collector St Reconstruction

c400809
City Arterial and Collector Street Reconstruction

m401404
Fair Ave Sewer Lining

c400809
City Arterial and Collector Street Reconstruction

c401506
Pacific Ave Streetlight Replacement

c401004
Mission Street Hill Utility Undergrounding

c401508
Cedar Garages Deck Restoration

c401505
Chestnut Street Storm Drain Replacement

c401507
Bay Drive Storm Damage Repair

c400809
City Arterial and Collector Street Reconstruction

m409668
Nearby Lagoon Park Rehab/Restoration

c401413
Monterey Bay Sanctuary Scenic Trail Segment 7

m401404
Fair Ave Sewer Lining

c400809
City Arterial and Collector Street Reconstruction

c401512
Sanitation Building Shower/Locker Room Expansion

c401402
State Route 1 Bridge Replacement

c400053
Downtown Parking Structure

m401303
WWTF Secondary Clarifiers Repairs

m409659
WWTF Equipment Replacement

c401510
WWTF County Odor Control System

c400810
City Residential and Collector St Reconstruction

c400809
City Arterial and Collector Street Reconstruction

m401404
Fair Ave Sewer Lining

c400809
City Arterial and Collector Street Reconstruction

c400046
Landfill Design/Construction

Legend

- Other CIP
- City Arterial and Collector Street Reconstruction
- City Residential and Collector St Reconstruction

HSIP Crossing Improvements

Project Description:

This HSIP Cycle 8 transportation safety grant provides funding to improve safety at 21 identified nonsignalized intersections throughout the city. The project includes pedestrian markings, signs, new curb ramps, streetlights, bulb-outs and Rectangular Rapid Flashing Beacons (RRFB) on the Soquel, Seabright, North Branciforte, King, Bay, Alta and Bethany Curve avenues and streets.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 221-40-64-9330-57307	
Project # c401801								
Project Cost Estimate:	-	-	-	982,200	-	-	982,200	
Project Funding Estimates:								
Federal Grants (HSIP)	-	-	-	982,200	-	-	982,200	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Streetlights 555 Pacific to Beach

Project Description:

Installation of approximately 7 decorative street lights on Pacific Avenue, between Pacific Avenue and the Depot roundabout. This completes a missing segment of the Pacific Avenue style decorative street lights between 555 Pacific Avenue and the roundabout. The project would be implemented concurrently with the development of the 555 Pacific Avenue streetscape improvements.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 221-40-64-9320-57307	
Project # c401813								
Project Cost Estimate:	-	-	-	45,000	-	-	45,000	
Net Project Cost Estimates:	-	-	-	45,000	-	-	45,000	

New Capital Projects for Gas Tax Fund (221) Totals

	Fiscal Year 2017			FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals				
Total Project Cost Estimate:	-	-	-	1,027,200	-	-	1,027,200
Total Project Funding Estimate:	-	-	-	982,200	-	-	982,200
Total Net Project Cost Estimate:	-	-	-	45,000	-	-	45,000

Bay and King Streets Protected Left-Turns and Streetlights

Project Description:

This Highway Safety Improvement Program (HSIP) Cycle 7 safety project converts the permissive left-turns (no arrow indicator) at the intersection to protected left-turns (green-red indicator arrow) on Bay at King and provides street lighting between Escalona and King. This is a very important safety project for bicyclists and pedestrian, and is fully funded by the federal HSIP grant.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401616							Account # 221-40-64-9330-57306
Project Cost Estimate:	-	336,900	336,900	-	-	-	-
Project Funding Estimates:							
Federal Grants (HSIP)	-	336,900	336,900	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Bay Street Sidewalk Completion Infill

Project Description:

This Highway Safety Improvement Program (HSIP) Cycle 7 safety project provides sidewalks on the west side of Bay Street, between Escalona and King. This is a very important safety project for pedestrians, and is funded 88.53% by the federal HSIP grant.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401615							Account # 221-40-64-9330-57307
Project Cost Estimate:	-	627,700	627,700	-	-	-	-
Project Funding Estimates:							
Federal Grants (HSIP)	-	564,930	564,930	-	-	-	-
Net Project Cost Estimates:	-	62,770	62,770	-	-	-	-

Bay/High Intersection Improvements

Project Description:

With General Plan buildout this intersection will operate at LOS F and currently has collisions associated with unprotected left-turns. The proposed improvements are based on recommendations of a transportation study. Improvements may include the installation of protected left-turns on High Street or a roundabout. Concept approval, environmental review and design in FY17, with construction anticipated in FY18 if approved. The cost estimate is preliminary and will be refined during current phase. Project is contingent on City, University and grant approval. Air District grant for concept development was approved. Grant application for additional funding has not yet been filed.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401103	Account # 221-40-64-9320-57306						
Project Cost Estimate:	61,890	648,110	648,110	-	1,500,000	-	1,500,000
Project Funding Estimates:							
Traffic Impact - Citywide	31,890	248,110	248,110	-	300,000	-	300,000
Local grant - MBUAPCD	30,000	-	-	-	-	-	-
Fed grants - STIP	-	400,000	400,000	-	1,200,000	-	1,200,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

Beach/Cliff Traffic Signal

Project Description:

Project is in the approved Beach/SOLA plan and will reduce congestion, and improve pedestrian and bike safety. Project is contingent on collecting traffic impact fees and grant award. Grant application for funding has not yet been filed.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401303	Account # 221-40-64-9320-57306						
Project Cost Estimate:	-	230,000	230,000	-	-	-	-
Project Funding Estimates:							
Traffic Impact - Citywide	-	70,000	70,000	-	-	-	-
Federal capital grants	-	160,000	160,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Branciforte Creek Bike/Pedestrian Bridge

Project Description:

Project is included in the approved Bike and San Lorenzo River Plans. The project provides an important bike and pedestrian connection between the San Lorenzo Park and the levee path south of the Soquel Bridge, and includes a bike/pedestrian bridge crossing over Branciforte Creek. Design and environmental review are complete and approved by City Council. A state only funded Active Transportation Program grant of \$1.8 million was awarded in FY16 for construction. A construction contract was awarded and will start in April 2017.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401001	Account # 221-40-64-9370-57310						
Project Cost Estimate:	517,964	2,457,036	2,457,036	-	-	-	-
Project Funding Estimates:							
State capital grants	75,000	1,800,000	1,800,000	-	-	-	-
Traffic Impact - Citywide	99,355	100,645	100,645	-	-	-	-
RDA Successor Agency	48,208	-	-	-	-	-	-
State grants-RXTPX Funds	300,000	-	-	-	-	-	-
Net Project Cost Estimates:	(4,599)	556,391	556,391	-	-	-	-

Bridge Maintenance

Project Description:

Repair of identified maintenance deficiencies such as damaged deck joints, concrete spalling and rust on several local bridges. Repairs have been identified through regular inspections by Caltrans Structures staff. Contingent on availability of state or federal grant funding.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m401302	Account # 221-40-64-9370-57310						
Project Cost Estimate:	-	198,841	198,841	200,000	-	-	200,000
Project Funding Estimates:							
State capital grants	-	160,000	160,000	180,000	-	-	180,000
Net Project Cost Estimates:	-	38,841	38,841	20,000	-	-	20,000

Citywide Safe Routes to School Crossing Improvements

Project Description:

The project is a combination of infrastructure projects and non-infrastructure program funded through an approved Active Transportation Program Cycle 2 grant in the amount of \$1.404 million. It includes high-priority selected improvements at intersections around Santa Cruz City Schools and supports education and encouragement programs.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401617							Account # 221-40-64-9330-57307
Project Cost Estimate:	-	1,404,000	1,404,000	-	-	-	-
Project Funding Estimates:							
Fed grants - STIP	-	1,404,000	1,404,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Citywide Traffic Signal Controller Upgrade

Project Description:

This project will upgrade existing traffic signal control systems at 33 intersections Citywide. The current controllers are 1980's technology and should be upgraded to current technology that will improve performance and communications, and in some locations be capable of using the interconnected adaptive technology, such as the project that was recently completed on Ocean Street.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401602							Account # 221-40-64-9330-57307
Project Cost Estimate:	-	165,000	165,000	-	165,000	-	165,000
Net Project Cost Estimates:	-	165,000	165,000	-	165,000	-	165,000

Murray Street Bridge Seismic Retrofit and Barrier Rail

Project Description:

Seismic retrofit of existing bridge over the Harbor. The project concept has been approved by Council in the past and includes new railings, wider bike lanes and sidewalk, and street lighting. The relocation of harbor facilities and boat docks is required during construction, as well as one-way traffic control on the bridge. Environmental review was completed in FY 2012, allowing the design and right-of-way process to proceed and is currently underway. Federal grant funds have been approved and the project is eligible for State Proposition 1B funds in lieu of a large local match. Construction has been delayed approximately one year to address County Sanitation District changes to the force main under the harbor, and is also contingent on right-of-way approval and utility relocation.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c409321							Account # 221-40-62-9370-57310
Project Cost Estimate:	4,016,116	8,376,400	8,376,400	-	-	-	-
Project Funding Estimates:							
State capital grants	212,764	-	-	-	-	-	-
Federal capital grants	2,753,901	8,383,966	8,383,966	-	-	-	-
Local capital grants	-	300,000	300,000	-	-	-	-
Net Project Cost Estimates:	1,049,451	(307,566)	(307,566)	-	-	-	-

Ocean/Water Intersection Improvements

Project Description:

This project is in the Citywide Cumulative Development Traffic Study and General Plan to address build out conditions. It is consistent with the Ocean Street Plan. This project includes a second left-turn lane on Water southbound to Water, and a right-turn lane on Water eastbound. The project will include the new Ocean Street design concepts. Signal modifications and widening are also required. The project design has been initiated and construction will be initiated in FY 2017-18.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401410	Account # 221-40-64-9320-57304						
Project Cost Estimate:	14,562	735,348	500,000	-	-	-	-
Project Funding Estimates:							
Donations-other	20,000	-	-	-	-	-	-
ital contributions-developers	-	150,000	-	-	-	-	-
Traffic Impact - Citywide	-	-	-	500,000	-	-	500,000
Net Project Cost Estimates:	(5,438)	585,348	500,000	(500,000)	-	-	(500,000)

Riverside/Second Intersection Improvements

Project Description:

This intersection improvement project has been changed to eliminate the need for Beach/SOLA plan recommended traffic signal or roundabout. The Council approved concept includes pedestrian activated flashers, streetscape, changing Leibbrandt one-way inbound and removing the stop controls. This project schedule is included in the Riverside Ave Utility undergrounding project.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401105	Account # 221-40-64-9320-57306						
Project Cost Estimate:	75,296	174,704	174,704	-	-	-	-
Project Funding Estimates:							
Traffic Impact - Citywide	50,000	-	-	174,704	-	-	174,704
Net Project Cost Estimates:	25,296	174,704	174,704	(174,704)	-	-	(174,704)

Soquel at Frederick Minor Widening

Project Description:

Minor widening of Soquel at Frederick to improve east-bound lane transition, and on Frederick to improve the bike lane and vehicle lane assignments. Includes right-turn overlap phase to improve intersection operational efficiency and highlighting pedestrian crossings. RSTP grant approved for construction.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401003	Account # 221-40-64-9311-57304						
Project Cost Estimate:	16,178	321,822	321,822	-	-	-	-
Project Funding Estimates:							
RDA Successor Agency	1,870	-	-	-	-	-	-
State capital grants	-	188,000	188,000	-	-	-	-
Net Project Cost Estimates:	14,308	133,822	133,822	-	-	-	-

State Route 1 Bridge Replacement

Project Description:

The Project Study Report (PDS) has identified the need to replace and widen the critical Highway 1 bridge over the San Lorenzo River. The City has completed the PDS and will start environmental review and design in FY 2017 as staff resources become available. The PDS was approved by Caltrans. The projects goals are to improve traffic capacity, safety, flood flows and fish passage, and provide seismic stability. With the current deteriorated condition of the bridge, replacement is highly recommended. The PDS estimates the construction cost range from \$9 to \$15 million. A grant application has not yet been filed.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401402	Account # 221-40-64-9370-57310						
Project Cost Estimate:	-	1,350,000	1,350,000	-	-	15,500,000	15,500,000
Project Funding Estimates:							
Federal capital grants	-	500,000	500,000	-	-	14,000,000	14,000,000
Net Project Cost Estimates:	-	850,000	850,000	-	-	1,500,000	1,500,000

State Route 1/9 Intersection Improvements

Project Description:

The project had been recommended in the Harvey West Traffic Studies, Citywide Cumulative Development Traffic Study and General Plan to reduce congestion and improve safety. The Project Study Report and environmental review are completed and approved by Caltrans. Project design had been initiated in FY 2015 and right-of-way acquisition initiated in 2017 based on the 65% design plans. Construction of the intersection improvements is anticipated in FY2018 but is contingent on row acquisition and state approvals. STIP grants of \$1,329,000 were awarded for construction.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c400805	Account # 221-40-64-9330-57304						
Project Cost Estimate:	2,148,841	8,962,261	8,962,261	2,660,000	-	-	2,660,000
Project Funding Estimates:							
RDA Successor Agency	5,108	500,000	500,000	-	-	-	-
Traffic Impact - Citywide	141,779	2,766,221	2,766,221	1,660,000	-	-	1,660,000
State grants - Prop 1B	-	2,000,000	2,000,000	-	-	-	-
Federal capital grants	-	1,329,000	1,329,000	1,000,000	-	-	1,000,000
Net Project Cost Estimates:	2,001,954	2,367,040	2,367,040	-	-	-	-

West Cliff Drive Multi-use Path Pavement Rehabilitation

Project Description:

This project will address some of the deferred maintenance of the path surface with patching, edge repair and slurry paving of the multi-use path. The first phase from Bay to Lighthouse Field was completed in FY 2012 and the second phase from Lighthouse to John Street was completed in FY 2015. The third phase is being developed for construction in FY2018 and includes additional funds. The project is implemented to minimize disruption for path users.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # m400819							
							Account # 221-40-64-9330-57304
Project Cost Estimate:	341,878	60,000	60,000	40,000	-	-	40,000
Project Funding Estimates:							
State grants - TDA	306,152	-	-	-	-	-	-
General CIP Fund	35,726	-	-	-	-	-	-
Net Project Cost Estimates:	-	60,000	60,000	40,000	-	-	40,000

Existing Capital Projects for Gas Tax Fund (221) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	7,192,724	26,048,122	25,812,774	2,900,000	1,665,000	15,500,000	20,065,000
Total Project Funding Estimate:	4,111,753	21,361,772	21,211,772	3,514,704	1,500,000	14,000,000	19,014,704
Total Net Project Cost Estimate:	3,080,971	4,686,350	4,601,002	(614,704)	165,000	1,500,000	1,050,296

Public Works Totals for Gas Tax Fund (221)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	7,192,724	26,048,122	25,812,774	3,927,200	1,665,000	15,500,000	21,092,200
Total Project Funding Estimate:	4,111,753	21,361,772	21,211,772	4,496,904	1,500,000	14,000,000	19,996,904
Total Net Project Cost Estimate:	3,080,971	4,686,350	4,601,002	(569,704)	165,000	1,500,000	1,095,296

Cowell Beach Water Quality Project

Project Description:

Project includes the following tasks, some of which are complete: 1) Installed screening under the wharf on and near shore to prevent pigeons from roosting near the Cowells beach hotspot; 2) Convened a panel of outside experts to review the City's current testing regime and provide advice on future testing; 3) Continue Microbial Source Tracking testing; and 4) Provide funding to the Cowell Beach Working Group.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401614	Account # 235-40-60-9235-57311						
Project Cost Estimate:	36,868	113,132	113,132	-	-	-	-
Project Funding Estimates:							
Wastewater Fund	36,868	3,132	3,132	-	-	-	-
From General Fund	-	10,000	10,000	-	-	-	-
Net Project Cost Estimates:	-	100,000	100,000	-	-	-	-

Stormwater Trash Capture Program

Project Description:

The State Water Resources Control Board adopted an amendment to the SWQC Permit requiring the city to "capture all trash". The permit amendment requires the City to implement a program within 10 years. The funding will assist in developing the program.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401701	Account # 235-40-60-9235-57311						
Project Cost Estimate:	-	100,000	100,000	-	-	-	-
Net Project Cost Estimates:	-	100,000	100,000	-	-	-	-

Existing Capital Projects for Clean Rivers & Beaches Fund (235) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	36,868	213,132	213,132	-	-	-	-
Total Project Funding Estimate:	36,868	13,132	13,132	-	-	-	-
Total Net Project Cost Estimate:	-	200,000	200,000	-	-	-	-

Public Works Totals for Clean Rivers & Beaches Fund (235)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	36,868	213,132	213,132	-	-	-	-
Total Project Funding Estimate:	36,868	13,132	13,132	-	-	-	-
Total Net Project Cost Estimate:	-	200,000	200,000	-	-	-	-

Curtis Street Storm Drain Phase II

Project Description:

Design and construct approximately 700 feet of 36 inch diameter storm drain line on Curtis, Coulson and Berry Streets to reduce flooding of streets, sidewalks and private property. This builds on the Phase I project downstream that is under construction.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401802	Account # 311-40-64-9340-57311						
Project Cost Estimate:	-	-	-	-	-	500,000	500,000
Net Project Cost Estimates:	-	-	-	-	-	500,000	500,000

Market Street Sidewalk and Bike Lane

Project Description:

Construct sidewalk within the existing Market Street roadway, between Avalon and Stoney Creek Rd, where none currently exists. Requires installation of a new marked crosswalk near Avalon St to provide continuity on the west side of the street. Project includes minor widening at Market/Goss Ave to complete sidewalk, ramp and bike lane. A grant has not yet been approved.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401806	Account # 311-40-64-9330-57307						
Project Cost Estimate:	-	-	-	-	-	520,000	520,000
Project Funding Estimates:							
Federal capital grants	-	-	-	-	-	400,000	400,000
Measure D	-	-	-	-	-	100,000	100,000
Local contributions-developers	-	-	-	-	-	20,000	20,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

MB Sanctuary Scenic Trail (Rail Trail) Segments 8 & 9

Project Description:

This ATP Cycle 3 project includes funding for the design and environmental review of the rail trail segments 8 & 9, between the Wharf Roundabout and 17th Avenue. The proposed 2.18 mile trail is within the City and County of Santa Cruz and will be a joint project for the purpose of this grant. Additional funding will be needed for construction. A non-infrastructure component for safety, education and encouragement is included in the funding. The Land Trust of Santa Cruz County is providing the local match to this approved grant.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401804	Account # 311-40-64-9330-57307						
Project Cost Estimate:	-	-	-	-	4,669,000	-	4,669,000
Project Funding Estimates:							
Federal capital grants	-	-	-	-	3,169,000	-	3,169,000
Local grant - MBUAPCD	-	-	-	-	1,500,000	-	1,500,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

Seabright Beach CMP Replacement

Project Description:

The corrugated metal pipe (CMP) that carries storm water flow from lower Seabright (near the Natural History Museum) and Brook Creek is deteriorated, from the creek to the outlet box on Seabright Beach and is need of replacement.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401803	Account # 311-40-64-9340-57311						
Project Cost Estimate:	-	-	-	-	170,000	-	170,000
Net Project Cost Estimates:	-	-	-	-	170,000	-	170,000

SLR Parkway Phase III

Project Description:

This project proposes to reconstruct the San Lorenzo River Trestle Walkway to increase the width from 4 feet to 10 feet based on a recently completed feasibility study funded by The Land Trust of Santa Cruz County. New safety railing and connections at each end of bridge will be incorporated into the project. The State Resource Agency funding has been approved and will fund the design, environmental review and permitting. Remaining resource Agency funds and Measure D will be allocated to fund construction.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401807	Account # 311-40-64-9330-57307						
Project Cost Estimate:	-	-	-	1,550,000	-	-	1,550,000
Project Funding Estimates:							
State natural resources agency	-	-	-	550,000	-	-	550,000
Measure D	-	-	-	1,000,000	-	-	1,000,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

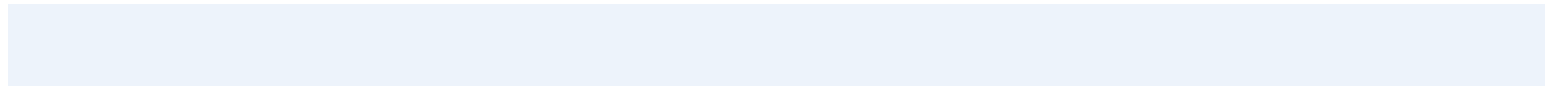
Swanton Blvd Multi-Use Trail Connector

Project Description:

This project proposes a 10-12 foot wide multi-use trail along Swanton Blvd, from West Cliff to Delaware, and along Delaware to Natural Bridges Drive. Improved lighting, curb ramps, islands, signs and striping are proposed at the intersection. This project fills a missing gap between West Cliff Drive and Mission Street Extension, providing improved and safer access to many public, commercial and residential activity centers. This multi-use trail is adjacent to Natural Bridge State Park and State Parks is supportive of the project. A grant has not yet been approved.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401805	Account # 311-40-64-9330-57307						
Project Cost Estimate:	-	-	-	-	-	600,000	600,000
Project Funding Estimates:							
Federal capital grants	-	-	-	-	-	400,000	400,000
Measure D	-	-	-	-	-	200,000	200,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

New Capital Projects for General Capital Improvement Fund (311) Totals



	Fiscal Year 2017			FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals				
Total Project Cost Estimate:	-	-	-	1,550,000	4,839,000	1,620,000	8,009,000
Total Project Funding Estimate:	-	-	-	1,550,000	4,669,000	1,120,000	7,339,000
Total Net Project Cost Estimate:	-	-	-	-	170,000	500,000	670,000

Bay Drive Storm Damage Repair

Project Description:

The slope between the median trail and the creek, on the west side and between Escalona and Nobel was eroded in a past storm. Ongoing erosion will impact the road and the trail and staff has determined a repair is needed soon. This project will be completed with the assistance of Parks and Recreation. Storm damage funding is not available.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401507	Account # 311-40-62-9320-57306						
Project Cost Estimate:	7,648	217,352	217,352	-	-	-	-
Net Project Cost Estimates:	7,648	217,352	217,352	-	-	-	-

Catch Basin Replacement Program

Project Description:

Upgrade 15 non-standard catch basins with standard Type B catch basins at various locations throughout the city to reduce clogging during rainfall, minimizing maintenance and localized flooding.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401610	Account # 311-40-64-9330-57307						
Project Cost Estimate:	73,826	-	-	75,000	75,000	75,000	225,000
Project Funding Estimates:							
None	-	-	-	-	-	-	-
Gas Tax Fund	-	-	-	75,000	-	-	75,000
Net Project Cost Estimates:	73,826	-	-	-	75,000	75,000	150,000

Chestnut Street Storm Drain Replacement

Project Description:

The Chestnut Street Storm drain, north of Laurel Street to Church Street, is in very poor condition and should be replaced. The design process will determine the extent of the deterioration and which sections can be rehabilitated and which will be replaced. There is approximately 2000 lineal feet of storm drain pipe that will be evaluated.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401505	Account # 311-40-64-9340-57311						
Project Cost Estimate:	-	-	-	-	250,000	-	250,000
Net Project Cost Estimates:	-	-	-	-	250,000	-	250,000

CMP Storm Drain Pipe Replacement

Project Description:

Corrugated Metal Pipe (CMP) storm drain pipe has a useful life of approximately 50 years. There are several of these storm drains citywide where the pipe has corroded and collapsed, necessitating replacement with plastic pipe which has a longer useful life. Currently there are 5 locations slated for repair, with more anticipated in future years.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401709							Account # 311-40-64-9340-57311
Project Cost Estimate:	-	50,000	50,000	50,000	100,000	50,000	200,000
Project Funding Estimates:							
From General Fund	-	-	-	-	-	-	-
Gas Tax Fund	-	-	-	50,000	-	-	50,000
Net Project Cost Estimates:	-	50,000	50,000	-	100,000	50,000	150,000

Contra-Flow bike lane for Pacific Avenue

Project Description:

Contra-Flow bike lane for Pacific Avenue

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401710							Account # 311-40-64-9330-57307
Project Cost Estimate:	-	60,000	60,000	-	-	-	-
Project Funding Estimates:							
State grants - TDA	-	60,000	60,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Curtis Storm Drain - Phase 1

Project Description:

This area has, including the intersections of Berry/Grant, Berry/Coulson and Glenwood Street experience flooding episodes and sand bags are deployed in the winter to keep water out of private structures. The project replaces 300 lineal feet of 18 inch diameter and 700 lineal feet of 24 inch diameter storm drain pipe with new 36 inch diameter storm drain pipe and constructing 200 lineal feet of new 24 inch diameter storm drain pipe to the Branciforte Creek outfall. Due to this area experiencing storm water infiltration overtaxing the sanitary sewer, wastewater funds identified in the Wastewater CIP will fund a portion of the project.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401308							Account # 311-40-64-9340-57311
Project Cost Estimate:	21,272	459,728	459,728	-	-	-	-
Net Project Cost Estimates:	21,272	459,728	459,728	-	-	-	-

East Cliff Emergency Repair at Alhambra Ave

Project Description:

The slope above Seabright Beach continues to erode following the March 2011 storm and two old cement bag infill walls have failed and fallen onto the beach. The sidewalk and railing are at risk of failing. The project proposes to relocate the sidewalk and railing towards the street and replace parking. The project received a coastal development permit in February 2016. State storm damage reimbursement is not available for past damage.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401309							Account # 311-40-62-9390-57106
Project Cost Estimate:	500	149,500	169,886	-	-	-	-
Project Funding Estimates:							
Liability Insurance Fund	500	149,500	149,500	-	-	-	-
Net Project Cost Estimates:	-	-	20,386	-	-	-	-

Green Lane Project

Project Description:

This project is for the creation of green lanes in high conflict (collision) zones to highlight bike paths, showing drivers of vehicles where to expect the presence of bike riders. FY2015 funding was used to fund a portion (1/2) of the Laurel Street green lane application following the repaving project.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401513							Account # 311-40-64-9330-57307
Project Cost Estimate:	18,942	32,058	32,058	50,000	50,000	50,000	150,000
Project Funding Estimates:							
Gas Tax Fund	18,442	31,558	31,558	50,000	50,000	50,000	150,000
Net Project Cost Estimates:	500	500	500	-	-	-	-

LED light replacement (City-wide) - CEC

Project Description:

Retrofit of remaining city streetlights that are high pressure sodium (HPS) or metal halide (MH) to energy efficient light emitting diode (LED) lights to reduce maintenance costs and energy use. Several projects, approximately 1200 street lights have been completed with ARRA Stimulus, CDBG and off-bill financing funds. An additional 321 street lights remain to be converted with a California Energy Commission loan.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401418							Account # 311-40-61-9320-57305
Project Cost Estimate:	144,911	223,426	223,426	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	223,426	223,426	-	-	-	-
From General Fund	86,259	-	-	-	-	-	-
Net Project Cost Estimates:	58,652	-	-	-	-	-	-

MB Sanctuary Scenic Trail (Rail Trail) Segment 7

Project Description:

Project includes the portion of the MBSC Trail (rail trail) Segment 7 that is within the city limits, from Natural Bridges to the MB Sanctuary Center at Pacific and Beach. This segment is explained in further detail in the Master Plan. Working in conjunction with SCCRTC, Railroad and City staff, a consultant is completing the design details for the trail, environmental review documents, permits and construction documents. Construction is contingent on many factors, including a SCCRTC/City agreement, permitting etc. The Federal and State grants been awarded by SCCRTC and some private contributions have been received. Additional funding is proposed from the recently passed Measure D regional sales tax.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401413	Account # 311-40-64-9330-57307						
Project Cost Estimate:	409,902	4,109,653	4,109,653	3,100,000	-	-	3,100,000
Project Funding Estimates:							
Contributions - businesses	42,135	150,000	150,000	-	-	-	-
From General Fund	-	57,420	57,420	-	-	-	-
Measure D	-	-	-	1,100,000	-	-	1,100,000
State grant-Coastal Conservancy	-	50,000	50,000	-	-	-	-
Gas Tax Fund	-	-	-	1,000,000	-	-	1,000,000
State capital grants-STIP	239,930	3,820,070	3,820,070	1,000,000	-	-	1,000,000
Net Project Cost Estimates:	127,837	32,163	32,163	-	-	-	-

Mission Street Hill Utility Undergrounding

Project Description:

The undergrounding of overhead utilities on the City's portion of Mission Street, from Chestnut to Mission Plaza and within the Mission Hill Plaza area, has been approved by Council as the next Rule 20A district. A Rule 20A project is funded by PG&E from rate payer allocations and the City has borrowed funding from future allocations to fully fund the project. The local funding has been used to design the project in anticipation of partial reimbursement from Rule 20A funds. Local funds will be used to address easements and install decorative streetlights when the utility poles with streetlights are removed.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401004	Account # 311-40-64-9360-57390						
Project Cost Estimate:	96,506	60,000	60,000	-	1,150,000	-	1,150,000
Project Funding Estimates:							
Contributions - Other Agencies	-	-	-	-	1,000,000	-	1,000,000
Gas Tax Fund	-	-	-	-	150,000	-	150,000
Net Project Cost Estimates:	96,506	60,000	60,000	-	-	-	-

Pacific Ave Sidewalk between Front & Soquel

Project Description:

This project provides for missing sidewalk between Front and Second Streets, on the east side, where pedestrians currently walk in the street behind diagonally parked cars. This improves accessibility and drainage on this busy beach area street. A net 5 metered parking spaces are estimated to be lost. A grant has not been awarded for the project.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401708	Account # 311-40-64-9360-57390						
Project Cost Estimate:	-	-	-	-	-	300,000	300,000
Project Funding Estimates:							
Federal capital grants	-	-	-	-	-	200,000	200,000
Measure D	-	-	-	-	-	100,000	100,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

Pedestrian Crosswalk Safety Projects

Project Description:

Develop and implement crossing improvement projects at crosswalks citywide. This project corresponds to a priority list of projects to be approved by City Council prior to the first expenditure. Staff intends to construct one project per year as staff resources are available.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401609	Account # 311-40-64-9330-57307						
Project Cost Estimate:	-	100,000	136,343	-	-	-	-
Project Funding Estimates:							
CDBG Fund	-	100,000	100,000	-	-	-	-
Net Project Cost Estimates:	-	-	36,343	-	-	-	-

Pogonip Creek Sedimentation Removal

Project Description:

The Pogonip Flood Control project was constructed in 1993 to improve drainage conditions in the Harvey West Area by channelizing a portion of the creek, installing some new storm drains, and improving the storm drain lines under Highway 9 to the San Lorenzo River. Sedimentation from steep upstream slopes and private diversion systems have redirected the creek closer to the embankment, impacting private property in Harvey West. This project proposes to remove sediment and overgrown vegetation, and repair a flood wall. Work will be subject to a Fish and Game streambed alteration and RWQCB permits.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401306	Account # 311-40-64-9340-57311						
Project Cost Estimate:	7,000	93,000	93,000	-	200,000	-	200,000
Net Project Cost Estimates:	7,000	93,000	93,000	-	200,000	-	200,000

Riverside Ave Utility Underground Phase II

Project Description:

The project includes undergrounding the overhead utilities on Riverside Avenue, from Third Street to Beach Street, and constructing streetscape improvements (decorative streetlights, sidewalks and street trees). The design concept was approved by Council in FY 2012. The project has changed to a Rule 20A project which is funded by PG&E from rate payer allocations. The City has borrowed funding from future allocations to fully fund the project. The local funding has been used to design the project in anticipation of partial reimbursement from Rule 20A funds. Final design and determining easements is to be completed in FY2017 and construction in 2018.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401208	Account # 311-40-64-9360-57390						
Project Cost Estimate:	256,726	5,058,274	5,058,274	-	-	-	-
Project Funding Estimates:							
RDA Successor Agency	378,847	-	-	-	-	-	-
Capital Contributions-Rule 20A	-	1,650,000	1,650,000	-	-	-	-
Property Owner Contributions	-	1,300,000	1,300,000	-	-	-	-
From ED Trust Fund	76,570	616,344	616,344	-	-	-	-
Net Project Cost Estimates:	(198,691)	1,491,930	1,491,930	-	-	-	-

Shaffer Road Railroad Crossing and Route 1 Traffic Signal Improvements

Project Description:

Development of an assessment district for the design and funding cost share of a new railroad crossing (with gates and surface improvements) and the installation of a traffic signal at the Shaffer/Route 1 intersection. Development of adjacent properties require crossing installation to reduce impact to Delaware and residential uses. Requires CPUC and Caltrans approval. Costs of assessment district development to be reimbursed if district approved.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401403	Account # 311-40-62-9320-57306						
Project Cost Estimate:	-	-	-	-	250,000	-	250,000
Project Funding Estimates:							
Assessment District Fund	-	-	-	-	250,000	-	250,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

UCSC-City Transportation Improvements & Studies

Project Description:

Implementation of Section 4.13 of the UCSC-City Comprehensive Settlement Agreement to identify for implementation transportation improvements and studies to explore alternative transportation solutions such as traffic signal timing on Mission and Bay, transit traffic signal pre-emption, express bus service, GIS analysis, park and ride lots, long-term vehicular storage, and Zip Car expansion.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401008							Account # 311-40-64-9390-57304
Project Cost Estimate:	-	250,000	250,000	-	-	-	-
Project Funding Estimates:							
Other local revenues	-	150,000	150,000	-	-	-	-
Net Project Cost Estimates:	-	100,000	100,000	-	-	-	-

UCSC-City-Clue Public Transportation System Planning

Project Description:

Implementation of Section 4.14 of the UCSC-City Comprehensive Settlement Agreement to jointly plan with CLUE, a public transportation system capable of reducing the use of City streets and traffic congestion on city streets.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401009							Account # 311-40-64-9390-57304
Project Cost Estimate:	14,306	85,694	85,694	-	-	-	-
Project Funding Estimates:							
Other local revenues	-	50,000	50,000	-	-	-	-
Net Project Cost Estimates:	14,306	35,694	35,694	-	-	-	-

West Cliff Drive Revetment Repair

Project Description:

This project proposes to place additional engineered rock protection as needed where areas have been damaged by King tides in recent years and to prevent damage to the West Cliff path. FY2016 funding has been used to repair two locations near Woodrow and a sink hole at a retaining wall near Woodrow. At the Lighthouse the path was recently relocated further into the street and further erosion will impact the path and potentially the street. Other rock revetment exist at the sites.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401501							Account # 311-40-62-9330-57307
Project Cost Estimate:	55,093	469,907	469,907	-	250,000	500,000	750,000
Project Funding Estimates:							
Liability Insurance Fund	3,900	71,100	71,100	-	-	-	-
Net Project Cost Estimates:	51,193	398,807	398,807	-	250,000	500,000	750,000

West Cliff Stair Repair at Indicators

Project Description:

The Indicator stairs have deteriorated from adverse marine conditions and have been repaired. There are 2 other starways that are also deteriorated and need to be repaired. Engineering options will be evaluated. Construction is contingent on favorable tides and weather conditions. Improvements include handrails, replacement of degraded concrete treads and construction of new landings.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # m401402							
	Account # 311-40-62-9320-57306						
Project Cost Estimate:	134,343	40,000	40,000	60,000	-	-	60,000
Project Funding Estimates:							
Liability Insurance Fund	-	40,000	40,000	60,000	-	-	60,000
Net Project Cost Estimates:	134,343	-	-	-	-	-	-

Existing Capital Projects for General Capital Improvement Fund (311) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	1,240,975	11,458,592	11,515,321	3,335,000	2,325,000	975,000	6,635,000
Total Project Funding Estimate:	846,583	8,519,418	8,519,418	3,335,000	1,450,000	350,000	5,135,000
Total Net Project Cost Estimate:	394,392	2,939,174	2,995,903	-	875,000	625,000	1,500,000

Public Works Totals for General Capital Improvement Fund (311)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	1,240,975	11,458,592	11,515,321	4,885,000	7,164,000	2,595,000	14,644,000
Total Project Funding Estimate:	846,583	8,519,418	8,519,418	4,885,000	6,119,000	1,470,000	12,474,000
Total Net Project Cost Estimate:	394,392	2,939,174	2,995,903	-	1,045,000	1,125,000	2,170,000

Branciforte Measure S Facility Remodel

Project Description:

Measure S facility remodel project.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c351801							Account # 316-35-00-0000-57203
Project Cost Estimate:	-	-	-	1,500,000	-	-	1,500,000
Project Funding Estimates:							
Libraries parcel tax	-	-	-	1,500,000	-	-	1,500,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

Garfield Park Measure S Facility Remodel

Project Description:

Measure S facility remodel project.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c351802							Account # 316-35-00-0000-57203
Project Cost Estimate:	-	-	-	500,000	-	-	500,000
Project Funding Estimates:							
Libraries parcel tax	-	-	-	500,000	-	-	500,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

New Capital Projects for CIP - Santa Cruz Library Totals

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Total Project Cost Estimate:	-	-	-	2,000,000	-	-	2,000,000
Total Project Funding Estimate:	-	-	-	2,000,000	-	-	2,000,000
Total Net Project Cost Estimate:	-	-	-	-	-	-	-

Public Works Totals for CIP - Santa Cruz Library

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Total Project Cost Estimate:	-	-	-	2,000,000	-	-	2,000,000
Total Project Funding Estimate:	-	-	-	2,000,000	-	-	2,000,000
Total Net Project Cost Estimate:	-	-	-	-	-	-	-

City Arterial and Collector Street Reconstruction and Overlay

Project Description:

Project includes pavement reconstruction, overlay, cape and slurry seal, and asphalt grinding of city arterial and collector streets for maintenance and reconditioning. Projects are selected based on the City's pavement management computerized system and in coordination with other utilities and transportation projects. Gas tax available for paving is estimated at \$500,000 per year, and on average Measure H is \$1.4 million and grants average approximately \$500,000 per year. The grants are estimated federal transportation funds that are applied for when available. Approximately \$4.0 million is needed annually to maintain City streets satisfactorily, which is a \$1.6 million annual shortfall. The City is bonding for \$12 million over 3 years which will require a \$1.3 million annual Measure H payment (over 10 years), and is reflected in the project cost estimate. Approximately 25% of the City's Measure D annual allocation is applied to this project.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c400809	Account # 317-40-64-9311-57304						
Project Cost Estimate:	6,727,927	15,067,698	15,067,698	1,500,000	2,000,000	1,800,000	5,300,000
Project Funding Estimates:							
Wastewater Fund	95,710	-	-	-	-	-	-
Gas Tax Fund	2,393,220	1,293,404	1,293,404	500,000	500,000	500,000	1,500,000
Other local revenues	23,814	-	-	-	-	-	-
State capital grants	950,909	1,500,000	1,500,000	-	-	-	-
Traffic Congestion Relief Fund	402,257	-	-	-	-	-	-
Fed grants - ARRA	753,076	-	-	-	-	-	-
From General Fund	1,100,000	-	-	-	-	-	-
Loan proceeds	1,962,217	-	-	-	-	-	-
State grants-RXTPX Funds	442,548	-	-	500,000	500,000	500,000	1,500,000
Measure D	-	-	-	-	500,000	300,000	800,000
Net Project Cost Estimates:	(1,395,824)	12,274,294	12,274,294	500,000	500,000	500,000	1,500,000

City Residential and Collector Street Reconstruction and Overlay

Project Description:

Pavement reconstruction, overlay, cape and slurry seal, and asphalt grinding of city residential and collector streets for maintenance and reconditioning. Projects are selected based on the City's pavement management computerized system and in coordination with other utilities and transportation projects. Approximately \$1.2 million is needed annually to provide a 10 year rotation on residential streets. Generally \$500,000 from Measure H is available, which is a \$700,000 per year shortfall. The City is anticipating bonding for \$3 million over 3 years which will require a \$500,000 million annual Measure H payment (over 10 years). There is also an estimated Measure H annual increase in revenue which is reflected in the project costs estimate above the annual bonding payment amount. Grants are not typically available for residential and collector streets. Approximately 25% of the City's Measure D annual allocation is applied to this project.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c400810	Account # 317-40-64-9311-57304						
Project Cost Estimate:	6,991,772	4,967,768	4,967,768	235,000	835,000	735,000	1,805,000
Project Funding Estimates:							
City Public Trust Fund	414,451	-	-	-	-	-	-
Traffic Congestion Relief Fund	587,025	-	-	-	-	-	-
Water Fund	17,978	-	-	-	-	-	-
From General Fund	500,000	-	-	-	-	-	-
Measure D	-	-	-	-	500,000	300,000	800,000
Net Project Cost Estimates:	5,472,318	4,967,768	4,967,768	235,000	335,000	435,000	1,005,000

Existing Capital Projects for Arterial Streets and Roads Fund (317) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	13,719,699	20,035,466	20,035,466	1,735,000	2,835,000	2,535,000	7,105,000
Total Project Funding Estimate:	9,643,205	2,793,404	2,793,404	1,000,000	2,000,000	1,600,000	4,600,000
Total Net Project Cost Estimate:	4,076,494	17,242,062	17,242,062	735,000	835,000	935,000	2,505,000

Public Works Totals for Arterial Streets and Roads Fund (317)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	13,719,699	20,035,466	20,035,466	1,735,000	2,835,000	2,535,000	7,105,000
Total Project Funding Estimate:	9,643,205	2,793,404	2,793,404	1,000,000	2,000,000	1,600,000	4,600,000
Total Net Project Cost Estimate:	4,076,494	17,242,062	17,242,062	735,000	835,000	935,000	2,505,000

Branciforte Creek Sewer Siphon Relocation**Project Description:**

Construct a new sanitary sewer siphon under the Branciforte Creek Channel, between 632 Water and 550 Water, to replace the existing siphon and improve access to maintain the sewer line. The project will require easements and coordination with proposed private property development.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 721-40-62-7259-57301	
Project # c401808								
Project Cost Estimate:	-	-	-	50,000	150,000	100,000	300,000	
Net Project Cost Estimates:	-	-	-	50,000	150,000	100,000	300,000	

Laurent Street Sewer**Project Description:**

The existing sewer line was constructed in 1926 and is in need of replacement. Project includes the design and construction of 1,000 lineal feet of new sewer line, reconnecting laterals and rebuilding manholes.

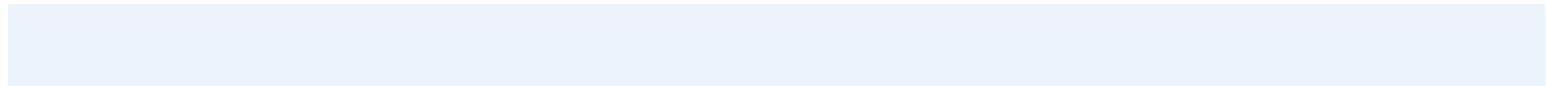
	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 721-40-62-7259-57301	
Project # c401809								
Project Cost Estimate:	-	-	-	250,000	-	-	250,000	
Net Project Cost Estimates:	-	-	-	250,000	-	-	250,000	

Trevethan Avenue Sewer**Project Description:**

The existing sewer line is located within existing unused street rights-of-way, which are currently front yards of the Trevethan residences between Parnell and East Gate. This presents operational problems when attempting to do maintenance on the line. The project includes investigating the relocation, and if feasible, constructing a 1,100 lineal feet of new sewer line in the street and reconnecting sewer laterals, from Parnell to Soquel Avenue.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 721-40-62-7259-57301	
Project # c401810								
Project Cost Estimate:	-	-	-	20,000	200,000	-	220,000	
Net Project Cost Estimates:	-	-	-	20,000	200,000	-	220,000	

New Capital Projects for Wastewater Enterprise Fund (721) Totals



	Fiscal Year 2017						Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Total Project Cost Estimate:	-	-	-	320,000	350,000	100,000	770,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	320,000	350,000	100,000	770,000

Eastside Alley Sewer Project

Project Description:

Sewer mains in the area north of Soquel Avenue, between Morrissey and Park Way, are often located in the public alleys. This project proposes to replace and/or rehabilitate these deteriorated sewer lines including some sewer laterals. The alley sewer lines are a source of significant storm water infiltration and inflow. The video inspection reflects the poor condition of the lines. Inflow reduction and improved wastewater flows will be achieved by removing private storm drain connections to the sanitary sewer. Design is complete and construction is will start in FY17, and completed early FY18.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401406	Account # 721-40-62-7259-57301						
Project Cost Estimate:	27,701	1,532,299	1,532,299	-	-	-	-
Net Project Cost Estimates:	27,701	1,532,299	1,532,299	-	-	-	-

Fairmount/Harrison Sewer Main Upgrade

Project Description:

Upgrade approximately 3000 lineal feet of 10 inch diameter sewer main to 12 inch diameter, in this neighborhood, south of Hwy 1. This trunk sewer has been identified as undersized in the sanitary sewer hydraulic model. Further investigation will be needed prior to finalizing the project scope, priority and cost.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401404	Account # 721-40-62-7259-57301						
Project Cost Estimate:	-	-	-	-	-	500,000	500,000
Net Project Cost Estimates:	-	-	-	-	-	500,000	500,000

Hagemann Aerial Sewer Rehabilitation

Project Description:

Rehabilitate Hagemann Court sewer line and strengthen the trestle that supports the aerial sewer. The sewer pipeline on the Hagemann trestle is 30 feet above ground and was constructed in 1980; inspected in 2012. The inspection report recommended structural repairs. Additional funds added to upgrade the upgradient Forest-Mentel aerial sewer.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m401403	Account # 721-40-62-7259-57301						
Project Cost Estimate:	-	175,000	175,000	125,000	-	-	125,000
Net Project Cost Estimates:	-	175,000	175,000	125,000	-	-	125,000

Jesse Street Marsh

Project Description:

Funding to implement components of the approved management plan for Jesse Street marsh and park area as needed, including drainage modifications and maintenance to tidal interchange. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County and environmental mitigation requirements of the secondary treatment facility.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c409669	Account # 721-40-62-7259-57312						
Project Cost Estimate:	91,006	133,881	133,881	-	-	-	-
Project Funding Estimates:							
Local capital grants	47,116	58,713	58,713	-	-	-	-
Net Project Cost Estimates:	43,890	75,168	75,168	-	-	-	-

Ladera Drive Sewer

Project Description:

Replace a deteriorated and difficult to maintain sewer line in a backyard easement with new 10 and 12 inch diameter, 1,000 lineal feet of sewer line in Ladera Drive, from MH M5-SM506 to MH L4-SM204 to improve capacity and flow.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401305	Account # 721-40-62-7259-57301						
Project Cost Estimate:	-	400,000	400,000	-	-	-	-
Net Project Cost Estimates:	-	400,000	400,000	-	-	-	-

Neary Lagoon Park Rehab-Maint. (Annual)

Project Description:

Rehabilitation and improvements to boardwalks, pathways, restrooms, parks building and natural areas. Removal of tules and sediment as required to maintain open waterways. Improvements are based on the approved Neary Lagoon Management Plan and various studies. County pays 8/17 of the cost based on wastewater treatment facility capacity dedicated to County and environmental mitigation requirements of the secondary treatment facility.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m409668	Account # 721-40-62-7259-57312						
Project Cost Estimate:	1,934,945	418,715	446,490	300,000	250,000	250,000	800,000
Project Funding Estimates:							
Local capital grants	836,532	196,604	196,604	141,176	117,647	117,647	376,470
Net Project Cost Estimates:	1,098,413	222,111	249,886	158,824	132,353	132,353	423,530

Pump Station P11-SP101 Modifications**Project Description:**

This 33 year old sanitary sewer pump station in the Carbonera area is in need of modifications to bring the controls, wet well and pump system up to the current city standards. This will increase capacity and reliability, and reduce maintenance and energy requirements.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # m401601							Account # 721-40-62-7259-57301
Project Cost Estimate:	-	200,000	200,000	-	-	-	-
Net Project Cost Estimates:	-	200,000	200,000	-	-	-	-

San Lorenzo River Sanitary Sewer Siphon**Project Description:**

There are 3 sanitary sewer lines (42, 24 and 14 inch diameter) that are below the San Lorenzo River bottom and convey all the wastewater flows from the eastside to the WWTP. The lines were partially cleaned in recent years, but a thorough inspection was not possible at that time. A new pipe cleaning method was used in 2012 and 2013 that allowed a complete inspection of the lines, determining that a repair and lining were needed on the 42 inch diameter sewer main, which was completed in FY 2014. Additional inspection and cleaning is anticipated in FY 2017-18.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401315							Account # 721-40-62-7259-57301
Project Cost Estimate:	717,977	307,022	307,022	-	-	-	-
Net Project Cost Estimates:	717,977	307,022	307,022	-	-	-	-

Sewer System Improvements**Project Description:**

Ongoing program to identify and target sewer lines and pump stations with limited capacity and that may be impacted by high storm water infiltration and inflow (I&I), obstructions and other deficiencies. The intent of the program and individual projects is to improve wastewater flow capacity, maintain an excellent environmental compliance record, and reduce treatment costs from I&I. The projects will include pipe bursting, replacement, re-routing, lining and other methods as needed. Project will address street reconstruction needs related to the sanitary system construction. Program includes the development of a public education component. Program will partially fund new storm drain improvements if it is found that drainage deficiencies are overtaxing the sanitary sewer system such as on Curtis Street and Trevethan Avenue.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401511							Account # 721-40-62-7251-57304
Project Cost Estimate:	709,259	1,590,741	1,590,741	600,000	600,000	600,000	1,800,000
Net Project Cost Estimates:	709,259	1,590,741	1,590,741	600,000	600,000	600,000	1,800,000

Wastewater Treatment Facility Infrastructure and Major Equipment Study

Project Description:

Evaluate the Wastewater Treatment facility and prepare a prioritized 10-year infrastructure and equipment replacement/rehabilitation plan. While there is a consistent and rigorous effort to maintain infrastructure and equipment, the age of the facility warrants a closer look at the longer term needs and priorities. County pays 8/17 of cost based on wastewater treatment capacity dedicated to County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401706							Account # 721-40-62-7252-57301
Project Cost Estimate:	-	80,000	80,000	-	-	-	-
Project Funding Estimates:							
Local capital grants	-	37,647	37,647	-	-	-	-
Net Project Cost Estimates:	-	42,353	42,353	-	-	-	-

WWTF-Bioassay Laboratory

Project Description:

Replace current effluent sampling station with a more functional Bioassay Laboratory with ethernet connection, communications equipment, composite sampler. This laboratory will assist the City in meeting the newest NPES permitting requirements. County pays 8/17 of the cost based on the wastewater treatment facility capacity dedicated to County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401605							Account # 721-40-62-7259-57301
Project Cost Estimate:	-	300,000	300,000	-	-	-	-
Project Funding Estimates:							
Local capital grants	-	141,176	141,176	-	-	-	-
Net Project Cost Estimates:	-	158,824	158,824	-	-	-	-

WWTF-Centrifuge

Project Description:

This project rebuilt three worn centrifuges that provide critical sludge dewatering for the facility. The project was designed in FY 2012 and was constructed in FY 2014 and 2015. The current allocation is to replace the aging control system and improve efficiency and reduce maintenance. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # m401201							Account # 721-40-65-7252-57301
Project Cost Estimate:	1,924,077	475,923	475,923	-	-	-	-
Project Funding Estimates:							
Local capital grants	901,686	227,752	227,752	-	-	-	-
Net Project Cost Estimates:	1,022,391	248,171	248,171	-	-	-	-

WWTF-Equipment Replacement

Project Description:

The projects proposed in this general category are a variety of projects that replace worn and obsolete equipment, improve automation, reduce energy, maintain environmental compliance and reduce odors at the Wastewater Treatment Plant. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m409659	Account # 721-40-62-7252-57301						
Project Cost Estimate:	5,754,494	1,941,408	1,941,408	350,000	400,000	400,000	1,150,000
Project Funding Estimates:							
Local capital grants	2,537,814	834,927	834,927	164,706	188,235	188,235	541,176
Net Project Cost Estimates:	3,216,680	1,106,481	1,106,481	185,294	211,765	211,765	608,824

WWTF-Laboratory Modernization

Project Description:

The project includes redesigning the existing laboratory consistent with its mission by improving microbiological, chemical and toxicological methods in support of permitting and environmental requirements for NPDES, plant processes and community dischargers. The design is anticipated in FY17-18 and construction in FY19. County pays 8/17 of the cost based on the wastewater treatment facility capacity dedicated to County.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401608	Account # 721-40-62-7259-57301						
Project Cost Estimate:	-	250,000	250,000	-	1,500,000	-	1,500,000
Project Funding Estimates:							
Local capital grants	-	117,647	117,647	-	705,882	-	705,882
Net Project Cost Estimates:	-	132,353	132,353	-	794,118	-	794,118

WWTF-Reclaim Water

Project Description:

Enhance current reuse water effluent filtration system to produce Title 22 reclaim water and distribution system for offsite use. County pays 8/17 of the cost based on the wastewater treatment facility capacity dedicated to County.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401604	Account # 721-40-62-7259-57301						
Project Cost Estimate:	4,476	245,523	245,523	-	1,000,000	-	1,000,000
Project Funding Estimates:							
Local capital grants	117,849	-	-	-	470,588	-	470,588
Net Project Cost Estimates:	(113,373)	245,523	245,523	-	529,412	-	529,412

WWTF-Secondary Clarifier Repairs

Project Description:

The evaluation and structural repairs of the three secondary clarifiers is complete. To prevent metal fatigue, structural steel in clarifier #3 was coated in FY 15, clarifier #1 was coated in FY17 and clarifier #2 will be coated in FY18. County pays 8/17 of the cost based on wastewater treatment facility capacity dedicated to County.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m401303	Account # 721-40-65-7252-57301						
Project Cost Estimate:	389,467	505,533	505,533	200,000	-	-	200,000
Project Funding Estimates:							
Local capital grants	183,278	235,508	235,508	82,352	-	-	82,352
Net Project Cost Estimates:	206,189	270,025	270,025	117,648	-	-	117,648

WWTF-Sewer Main Rehabilitation

Project Description:

This project is to rehabilitate the 54 inch diameter sewer main that connects to the WWTF. The sewer main, constructed in 1965, requires preventative maintenance and will be lined from Front Street, Spruce and Pacific Avenue to the WWTF. Entry points for the liner will be excavated at approximately 3 manhole locations in the above noted streets.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401606	Account # 721-40-62-7259-57301						
Project Cost Estimate:	-	1,100,000	1,100,000	-	-	-	-
Net Project Cost Estimates:	-	1,100,000	1,100,000	-	-	-	-

WWTF-Transformer Replacement

Project Description:

The electrical transformer operates at or above design loads and the facility experiences power fluctuations that impact system reliability and performance. The project proposes the replacement of the facility's main transformer to provide more reliable and consistent electrical power. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401405	Account # 721-40-65-7252-57301						
Project Cost Estimate:	-	-	-	-	1,000,000	-	1,000,000
Project Funding Estimates:							
Local capital grants	-	-	-	-	470,588	-	470,588
Net Project Cost Estimates:	-	-	-	-	529,412	-	529,412

WWTF-Ultraviolet Disinfection Sys Repl

Project Description:

Replace the existing and aging ultraviolet light disinfection system, including controls and lamps, with current technology. There are energy savings expected with the new system. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401504							Account # 721-40-62-7259-57301
Project Cost Estimate:	-	-	-	2,500,000	-	-	2,500,000
Project Funding Estimates:							
Local capital grants	-	-	-	1,178,471	-	-	1,178,471
Net Project Cost Estimates:	-	-	-	1,321,529	-	-	1,321,529

WWTF-Upgrade Digester Equipment

Project Description:

Digester equipment including gas compressors, motors, pumps, valves and piping is in operation every day, 24 hours a day. Digesters 4 equipment was rehabilitated in FY2016. Digester 5 will be cleaned and upgraded in FY2017-18. The County pays 8/17 of the cost based on wastewater treatment facility capacity dedicated to the County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401607							Account # 721-40-62-7259-57301
Project Cost Estimate:	-	750,000	750,000	-	-	-	-
Project Funding Estimates:							
Local capital grants	-	352,941	352,941	-	-	-	-
Net Project Cost Estimates:	-	397,059	397,059	-	-	-	-

WWTF-Water Piping Rehabilitation

Project Description:

A wastewater treatment facility on site reclaimed water supply piping evaluation has shown the system is suffering from corrosion and water pressure reduction and in need of a system replacement. Sporadic repairs/replacement have been done by City staff over the years, however the system is at the point of requiring a comprehensive overhaul. Design contract services in FY 2017 and construction in FY 2019. County pays 8/17 of cost based on wastewater treatment facility capacity dedicated to County.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401407							Account # 721-40-62-7259-57301
Project Cost Estimate:	-	100,000	100,000	900,000	-	-	900,000
Project Funding Estimates:							
Local capital grants	-	47,059	47,059	423,529	-	-	423,529
Net Project Cost Estimates:	-	52,941	52,941	476,471	-	-	476,471

Existing Capital Projects for Wastewater Enterprise Fund (721) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	11,553,402	10,506,045	10,533,820	4,975,000	4,750,000	1,750,000	11,475,000
Total Project Funding Estimate:	4,624,275	2,249,974	2,249,974	1,990,234	1,952,940	305,882	4,249,056
Total Net Project Cost Estimate:	6,929,127	8,256,071	8,283,846	2,984,766	2,797,060	1,444,118	7,225,944

Public Works Totals for Wastewater Enterprise Fund (721)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	11,553,402	10,506,045	10,533,820	5,295,000	5,100,000	1,850,000	12,245,000
Total Project Funding Estimate:	4,624,275	2,249,974	2,249,974	1,990,234	1,952,940	305,882	4,249,056
Total Net Project Cost Estimate:	6,929,127	8,256,071	8,283,846	3,304,766	3,147,060	1,544,118	7,995,944

Recycling Building and Equipment Improvement

Project Description:

Project includes the upgrade and replacement of the Single Stream Recycling equipment, installing bunkers, push walls and replacing warped beams, damaged metal walls, and tent sections around the recycling building as needed.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401811	Account # 731-40-62-7353-57308						
Project Cost Estimate:	-	-	-	250,000	-	-	250,000
Net Project Cost Estimates:	-	-	-	250,000	-	-	250,000

New Capital Projects for Refuse Enterprise Fund (731) Totals

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Total Project Cost Estimate:	-	-	-	250,000	-	-	250,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	250,000	-	-	250,000

CNG Fueling Station and Fleet Maintenance Shop Safety Improvements

Project Description:

The Resource Recovery collection division is in the process of purchasing new CNG (compressed natural gas) trucks to replace the aging fleet of trucks. The project consists of developing a CNG fueling facility at the City Corporation Yard and it includes funds for professional services to prepare a feasibility study, preliminary design, environmental review and construction documents. Construction would follow and is included in the proposed 3-year period. In addition there will be safety improvements to the fleet maintenance facility so that servicing of the new equipment can be done, meeting code requirements.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401613	Account # 731-40-61-7359-57203						
Project Cost Estimate:	4,000	1,011,000	1,011,000	-	-	-	-
Net Project Cost Estimates:	4,000	1,011,000	1,011,000	-	-	-	-

Dimeo Lane Paving and Storm Drain

Project Description:

Dimeo Lane is the only access to the City's Landfill and Recycling Center, and with the truck traffic, the road base and surface are in need of repair. This project includes pavement repairs and minor storm drain improvements for Dimeo as needed.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401312	Account # 731-40-62-7352-57308						
Project Cost Estimate:	103,736	46,264	46,264	-	-	-	-
Net Project Cost Estimates:	103,736	46,264	46,264	-	-	-	-

Food Waste Collection and Conversion

Project Description:

Program development is in progress which includes consulting services, permitting, minor capital and/or rental cost of equipment to evaluate and develop the program to collect food waste and alternatives to landfilling. Funding for design and construction is proposed in FY18.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401204	Account # 731-40-62-7352-57308						
Project Cost Estimate:	53,893	1,767,657	1,767,657	-	-	-	-
Net Project Cost Estimates:	53,893	1,767,657	1,767,657	-	-	-	-

Recycling Center Dust Control

Project Description:

Design and installation of a system to reduce the dust generated by the single-stream recycling facility.

Fiscal Year 2017

	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c401205							
Project Cost Estimate:	-	19,567	19,567	-	-	-	-
Net Project Cost Estimates:	-	19,567	19,567	-	-	-	-

Account # 731-40-62-7352-57308

Existing Capital Projects for Refuse Enterprise Fund (731) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	161,629	2,844,488	2,844,488	-	-	-	-
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	161,629	2,844,488	2,844,488	-	-	-	-

Public Works Totals for Refuse Enterprise Fund (731)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	161,629	2,844,488	2,844,488	250,000	-	-	250,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	161,629	2,844,488	2,844,488	250,000	-	-	250,000

Downtown Bike Locker Replacement Program

Project Description:

This program will replace 20+ year old Bike Lockers located in Downtown Lots and Garages. In Year 1, underutilized lockers will be removed. The City currently has 98 functioning bike lockers. This program includes replacement of 62 lockers at the highest-use locations.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 741-40-64-7459-57307	
Project # c401812								
Project Cost Estimate:	-	-	-	75,000	100,000	100,000		275,000
Project Funding Estimates:								
Measure D	-	-	-	50,000	50,000	50,000		150,000
Net Project Cost Estimates:	-	-	-	25,000	50,000	50,000		125,000

New Capital Projects for Parking Enterprise Fund (741) Totals

	Fiscal Year 2017			FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals				
Total Project Cost Estimate:	-	-	-	75,000	100,000	100,000	275,000
Total Project Funding Estimate:	-	-	-	50,000	50,000	50,000	150,000
Total Net Project Cost Estimate:	-	-	-	25,000	50,000	50,000	125,000

Downtown Parking Structure Predesign

Project Description:

Pre Design, environmental review and construction reflected in budget for a parking structure in the downtown parking district. Debt proceeds based on bond issuance.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c400053	Account # 741-40-64-7452-57309							
Project Cost Estimate:	34,827	1,498,808	1,498,808	-	-	-	-	
Project Funding Estimates:								
Other long-term debt issued	-	1,500,000	1,500,000	-	-	-	-	
Net Project Cost Estimates:	34,827	(1,192)	(1,192)	-	-	-	-	

Parking Equipment Replacement- Locust Garage

Project Description:

This project replaces the current Parking Access and Revenue Control Equipment in the Locust Garage as the distributor has gone out of business.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c401705	Account # 741-40-64-7452-57309							
Project Cost Estimate:	-	-	-	-	750,000	-	750,000	
Net Project Cost Estimates:	-	-	-	-	750,000	-	750,000	

Parking Equipment Replacement- River Front Garage

Project Description:

This project replaces the current Parking Access and Revenue Control Equipment in the River Front Garage as the distributor has gone out of business.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c401703	Account # 741-40-64-7452-57309							
Project Cost Estimate:	-	750,000	750,000	-	-	-	-	
Net Project Cost Estimates:	-	750,000	750,000	-	-	-	-	

Parking Equipment Replacement- Soquel/Front Garage

Project Description:

This project replaces the current Parking Access and Revenue Control Equipment in The Soquel/Front Garage as the distributor has gone out of business.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401704							Account # 741-40-64-7452-57309
Project Cost Estimate:	-	-	-	750,000	-	-	750,000
Net Project Cost Estimates:	-	-	-	750,000	-	-	750,000

River-Front and Cedar Garages Deck Restoration

Project Description:

This project improves the structural integrity of the roof parking decks on both garages by repairing and sealing the pretension double tee connectors, concrete spalling and eliminating water intrusions at expansion joints. This project will increase the longevity of both garages. The Cedar-Church Garage was completed in FY17, and the River-Front Garage is proposed for FY18.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401508							Account # 741-40-64-7452-57309
Project Cost Estimate:	16,291	2,333,709	2,333,709	-	-	-	-
Net Project Cost Estimates:	16,291	2,333,709	2,333,709	-	-	-	-

River-Front Garage Elevator

Project Description:

This project provides for the design and construction of a modular elevator to provide ADA compliance and improved access to all levels of the River-Front Garage.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401509							Account # 741-40-64-7452-57309
Project Cost Estimate:	-	250,000	250,000	50,000	-	-	50,000
Net Project Cost Estimates:	-	250,000	250,000	50,000	-	-	50,000

Existing Capital Projects for Parking Enterprise Fund (741) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	51,118	4,832,517	4,832,517	800,000	750,000	-	1,550,000
Total Project Funding Estimate:	-	1,500,000	1,500,000	-	-	-	-
Total Net Project Cost Estimate:	51,118	3,332,517	3,332,517	800,000	750,000	-	1,550,000

Public Works Totals for Parking Enterprise Fund (741)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	51,118	4,832,517	4,832,517	875,000	850,000	100,000	1,825,000
Total Project Funding Estimate:	-	1,500,000	1,500,000	50,000	50,000	50,000	150,000
Total Net Project Cost Estimate:	51,118	3,332,517	3,332,517	825,000	800,000	50,000	1,675,000

Branciforte Creek Channel Repair and Maintenance

Project Description:

A Channel Condition Assessment report by MTC was completed in 2008. The report identifies approximately \$1.5 million in deferred maintenance which include epoxy repairs of channel wall cracks, reconstruction of the low flow fish passage channel, inlet pipe lining and spot repairs, fence repair and debris and sediment removal. Some of the maintenance deficiencies have also been noted by the Army Corps of Engineers. The proposed funding levels are not sufficient to complete all the work and additional sources, or bond funding are needed.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401313	Account # 751-40-61-7553-57311						
Project Cost Estimate:	31,013	387,353	387,353	-	-	-	-
Net Project Cost Estimates:	31,013	387,353	387,353	-	-	-	-

Existing Capital Projects for Storm Water Enterprise Fund (751) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	31,013	387,353	387,353	-	-	-	-
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	31,013	387,353	387,353	-	-	-	-

Public Works Totals for Storm Water Enterprise Fund (751)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	31,013	387,353	387,353	-	-	-	-
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	31,013	387,353	387,353	-	-	-	-

Downtown SLR Drainage System Assessment

Project Description:

Assess drainage system tributary to Pump Station No. 1, which is located at the southeast end of the Laurel Street Bridge. Assessment will include a detailed analysis of Pump Station No. 1's capacity to handle large storm events. A preliminary design of any recommended improvements will be included in the assessment.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401707							Account # 752-40-61-7552-57311
Project Cost Estimate:	-	80,000	80,000	-	-	-	-
Net Project Cost Estimates:	-	80,000	80,000	-	-	-	-

San Lorenzo River Levee Storm Drain Maintenance

Project Description:

The storm drain system for the levee system was primarily constructed in the 1950's with the levees. It is evident from some preliminary inspection and experience with the Clean Beaches Program projects that the system requires additional and significant repair and maintenance. This project provides ongoing funding to address these deficiencies.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401314							Account # 752-40-61-7552-57311
Project Cost Estimate:	53,412	96,588	96,588	-	-	-	-
Net Project Cost Estimates:	53,412	96,588	96,588	-	-	-	-

San Lorenzo River Pump Station #2

Project Description:

This project proposes to increase the capacity of this pump station that serves the Beach Area by replacing the existing pumps and electronic controls to increase pumping capacity for a 100 year return period storm.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c401207							Account # 752-40-61-7552-57311
Project Cost Estimate:	162,867	131,133	131,133	-	-	-	-
Net Project Cost Estimates:	162,867	131,133	131,133	-	-	-	-

SLR Flood Control Environ Rest Project

Project Description:

Provides for the anticipated costs of the City's share of additional flood control measures for Phase IV of the project which includes sediment removal or levee modifications. The scope of the project is being negotiated with The US Army Corps of Engineers and the schedule for construction is unknown.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c409512	Account # 752-40-61-7552-57311						
Project Cost Estimate:	3,015,481	168,369	168,369	60,000	-	-	60,000
Net Project Cost Estimates:	2,725,966	168,369	168,369	60,000	-	-	60,000

SLR Parkway Levee Improvements

Project Description:

This project includes the installation of approximately 40 lights on the west levee from Laurel Street Extension to Water Street, revegetation, interpretative signs, development of an exercise/recreation area near the Warrior Stadium Area, and installation of a rest area. The project includes engineering and design costs and is funded from a Proposition 84 grant.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c401416	Account # 752-40-61-7552-57311						
Project Cost Estimate:	1,429,427	100,573	100,573	-	-	-	-
Project Funding Estimates:							
State capital grants	378,830	121,170	121,170	-	-	-	-
Net Project Cost Estimates:	1,050,597	(20,597)	(20,597)	-	-	-	-

Existing Capital Projects for Storm Water Overlay Enterprise Fund (752) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	4,661,187	576,663	576,663	60,000	-	-	60,000
Total Project Funding Estimate:	668,345	121,170	121,170	-	-	-	-
Total Net Project Cost Estimate:	3,992,842	455,493	455,493	60,000	-	-	60,000

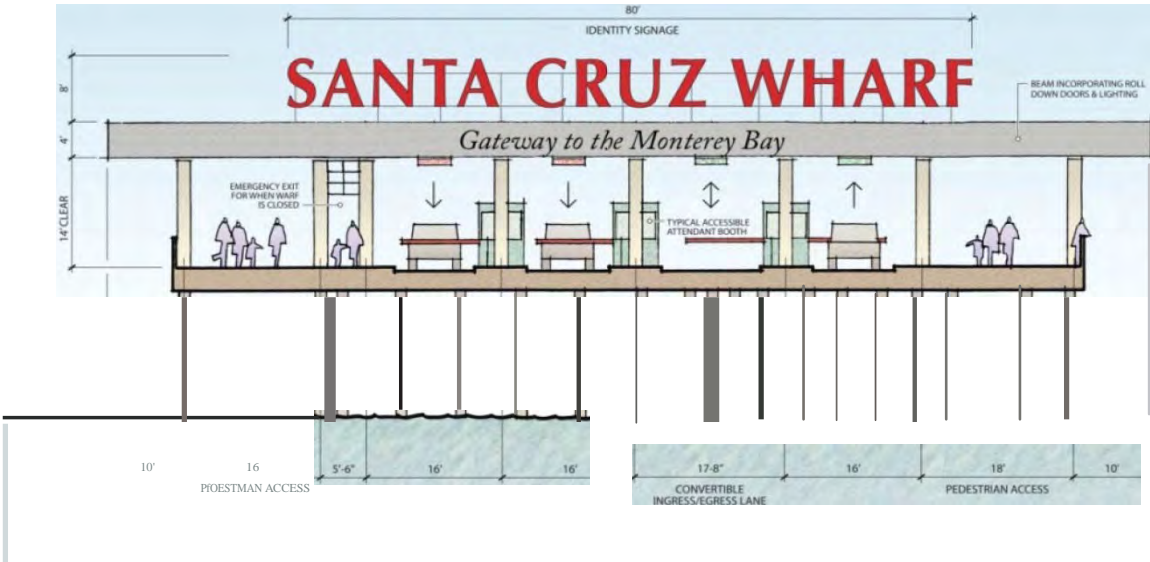
Public Works Totals for Storm Water Overlay Enterprise Fund (752)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	4,661,187	576,663	576,663	60,000	-	-	60,000
Total Project Funding Estimate:	668,345	121,170	121,170	-	-	-	-
Total Net Project Cost Estimate:	3,992,842	455,493	455,493	60,000	-	-	60,000

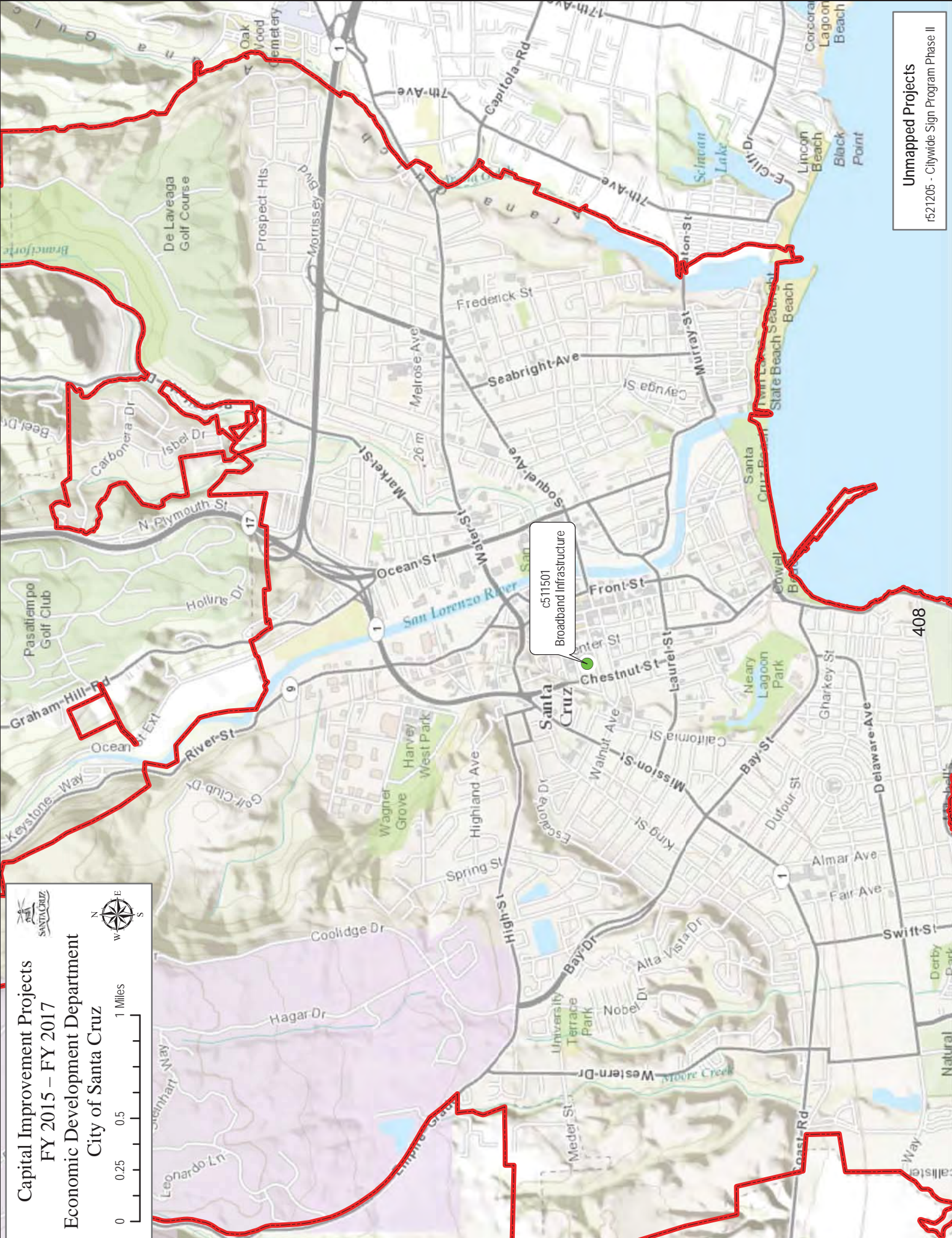
Public Works Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	38,648,616	76,902,378	76,751,534	19,027,200	17,614,000	22,580,000	59,221,200
Total Project Funding Estimate:	19,931,029	36,558,870	36,408,870	14,422,138	11,621,940	17,425,882	43,469,960
Total Net Project Cost Estimate:	18,717,587	40,343,508	40,342,664	4,605,062	5,992,060	5,154,118	15,751,240

Economic Development Department Capital Improvement Projects



Capital Improvement Projects
FY 2015 – FY 2017
Economic Development Department
City of Santa Cruz



c511501
Broadband Infrastructure

Unmapped Projects
r621205 - Citywide Sign Program Phase II

Broadband Infrastructure

Project Description:

Early phase development of telecommunications infrastructure connecting City Hall campus to Wide Area Network (WAN).

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c511501	Account # 311-51-80-9990-57390							
Project Cost Estimate:	182,357	1,317,643	1,317,643	150,000	150,000	150,000	450,000	
Project Funding Estimates: From ED Trust Fund	182,357	1,317,643	1,317,643	150,000	150,000	150,000	450,000	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Citywide Sign Program Phase II

Project Description:

Signage program to update the city's parking and vehicular directional signage, gateway signage, banners, kiosks, and interactive maps.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # r521205	Account # 311-51-80-9990-57390							
Project Cost Estimate:	-	1,500,000	1,500,000	-	-	-	-	
Net Project Cost Estimates:	(1,500,000)	1,500,000	1,500,000	-	-	-	-	

Downtown Alley Improvements

Project Description:

Lighting and/or wayfinding improvements in downtown alleys

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c511703	Account # 311-51-80-9990-57390							
Project Cost Estimate:	-	50,000	50,000	-	-	-	-	
Project Funding Estimates: RDA Successor Agency	-	50,000	50,000	-	-	-	-	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Lower Pacific Avenue Improvements

Project Description:

Infrastructure improvements including parking, street beautification and other related improvements in connection with the METRO project.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c511702							Account # 311-51-80-9990-57390
Project Cost Estimate:	-	2,500,000	2,500,000	-	-	-	-
Project Funding Estimates:							
RDA Successor Agency	-	2,500,000	2,500,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Miramar Demolition and Wharf Piling Replacement

Project Description:

Replace wharf pilings under Miramar restaurant

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c511705							Account # 311-51-80-9990-57390
Project Cost Estimate:	-	1,450,000	1,450,000	1,000,000	-	-	1,000,000
Project Funding Estimates:							
RDA Successor Agency	-	1,450,000	1,450,000	-	-	-	-
From ED Trust Fund	-	-	-	255,000	-	-	255,000
Contributions - businesses	-	-	-	370,000	-	-	370,000
Settlement proceeds	-	-	-	375,000	-	-	375,000
Net Project Cost Estimates:	-	-	-	-	-	-	-

Trolley Acquisition

Project Description:

Acquisition of third trolley to enhance public transportation services

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c511704							Account # 311-51-80-9990-57402
Project Cost Estimate:	-	110,000	110,000	-	-	-	-
Project Funding Estimates:							
RDA Successor Agency	-	110,000	110,000	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Wharf Ticketing Booths/ Gates

Project Description:

Wharf rehabilitation projects as identified in the Wharf Master Plan to relocate gateway entrance and parking control stations

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c301501	Account # 311-51-80-9990-57390						
Project Cost Estimate:	-	1,600,000	1,600,000	-	-	-	-
Project Funding Estimates:							
RDA Successor Agency	1,000,000	-	-	600,000	-	-	600,000
Net Project Cost Estimates:	(1,000,000)	1,600,000	1,600,000	(600,000)	-	-	(600,000)

Existing Capital Projects for General Capital Improvement Fund (311) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	182,357	8,527,643	8,527,643	1,150,000	150,000	150,000	1,450,000
Total Project Funding Estimate:	2,682,357	5,427,643	5,427,643	1,750,000	150,000	150,000	2,050,000
Total Net Project Cost Estimate:	(2,500,000)	3,100,000	3,100,000	(600,000)	-	-	(600,000)

Economic Development Totals for General Capital Improvement Fund (311)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	182,357	8,527,643	8,527,643	1,150,000	150,000	150,000	1,450,000
Total Project Funding Estimate:	2,682,357	5,427,643	5,427,643	1,750,000	150,000	150,000	2,050,000
Total Net Project Cost Estimate:	(2,500,000)	3,100,000	3,100,000	(600,000)	-	-	(600,000)

Existing Capital Projects for RDA/SA Capital Projects Totals

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Total Project Cost Estimate:	1,680,843	-	-	-	-	-	-	
Total Project Funding Estimate:	-	-	-	-	-	-	-	
Total Net Project Cost Estimate:	1,680,843	-	-	-	-	-	-	

Economic Development Totals for RDA/SA Capital Projects

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Total Project Cost Estimate:	1,680,843	-	-	-	-	-	-	
Total Project Funding Estimate:	-	-	-	-	-	-	-	
Total Net Project Cost Estimate:	1,680,843	-	-	-	-	-	-	

Metro Center Project & Housing

Project Description:

Development of affordable housing units for low and moderate income housing as a component of the Metro Transit Center project.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 942-52-80-5650-56960	
Project # r521301								
Project Cost Estimate:	-	6,000,000	6,000,000	-	-	-	-	-
Project Funding Estimates:								
Tax allocation bonds issued	6,000,000	-	-	-	-	-	-	-
Net Project Cost Estimates:	(6,000,000)	6,000,000	6,000,000	-	-	-	-	-

Existing Capital Projects for RDA/SA Low and Moderate Housing Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	-	6,000,000	6,000,000	-	-	-	-
Total Project Funding Estimate:	6,000,000	-	-	-	-	-	-
Total Net Project Cost Estimate:	(6,000,000)	6,000,000	6,000,000	-	-	-	-

Economic Development Totals for RDA/SA Low and Moderate Housing

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	-	6,000,000	6,000,000	-	-	-	-
Total Project Funding Estimate:	6,000,000	-	-	-	-	-	-
Total Net Project Cost Estimate:	(6,000,000)	6,000,000	6,000,000	-	-	-	-

Economic Development Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	1,863,200	14,527,643	14,527,643	1,150,000	150,000	150,000	1,450,000
Total Project Funding Estimate:	8,682,357	5,427,643	5,427,643	1,750,000	150,000	150,000	2,050,000
Total Net Project Cost Estimate:	(6,819,158)	9,100,000	9,100,000	(600,000)	-	-	(600,000)

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Water Department Capital Improvement Projects



Capital Improvement Projects
 FY 2015 – FY 2017
 Water Department
 City of Santa Cruz



c701301
 Loch Lomond Facilities Improvements

c701504
 Gravity Trunk Main Valve Replacement

c701503
 WTP UV System - Pasatiempo

c701501
 WTP Filter Water Tank

c701303
 WTP Filter Rehabilitation and Upgrades

c701505
 Recocat University Reservoir No. 4

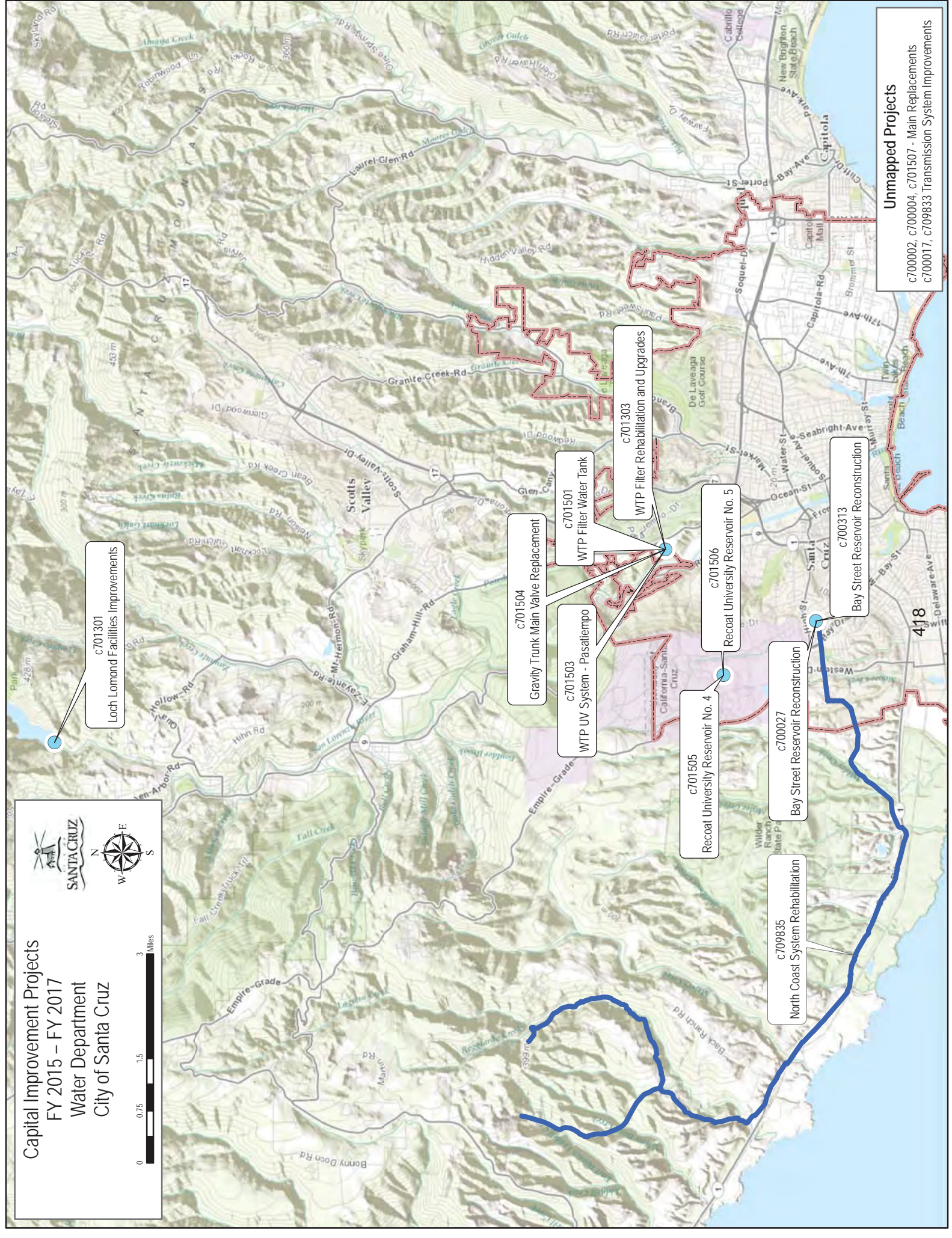
c701506
 Recocat University Reservoir No. 5

c700027
 Bay Street Reservoir Reconstruction

c709835
 North Coast System Rehabilitation

c700313
 Bay Street Reservoir Reconstruction

Unmapped Projects
 c700002, c700004, c701507 - Main Replacements
 c700017, c709833 Transmission System Improvements



N. Coast System Rehab - Majors Diversion

Project Description:

The City diverts water from Laguna and Majors Creeks. These sources are passively diverted into pipelines that carry the water to the North Coast Pipeline. The North Coast System Rehab project (c. 2002) included the evaluation of the diversions to determine if they are sound and if modifications could be made to improve the efficiency and reduce the potential environmental impacts associated with City operations. This project will update the findings of the 2002 analysis, and design and construct needed improvements.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701802								
Project Cost Estimate:	-	-	-	250,000	500,000	1,000,000	1,750,000	
Net Project Cost Estimates:	-	-	-	250,000	500,000	1,000,000	1,750,000	

N. Coast System Rehab- Laguna Diversion

Project Description:

The City diverts water from Laguna and Majors Creeks. These sources are passively diverted into pipelines that carry the water to the North Coast Pipeline. The North Coast System Rehab project (c. 2002) included the evaluation of the diversions to determine if they are sound and if modifications could be made to improve the efficiency and reduce the potential environmental impacts associated with City operations. This project will update the findings of the 2002 analysis, and design and construct needed improvements.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701801								
Project Cost Estimate:	-	-	-	250,000	500,000	1,000,000	1,750,000	
Net Project Cost Estimates:	-	-	-	250,000	500,000	1,000,000	1,750,000	

New Capital Projects for Water & Water System Development Enterprise Fund (711 & 715) Totals

	Fiscal Year 2017			FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
	Prior Year Totals	Budget	Estimated Actuals				
Total Project Cost Estimate:	-	-	-	500,000	1,000,000	2,000,000	3,500,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	-	-	-	500,000	1,000,000	2,000,000	3,500,000

Advanced Metering infrastructure (AMI)

Project Description:

Evaluate the use of AMI as replacement to the current AMR metering (Automatic Meter Reading). AMR provides 1-way communication between a meter and the City and AMI provides two-way communication between a meter and the City as well as between a meter and the customer. Benefits include early leak detection, customer conservation affect, and workflow management. Implementation to occur in future years.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701603	Account # 711-70-91-7153-57302						
Project Cost Estimate:	-	50,000	50,000	-	-	-	-
Net Project Cost Estimates:	-	50,000	50,000	-	-	-	-

Aerators at Loch Lomond

Project Description:

Condition assessment followed by rehabilitation or replacement of the aerators for Loch Lomond Reservoir.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701706	Account # 711-70-91-7153-57302						
Project Cost Estimate:	-	350,000	350,000	-	-	-	-
Net Project Cost Estimates:	-	350,000	350,000	-	-	-	-

Aquifer Storage and Recovery

Project Description:

Evaluate the feasibility of Aquifer Storage and Recovery as per the recommendations of the Water Supply Advisory Committee. Funds in FY 2016 and 2017 will be used for Phase 1 of the proposed study. Phase 2 will include pilot work and be funded in FY 2018. Project would potentially provide additional potable water to City and other agency customers, addressing part or all of water supply deficiencies.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701609	Account # 711-70-91-7153-57302						
Project Cost Estimate:	17,570	356,930	356,930	1,715,000	175,000	-	1,890,000
Net Project Cost Estimates:	17,570	356,930	356,930	1,715,000	175,000	-	1,890,000
Project # c701610	Account # 715-70-91-7153-57302						
Project Cost Estimate:	7,530	152,970	152,970	735,000	75,000	-	810,000
Net Project Cost Estimates:	7,530	152,970	152,970	735,000	75,000	-	810,000

Bay Street Reservoir Reconstruction

Project Description:

The Bay Street Reservoir reached the end of its useful life and was replaced with two 6 MG tanks. Construction of Tank 1 was completed in FY 2014; construction of Tank 2 was completed in FY 2016. Final project elements include site clean-up, security, and landscaping. A portion of the project is funded by System Development Charges (20% SDC-Fund 715).

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c700313	Account # 711-70-91-7153-57302						
Project Cost Estimate:	19,442,010	1,058,666	1,058,666	200,000	-	-	200,000
Net Project Cost Estimates:	19,442,010	1,058,666	1,058,666	200,000	-	-	200,000
Project # c700027	Account # 715-70-91-7153-57302						
Project Cost Estimate:	4,934,451	349,045	349,045	-	-	-	-
Net Project Cost Estimates:	4,934,451	349,045	349,045	-	-	-	-

Beltz 10 and 11 Rehab & Development

Project Description:

This project would convert an existing monitoring well to a production well, renamed Beltz 11, and will rehabilitate Beltz 10. Beltz 10 and 11 will pump from the Santa Margarita aquifer. The project would reduce pumping from the Purisima Formation which is impacted by pumping by the City and other users. Project includes feasibility study (that will include feasibility of wells to function as ASR wells), pump test, CEQA and construction efforts.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c700026	Account # 711-70-91-7153-57302						
Project Cost Estimate:	64,243	145,000	145,000	300,000	-	-	300,000
Net Project Cost Estimates:	64,243	145,000	145,000	300,000	-	-	300,000

Coast Pump Station Line Repairs

Project Description:

Condition assessment followed by rehabilitation or replacement of the Coast Pump Station discharge pipeline.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701707	Account # 711-70-91-7151-57302						
Project Cost Estimate:	-	50,000	50,000	500,000	-	-	500,000
Net Project Cost Estimates:	-	50,000	50,000	500,000	-	-	500,000

Felton Diversion Replacement and Pump Station Rehabilitation

Project Description:

This project consists of evaluation of the existing dam and pump station with recommendations to rehabilitate or replace existing facilities. Alternate diversions to be considered will include horizontal collector wells (e.g., Ranney Collector) and other subsurface intake(s). This project will replace aging facilities and evaluate potentially more efficient ways to divert water from the San Lorenzo River at Felton. Additional funding for construction in FY2019.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701602	Account # 711-70-91-7153-57302						
Project Cost Estimate:	73,636	226,364	226,364	400,000	500,000	-	900,000
Net Project Cost Estimates:	73,636	226,364	226,364	400,000	500,000	-	900,000

Loch Lomond Facilities Improvements

Project Description:

Complete facilities assessment and improvement program at Loch Lomond. A Use study was completed in FY 2013 which resulted in a number of planned projects to enhance the recreation area usability for its visitors. Several ADA and other recreational improvements are being pursued over the next 5 years.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701301	Account # 711-70-91-7153-57302						
Project Cost Estimate:	49,676	235,324	235,324	100,000	-	-	100,000
Net Project Cost Estimates:	49,676	235,324	235,324	100,000	-	-	100,000

Main Replacements- Distribution Section

Project Description:

Recurring program to replace deteriorated or undersized water mains, as identified and prioritized by the Department and implemented by the Distribution Section. Projects are typically based on leak history, but also address water quality and fire flow issues

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701507	Account # 711-70-97-7151-57302						
Project Cost Estimate:	468,136	481,864	481,864	325,000	325,000	325,000	975,000
Net Project Cost Estimates:	468,136	481,864	481,864	325,000	325,000	325,000	975,000

Main Replacements- Eng Section- Transmission

Project Description:

Project was originally established for water main replacement for pipes 10" or larger. Beginning FY2018, such projects will be budgeted in project c700002, Main Replacements - Engineering Section, and project c700017, Water Transmission System Improvements.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c709833	Account # 711-70-91-7151-57302							
Project Cost Estimate:	2,348,760	736,677	736,677	-	-	-	-	
Net Project Cost Estimates:	2,348,760	736,677	736,677	-	-	-	-	

Main Replacements- Engineering Section

Project Description:

Recurring program to replace deteriorated or undersized mains as identified and prioritized by the Department. Priorities are based on the need to maintain water system reliability, deliver adequate fire flows, improve circulation and water quality, and reduce maintenance costs. These projects are typically large in terms of linear feet and are installed by contractors according to bid plans and specifications.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c700002	Account # 711-70-91-7151-57302							
Project Cost Estimate:	3,182,963	1,140,164	1,140,164	4,050,000	2,250,000	2,250,000	8,550,000	
Net Project Cost Estimates:	3,182,963	1,140,164	1,140,164	4,050,000	2,250,000	2,250,000	8,550,000	

Newell Creek Dam Inlet/Outlet Pipeline

Project Description:

The Newell Creek Dam was installed in the 1960's. A pipeline runs through the base of the dam to deliver water to the reservoir from Felton Diversion and from the reservoir to the Graham Hill Water Treatment Plant. The pipeline rehabilitation includes inspection of the pipeline and its appurtenances which will result in rehabilitation or replacement of all or parts of the inlet/outlet. This project is being implemented with oversight by the Division of Safety of Dams and, having demonstrated compliance with existing seismic regulations, is strictly addressing rehabilitation and replacement issues.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c701606	Account # 711-70-91-7153-57302							
Project Cost Estimate:	300,951	1,589,793	1,589,793	2,975,000	475,000	32,380,000	35,830,000	
Net Project Cost Estimates:	300,951	1,589,793	1,589,793	2,975,000	475,000	32,380,000	35,830,000	

Newell Creek Pipeline Rehab/Replacement

Project Description:

This pipeline was constructed in the 1960s and extends from the toe of the Newell Creek Dam and the Graham Hill Water Treatment Plant. This project will conduct a condition assessment and program level environmental review followed by rehab and/or replacement of all or parts of the pipeline. This project is intended to ensure continued reliability of this water supply transmission main.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701701								
Project Cost Estimate:	-	420,000	420,000	1,500,000	6,500,000	5,000,000	13,000,000	
Net Project Cost Estimates:	-	420,000	420,000	1,500,000	6,500,000	5,000,000	13,000,000	

North Coast System Rehabilitation

Project Description:

Springs and streams along the coast north of the City limits supply approximately 25% of the City's raw water. Some of the facilities related to these water supplies are reaching the end of their useful life. This program consists of multiple projects over the next 15 to 20 years to evaluate, rehabilitate, and replace portions of the existing infrastructure to ensure continued reliability. Engineering, environmental review, and permitting for the coast segment (Phase 3) began in FY 2013 and continues through FY 2017.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c709835								
Project Cost Estimate:	7,698,905	6,487,854	6,487,854	1,500,000	-	-	1,500,000	
Net Project Cost Estimates:	7,698,905	6,487,854	6,487,854	1,500,000	-	-	1,500,000	

Photovoltaic Systems Evaluations/Construction

Project Description:

Ongoing project to evaluate, design and construct PV systems on various water department facilities. The current project is at the Bay Street Tank Site. Once installed, each project will add to the departments and City's green energy portfolio and work towards meeting and exceeding our climate action goals.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701607								
Project Cost Estimate:	-	910,000	910,000	-	-	-	-	
Net Project Cost Estimates:	-	910,000	910,000	-	-	-	-	

Pressure Regulating Stations

Project Description:

Evaluation and replacement of pressure regulating stations (PRS). A PRS maintains (sustains or reduces) downstream pressure in order to deliver sufficient water pressure. The water distribution system contains 15 PRS and they vary in age from 66 years old to 8 years old. This project will evaluate the condition of each PRS and prioritize rehabilitation or replacement.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c701703	Account # 711-70-92-7151-57302						
Project Cost Estimate:	-	310,000	310,000	60,000	60,000	60,000	180,000
Net Project Cost Estimates:	-	310,000	310,000	60,000	60,000	60,000	180,000

Recycled Water

Project Description:

Evaluate the feasibility of using advanced treated wastewater for beneficial uses as per the recommendations of the Water Supply Advisory Committee. The project will be collaboration amongst the Water and Public Works Departments. The project would potentially provide additional water to City and other agency customers, addressing all or part of water supply deficiencies.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c701611	Account # 711-70-91-7153-57302						
Project Cost Estimate:	36,234	366,266	366,266	-	-	-	-
Net Project Cost Estimates:	36,234	366,266	366,266	-	-	-	-

Project # c701612	Account # 715-70-91-7153-57302						
Project Cost Estimate:	17,405	155,095	158,787	-	-	-	-
Net Project Cost Estimates:	17,405	155,095	158,787	-	-	-	-

Security Camera & Building Access Upgrades

Project Description:

Evaluation and implementation of security camera and building access upgrades at various Water facilities. Current security equipment is proprietary and could be improved. A transition to a new system will require camera replacement and additional video storage equipment.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c701704	Account # 711-70-92-7151-57302						
Project Cost Estimate:	-	95,000	95,000	150,000	200,000	200,000	550,000
Net Project Cost Estimates:	-	95,000	95,000	150,000	200,000	200,000	550,000

Source Water Evaluation

Project Description:

Evaluate source water quality, operational and infrastructure alternatives to maximize use of surface water. This project was prompted in part by the recommendations of the Water Supply Advisory Committee, accepted by Council in Nov 2015, to evaluate use of additional winter flows in the San Lorenzo River for various purposes to solve the regional water supply issues.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701608	Account # 711-70-91-7153-57302						
Project Cost Estimate:	33,079	566,921	566,921	250,000	250,000	-	500,000
Net Project Cost Estimates:	33,079	566,921	566,921	250,000	250,000	-	500,000

Spoils and Stockpile Handling Facilities Impro

Project Description:

Suitable storage for materials (sand, base rock, cold mix and spoils) is needed at the City's Corporation yard. Improvements will allow for better handling of wet spoils generated by the vector truck, as well as prevent sediment laden runoff from entering the storm water drainage system. (Project title modified from Bunker Roof Project.)

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701508	Account # 711-70-97-7151-57302						
Project Cost Estimate:	51,000	344,900	344,900	-	-	-	-
Net Project Cost Estimates:	51,000	344,900	344,900	-	-	-	-

Tube Settler Replacement

Project Description:

Design and replacement of tube settlers and related appurtenances.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701708	Account # 711-70-91-7152-57302						
Project Cost Estimate:	-	200,000	200,000	2,000,000	-	-	2,000,000
Net Project Cost Estimates:	-	200,000	200,000	2,000,000	-	-	2,000,000

University Tank No. 4 Rehab/Replace

Project Description:

Perform engineering analysis and condition assessment of the aging University 4 tank to ensure continued reliable service. Establish scope of work for recoating/rehabilitation project. Acquire construction easements from UCSC and perform environmental analysis to install temporary tank for use during construction. Create plans and specifications for recoating/rehabilitation project.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701505	Account # 711-70-91-7153-57302						
Project Cost Estimate:	-	270,000	270,000	100,000	3,550,000	-	3,650,000
Net Project Cost Estimates:	-	270,000	270,000	100,000	3,550,000	-	3,650,000

University Tank No. 5 Replacement

Project Description:

Perform engineering analysis and condition assessment of the aging University 5 tank to ensure continued reliable service. Establish scope of work for recoating/rehabilitation project. Create plans and specifications for recoating/rehabilitation project. Install temporary tank and variable speed pumps for use during construction. Construct recoating/rehabilitation project.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701506	Account # 711-70-91-7153-57302						
Project Cost Estimate:	91,747	386,253	389,253	3,500,000	-	-	3,500,000
Net Project Cost Estimates:	91,747	386,253	389,253	3,500,000	-	-	3,500,000

Water Main Replacements -Customer Initiated

Project Description:

Recurring program similar to the other Main Replacement Projects; however, these projects are initiated on an as-needed basis to accommodate customer-requested service connections to undersized or inadequate mains. Funds, to the extent of the appropriation, are disbursed to customers on a first-come, first-served basis. This project is funded by System Development Charges (100% SDC – Fund 715).

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c700004	Account # 715-70-91-7151-57302						
Project Cost Estimate:	301,259	50,000	50,000	50,000	50,000	50,000	150,000
Net Project Cost Estimates:	301,259	50,000	50,000	50,000	50,000	50,000	150,000

Water Main Replacements -Outside Agency

Project Description:

Water main, service line, valve, or water meter relocation necessitated by County or other Agency road improvement, storm drain improvement projects, and/or other projects that conflict with existing water infrastructure.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7151-57302	
Project # c700003								
Project Cost Estimate:	1,103,581	478,211	478,211	250,000	250,000	250,000	750,000	
Net Project Cost Estimates:	1,103,581	478,211	478,211	250,000	250,000	250,000	750,000	

Water Resources Building

Project Description:

The Watershed Resources Division is currently housed in temporary trailers. This project consists of a needs assessment, design, and construction. The needs assessment portion of the project has been completed; FY 2016/17 will focus on site selection and design; FY 2017/18 will be construction.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701702								
Project Cost Estimate:	-	1,100,000	1,100,000	-	-	-	-	
Net Project Cost Estimates:	-	1,100,000	1,100,000	-	-	-	-	

Water Supply Augmentation Strategy Implementation

Project Description:

This CIP replaces the Water Supply Advisory Committee (WSAC) to capture various studies and analyses to further the WSAC recommendations. The work conducted in other CIP projects relate to this one; e.g., ASR, Recycled Water.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 711-70-91-7153-57302	
Project # c701705								
Project Cost Estimate:	-	78,352	78,352	300,000	-	1,200,000	1,500,000	
Net Project Cost Estimates:	-	78,352	78,352	300,000	-	1,200,000	1,500,000	

Water Transmission System Improvements

Project Description:

To be used in combination with project c700002, Main Replacements - Engineering Section to provide partial funding for water main replacements for pipes 10" or larger.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 715-70-91-7151-57302	
Project # c700017								
Project Cost Estimate:	509,361	184,169	184,169	-	-	-	-	
Net Project Cost Estimates:	509,361	184,169	184,169	-	-	-	-	

Water Treatment Plant Hypochlorite Generation

Project Description:

As part of an overall plan to ensure compliance with changing water quality regulations, improvements are needed at the Graham Hill Water Treatment Plant. This project will consider the replacement of the existing chlorine gas system with a new hypochlorite generation system.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701401	Account # 711-70-91-7152-57302						
Project Cost Estimate:	43,834	31,166	31,166	-	-	-	-
Net Project Cost Estimates:	43,834	31,166	31,166	-	-	-	-

Water Treatment Upgrades

Project Description:

Upgrades to the Graham Hill Water Treatment Plant are necessary to meet new and planned regulatory requirements, and increase overall system reliability. This is a recurring project to prioritize needs and make smaller improvements. The current project includes upgrades to the bulk chemical storage area.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c700025	Account # 711-70-91-7152-57302						
Project Cost Estimate:	313,986	126,561	126,561	300,000	-	-	300,000
Net Project Cost Estimates:	313,986	126,561	126,561	300,000	-	-	300,000

WTP Concrete Tanks Replace.- Solids

Project Description:

As of FY2018, replacement of the disposal tank for solids produced at the Graham Hill Water Treatment is included in project c701501, WTP Concrete Tanks Replacement.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701605	Account # 711-70-91-7153-57302						
Project Cost Estimate:	-	225,000	225,000	-	-	-	-
Net Project Cost Estimates:	-	225,000	225,000	-	-	-	-

WTP Concrete Tanks Replace.- UV System

Project Description:

As of FY2018, ultra violet disinfection is now included in project c701501, WTP Concrete Tanks Replacement.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701503	Account # 711-70-91-7152-57302						
Project Cost Estimate:	-	40,000	40,000	-	-	-	-
Net Project Cost Estimates:	-	40,000	40,000	-	-	-	-

WTP Concrete Tanks Replacement

Project Description:

As part of an overall plan to ensure compliance with changing water quality regulations, improvements are needed at the Graham Hill Water Treatment Plant. This project will evaluate the condition of four concrete tanks located at the site (as well as an off-site concrete tank), make improvement recommendation, and construction.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701501	Account # 711-70-91-7152-57302						
Project Cost Estimate:	201,732	761,588	761,588	1,900,000	7,700,000	-	9,600,000
Net Project Cost Estimates:	201,732	761,588	761,588	1,900,000	7,700,000	-	9,600,000

WTP Flocculator Improvements

Project Description:

As part of an overall plan to ensure compliance with changing water quality regulations, improvements are needed at the Graham Hill Water Treatment Plant. This project will replace aging paddle wheel flocculators and improve sedimentation processes. Project includes seismic evaluation as well as consideration for covering all basins (project c701601).

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c701502	Account # 711-70-91-7152-57302						
Project Cost Estimate:	-	60,000	60,000	-	2,300,000	-	2,300,000
Net Project Cost Estimates:	-	60,000	60,000	-	2,300,000	-	2,300,000

Existing Capital Projects for Water & Water System Development Enterprise Fund (711 & 715) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,160,000	24,660,000	41,715,000	89,535,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,160,000	24,660,000	41,715,000	89,535,000

Water Totals for Water & Water System Development Enterprise Fund (711 & 715)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,660,000	25,660,000	43,715,000	93,035,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,660,000	25,660,000	43,715,000	93,035,000

Water Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,660,000	25,660,000	43,715,000	93,035,000
Total Project Funding Estimate:	-	-	-	-	-	-	-
Total Net Project Cost Estimate:	41,292,049	20,570,133	20,576,825	23,660,000	25,660,000	43,715,000	93,035,000

Citywide Capital Improvement Projects



SAN LORENZO RIVER

**Capital Improvement Projects
 FY 2015 – FY 2017
 Non-Departmental
 City of Santa Cruz**



Unmapped Projects
 c601303 - IT Five Year Strategic Plan
 m609195 - Public Facilities - Maintenance
 c601502 - Utility Dashboards and Utility Sub-Meters

Arena Capital Improvements

Project Description:

Originally built as a temporary structure to be used by D league basketball Santa Cruz Warriors. Additional improvements needed to be used as facility for other local sports events.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601402	Account # 311-60-00-9990-57290						
Project Cost Estimate:	108,676	66,324	66,324	-	-	-	-
Net Project Cost Estimates:	108,676	66,324	66,324	-	-	-	-

City Hall Campus Emergency Generators

Project Description:

The project will replace the 1980's era emergency standby generator at city hall to improve reliability, reduce noise and increase the electrical output. Project includes the electrical design and connection so that all the buildings have power during a service interruption. The project is under construction in FY17. The future allocation funds an emergency standby generator for the current Parks and Recreation building.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601504	Account # 311-60-00-9410-57490						
Project Cost Estimate:	35,399	309,601	309,601	-	150,000	-	150,000
Project Funding Estimates:							
Refuse Fund	-	15,000	15,000	-	23,550	-	23,550
Storm Water Fund	-	5,484	5,484	-	8,660	-	8,660
Wastewater Fund	-	25,968	25,968	-	8,550	-	8,550
Parking Fund	-	13,548	13,548	-	21,390	-	21,390
From General Fund	-	35,000	35,000	-	23,685	-	23,685
Net Project Cost Estimates:	35,399	214,601	214,601	-	64,165	-	64,165

City Hall Parking Lot Repairs

Project Description:

The parking lots in the City Hall complex (Annex, Parks, Civic, Locust) have received very limited maintenance in the last 30 years and are in need of drainage improvements and pavement or concrete rehabilitation. The multi-year program is a phased approach to addressing this deferred maintenance. Storm water quality improvements will be incorporated where feasible. The Annex parking lot was completed concurrently with the solar carport project and included storm water quality improvements funded by Measure E. The Locust and the Parks and Recreation lots are proposed to be repaired in FY17 and the Civic lot in FY19.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601301	Account # 311-60-00-9410-57290						
Project Cost Estimate:	120,123	-	-	100,000	-	300,000	400,000
Net Project Cost Estimates:	120,123	-	-	100,000	-	300,000	400,000

Corp Yard Solar Upgrade

Project Description:

The Corporation Yard Main Building has a solar photovoltaic systems which can potentially be increased. A study was completed which recommended that an additional 200 solar modules, 55kw could be added to the roof to compliment the existing system. The payback is 5 years. The project will be implemented following with the seismic retrofit of the building, as a new roof will be installed at that time.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c601501	Account # 311-60-00-9410-57290						
Project Cost Estimate:	16,133	70,467	70,467	169,400	-	-	169,400
Project Funding Estimates:							
Water Fund	16,133	34,867	34,867	29,814	-	-	29,814
Parking Fund	-	11,000	11,000	4,066	-	-	4,066
Equipment Fund	-	6,600	6,600	43,875	-	-	43,875
Refuse Fund	-	-	-	91,645	-	-	91,645
Net Project Cost Estimates:	-	18,000	18,000	-	-	-	-

Corp Yard Stormwater Pollution Prevention Plan and Implementation

Project Description:

Development of a required Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard which will identify storm water quality Best Management Practices (BMP's) and provide funding for implementation. Structural BMP's may include a oil/water separator or other treatment system to capture oil and silt from the vehicle storage areas. Non-structural BMP's will include additional sweeping, monitoring and inspections.

	Fiscal Year 2017						Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	
Project # c601701	Account # 311-60-00-9410-57311						
Project Cost Estimate:	-	100,000	100,000	25,000	-	-	25,000
Project Funding Estimates:							
Water Fund	-	15,000	15,000	4,400	-	-	4,400
Refuse Fund	-	46,000	46,000	13,525	-	-	13,525
Equipment Fund	-	22,000	22,000	6,475	-	-	6,475
Parking Fund	-	2,000	2,000	600	-	-	600
Net Project Cost Estimates:	-	15,000	15,000	-	-	-	-

Corporation Yard Main Bldg Seismic

Project Description:

The Corporation Yard Main Building was constructed in 1966 and has been modified over the years. It currently houses Fleet, Water Operations, Public Works Operations, Building Maintenance, Street Maintenance, Traffic Maintenance and Parking Maintenance, and is an important emergency operations deployment center. The need to upgrade the buildings life-safety performance during a seismic event was identified in the Corporation Yard Master Plan. The seismic stability and retrofit strategies study for the building was done in FY12; the design initiated in FY 14 and construction is started in FY17. Costs have increased due to additional structural and ADA requirements.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601101	Account # 311-60-00-9410-57290						
Project Cost Estimate:	173,530	2,386,470	2,386,470	-	-	-	-
Project Funding Estimates:							
Parking Fund	38,280	119,560	119,560	-	-	-	-
Water Fund	93,901	335,219	335,219	-	-	-	-
Equipment Fund	25,247	68,043	68,043	-	-	-	-
Workers Comp Fund	14,452	1,231,673	1,231,673	-	-	-	-
Net Project Cost Estimates:	1,650	631,975	631,975	-	-	-	-

Install Corp Yard Heating System - CEC

Project Description:

Remove boiler in main building that currently supports radiant floor heating system, with 120 lineal feet of infrared heating system. The radiant floor system is being decommissioned in order to complete the seismic retrofit and beam replacement project. Energy savings of 2,122 kWh and 1,204 therms.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601606	Account # 311-60-00-9410-57290						
Project Cost Estimate:	-	42,224	42,224	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	42,224	42,224	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Insulate Ductwork on Annex Roof - CEC

Project Description:

Spray foam insulation on exposed duct work to reduce heat and loss/gain. Energy savings of 906 kWh and 137 therms.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601603	Account # 311-60-00-9410-57290						
Project Cost Estimate:	-	4,500	4,500	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	4,500	4,500	-	-	-	-
Net Project Cost Estimates:	-	4,500	4,500	-	-	-	-

IT Five Year Strategic Plan

Project Description:

Information Technology Strategic Plan - Transfers from Enterprise Funds in the same % as their shares of IT costs in the cost allocation plan, with remainder from the General Fund. Requested dollars cover the design, development and implementation of technology related projects which are prioritized on a rolling basis according to the Council and City's then current strategic focus areas, end of life platforms, statutory mandates, service delivery improvements and/or innovations. Each year's Information Technology budget presentation and work plan specify the approved projects.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601303	Account # 311-60-00-9910-57990						
Project Cost Estimate:	379,444	1,032,756	1,032,756	712,360	1,200,000	550,000	2,462,360
Project Funding Estimates:							
From General Fund	235,179	658,518	658,518	479,143	807,134	369,938	1,656,215
Water Fund	59,177	155,417	155,417	88,825	149,630	68,580	307,035
Wastewater Fund	29,963	93,438	93,438	54,674	92,101	42,213	188,988
Refuse Fund	32,340	66,749	66,749	60,174	101,366	46,459	207,999
Parking Fund	12,365	45,874	45,874	19,546	32,927	15,091	67,564
Storm Water Fund	6,581	13,839	13,839	9,998	16,842	7,719	34,559
Golf Course Fund	2,760	-	-	-	-	-	-
Net Project Cost Estimates:	1,079	(1,079)	(1,079)	-	-	-	-

Neighborhood Grant Program - Pilot

Project Description:

Pilot Program - Opportunities for communities to volunteer and to initiate local projects which support safe and well-maintained neighborhoods and public spaces.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601401	Account # 311-60-00-9810-57390						
Project Cost Estimate:	5,287	19,713	19,713	-	-	-	-
Net Project Cost Estimates:	5,287	19,713	19,713	-	-	-	-

Permitting Application

Project Description:

Implementation of a city-wide permitting system which will replace the legacy application on the HP3000.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c600802	Account # 311-60-00-9910-57901						
Project Cost Estimate:	552,700	62,300	62,300	-	-	-	-
Net Project Cost Estimates:	552,700	62,300	62,300	-	-	-	-

Public Facilities - Maintenance CEC

Project Description:

Provides funding for remodeling and/or repairs to various public buildings and will be prioritized based on a facilities conditions assessment (c601302) that has been completed and approved by City Council. The City has received a CEC loan which funds approximately \$2.0 million in energy saving projects allocated to many city-wide projects. The FY16 funding is for the measurement and verification, engineering and project management for all the CEC funded projects.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # m609195	Account # 311-60-00-9410-57290						
Project Cost Estimate:	352,958	341,937	341,937	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	594,471	594,471	-	-	-	-
Net Project Cost Estimates:	352,958	(252,534)	(252,534)	-	-	-	-

Remove Corp Yard Wall Furnaces - CEC

Project Description:

Replace two wall furnaces in main building with ductless split system heat pump with inverter and electrically reversing valve for heating only. Energy savings of 1,056 therms.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601608	Account # 311-60-00-9410-57290						
Project Cost Estimate:	-	11,231	11,231	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	11,231	11,231	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Remove Indoor Condenser - Maint Garage - CEC

Project Description:

Remove indoor condenser unit and place with a new unit on the roof. Energy savings of 1440 kWh.

	Fiscal Year 2017						
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Project # c601614	Account # 311-60-00-9410-57290						
Project Cost Estimate:	-	4,758	4,758	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	4,758	4,758	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Replace City Hall Condensing Units - CEC

Project Description:

Replace 4 rooftop condensing units serving the indoor handler units on the historic portion of city hall. Energy savings are 5,408 kWh of electricity and 14 therms of natural gas.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c601601							Account # 311-60-00-9410-57290
Project Cost Estimate:	-	29,797	30,288	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	29,797	29,797	-	-	-	-
Net Project Cost Estimates:	-	-	491	-	-	-	-

Replace Corp Yard Air Furnace - CEC

Project Description:

Replace old forced air furnace in main building with new more efficient unit. Energy savings of 274 kWh and 8 therms.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c601607							Account # 311-60-00-9410-57290
Project Cost Estimate:	-	4,031	4,031	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	4,031	4,031	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Replace Corp Yard Condensing Unit - CEC

Project Description:

Replace main building rooftop condensing unit with inverter unit and indoor unit. Energy savings of 2,137 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c601610							Account # 311-60-00-9410-57290
Project Cost Estimate:	-	7,229	7,229	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	7,229	7,229	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

Replace Corp Yard Services Bay Heaters - CEC

Project Description:

Replace two garage service bay heaters with more efficient infrared system. Energy savings of 2,137 kWh.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-60-00-9410-57290	
Project # c601609								
Project Cost Estimate:	-	12,821	12,821	-	-	-	-	-
Project Funding Estimates:								
Loan proceeds	-	12,821	12,821	-	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-	-

Replace Fans on Annex Roof - CEC

Project Description:

Replace three belt driven fans on Annex roof with direct drive fans. Energy savings of 4,322 kWh.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-60-00-9410-57290	
Project # c601604								
Project Cost Estimate:	-	8,058	8,058	-	-	-	-	-
Project Funding Estimates:								
Loan proceeds	-	8,058	8,058	-	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-	-

Replace Furnace - Maint Garage - CEC

Project Description:

Replace one 80% efficient gas furnace with condensing furnaces. Energy savings of 468 kWh and 104 therms.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Account # 311-60-00-9410-57290	
Project # c601612								
Project Cost Estimate:	-	4,184	4,184	-	-	-	-	-
Project Funding Estimates:								
Loan proceeds	-	4,184	4,184	-	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-	-

Replace Heater - Maint Garage - CEC

Project Description:

Replace one Reznor unit heater with condensing furnace. Energy savings of 208 kWh and 303 therms.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c601613	Account # 311-60-00-9410-57290							
Project Cost Estimate:	-	4,292	4,292	-	-	-	-	
Project Funding Estimates: Loan proceeds	-	4,292	4,292	-	-	-	-	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Replace Heaters- Maint Building D - CEC

Project Description:

Replace two unit heaters with with sealed combustion chamber infrared units. Energy savings of 484 kWh and 196 therms.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c601611	Account # 311-60-00-9410-57290							
Project Cost Estimate:	-	12,821	12,821	-	-	-	-	
Project Funding Estimates: Loan proceeds	-	12,821	12,821	-	-	-	-	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Retrofit Corp Yard Exterior Lighting - CEC

Project Description:

Replace thirteen wall packs with LED wall packs. Energy savings of 8,061 kWh.

	Fiscal Year 2017							Total 2018 - 2020
	Prior Year	Budgeted	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate		
Project # c601605	Account # 311-60-00-9320-57305							
Project Cost Estimate:	-	8,867	8,867	-	-	-	-	
Project Funding Estimates: Loan proceeds	-	8,867	8,867	-	-	-	-	
Net Project Cost Estimates:	-	-	-	-	-	-	-	

Retrofit Exterior Lighting (City-Wide) - CEC

Project Description:

Replace 15 wall packs and 22 can lights at parking garage, Police Department and other locations to LED systems. Energy savings of 12,739 kWh.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c601615							Account # 311-60-00-9320-57305
Project Cost Estimate:	-	15,372	15,372	-	-	-	-
Project Funding Estimates:							
Loan proceeds	-	15,372	15,372	-	-	-	-
Net Project Cost Estimates:	-	-	-	-	-	-	-

San Lorenzo River Lagoon Management Program

Project Description:

Three to five year management program to address public and private infrastructure flooding that results from high waters on the San Lorenzo River during the summer months, while mitigating impacts to wildlife habitat.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c601403							Account # 311-60-00-9145-57106
Project Cost Estimate:	260,909	224,341	224,341	-	110,000	-	110,000
Project Funding Estimates:							
State capital grants-STIP	-	75,000	75,000	-	-	-	-
State capital grants	64,219	-	-	-	-	-	-
From General Fund	45,000	-	-	-	-	-	-
Contributions - businesses	-	50,000	50,000	-	-	-	-
Net Project Cost Estimates:	151,690	99,341	99,341	-	110,000	-	110,000

Space Utilization Plan for City Hall

Project Description:

Space Utilization Design for City Hall.

	Prior Year	Fiscal Year 2017		FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
		Budgeted	Estimated Actuals				
Project # c141301							Account # 311-14-11-9410-57203
Project Cost Estimate:	152,837	412,163	412,163	-	-	-	-
Net Project Cost Estimates:	152,837	412,163	412,163	-	-	-	-

Existing Capital Projects for General Capital Improvement Fund (311) Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	2,157,995	5,196,257	5,196,748	1,006,760	1,460,000	850,000	3,316,760
Total Project Funding Estimate:	675,597	3,910,453	3,910,453	906,760	1,285,835	550,000	2,742,595
Total Net Project Cost Estimate:	1,482,398	1,285,804	1,286,295	100,000	174,165	300,000	574,165

Citywide Projects Totals for General Capital Improvement Fund (311)

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	2,157,995	5,196,257	5,196,748	1,006,760	1,460,000	850,000	3,316,760
Total Project Funding Estimate:	675,597	3,910,453	3,910,453	906,760	1,285,835	550,000	2,742,595
Total Net Project Cost Estimate:	1,482,398	1,285,804	1,286,295	100,000	174,165	300,000	574,165

Citywide Totals

	Fiscal Year 2017						
	Prior Year Totals	Budget	Estimated Actuals	FY 2018 Adopted	FY 2019 Estimate	FY 2020 Estimate	Total 2018 - 2020
Total Project Cost Estimate:	2,157,995	5,196,257	5,196,748	1,006,760	1,460,000	850,000	3,316,760
Total Project Funding Estimate:	675,597	3,910,453	3,910,453	906,760	1,285,835	550,000	2,742,595
Total Net Project Cost Estimate:	1,482,398	1,285,804	1,286,295	100,000	174,165	300,000	574,165

OVERVIEW

This section summarizes the budget document with the following:

- Summary of Projected Revenues and Other Financing Sources
- Summary of Projected Expenditures and Other Financing Uses
- Summary of Transfers
- Revenues and Other Financing Sources – Primary General Fund
- Operating Expenditures by Department – Primary General Fund

Generally, the tables present information for the last completed fiscal year (FY 2016), amended budget and estimated actual information for the current fiscal year (FY 2017) and the adopted budget for FY 2018.

Summary of Projected Revenues and Other Financing Sources

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
General Funds					
Primary General Fund					
Taxes	64,510,461	70,141,000	70,141,000	67,721,000	73,187,000
Licenses and Permits	1,237,340	1,076,700	1,076,700	2,121,200	5,541,200
Grants	669,096	300,000	601,128	389,619	349,000
Charges for Services	12,898,196	14,143,277	14,170,777	14,909,156	16,843,760
Fines and Forfeitures	1,933,658	1,591,750	1,591,750	2,014,390	2,079,390
Rents & Miscellaneous Revenues	4,125,154	3,497,023	3,706,023	7,131,523	4,858,902
Other Financing Sources	73,724	542,000	598,200	112,500	537,915
Total Primary General Fund	85,447,629	91,291,750	91,885,578	94,399,388	103,397,167
General Fund - Assigned & Committed for Special Programs					
Taxes	219,511	220,000	220,000	217,567	220,000
Grants	-	6,000	6,000	-	-
Charges for Services	2,807,782	2,592,500	2,592,500	2,260,712	1,883,501
Fines and Forfeitures	9,376	2,000	2,000	3,500	7,000
Rents & Miscellaneous Revenues	3,399,381	2,704,764	2,704,764	3,098,851	3,016,159
Other Financing Sources	1,442,201	1,864,593	1,882,129	1,832,129	2,064,422
Total General Fund - Assigned & Committed for Special Programs	7,878,252	7,389,857	7,407,393	7,412,759	7,191,082
City Public Trust					
Rents & Miscellaneous Revenues	190,344	10,000	10,000	27,540	28,100
Other Financing Sources	2,152,546	-	-	375,000	350,000
Total City Public Trust	2,342,890	10,000	10,000	402,540	378,100
Total General Funds	95,668,771	98,691,607	99,302,971	102,214,687	110,966,349
Special Revenue Funds					
Police Special Revenue Funds					
Grants	100,000	110,000	110,000	110,000	110,000
Charges for Services	18,884	16,500	16,500	16,500	16,500
Rents & Miscellaneous Revenues	3,491	4,800	4,800	3,980	4,070
Total Police Special Revenue Funds	122,375	131,300	131,300	130,480	130,570
State Highway Funds					
Grants	2,212,437	3,437,873	19,862,827	19,807,287	3,967,776
Rents & Miscellaneous Revenues	44,074	16,500	16,500	17,120	17,480
Other Financing Sources	324,004	1,340,000	3,450,480	3,450,480	2,334,704
Total State Highway Funds	2,580,515	4,794,373	23,329,807	23,274,887	6,319,960

Summary of Projected Revenues and Other Financing Sources

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Traffic Impact Funds					
Rents & Miscellaneous Revenues	1,442,287	125,200	125,200	35,200	535,910
Other Financing Sources	-	-	-	34,496	-
Total Traffic Impact Funds	1,442,287	125,200	125,200	69,696	535,910
Clean River, Beaches & Ocean Tax Fund					
Taxes	628,787	630,000	630,000	630,000	635,658
Grants	287,569	-	652,300	652,300	-
Rents & Miscellaneous Revenues	7,100	6,500	6,500	9,300	9,490
Other Financing Sources	70,978	-	48,230	48,230	-
Total Clean River, Beaches & Ocean Tax Fund	994,434	636,500	1,337,029	1,339,830	645,148
Parks & Recreation Funds					
Taxes	493,034	-	-	400,000	1,347,000
Charges for Services	-	1,140,538	1,140,538	-	-
Rents & Miscellaneous Revenues	5,738	6,200	6,200	6,860	7,000
Total Parks & Recreation Funds	498,772	1,146,738	1,146,738	406,860	1,354,000
Housing & Community Development Funds					
Grants	1,136,837	750,000	852,830	742,389	745,000
Charges for Services	12,272	5,000	5,000	11,257	5,000
Rents & Miscellaneous Revenues	267,247	87,460	87,460	200,641	24,390
Other Financing Sources	24,597	11,400	11,400	1,455,600	10,600
Total Housing & Community Development Funds	1,440,953	853,860	956,690	2,409,887	784,990
City Low & Mod Income Housing Funds					
Charges for Services	22,500	22,500	22,500	22,500	22,500
Rents & Miscellaneous Revenues	157,333	73,998	73,998	61,684	42,610
Other Financing Sources	23,150	-	-	21,876	-
Total City Low & Mod Income Housing Funds	202,983	96,498	96,498	106,060	65,110
Transportation Development Funds					
Grants	701,935	701,164	701,164	701,164	744,077
Rents & Miscellaneous Revenues	-	-	-	-	-
Total Transportation Development Funds	701,935	701,164	701,164	701,164	744,077
Total Special Revenue Funds	7,984,254	8,485,633	27,824,426	28,438,864	10,579,765

Summary of Projected Revenues and Other Financing Sources

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Capital Improvement Funds					
General & Other Capital Improvement Funds					
Taxes	-	-	-	740,064	2,000,000
Grants	1,837,715	9,190,000	12,396,344	11,693,219	6,965,000
Rents & Miscellaneous Revenues	180,776	1,431,060	1,631,060	1,540,630	824,440
Other Financing Sources	1,375,942	1,479,325	11,243,549	10,990,789	3,239,847
Total General & Other Capital Improvement Funds	3,394,433	12,100,385	25,270,953	24,964,702	13,029,287
Total Capital Improvement Funds	3,394,433	12,100,385	25,270,953	24,964,702	13,029,287
Debt Service Funds					
Government Obligation & Lease Revenue Bond Funds					
Taxes	470,800	486,664	486,664	474,652	480,000
Rents & Miscellaneous Revenues	440,566	438,623	438,623	439,653	438,103
Total Government Obligation & Lease Revenue Bond Funds	911,366	925,287	925,287	914,305	918,103
Total Debt Service Funds	911,366	925,287	925,287	914,305	918,103
Enterprise Funds					
Water Enterprise Funds					
Licenses and Permits	2,843	1,100	1,100	2,400	1,925
Charges for Services	27,042,933	31,449,078	31,449,078	29,007,615	41,891,425
Fines and Forfeitures	27,408	-	-	-	-
Rents & Miscellaneous Revenues	788,043	255,000	255,000	455,414	355,980
Other Financing Sources	51,520	22,008,000	22,008,000	25,000,000	-
Total Water Enterprise Funds	27,912,747	53,713,178	53,713,178	54,465,429	42,249,330
Wastewater Enterprise Funds					
Grants	772,673	1,355,294	2,369,973	2,369,973	1,990,234
Charges for Services	18,558,180	19,967,000	19,967,000	20,274,402	20,102,000
Rents & Miscellaneous Revenues	59,478	120,630	120,630	172,695	150,667
Other Financing Sources	1,488,672	-	-	1,508,192	1,532,420
Total Wastewater Enterprise Funds	20,879,004	21,442,924	22,457,603	24,325,262	23,775,321
Refuse Enterprise Funds					
Grants	16,922	16,000	16,136	16,393	-
Charges for Services	18,496,717	16,450,000	16,450,000	18,401,556	19,275,000
Rents & Miscellaneous Revenues	314,785	217,550	217,550	337,704	341,660
Other Financing Sources	1,082,509	-	150,000	2,580	50,000
Total Refuse Enterprise Funds	19,910,933	16,683,550	16,833,686	18,758,233	19,666,660

Summary of Projected Revenues and Other Financing Sources

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Parking Enterprise Funds					
Taxes	106,484	97,000	97,000	-	-
Grants	204	-	-	-	50,000
Charges for Services	4,708,791	4,188,000	4,188,000	4,189,842	4,270,000
Rents & Miscellaneous Revenues	233,896	224,665	224,665	214,750	212,950
Other Financing Sources	21,188	-	1,500,000	1,500,000	-
Total Parking Enterprise Funds	5,070,563	4,509,665	6,009,665	5,904,592	4,532,950
Storm Water Enterprise Funds					
Grants	421,620	-	121,170	121,170	-
Charges for Services	893,171	897,379	897,379	897,379	903,001
Fines and Forfeitures	3,000	-	-	-	-
Rents & Miscellaneous Revenues	16,278	18,800	18,800	16,990	17,344
Total Storm Water Enterprise Funds	1,334,068	916,179	1,037,349	1,035,539	920,345
Golf Course Enterprise Funds					
Charges for Services	1,337,363	-	-	-	-
Rents & Miscellaneous Revenues	147,664	-	-	-	-
Other Financing Sources	548,280	-	-	-	-
Total Golf Course Enterprise Funds	2,033,306	-	-	-	-
Total Enterprise Funds	77,140,622	97,265,496	100,051,481	104,489,055	91,144,606
Internal Service Funds					
Equipment Operations Internal Service Fund					
Charges for Services	3,194,185	3,787,473	3,787,473	3,830,452	4,337,271
Rents & Miscellaneous Revenues	19,226	10,500	10,500	10,907	10,500
Other Financing Sources	1,189,611	-	24,033	838,371	1,503,500
Total Equipment Operations Internal Service Fund	4,403,022	3,797,973	3,822,006	4,679,730	5,851,271
Workers' Compensation Insurance Fund					
Charges for Services	3,541,042	3,603,939	3,603,939	3,603,939	3,603,939
Rents & Miscellaneous Revenues	129,550	139,000	139,000	139,660	143,240
Total Workers' Compensation Insurance Fund	3,670,592	3,742,939	3,742,939	3,743,599	3,747,179

Summary of Projected Revenues and Other Financing Sources

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Group Health Insurance Internal Service Fund					
Charges for Services	1,968,112	2,071,727	2,071,727	1,992,666	2,094,004
Rents & Miscellaneous Revenues	7,553	7,600	7,600	8,850	6,570
Total Group Health Insurance Internal Service Fund	1,975,665	2,079,327	2,079,327	2,001,516	2,100,574
Liability Insurance Internal Service Fund					
Charges for Services	2,863,066	2,863,066	2,863,066	2,863,006	3,950,000
Rents & Miscellaneous Revenues	40,341	11,500	11,500	44,150	44,550
Total Liability Insurance Internal Service Fund	2,903,407	2,874,566	2,874,566	2,907,156	3,994,550
Total Internal Service Funds	12,952,687	12,494,805	12,518,838	13,332,001	15,693,574
Total Revenues:	198,052,133	229,963,213	265,893,956	274,353,614	242,331,684

Summary of Projected Expenditures and Other Financing Uses

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
General Funds					
Primary General Fund					
Personnel Services	55,812,493	61,839,292	62,080,825	60,444,039	69,057,842
Services, Supplies, & Other Charges	21,269,924	26,830,327	28,957,998	27,255,020	30,494,546
Capital Outlay	131,773	597,000	623,628	127,542	38,000
Debt Service	4,472,017	4,736,122	4,736,122	4,721,695	4,798,193
Other Financing Uses	2,264,746	(1,095,430)	(490,449)	2,779,551	1,731,526
Total Primary General Fund	83,950,953	92,907,311	95,908,124	95,327,847	106,120,107
General Fund - Assigned & Committed for Special Programs					
Personnel Services	3,243,698	3,696,654	3,725,154	3,357,635	2,922,570
Services, Supplies, & Other Charges	3,643,595	1,868,583	2,288,934	2,277,195	2,788,374
Capital Outlay	4,963	-	-	-	-
Other Financing Uses	222,035	200,000	2,020,388	2,020,388	405,000
Total General Fund - Assigned & Committed for Special Programs	7,114,291	5,765,237	8,034,476	7,655,218	6,115,944
City Public Trust					
Other Financing Uses	-	500,000	500,000	-	-
Total City Public Trust	-	500,000	500,000	-	-
Total General Funds	91,065,244	99,172,548	104,442,599	102,983,065	112,236,051
Special Revenue Funds					
Police Special Revenue Funds					
Services, Supplies, & Other Charges	110,000	110,000	110,000	110,000	110,000
Total Police Special Revenue Funds	110,000	110,000	110,000	110,000	110,000
State Highway Funds					
Personnel Services	92,206	36,628	36,628	37,252	38,835
Services, Supplies, & Other Charges	543,731	685,733	697,825	675,422	680,703
Capital Outlay	1,134,668	4,029,000	26,746,921	26,746,922	3,927,200
Debt Service	24,953	25,000	25,000	25,000	-
Other Financing Uses	18,442	500,000	1,488,704	1,523,199	1,850,000
Total State Highway Funds	1,814,000	5,276,361	28,995,078	29,007,795	6,496,738
Traffic Impact Funds					
Personnel Services	48,475	54,672	54,672	52,808	59,690
Other Financing Uses	143,975	1,340,000	3,300,480	3,300,480	2,334,704
Total Traffic Impact Funds	192,450	1,394,672	3,355,152	3,353,288	2,394,394

Summary of Projected Expenditures and Other Financing Uses

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Clean River, Beaches & Ocean Tax Fund					
Personnel Services	178,496	143,018	156,506	104,185	157,248
Services, Supplies, & Other Charges	287,601	374,289	423,709	429,003	526,979
Capital Outlay	242,977	100,000	1,048,661	1,048,661	-
Total Clean River, Beaches & Ocean Tax Fund	709,074	617,307	1,628,876	1,581,849	684,227
Parks and Recreation Funds					
Other Financing Uses	602,608	185,000	988,092	988,093	-
Total Parks and Recreation Funds	602,608	185,000	988,092	988,093	-
Housing & Community Development Funds					
Services, Supplies, & Other Charges	3,173,027	2,328,260	2,633,517	3,044,760	1,331,900
Other Financing Uses	71,965	35,000	35,000	35,000	35,000
Total Housing & Community Development Funds	3,244,992	2,363,260	2,668,517	3,079,760	1,366,900
City Low & Mod Income Housing Funds					
Services, Supplies, & Other Charges	89,005	89,200	89,200	89,440	89,440
Capital Outlay	-	75,000	75,000	-	-
Total City Low & Mod Income Housing Funds	89,005	164,200	164,200	89,440	89,440
Transportation Development Funds					
Services, Supplies, & Other Charges	701,935	701,164	701,164	701,164	744,077
Total Transportation Development Funds	701,935	701,164	701,164	701,164	744,077
Total Special Revenue Funds	7,464,063	10,811,964	38,611,078	38,911,389	11,885,776
Capital Improvement Funds					
General and Other Capital Improvement Funds					
Personnel Services	20,727	22,080	22,080	21,665	23,229
Services, Supplies, & Other Charges	905,290	-	95,000	-	-
Capital Outlay	3,179,953	12,297,300	48,172,630	48,155,643	12,691,760
Debt Service	582,374	671,528	671,528	611,013	281,317
Other Financing Uses	212,281	-	17,536	17,536	-
Total General and Other Capital Improvement Funds	4,900,624	12,990,908	48,978,774	48,805,857	12,996,306

Summary of Projected Expenditures and Other Financing Uses

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Debt Service Funds					
Government Obligation and Lease Revenue Bond Funds					
Debt Service	905,744	916,527	916,527	617,076	742,805
Total Government Obligation and Lease Revenue Bond Funds	905,744	916,527	916,527	617,076	742,805
Enterprise Funds					
Water Enterprise Funds					
Personnel Services	10,552,312	12,741,984	12,802,461	11,465,958	14,249,469
Services, Supplies, & Other Charges	11,403,796	12,668,753	13,728,188	12,400,268	14,720,613
Capital Outlay	9,311,062	15,235,000	23,918,674	23,853,674	23,835,000
Debt Service	786,326	1,111,938	1,361,938	1,321,433	2,091,114
Other Financing Uses	58,342	135,102	554,226	554,225	350,158
Total Water Enterprise Funds	32,111,838	41,892,777	52,365,486	49,595,558	55,246,354
Wastewater Enterprise Funds					
Personnel Services	6,786,667	7,843,057	7,892,089	7,481,690	8,452,240
Services, Supplies, & Other Charges	6,699,264	7,940,728	8,088,952	7,978,145	8,240,642
Capital Outlay	2,483,644	5,515,300	11,740,724	11,740,786	5,638,050
Debt Service	3,670,388	3,690,916	3,690,916	3,692,866	3,684,967
Other Financing Uses	74,712	78,386	158,873	158,873	269,281
Total Wastewater Enterprise Funds	19,714,675	25,068,387	31,571,554	31,052,360	26,285,180
Refuse Enterprise Funds					
Personnel Services	8,008,241	8,619,281	8,619,281	8,881,751	9,472,838
Services, Supplies, & Other Charges	5,761,272	7,010,286	7,169,283	6,806,811	8,305,359
Capital Outlay	1,638,246	3,836,647	8,926,140	8,176,140	1,926,342
Debt Service	2,009,291	1,817,754	1,817,754	1,738,654	1,591,688
Other Financing Uses	10,165	81,418	129,381	129,381	252,452
Total Refuse Enterprise Funds	17,427,216	21,365,386	26,661,839	25,732,737	21,548,679
Parking Enterprise Funds					
Personnel Services	2,414,264	2,526,803	2,526,803	2,487,169	2,611,033
Services, Supplies, & Other Charges	1,224,557	1,477,314	1,596,172	1,359,410	1,982,039
Capital Outlay	214,240	2,362,500	5,476,354	5,478,056	980,000
Debt Service	425,596	421,867	421,867	51,456	337,670
Other Financing Uses	47,237	33,729	212,816	212,817	24,373
Total Parking Enterprise Funds	4,325,895	6,822,213	10,234,012	9,588,908	5,935,115

Summary of Projected Expenditures and Other Financing Uses

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Storm Water Enterprise Funds					
Personnel Services	109,892	121,682	121,682	119,535	128,300
Services, Supplies, & Other Charges	466,265	881,768	970,093	695,068	915,809
Capital Outlay	540,657	80,000	576,663	576,663	60,000
Debt Service	376,973	397,640	397,640	397,635	396,583
Other Financing Uses	2,194	6,533	19,323	19,323	10,001
Total Storm Water Enterprise Funds	1,495,981	1,487,623	2,085,401	1,808,224	1,510,693
Golf Course Enterprise Funds					
Personnel Services	877,610	-	-	-	-
Services, Supplies, & Other Charges	797,321	-	3,583	-	-
Capital Outlay	79,335	-	-	-	-
Debt Service	285,308	-	-	-	-
Total Golf Course Enterprise Funds	2,039,575	-	3,583	-	-
Total Enterprise Funds	77,115,179	96,636,386	122,921,876	117,777,787	110,526,021
Internal Service Funds					
Equipment Operations Internal Service Fund					
Personnel Services	978,668	1,108,381	1,108,381	970,996	1,222,973
Services, Supplies, & Other Charges	2,037,794	2,363,540	2,326,996	2,408,379	2,426,476
Capital Outlay	999,989	604,528	696,072	606,595	1,253,500
Debt Service	219,287	-	-	348,964	628,538
Other Financing Uses	2,898	35,200	103,243	103,243	50,350
Total Equipment Operations Internal Service Fund	4,238,636	4,111,649	4,234,692	4,438,177	5,581,837
Workers' Compensation Insurance					
Personnel Services	194,752	208,299	208,299	190,174	253,946
Services, Supplies, & Other Charges	2,254,060	2,818,519	2,818,519	2,689,612	2,820,314
Other Financing Uses	14,452	-	1,231,673	1,231,673	-
Total Workers' Compensation Insurance	2,463,264	3,026,818	4,258,491	4,111,459	3,074,260
Group Health Insurance Internal Service Fund					
Personnel Services	417,661	450,760	450,760	423,764	194,236
Services, Supplies, & Other Charges	1,352,531	1,457,115	1,457,115	1,490,315	1,867,235
Total Group Health Insurance Internal Service Fund	1,770,192	1,907,875	1,907,875	1,914,079	2,061,471

Summary of Projected Expenditures and Other Financing Uses

BY FUND TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Liability Insurance Internal Service Fund					
Personnel Services	365,710	413,739	413,739	344,554	439,685
Services, Supplies, & Other Charges	1,330,235	2,978,582	3,186,582	3,102,000	3,583,474
Other Financing Uses	236,170	40,000	570,600	570,600	60,000
Total Liability Insurance Internal Service Fund	<u>1,932,115</u>	<u>3,432,321</u>	<u>4,170,921</u>	<u>4,017,154</u>	<u>4,083,159</u>
Total Internal Service Funds	<u>10,404,207</u>	<u>12,478,663</u>	<u>14,571,980</u>	<u>14,480,869</u>	<u>14,800,727</u>
Grand Total:	<u><u>191,855,060</u></u>	<u><u>233,006,996</u></u>	<u><u>330,442,834</u></u>	<u><u>323,576,043</u></u>	<u><u>263,187,686</u></u>

Summary of Transfers

	2016 Actuals	2017 Amended Budget	2017 Estimated Actual	2018 Adopted Budget
TO GENERAL FUNDS FROM:				
Primary General Fund <i>To transfer obligations to the Economic Development Trust Fund, Carbon</i>	\$ 1,382,238	\$ 1,892,349	\$ 1,842,349	\$ 2,002,384
Community Development Block Grant (CDBG) <i>For Teen Center</i>	35,000	35,000	35,000	35,000
City Public Trust Fund <i>Land Purchase for Public Parking</i>	-	500,000	-	-
Contributions & Donations - Parks & Rec <i>To eliminate Contributions Fund</i>	91,592	-	-	-
Refuse Fund	800	1,270	1,270	210,445
Golf Course Fund	-	-	-	-
Wastewater Fund	20,000	31,760	31,760	211,367
Water Fund	2,500	3,970	3,970	89,098
<i>Subtotal for After Hours Call Duty Program and Land Lease</i>	23,300	37,000	37,000	510,910
Total General Fund	1,532,130	2,464,349	1,914,349	2,548,294
TO CAPITAL IMPROVEMENT PROJECTS FUNDS FROM:				
General Funds	135,291	750,938	750,938	479,142
Arterial Streets and Road CIP Fund	146,029	1,293,404	1,293,404	500,000
Gas Tax (221)	18,442	195,299	195,299	1,350,000
Traffic Impact Fees	2,966	-	-	-
Parks and Recreation - Quimby Funds	319,815	696,778	696,778	-
Parks and Recreation - Facilities Tax Fund	232,792	291,315	291,315	-
Economic Development Trust Fund	183,860	1,933,988	1,933,988	405,000
Wharf Fund	17,536	15,200	15,200	-
Wharf Tenant Capital Improvement Contribution	66,252	-	-	-
Water Funds	47,282	540,503	540,503	123,039
Wastewater Fund	14,311	119,406	119,406	54,674
Refuse Fund	9,159	127,749	127,749	165,344
Parking Fund	12,276	191,982	191,985	24,212
Storm Water Fund	2,099	19,323	19,323	9,998
Enterprise Public Art Funds	36,284	49,616	49,616	18,085
Equipment Operations Fund	2,898	103,243	103,243	50,350
Liability Insurance Fund	236,170	570,600	570,600	60,000
Workers Compensation Fund	14,452	1,231,673	1,231,673	-
Total Capital Improvement Project Funds	1,497,914	8,131,017	8,131,020	3,239,844
<i>To fund various capital improvement projects & support Public Art</i>				
TO GAS TAX FUND FROM:				
Community Development Block Grant (CDBG)	36,965	-	-	-
Traffic Impact Fee-Citywide	141,010	3,300,480	3,300,480	2,334,704
Total Gas Tax Fund	177,975	3,300,480	3,300,480	2,334,704
<i>To fund various capital improvement projects</i>				<i>(continued)</i>

Summary of Transfers

	2016 Actuals	2017 Amended Budget	2017 Estimated Actual	2018 Adopted Budget
TO TRAFFIC IMPACT FEE-CITYWIDE FUND FROM:				
Gas Tax Fund	-	-	34,496	-
Total Equipment Fund	-	-	34,496	-
<i>For vehicle replacement</i>				
TO CLEAN RIVER, BEACHES & OCEANS FUND FROM:				
General Fund	-	25,000	25,000	-
Wastewater Fund	36,868	3,132	3,132	-
Parking Fund	34,110	20,098	20,098	-
Total Capital Improvement Project Funds	70,978	48,230	48,230	-
<i>Salaries for Illegal Campsite Clean-up</i>				
TO EQUIPMENT FUND FROM:				
General Fund	250,000		250,000	250,000
Total Equipment Fund	250,000	-	250,000	250,000
<i>For vehicle replacement</i>				
TO GOLF COURSE FUNDS FROM:				
General Fund				
For funding operations	497,217	-	-	-
Parks & Rec Facilities Tax Fund				
For DeLaveaga Golf Course Facility Improvement	50,000	-	-	-
Total Golf Course Funds	547,217	-	-	-
Total All City Funds	\$ 4,076,214	\$ 13,944,076	\$ 13,678,575	\$ 8,372,842

Revenues and Other Financing Sources - Primary General Fund

BY REVENUE TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Taxes					
Property Tax	18,249,621	19,553,500	19,553,500	19,495,000	20,998,000
Sales and Use Tax	17,934,333	18,675,000	18,675,000	18,018,000	18,987,000
Utility Users Tax	11,338,456	11,679,000	11,679,000	11,747,000	12,320,000
Transient Occupancy Tax	9,027,506	11,710,000	11,710,000	10,219,000	12,291,000
Franchise Tax	3,369,016	3,550,000	3,550,000	3,651,000	3,821,000
Admission Tax	2,523,654	2,750,000	2,750,000	2,558,000	2,669,000
Business License Tax	856,783	918,500	918,500	892,000	928,000
Parking Lot Tax	633,183	675,000	675,000	611,000	633,000
Other Taxes	577,910	630,000	630,000	530,000	540,000
Total Taxes	<u>64,510,461</u>	<u>70,141,000</u>	<u>70,141,000</u>	<u>67,721,000</u>	<u>73,187,000</u>
Licenses and Permits					
Construction Permits	1,083,629	980,500	980,500	1,950,000	5,367,000
Other Permits	132,980	96,200	96,200	150,200	152,200
Other Miscellaneous Revenues	20,730	-	-	21,000	22,000
Total Licenses and Permits	<u>1,237,340</u>	<u>1,076,700</u>	<u>1,076,700</u>	<u>2,121,200</u>	<u>5,541,200</u>
Grants and Intergovernmental					
Federal	356,561	68,000	167,574	143,908	114,000
State	231,899	232,000	423,704	235,000	235,000
Local	80,636	-	9,850	10,711	-
Total Grants and Intergovernmental	<u>669,096</u>	<u>300,000</u>	<u>601,128</u>	<u>389,619</u>	<u>349,000</u>
Charges for Services					
General Government	942,528	1,026,700	1,026,700	941,012	1,906,000
Public Safety	4,216,798	4,017,250	4,017,250	4,665,350	5,145,250
Culture and Recreation	1,517,878	2,983,250	2,983,250	2,966,882	3,158,200
Public Works	1,741,239	1,234,200	1,234,200	1,611,385	1,673,200
Library	518,681	625,500	625,500	440,100	462,438
Interfund and Interagency charges	3,958,636	4,254,377	4,281,877	4,281,877	4,495,972
Miscellaneous Charges for Services	2,436	2,000	2,000	2,550	2,700
Total Charges for Services	<u>12,898,196</u>	<u>14,143,277</u>	<u>14,170,777</u>	<u>14,909,156</u>	<u>16,843,760</u>
Fines and Forfeitures					
Fines and Forfeits	1,933,658	1,591,750	1,591,750	2,014,390	2,079,390
Total Fines and Forfeitures	<u>1,933,658</u>	<u>1,591,750</u>	<u>1,591,750</u>	<u>2,014,390</u>	<u>2,079,390</u>

Revenues and Other Financing Sources - Primary General Fund

BY REVENUE TYPE

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Rents & Misc Revenues					
Investment Earnings	(13,129)	38,005	38,005	43,440	44,640
Rents and Royalties	3,409,652	3,298,908	3,298,908	3,460,564	4,055,652
Contr & Donations-Private Sources	523,521	12,610	221,610	239,410	240,110
Miscellaneous Operating Revenues	205,110	147,500	147,500	3,388,109	518,500
Total Rents & Misc Revenues	4,125,154	3,497,023	3,706,023	7,131,523	4,858,902
Other Financing Sources					
Loan Principal Receipts	7,770	-	-	-	-
Interfund Transfers In	23,300	537,000	593,200	108,200	510,915
Other Miscellaneous Revenues	42,654	5,000	5,000	4,300	27,000
Total Other Financing Sources	73,724	542,000	598,200	112,500	537,915
Total Revenues	85,447,629	91,291,750	91,885,578	94,399,388	103,397,167

Operating Expenditures by Department - Primary General Fund

BY DEPARTMENT

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
City Attorney					
Personnel Services	10,951	48,683	48,683	48,683	48,683
Services, Supplies, & Other Charges	788,502	945,843	987,552	860,643	1,005,500
Total City Attorney	799,453	994,526	1,036,235	909,326	1,054,183
City Council					
Personnel Services	268,835	300,213	300,213	275,803	271,176
Services, Supplies, & Other Charges	150,105	102,294	135,633	99,656	163,387
Total City Council	418,939	402,507	435,846	375,459	434,563
City Manager					
Personnel Services	1,594,770	1,934,009	1,934,009	1,765,653	2,054,237
Services, Supplies, & Other Charges	338,944	3,127,939	3,185,808	2,982,966	3,559,768
Total City Manager	1,933,714	5,061,948	5,119,817	4,748,619	5,614,005
City - Non-Departmental					
Personnel Services	31,546	-	-	-	-
Services, Supplies, & Other Charges	2,117,241	-	-	-	-
Debt Service	4,472,017	4,736,122	4,736,122	4,721,695	4,798,193
Other Financing Uses	2,264,746	(1,095,430)	(490,449)	2,779,551	1,731,526
Total City - Non-Departmental	8,885,550	3,640,692	4,245,673	7,501,246	6,529,719
Economic Development					
Personnel Services	1,000,433	1,281,513	1,281,513	1,104,137	1,511,435
Services, Supplies, & Other Charges	1,117,877	1,972,089	2,504,258	2,101,451	2,114,219
Capital Outlay	-	500,000	500,000	-	-
Total Economic Development	2,118,310	3,753,602	4,285,771	3,205,588	3,625,654
Finance					
Personnel Services	2,455,621	2,966,658	2,966,658	2,657,861	3,391,843
Services, Supplies, & Other Charges	492,020	523,439	573,061	720,643	779,217
Capital Outlay	-	10,000	10,000	27,414	10,000
Total Finance	2,947,641	3,500,097	3,549,719	3,405,918	4,181,060
Fire					
Personnel Services	14,313,816	14,001,920	14,001,920	14,812,429	15,291,150
Services, Supplies, & Other Charges	1,608,026	1,790,624	1,815,852	1,811,904	1,992,319
Capital Outlay	10,000	25,000	25,000	25,000	25,000
Total Fire	15,931,842	15,817,544	15,842,772	16,649,333	17,308,469

Operating Expenditures by Department - Primary General Fund

BY DEPARTMENT

	Fiscal Year 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted Budget
		Adopted Budget	Amended Budget	Estimated Actual	
Human Resources					
Personnel Services	852,530	1,087,759	1,087,759	882,913	1,112,458
Services, Supplies, & Other Charges	411,805	564,272	564,272	477,046	681,540
Total Human Resources	1,264,335	1,652,031	1,652,031	1,359,959	1,793,998
Information Technology					
Personnel Services	2,208,439	2,587,178	2,587,178	2,400,959	2,895,810
Services, Supplies, & Other Charges	1,637,600	1,730,782	1,965,943	1,915,933	1,928,274
Capital Outlay	26,885	-	13,028	13,028	-
Total Information Technology	3,872,925	4,317,960	4,566,149	4,329,920	4,824,084
Library (City)					
Services, Supplies, & Other Charges	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Total Library (City)	1,394,751	1,464,751	1,464,751	1,464,751	1,534,751
Parks and Recreation					
Personnel Services	6,423,143	8,184,320	8,397,356	7,797,876	9,172,741
Services, Supplies, & Other Charges	3,597,618	4,572,592	5,115,172	5,063,326	5,761,381
Capital Outlay	-	40,000	53,600	53,600	-
Total Parks and Recreation	10,020,761	12,796,912	13,566,128	12,914,802	14,934,122
Planning and Community Development					
Personnel Services	3,355,348	4,329,792	4,243,779	3,880,964	5,516,241
Services, Supplies, & Other Charges	462,751	1,156,145	1,397,201	941,671	1,531,892
Capital Outlay	-	20,000	20,000	6,500	-
Total Planning and Community Development	3,818,100	5,505,937	5,660,980	4,829,135	7,048,133
Police					
Personnel Services	19,053,279	20,337,428	20,417,428	20,212,412	22,139,113
Services, Supplies, & Other Charges	4,778,694	5,397,462	5,571,834	5,455,734	5,602,798
Capital Outlay	75,619	-	-	-	-
Total Police	23,907,592	25,734,890	25,989,262	25,668,146	27,741,911
Public Works					
Personnel Services	4,243,782	4,779,819	4,814,329	4,604,349	5,652,955
Services, Supplies, & Other Charges	2,393,258	3,482,095	3,676,660	3,359,296	3,839,500
Capital Outlay	-	2,000	2,000	2,000	3,000
Total Public Works	6,637,040	8,263,914	8,492,989	7,965,645	9,495,455
Total Expenditures	83,950,953	92,907,311	95,908,124	95,327,847	106,120,107

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Estimated Fund Balance
Available for Appropriation
for the
FY 2018
Annual Budget

Projected Estimated Fund Balance - Primary General Fund

Fund # 101

Description: This fund functions as the City's discretionary operating fund and accounts for taxes and other general revenues and expenditures not restricted for specific purposes.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	55,810,583	61,839,292	62,080,825	60,444,039	69,057,842
Services, Supplies, and Other Charges	21,269,924	26,830,327	28,957,998	27,255,020	30,494,546
Capital Outlay	131,773	597,000	623,628	127,542	38,000
Debt Service	4,472,017	4,736,122	4,736,122	4,721,695	4,798,193
Transfers Out & Other Financing Uses	2,264,746	(1,095,430)	(490,449)	2,779,551	1,731,526
Expenditures Totals:	83,949,043	92,907,311	95,908,124	95,327,847	106,120,107
Revenues					
Taxes	64,510,461	70,141,000	70,141,000	67,721,000	73,187,000
Licenses and Permits	1,237,340	1,076,700	1,076,700	2,121,200	5,541,200
Grants	669,096	300,000	601,128	389,619	349,000
Charges for Services	12,898,196	14,143,277	14,170,777	14,909,156	16,843,760
Fines and Forfeitures	1,933,658	1,591,750	1,591,750	2,014,390	2,079,390
Rents, & Misc Revenues	4,087,214	3,497,023	3,706,023	7,131,523	4,858,902
Transfers In & Other Financing Source:	157,546	542,000	598,200	112,500	537,915
Revenues Totals:	85,493,511	91,291,750	91,885,578	94,399,388	103,397,167
Surplus/(Deficit):	1,544,468	(1,615,561)	(4,022,546)	(928,459)	(2,722,940)
Beginning Fund Balance:		1,801,691	1,801,691	1,801,691	873,232
Ending Fund Balance:		186,130	(2,220,855)	873,232	(1,849,708)

Projected Estimated Fund Balance ~ Code Enforcement/Civil Penalties

Fund # 103

Description: This fund accounts for penalties assessed for nuisance abatement liens and legal judgments that are used as a revolving fund to finance further code enforcement actions.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	3,254	38,056	38,056	24	39,600
Services, Supplies, and Other Charges	6,384	17,000	17,000	-	20,000
Expenditures Totals:	9,638	55,056	55,056	24	59,600
Surplus/(Deficit):	(9,638)	(55,056)	(55,056)	(24)	(59,600)
Beginning Fund Balance:		176,899	176,899	176,899	176,875
Ending Fund Balance:		121,843	121,843	176,875	117,275

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Municipal Wharf

Fund # 104

Description: This fund accounts for the revenues and expenditures for the Fire Department's Marine Rescue Program, the Parks and Recreation Department's Wharf Operations, and the Public Works Department's Wharf Gate Operations. In FY 2009, it was combined with the Primary General Fund (#101) due to its annual deficits. The City is required to submit an income and loss statement for the Wharf to the California State Lands Commission each year, and although the City maintains detailed records of the Wharf's revenues and expenditures, the California State Lands Commission has determined it is necessary under Public Resources Code 6306 to keep all transactions in a separate fund. For this reason, this fund has been re-established. It will continue to be subsidized by the Primary General Fund on an annual basis.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	2,251,453	2,479,954	2,508,454	2,342,800	2,601,037
Services, Supplies, and Other Charges	893,509	987,541	1,032,642	1,016,567	1,089,022
Capital Outlay	4,963	-	-	-	-
Transfers Out & Other Financing Uses	17,536	-	15,200	15,200	-
Expenditures Totals:	<u>3,167,461</u>	<u>3,467,495</u>	<u>3,556,296</u>	<u>3,374,567</u>	<u>3,690,059</u>
Revenues					
Charges for Services	1,249,135	1,283,500	1,283,500	1,276,288	1,297,788
Fines and Forfeitures	1,793	-	-	2,000	2,000
Rents, & Misc Revenues	1,364,050	1,250,000	1,250,000	1,250,050	1,250,000
Transfers In & Other Financing Source:	559,400	853,613	871,149	871,149	1,102,384
Revenues Totals:	<u>3,174,378</u>	<u>3,387,113</u>	<u>3,404,649</u>	<u>3,399,487</u>	<u>3,652,172</u>
Surplus/(Deficit):	6,916	(80,382)	(151,647)	24,920	(37,887)
Beginning Fund Balance:		6,948	6,948	6,948	31,868
Ending Fund Balance:		<u>(73,434)</u>	<u>(144,699)</u>	<u>31,868</u>	<u>(6,019)</u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ General Plan Update Reserve Fund

Fund # 107

Description: This fund includes revenue collected pursuant to State law for updating and maintenance of the General Plan. This fund will be closed at the end of FY 2017.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	793,754	884,383	884,383	800,009	-
Services, Supplies, and Other Charges	508,154	330,856	706,106	287,006	-
Expenditures Totals:	<u>1,301,908</u>	<u>1,215,239</u>	<u>1,590,489</u>	<u>1,087,015</u>	<u>-</u>
Revenues					
Charges for Services	774,685	550,000	550,000	325,000	-
Revenues Totals:	<u>774,685</u>	<u>550,000</u>	<u>550,000</u>	<u>325,000</u>	<u>-</u>
Surplus/(Deficit):	(527,223)	(665,239)	(1,040,489)	(762,015)	-
Beginning Fund Balance:		<u>1,110,449</u>	<u>1,110,449</u>	<u>1,110,449</u>	<u>348,434</u>
Ending Fund Balance:		<u><u>445,210</u></u>	<u><u>69,960</u></u>	<u><u>348,434</u></u>	<u><u>348,434</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Green Bldg Educational Resource Fund

Fund # 108

Description: The green building fund was established as a revolving fund for the purpose of supporting program management and public education for the mandatory compliance of “green building” design and construction processes. Revenues are derived from fees assessed on building permits issued by the City, with the exception of sub-trade permits and permits issued in conjunction with a master permit.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	195,237	294,261	294,261	214,802	281,933
Services, Supplies, and Other Charges	10,584	39,486	39,486	15,386	40,652
Expenditures Totals:	<u>205,821</u>	<u>333,747</u>	<u>333,747</u>	<u>230,188</u>	<u>322,585</u>
Revenues					
Charges for Services	284,893	250,000	250,000	130,000	-
Rents, & Misc Revenues	3,082	2,300	2,300	2,740	2,800
Revenues Totals:	<u>287,976</u>	<u>252,300</u>	<u>252,300</u>	<u>132,740</u>	<u>2,800</u>
Surplus/(Deficit):	82,155	(81,447)	(81,447)	(97,448)	(319,785)
Beginning Fund Balance:		<u>334,024</u>	<u>334,024</u>	<u>334,024</u>	<u>236,576</u>
Ending Fund Balance:		<u><u>252,577</u></u>	<u><u>252,577</u></u>	<u><u>236,576</u></u>	<u><u>(83,209)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Civic Equip Maintenance/Replacement

Fund # 121

Description: This fund accounts for a portion of equipment rental charges levied on events held at the Civic Auditorium to be used for repair and replacement of sound and lighting equipment.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	11,391	10,000	10,000	9,000	10,000
Expenditures Totals:	<u>11,391</u>	<u>10,000</u>	<u>10,000</u>	<u>9,000</u>	<u>10,000</u>
Revenues					
Rents, & Misc Revenues	6,416	6,220	6,220	5,120	6,130
Revenues Totals:	<u>6,416</u>	<u>6,220</u>	<u>6,220</u>	<u>5,120</u>	<u>6,130</u>
Surplus/(Deficit):	<u>(4,976)</u>	<u>(3,780)</u>	<u>(3,780)</u>	<u>(3,880)</u>	<u>(3,870)</u>
Beginning Fund Balance:		<u>16,316</u>	<u>16,316</u>	<u>16,316</u>	<u>12,436</u>
Ending Fund Balance:		<u><u>12,536</u></u>	<u><u>12,536</u></u>	<u><u>12,436</u></u>	<u><u>8,566</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Co-op Retail Management

Fund # 122

Description: This fund accounts for all assessments collected from property owners in the CRM district and is administered by the Downtown Management Corporation (DMC). The assessment revenue is utilized by the DMC in contracting for the downtown host program. The downtown host program provides downtown guides whose responsibility it is to provide information to shoppers and pedestrians and to ensure the smooth operation of the downtown business district.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	216,000	220,000	220,000	220,000	220,000
Expenditures Totals:	<u>216,000</u>	<u>220,000</u>	<u>220,000</u>	<u>220,000</u>	<u>220,000</u>
Revenues					
Taxes	219,511	220,000	220,000	217,567	220,000
Fines and Forfeitures	484	-	-	-	-
Rents, & Misc Revenues	186	110	110	260	270
Revenues Totals:	<u>220,182</u>	<u>220,110</u>	<u>220,110</u>	<u>217,827</u>	<u>220,270</u>
Surplus/(Deficit):	4,182	110	110	(2,173)	270
Beginning Fund Balance:		6,492	6,492	6,492	4,319
Ending Fund Balance:		<u><u>6,602</u></u>	<u><u>6,602</u></u>	<u><u>4,319</u></u>	<u><u>4,589</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Kiosk Maintenance

Fund # 123

Description: This fund accounts for the rental income from the kiosks and café extensions on Pacific Avenue. The rental income is used to pay for periodic maintenance and utilities.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	24,101	37,700	37,700	37,700	37,700
Transfers Out & Other Financing Uses	20,639	-	-	-	-
Expenditures Totals:	44,740	37,700	37,700	37,700	37,700
Revenues					
Charges for Services	26,077	24,000	24,000	29,324	29,300
Fines and Forfeitures	599	-	-	-	-
Rents, & Misc Revenues	20,535	10,925	10,925	10,730	10,770
Revenues Totals:	47,211	34,925	34,925	40,054	40,070
Surplus/(Deficit):	2,471	(2,775)	(2,775)	2,354	2,370
Beginning Fund Balance:		113,346	113,346	113,346	115,700
Ending Fund Balance:		110,571	110,571	115,700	118,070

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Street Tree Fund

Fund # 125

Description: This fund accounts for civil penalties assessed pursuant to the Heritage Tree Ordinance, donations, contributions, and other fund raising activities and is used for the acquisition and planting of trees.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	8,110	15,000	15,000	15,000	15,000
Expenditures Totals:	8,110	15,000	15,000	15,000	15,000
Revenues					
Charges for Services	8,700	10,000	10,000	4,100	8,500
Fines and Forfeitures	6,500	2,000	2,000	1,500	5,000
Rents, & Misc Revenues	2,145	1,075	1,075	21,660	1,680
Revenues Totals:	17,345	13,075	13,075	27,260	15,180
Surplus/(Deficit):	9,234	(1,925)	(1,925)	12,260	180
Beginning Fund Balance:		64,667	64,667	64,667	76,927
Ending Fund Balance:		62,742	62,742	76,927	77,107

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ City Public Trust Fund

Fund # 130

Description: This fund accounts for the proceeds from the sale of city owned land. This fund was established by City Council policy where the principal is to be preserved and maintained as part of a program to meet the extensive capital improvement needs of the City. Principal can be used to leverage a substantial contribution of funds from a source other than the General Fund to complete an unfunded capital project of high priority. Interest earnings from the Trust Fund may be used on an annual basis, may be accumulated from year to year to fund objectives that require such accumulations, may be utilized to retire indebtedness to accomplish larger objectives, or may be used in combinations of those alternatives.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	-	500,000	500,000	-	-
Expenditures Totals:	-	500,000	500,000	-	-
Revenues					
Rents, & Misc Revenues	276,738	10,000	10,000	27,540	28,100
Transfers In & Other Financing Source:	1,672,288	-	-	375,000	350,000
Revenues Totals:	1,949,026	10,000	10,000	402,540	378,100
Surplus/(Deficit):	1,949,026	(490,000)	(490,000)	402,540	378,100
Beginning Fund Balance:		3,140,212	3,140,212	3,140,212	3,542,752
Ending Fund Balance:		2,650,212	2,650,212	3,542,752	3,920,852

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ City Stabilization Reserve

Fund # 132

Description: This fund accounts for the City’s General Fund stabilization arrangements as established by the City Council on June 11, 2013. The portion attributed to the two-month operating balance could be used to temporarily offset significant revenue declines, to temporary offset cash flow needs or for urgent facility costs to preserve safety or operations. Should the reserve fall below two months, it would require notification and may require approval by bond holders and a report to the City Council on the strategy to return to the minimum funding level. The remaining portion for the unfunded obligation reserve (initially funded at \$2.1 million) could be used to pay down internal loans, pension obligation bonds or offset post-employment health care obligations.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	1,811,496	-	-	588,036	1,253,500
Expenditures Totals:	1,811,496	-	-	588,036	1,253,500
Revenues					
Rents, & Misc Revenues	330,577	1,398,014	1,398,014	1,785,681	1,727,119
Transfers In & Other Financing Source:	-	25,980	25,980	25,980	27,038
Revenues Totals:	330,577	1,423,994	1,423,994	1,811,661	1,754,157
Surplus/(Deficit):	(1,480,919)	1,423,994	1,423,994	1,223,625	500,657
Beginning Fund Balance:		13,792,892	13,792,892	13,792,892	15,016,517
Ending Fund Balance:		15,216,886	15,216,886	15,016,517	15,517,174

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Energy Efficient Equipment Fund

Fund # 133

Description: This fund accounts for direct rebates and/or initial cost savings from energy efficient projects to be used to fund additional energy efficiency projects.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	-	-	71,200	71,200	-
Expenditures Totals:	-	-	71,200	71,200	-
Revenues					
Rents, & Misc Revenues	-	-	-	140	150
Revenues Totals:	-	-	-	140	150
Surplus/(Deficit):	-	-	(71,200)	(71,060)	150
Beginning Fund Balance:		-	-	-	(71,060)
Ending Fund Balance:		-	(71,200)	(71,060)	(70,910)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Economic Development Trust Fund

Fund # 136

Description: The purpose of this fund is to formally establish and designate a dedicated, transparent and stable funding source to carry out economic development programs, projects and initiatives of the City. The fund would accumulate two types of revenue: residual deposits of property tax distributions accumulated from the former Redevelopment Project areas previously received by the Redevelopment Agency, and deposits of net revenue from the 2013 Transient Occupancy Tax increase of 1% approved for economic development purposes. The fund would be restricted to economic development purposes including major projects and economic development initiatives approved by the City Council.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	183,860	200,000	1,933,988	1,933,988	405,000
Expenditures Totals:	<u>183,860</u>	<u>200,000</u>	<u>1,933,988</u>	<u>1,933,988</u>	<u>405,000</u>
Revenues					
Rents, & Misc Revenues	18,011	6,700	6,700	11,710	11,950
Transfers In & Other Financing Source:	822,838	950,000	950,000	900,000	900,000
Revenues Totals:	<u>840,849</u>	<u>956,700</u>	<u>956,700</u>	<u>911,710</u>	<u>911,950</u>
Surplus/(Deficit):	656,989	756,700	(977,288)	(1,022,278)	506,950
Beginning Fund Balance:		<u>1,356,506</u>	<u>1,356,506</u>	<u>1,356,506</u>	<u>334,228</u>
Ending Fund Balance:		<u><u>2,113,206</u></u>	<u><u>379,219</u></u>	<u><u>334,228</u></u>	<u><u>841,178</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Unemployment Insurance

Fund # 140

Description: This fund accounts for self-funded direct reimbursements to the state unemployment program for benefits paid to eligible displaced workers.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	106,707	205,000	205,000	82,500	102,500
Expenditures Totals:	<u>106,707</u>	<u>205,000</u>	<u>205,000</u>	<u>82,500</u>	<u>102,500</u>
Revenues					
Charges for Services	464,303	475,000	475,000	496,000	547,913
Revenues Totals:	<u>464,303</u>	<u>475,000</u>	<u>475,000</u>	<u>496,000</u>	<u>547,913</u>
Surplus/(Deficit):	357,597	270,000	270,000	413,500	445,413
Beginning Fund Balance:		1,291,183	1,291,183	1,291,183	1,704,683
Ending Fund Balance:		<u><u>1,561,183</u></u>	<u><u>1,561,183</u></u>	<u><u>1,704,683</u></u>	<u><u>2,150,096</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Housing In-lieu Program

Fund # 150

Description: This fund was established to account for revenues collected by developers that qualify and have opted to pay a fee “in-lieu” of constructing inclusionary housing units as required by the City’s affordable housing provisions. The monies collected and all earnings from investment of the monies are used within a reasonable amount of time to assist in the construction of new lower income units with long-term affordability restrictions, including required administrative support.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	5,453	5,620	5,620	190	210
Revenues Totals:	<u>5,453</u>	<u>5,620</u>	<u>5,620</u>	<u>190</u>	<u>210</u>
Surplus/(Deficit):	5,453	5,620	5,620	190	210
Beginning Fund Balance:		88,300	88,300	88,300	88,490
Ending Fund Balance:		<u><u>93,920</u></u>	<u><u>93,920</u></u>	<u><u>88,490</u></u>	<u><u>88,700</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ DeAnza Hardship Fund

Fund # 151

Description: This fund was established pursuant to a settlement agreement involving Manufactured Home Communities, Incorporated (MHC, Inc.) and DeAnza Santa Cruz Mobile Estates homeowners. Revenues include one-time contributions from Manufactured Home Communities, Inc. and the City Public Trust, which can be used to defray any qualifying hardship of homeowners subject to certain restrictions.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	5,000	-	-	-	-
Expenditures Totals:	5,000	-	-	-	-
Revenues					
Rents, & Misc Revenues	3,336	2,600	2,600	2,200	2,250
Revenues Totals:	3,336	2,600	2,600	2,200	2,250
Surplus/(Deficit):	(1,664)	2,600	2,600	2,200	2,250
Beginning Fund Balance:		254,205	254,205	254,205	256,405
Ending Fund Balance:		256,805	256,805	256,405	258,655

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Contributions and Donations - General

Fund # 161

Description: The General Contributions and Donations fund accounts for donations and contributions to General Fund activities other than those in the Parks and Recreation Department.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	7,872	4,000	4,000	6,460	880
Revenues Totals:	7,872	4,000	4,000	6,460	880
Surplus/(Deficit):	7,872	4,000	4,000	6,460	880
Beginning Fund Balance:		95,932	95,932	95,932	102,392
Ending Fund Balance:		99,932	99,932	102,392	103,272

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Contributions and Donations - Parks & Recreation

Fund # 162

Description: This fund accounts for donations and contributions to parks and recreation activities.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	42,158	6,000	6,000	6,000	-
Transfers Out & Other Financing Uses	91,592	-	-	-	-
Expenditures Totals:	133,750	6,000	6,000	6,000	-
Revenues					
Grants	-	6,000	6,000	-	-
Rents, & Misc Revenues	13,403	17,200	17,200	1,910	1,950
Transfers In & Other Financing Source:	35,000	35,000	35,000	35,000	35,000
Revenues Totals:	48,403	58,200	58,200	36,910	36,950
Surplus/(Deficit):	(85,347)	52,200	52,200	30,910	36,950
Beginning Fund Balance:		215,569	215,569	215,569	246,479
Ending Fund Balance:		267,769	267,769	246,479	283,429

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Supplemental Law Enforcement Services

Fund # 211

Description: This fund was established to account for grant funding pursuant to the Supplemental Law Enforcement Grant Program established by the State of California. This program distributes grant funding to counties who in turn distribute funds to a variety of local entities based upon a formula specified in the enacting legislation. All local government entities receiving money from this grant are required to use these funds for “front line law enforcement” activities and are required to annually report revenue and expenditure detail to the county’s Supplemental Law Enforcement Oversight Committee (SLEOC).

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	110,000	110,000	110,000	110,000	110,000
Expenditures Totals:	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
Revenues					
Grants	100,000	110,000	110,000	110,000	110,000
Rents, & Misc Revenues	(279)	-	-	-	-
Revenues Totals:	<u>99,721</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
Surplus/(Deficit):	(10,279)	-	-	-	-
Beginning Fund Balance:		<u>(8,908)</u>	<u>(8,908)</u>	<u>(8,908)</u>	<u>(8,908)</u>
Ending Fund Balance:		<u><u>(8,908)</u></u>	<u><u>(8,908)</u></u>	<u><u>(8,908)</u></u>	<u><u>(8,908)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Traffic Offender

Fund # 212

Description: This fund accounts for receipt of private property vehicle towing fees and traffic offender fees, which are used to fund a police sergeant position that oversees traffic enforcement and other activities to improve traffic safety.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Charges for Services	18,884	16,500	16,500	16,500	16,500
Rents, & Misc Revenues	2,632	2,000	2,000	1,770	1,810
Revenues Totals:	21,516	18,500	18,500	18,270	18,310
Surplus/(Deficit):	21,516	18,500	18,500	18,270	18,310
Beginning Fund Balance:		201,649	201,649	201,649	219,919
Ending Fund Balance:		220,149	220,149	219,919	238,229

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Police Asset Seizure

Fund # 214

Description: This fund accounts for assets confiscated by police officers as a result of arrests in violation of narcotics laws. After adjudication, cash and property, which were seized, are returned to the arresting law enforcement agency. State legislation mandates that these funds not be used to supplement normal operating expenses but should be used for special purchases and projects associated with law enforcement.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	3,554	2,800	2,800	2,210	2,260
Revenues Totals:	<u>3,554</u>	<u>2,800</u>	<u>2,800</u>	<u>2,210</u>	<u>2,260</u>
Surplus/(Deficit):	3,554	2,800	2,800	2,210	2,260
Beginning Fund Balance:		<u>100,122</u>	<u>100,122</u>	<u>100,122</u>	<u>102,332</u>
Ending Fund Balance:		<u><u>102,922</u></u>	<u><u>102,922</u></u>	<u><u>102,332</u></u>	<u><u>104,592</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Asset Seizure/Youth Crime Prevention

Fund # 216

Description: This fund accounts for a portion of monies made available to the County from property seized and forfeited, which is distributed to cities within the County for the purpose of funding youth related programs.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	15	-	-	-	-
Revenues Totals:	15	-	-	-	-
Surplus/(Deficit):	15	-	-	-	-
Beginning Fund Balance:		3,097	3,097	3,097	3,097
Ending Fund Balance:		3,097	3,097	3,097	3,097

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Gasoline Tax

Fund # 221

Description: This fund accounts for the City’s apportionment of the State excise tax on gasoline and other related grants or receipts that are combined with the gasoline tax subvention and are restricted for the planning, construction and maintenance of streets and roads.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	92,206	36,628	36,628	37,252	38,835
Services, Supplies, and Other Charges	543,731	685,733	697,825	675,422	680,703
Capital Outlay	1,134,668	4,029,000	26,746,921	26,746,922	3,927,200
Debt Service	24,953	25,000	25,000	25,000	-
Transfers Out & Other Financing Uses	18,442	500,000	1,488,704	1,523,199	1,850,000
Expenditures Totals:	1,814,000	5,276,361	28,995,078	29,007,795	6,496,738
Revenues					
Grants	2,212,437	3,437,873	19,862,827	19,807,287	3,967,776
Rents, & Misc Revenues	48,375	15,000	15,000	15,960	16,290
Transfers In & Other Financing Source:	324,004	1,340,000	3,450,480	3,450,480	2,334,704
Revenues Totals:	2,584,816	4,792,873	23,328,307	23,273,727	6,318,770
Surplus/(Deficit):	770,817	(483,488)	(5,666,771)	(5,734,068)	(177,968)
Beginning Fund Balance:		1,854,100	1,854,100	1,854,100	(3,879,968)
Ending Fund Balance:		1,370,612	(3,812,671)	(3,879,968)	(4,057,936)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Traffic Congestion Relief

Fund # 222

Description: This fund accounts for a subvention of the State sales tax on gasoline restricted for street and highway maintenance, rehabilitation, and reconstruction of necessary associated facilities such as drainage and traffic control devices.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	1,768	1,500	1,500	1,160	1,190
Revenues Totals:	<u>1,768</u>	<u>1,500</u>	<u>1,500</u>	<u>1,160</u>	<u>1,190</u>
Surplus/(Deficit):	1,768	1,500	1,500	1,160	1,190
Beginning Fund Balance:		133,523	133,523	133,523	134,683
Ending Fund Balance:		<u><u>135,023</u></u>	<u><u>135,023</u></u>	<u><u>134,683</u></u>	<u><u>135,873</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Traffic Impact Fee-Beach/South of Laurel

Fund # 225

Description: This fund was established to fund a specific list of transportation improvement projects that address cumulative traffic impacts from private development. The project area matches the Beach and South of Laurel Area Plan and is in addition to the Traffic Impact Fee – Citywide. Funds are dedicated to the planning, design, administration, right-of-way acquisition, and construction of the identified improvement projects. Fifteen percent (15%) of the traffic impact fee collected is dedicated to alternative transportation projects.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	1,396	1,200	1,200	920	940
Revenues Totals:	<u>1,396</u>	<u>1,200</u>	<u>1,200</u>	<u>920</u>	<u>940</u>
Surplus/(Deficit):	1,396	1,200	1,200	920	940
Beginning Fund Balance:		<u>106,786</u>	<u>106,786</u>	<u>106,786</u>	<u>107,706</u>
Ending Fund Balance:		<u><u>107,986</u></u>	<u><u>107,986</u></u>	<u><u>107,706</u></u>	<u><u>108,646</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Traffic Impact Fee-Citywide Fund

Fund # 226

Description: This fund was established to fund a specific list of transportation improvement projects that address cumulative traffic impacts from private development citywide. The project area matches the city limits inclusive of the Beach and South of Laurel Area Plan. Funds are dedicated to the planning, design, administration, right-of-way acquisition, and construction of the identified improvement projects. Fifteen percent (15%) of the traffic impact fee collected is dedicated to alternative transportation projects.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	48,475	54,672	54,672	52,808	59,690
Transfers Out & Other Financing Uses	143,975	1,340,000	3,300,480	3,300,480	2,334,704
Expenditures Totals:	<u>192,450</u>	<u>1,394,672</u>	<u>3,355,152</u>	<u>3,353,288</u>	<u>2,394,394</u>
Revenues					
Rents, & Misc Revenues	1,451,980	124,000	124,000	34,280	534,970
Transfers In & Other Financing Source:	-	-	-	34,496	-
Revenues Totals:	<u>1,451,980</u>	<u>124,000</u>	<u>124,000</u>	<u>68,776</u>	<u>534,970</u>
Surplus/(Deficit):	1,259,530	(1,270,672)	(3,231,152)	(3,284,512)	(1,859,424)
Beginning Fund Balance:		4,001,307	4,001,307	4,001,307	716,795
Ending Fund Balance:		<u><u>2,730,635</u></u>	<u><u>770,155</u></u>	<u><u>716,795</u></u>	<u><u>(1,142,629)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Clean River, Beaches & Ocean Tax Fund

Fund # 235

Description: This fund receives revenues from a city-wide special tax used exclusively to prevent and reduce water pollution, and for the protection of watersheds and water quality. Funding provides for capital improvements, environmental restoration and upgrades to storm water collection, conveyance, management and treatment of systems, and implementation of storm water best management practices. It also provides for public education and outreach activities to prevent and reduce water pollution.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	178,496	143,018	156,506	104,185	157,248
Services, Supplies, and Other Charges	287,601	374,289	423,709	429,003	526,979
Capital Outlay	242,977	100,000	1,048,661	1,048,661	-
Expenditures Totals:	<u>709,074</u>	<u>617,307</u>	<u>1,628,876</u>	<u>1,581,849</u>	<u>684,227</u>
Revenues					
Taxes	628,787	630,000	630,000	630,000	635,658
Grants	287,569	-	652,300	652,300	-
Rents, & Misc Revenues	10,982	6,500	6,500	9,300	9,490
Transfers In & Other Financing Source:	70,978	-	48,230	48,230	-
Revenues Totals:	<u>998,316</u>	<u>636,500</u>	<u>1,337,029</u>	<u>1,339,830</u>	<u>645,148</u>
Surplus/(Deficit):	289,242	19,193	(291,846)	(242,019)	(39,079)
Beginning Fund Balance:		<u>1,142,094</u>	<u>1,142,094</u>	<u>1,142,094</u>	<u>900,075</u>
Ending Fund Balance:		<u><u>1,161,287</u></u>	<u><u>850,248</u></u>	<u><u>900,075</u></u>	<u><u>860,996</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Northwest Quadrant - Parks & Rec Fee

Fund # 241

Description: These funds were established pursuant to the Quimby Act which authorized the City Council to require developers of new subdivisions to dedicate land for park development or pay fees in-lieu of park dedication which are restricted to park or recreational purposes. Fees can only be expended in the same quadrant of the City in which it was collected.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	92,344	50,000	212,803	212,803	-
Expenditures Totals:	92,344	50,000	212,803	212,803	-
Revenues					
Charges for Services	-	339,306	339,306	-	-
Rents, & Misc Revenues	1,005	-	-	-	-
Revenues Totals:	1,005	339,306	339,306	-	-
Surplus/(Deficit):	(91,338)	289,306	126,503	(212,803)	-
Beginning Fund Balance:		248,434	248,434	248,434	35,631
Ending Fund Balance:		537,740	374,937	35,631	35,631

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Southwest Quadrant - Parks & Rec Fee

Fund # 242

Description: These funds were established pursuant to the Quimby Act which authorized the City Council to require developers of new subdivisions to dedicate land for park development or pay fees in-lieu of park dedication which are restricted to park or recreational purposes. Fees can only be expended in the same quadrant of the City in which it was collected.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	136,804	10,000	239,288	239,288	-
Expenditures Totals:	<u>136,804</u>	<u>10,000</u>	<u>239,288</u>	<u>239,288</u>	<u>-</u>
Revenues					
Charges for Services	-	461,926	461,926	-	-
Rents, & Misc Revenues	(688)	-	-	-	-
Revenues Totals:	<u>(688)</u>	<u>461,926</u>	<u>461,926</u>	<u>-</u>	<u>-</u>
Surplus/(Deficit):	(137,492)	451,926	222,638	(239,288)	-
Beginning Fund Balance:		(93,994)	(93,994)	(93,994)	(333,282)
Ending Fund Balance:		<u><u>357,932</u></u>	<u><u>128,644</u></u>	<u><u>(333,282)</u></u>	<u><u>(333,282)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Northeast Quadrant - Parks & Rec Fee

Fund # 243

Description: These funds were established pursuant to the Quimby Act which authorized the City Council to require developers of new subdivisions to dedicate land for park development or pay fees in-lieu of park dedication which are restricted to park or recreational purposes. Fees can only be expended in the same quadrant of the City in which it was collected.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	80,667	75,000	194,275	194,275	-
Expenditures Totals:	80,667	75,000	194,275	194,275	-
Revenues					
Charges for Services	-	339,306	339,306	-	-
Rents, & Misc Revenues	568	-	-	-	-
Revenues Totals:	568	339,306	339,306	-	-
Surplus/(Deficit):	(80,099)	264,306	145,031	(194,275)	-
Beginning Fund Balance:		131,301	131,301	131,301	(62,974)
Ending Fund Balance:		395,607	276,332	(62,974)	(62,974)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Southeast Quadrant - Parks & Rec Fee

Fund # 244

Description: These funds were established pursuant to the Quimby Act which authorized the City Council to require developers of new subdivisions to dedicate land for park development or pay fees in-lieu of park dedication which are restricted to park or recreational purposes. Fees can only be expended in the same quadrant of the City in which it was collected.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	10,000	15,000	50,412	50,412	-
Expenditures Totals:	<u>10,000</u>	<u>15,000</u>	<u>50,412</u>	<u>50,412</u>	<u>-</u>
Revenues					
Rents, & Misc Revenues	21	-	-	-	-
Revenues Totals:	<u>21</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Surplus/(Deficit):	(9,979)	(15,000)	(50,412)	(50,412)	-
Beginning Fund Balance:		<u>27,643</u>	<u>27,643</u>	<u>27,643</u>	<u>(22,769)</u>
Ending Fund Balance:		<u><u>12,643</u></u>	<u><u>(22,768)</u></u>	<u><u>(22,769)</u></u>	<u><u>(22,769)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Parks & Recreation Tax Combined Fund

Fund # 249

Description: This fund was established to account for special taxes collected on the construction of new or remodeled residential dwellings, which are designated 50% for greenbelt purposes and 50% for parks and recreation facilities.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	282,792	35,000	291,315	291,315	-
Expenditures Totals:	<u>282,792</u>	<u>35,000</u>	<u>291,315</u>	<u>291,315</u>	<u>-</u>
Revenues					
Taxes	493,034	-	-	400,000	1,347,000
Rents, & Misc Revenues	9,401	6,200	6,200	6,860	7,000
Revenues Totals:	<u>502,435</u>	<u>6,200</u>	<u>6,200</u>	<u>406,860</u>	<u>1,354,000</u>
Surplus/(Deficit):	<u>219,643</u>	<u>(28,800)</u>	<u>(285,115)</u>	<u>115,545</u>	<u>1,354,000</u>
Beginning Fund Balance:		<u>739,113</u>	<u>739,113</u>	<u>739,113</u>	<u>854,658</u>
Ending Fund Balance:		<u><u>710,313</u></u>	<u><u>453,998</u></u>	<u><u>854,658</u></u>	<u><u>2,208,658</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ HOME Rehabilitation Projects

Fund # 251

Description: This fund accounts for loans made to homeowners for HOME rehabilitation projects using State HUD grant revenues.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	5,201	4,700	4,700	3,630	3,700
Transfers In & Other Financing Source:	-	5,000	5,000	4,200	4,200
Revenues Totals:	<u>5,201</u>	<u>9,700</u>	<u>9,700</u>	<u>7,830</u>	<u>7,900</u>
Surplus/(Deficit):	5,201	9,700	9,700	7,830	7,900
Beginning Fund Balance:		350,319	350,319	350,319	358,149
Ending Fund Balance:		<u><u>360,019</u></u>	<u><u>360,019</u></u>	<u><u>358,149</u></u>	<u><u>366,049</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ HOME Acquisition Projects

Fund # 252

Description: This fund accounts for loans made to homeowners for HOME acquisition projects using State HUD grant revenues.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	2,385	1,900	1,900	1,560	1,600
Revenues Totals:	<u>2,385</u>	<u>1,900</u>	<u>1,900</u>	<u>1,560</u>	<u>1,600</u>
Surplus/(Deficit):	2,385	1,900	1,900	1,560	1,600
Beginning Fund Balance:		180,098	180,098	180,098	181,658
Ending Fund Balance:		<u>181,998</u>	<u>181,998</u>	<u>181,658</u>	<u>183,258</u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ HOME Investment Partnership

Fund # 253

Description: This fund accounts for federal monies received under the Home Investment Partnership Program grant which are restricted for affordable housing production and include activities such as new construction or rehabilitation of affordable housing, tenant based rental assistance, first-time homebuyer assistance, and relocation assistance.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	820,192	1,015,480	1,094,130	704,980	781,000
Expenditures Totals:	<u>820,192</u>	<u>1,015,480</u>	<u>1,094,130</u>	<u>704,980</u>	<u>781,000</u>
Revenues					
Grants	691,443	250,000	250,000	258,350	260,000
Rents, & Misc Revenues	90,280	-	-	129,911	80
Transfers In & Other Financing Source:	-	-	-	145,000	-
Revenues Totals:	<u>781,723</u>	<u>250,000</u>	<u>250,000</u>	<u>533,261</u>	<u>260,080</u>
Surplus/(Deficit):	<u>(38,469)</u>	<u>(765,480)</u>	<u>(844,130)</u>	<u>(171,719)</u>	<u>(520,920)</u>
Beginning Fund Balance:		<u>183,507</u>	<u>183,507</u>	<u>183,507</u>	<u>11,788</u>
Ending Fund Balance:		<u><u>(581,973)</u></u>	<u><u>(660,623)</u></u>	<u><u>11,788</u></u>	<u><u>(509,132)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Community Development Block Grant

Fund # 261

Description: This fund accounts for federal monies received under the Community Development Block Grant (CDBG) program, which provides grants to promote development of a viable community, including decent housing, a suitable living environment for all citizens, and economic development.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	541,736	725,280	747,445	630,280	363,900
Transfers Out & Other Financing Uses	71,965	35,000	35,000	35,000	35,000
Expenditures Totals:	<u>613,701</u>	<u>760,280</u>	<u>782,445</u>	<u>665,280</u>	<u>398,900</u>
Revenues					
Grants	445,394	500,000	500,000	484,039	485,000
Rents, & Misc Revenues	2,856	3,500	3,500	2,000	2,000
Transfers In & Other Financing Source:	13,700	6,400	6,400	6,400	6,400
Revenues Totals:	<u>461,950</u>	<u>509,900</u>	<u>509,900</u>	<u>492,439</u>	<u>493,400</u>
Surplus/(Deficit):	<u>(151,751)</u>	<u>(250,380)</u>	<u>(272,545)</u>	<u>(172,841)</u>	<u>94,500</u>
Beginning Fund Balance:		<u>182,030</u>	<u>182,030</u>	<u>182,030</u>	<u>9,189</u>
Ending Fund Balance:		<u>(68,350)</u>	<u>(90,514)</u>	<u>9,189</u>	<u>103,689</u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Red Cross Housing Reconstruction Loan Repayment

Fund # 272

Description: This fund accounts for the principal and interest loan repayments from a grant from the Red Cross made to assist in reconstruction of affordable housing destroyed by the 1989 Loma Prieta earthquake. These funds are used to provide assistance to disaster victims and low income households in the Beach Flats and Lower Ocean areas of the City.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	60,176	47,000	47,000	47,000	47,000
Expenditures Totals:	<u>60,176</u>	<u>47,000</u>	<u>47,000</u>	<u>47,000</u>	<u>47,000</u>
Revenues					
Rents, & Misc Revenues	3,895	3,200	3,200	2,410	2,460
Revenues Totals:	<u>3,895</u>	<u>3,200</u>	<u>3,200</u>	<u>2,410</u>	<u>2,460</u>
Surplus/(Deficit):	(56,281)	(43,800)	(43,800)	(44,590)	(44,540)
Beginning Fund Balance:		<u>279,752</u>	<u>279,752</u>	<u>279,752</u>	<u>235,162</u>
Ending Fund Balance:		<u><u>235,952</u></u>	<u><u>235,952</u></u>	<u><u>235,162</u></u>	<u><u>190,622</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - CalHome - FT HB Revolving Fund

Fund # 273

Description: This fund accounts for State monies received to provide funding for the provision of second mortgages to low-income first-time homebuyers purchasing homes in all redevelopment areas and two identified census tracts (1007 and 1010) located within the City of Santa Cruz.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	2,279	1,700	1,700	1,420	1,450
Revenues Totals:	2,279	1,700	1,700	1,420	1,450
Surplus/(Deficit):	2,279	1,700	1,700	1,420	1,450
Beginning Fund Balance:		164,319	164,319	164,319	165,739
Ending Fund Balance:		166,019	166,019	165,739	167,189

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ HOME American Dream FTH Revolving Fund

Fund # 275

Description: This fund accounts for federal funds used for providing second mortgages to very-low to low-income first time homebuyers.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	843	700	700	550	570
Revenues Totals:	843	700	700	550	570
Surplus/(Deficit):	843	700	700	550	570
Beginning Fund Balance:		63,625	63,625	63,625	64,175
Ending Fund Balance:		64,325	64,325	64,175	64,745

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Affordable Housing Trust Fund

Fund # 279

Description: This fund was established to assist in the creation and preservation of affordable housing in the City of Santa Cruz for the benefit of low and moderate-income households. Funding includes loans, gifts, grants, and housing-in-lieu fees. Funded programs and activities include the Accessory Dwelling Unit Loan Program, the Inclusionary Housing Affordability Preservation Program, and the Riverfront Reimbursement Program, which provides reimbursements for multi-family structural improvements.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	1,750,923	540,500	744,942	1,662,500	140,000
Expenditures Totals:	<u>1,750,923</u>	<u>540,500</u>	<u>744,942</u>	<u>1,662,500</u>	<u>140,000</u>
Revenues					
Charges for Services	12,272	5,000	5,000	11,257	5,000
Rents, & Misc Revenues	172,463	71,760	71,760	59,160	12,530
Transfers In & Other Financing Source:	-	-	-	1,300,000	-
Revenues Totals:	<u>184,735</u>	<u>76,760</u>	<u>76,760</u>	<u>1,370,417</u>	<u>17,530</u>
Surplus/(Deficit):	(1,566,188)	(463,740)	(668,182)	(292,083)	(122,470)
Beginning Fund Balance:		355,412	355,412	355,412	63,329
Ending Fund Balance:		<u><u>(108,328)</u></u>	<u><u>(312,770)</u></u>	<u><u>63,329</u></u>	<u><u>(59,141)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ SA (H) LMIH-Merged 2-1-12

Fund # 281

Description: This fund accounts for housing assets transferred from the former Redevelopment Agency to the City as housing successor.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	89,005	89,200	89,200	89,440	89,440
Capital Outlay	-	75,000	75,000	-	-
Expenditures Totals:	89,005	164,200	164,200	89,440	89,440
Revenues					
Charges for Services	22,500	22,500	22,500	22,500	22,500
Rents, & Misc Revenues	159,017	73,998	73,998	61,684	42,610
Transfers In & Other Financing Source:	-	-	-	21,876	-
Revenues Totals:	181,517	96,498	96,498	106,060	65,110
Surplus/(Deficit):	92,512	(67,702)	(67,702)	16,620	(24,330)
Beginning Fund Balance:		279,202	279,202	279,202	295,822
Ending Fund Balance:		211,500	211,500	295,822	271,492

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Transportation Development Act

Fund # 291

Description: This fund accounts for a one-quarter cent State sales tax, which is allocated to the Regional Transportation Commission based on taxable sales in Santa Cruz County. The City receives a portion of those funds based on population, which is used for bicycle and pedestrian projects. In addition, acting as the public agency sponsor, the City will contract with and pass through a portion of TDA funds to non-profit agencies that utilize the funding to meet specialized or unmet transportation needs.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	701,935	701,164	701,164	701,164	744,077
Expenditures Totals:	701,935	701,164	701,164	701,164	744,077
Revenues					
Grants	701,935	701,164	701,164	701,164	744,077
Rents, & Misc Revenues	-	-	-	-	-
Revenues Totals:	701,935	701,164	701,164	701,164	744,077
Surplus/(Deficit):	-	-	-	-	-
Beginning Fund Balance:		-	-	-	-
Ending Fund Balance:		-	-	-	-

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ General Capital Improvement Projects

Fund # 311

Description: This fund is used to account for capital improvements for which special projects funds have not been established. A portion of the City's transient occupancy tax receipts, combined with other funding sources, such as grants, provides funding for capital projects of general benefit, such as storm drain improvements or improvements to public buildings.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	901,790	-	-	-	-
Capital Outlay	2,661,107	10,562,300	28,137,164	28,120,177	8,956,760
Debt Service	582,374	671,528	671,528	611,013	281,317
Transfers Out & Other Financing Uses	23,040	34,190	34,190	34,190	32,125
Expenditures Totals:	<u>4,168,310</u>	<u>11,268,018</u>	<u>28,842,882</u>	<u>28,765,380</u>	<u>9,270,202</u>
Revenues					
Grants	1,812,506	8,690,000	10,193,219	10,193,219	6,465,000
Rents, & Misc Revenues	35,172	1,400,060	1,550,060	1,500,740	745,760
Transfers In & Other Financing Source:	1,362,698	963,899	9,143,522	9,681,959	2,721,759
Revenues Totals:	<u>3,210,377</u>	<u>11,053,959</u>	<u>20,886,802</u>	<u>21,375,918</u>	<u>9,932,519</u>
Surplus/(Deficit):	(957,934)	(214,059)	(7,956,081)	(7,389,462)	662,317
Beginning Fund Balance:		(1,046,084)	(1,046,084)	(1,046,084)	(8,435,546)
Ending Fund Balance:		<u><u>(1,260,143)</u></u>	<u><u>(9,002,165)</u></u>	<u><u>(8,435,546)</u></u>	<u><u>(7,773,229)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Public Art - CIP

Fund # 313

Description: This fund is used to account for funding from eligible capital projects that are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	20,727	22,080	22,080	21,665	23,229
Services, Supplies, and Other Charges	-	-	45,000	-	-
Expenditures Totals:	20,727	22,080	67,080	21,665	23,229
Revenues					
Rents, & Misc Revenues	473	500	500	540	560
Transfers In & Other Financing Source:	36,284	49,616	49,616	49,616	50,213
Revenues Totals:	36,757	50,116	50,116	50,156	50,773
Surplus/(Deficit):	16,030	28,036	(16,964)	28,491	27,544
Beginning Fund Balance:		23,039	23,039	23,039	51,530
Ending Fund Balance:		51,075	6,075	51,530	79,074

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ CIP - Sidewalk Construction In-Lieu Fund

Fund # 315

Description: This fund accounts for fees paid by property owners in lieu of constructing curbs, gutters, sidewalks, or disabled access ramps required under a development permit.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	3,500	-	50,000	-	-
Expenditures Totals:	3,500	-	50,000	-	-
Revenues					
Rents, & Misc Revenues	(262)	1,200	51,200	14,720	52,980
Revenues Totals:	(262)	1,200	51,200	14,720	52,980
Surplus/(Deficit):	(3,762)	1,200	1,200	14,720	52,980
Beginning Fund Balance:		111,721	111,721	111,721	126,441
Ending Fund Balance:		112,921	112,921	126,441	179,421

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ CIP - Santa Cruz Library

Fund # 316

Description: This fund accounts for the construction and remodeling of City libraries. It's funded by the new County-wide parcel tax to support Library capital improvement projects.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Capital Outlay	-	-	-	-	2,000,000
Expenditures Totals:	-	-	-	-	2,000,000
Revenues					
Taxes	-	-	-	740,064	2,000,000
Revenues Totals:	-	-	-	740,064	2,000,000
Surplus/(Deficit):	-	-	-	740,064	-
Beginning Fund Balance:		-	-	-	740,064
Ending Fund Balance:		-	-	740,064	740,064

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - CIP-Street Maintenance & Rehabilitation

Fund # 317

Description: This fund accounts for costs associated with street maintenance and rehabilitation.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Capital Outlay	518,846	1,735,000	20,035,466	20,035,466	1,735,000
Transfers Out & Other Financing Uses	146,029	-	-	-	-
Expenditures Totals:	<u>664,875</u>	<u>1,735,000</u>	<u>20,035,466</u>	<u>20,035,466</u>	<u>1,735,000</u>
Revenues					
Grants	25,208	500,000	1,500,000	1,500,000	500,000
Rents, & Misc Revenues	36,456	27,000	27,000	22,480	22,930
Transfers In & Other Financing Source:	-	500,000	1,293,404	1,293,404	500,000
Revenues Totals:	<u>61,664</u>	<u>1,027,000</u>	<u>2,820,404</u>	<u>2,815,884</u>	<u>1,022,930</u>
Surplus/(Deficit):	(603,211)	(708,000)	(17,215,061)	(17,219,582)	(712,070)
Beginning Fund Balance:		<u>15,562,493</u>	<u>15,562,493</u>	<u>15,562,493</u>	<u>(1,657,089)</u>
Ending Fund Balance:		<u><u>14,854,493</u></u>	<u><u>(1,652,568)</u></u>	<u><u>(1,657,089)</u></u>	<u><u>(2,369,159)</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Wharf Tenant Capital Improvement Contributions

Fund # 319

Description: This fund was established in FY 2011 to account for contributions from Wharf tenants toward Wharf capital improvements.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Transfers Out & Other Financing Uses	66,252	-	17,536	17,536	-
Expenditures Totals:	<u>66,252</u>	<u>-</u>	<u>17,536</u>	<u>17,536</u>	<u>-</u>
Revenues					
Rents, & Misc Revenues	118,846	2,200	2,200	2,080	2,130
Revenues Totals:	<u>118,846</u>	<u>2,200</u>	<u>2,200</u>	<u>2,080</u>	<u>2,130</u>
Surplus/(Deficit):	52,594	2,200	(15,336)	(15,456)	2,130
Beginning Fund Balance:		<u>221,955</u>	<u>221,955</u>	<u>221,955</u>	<u>206,499</u>
Ending Fund Balance:		<u><u>224,155</u></u>	<u><u>206,619</u></u>	<u><u>206,499</u></u>	<u><u>208,629</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - SC Street Improvements-Harvey West

Fund # 331

Description: This fund accounts for funds set aside for improvements in the Harvey West area.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	107	100	100	70	80
Revenues Totals:	<u>107</u>	<u>100</u>	<u>100</u>	<u>70</u>	<u>80</u>
Surplus/(Deficit):	107	100	100	70	80
Beginning Fund Balance:		<u>8,090</u>	<u>8,090</u>	<u>8,090</u>	<u>8,160</u>
Ending Fund Balance:		<u><u>8,190</u></u>	<u><u>8,190</u></u>	<u><u>8,160</u></u>	<u><u>8,240</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ General Obligation Bonds Debt Service

Fund # 411

Description: This fund accounts for the debt service for a \$7 million General Obligation bond issue approved by voters in November 1998. Principal and interest debt payments are generated by a voter approved property tax override assessment of \$9.00 per \$100,000 of assessed value. Revenues generated by the property tax override are used to make semi-annual principal and interest payments to bond holders.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Debt Service	474,286	486,664	486,664	486,299	492,126
Expenditures Totals:	<u>474,286</u>	<u>486,664</u>	<u>486,664</u>	<u>486,299</u>	<u>492,126</u>
Revenues					
Taxes	470,800	486,664	486,664	474,652	480,000
Rents, & Misc Revenues	15,197	9,540	9,540	9,470	9,670
Revenues Totals:	<u>485,997</u>	<u>496,204</u>	<u>496,204</u>	<u>484,122</u>	<u>489,670</u>
Surplus/(Deficit):	11,711	9,540	9,540	(2,177)	(2,456)
Beginning Fund Balance:		<u>1,327,041</u>	<u>1,327,041</u>	<u>1,327,041</u>	<u>1,324,864</u>
Ending Fund Balance:		<u><u>1,336,581</u></u>	<u><u>1,336,581</u></u>	<u><u>1,324,864</u></u>	<u><u>1,322,408</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Lease Revenue Bonds

Fund # 413

Description: This fund accounts for the debt service associated with the Union/Locust building purchase and remodel. The building provides offices for the City’s Water Department and the Santa Cruz Library JPA. It also provides facilities for library book processing, recirculation and storage. Lease payments are collected from the Water Department and the Library JPA for the payment of debt service.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Debt Service	431,458	429,863	429,863	130,777	250,679
Expenditures Totals:	<u>431,458</u>	<u>429,863</u>	<u>429,863</u>	<u>130,777</u>	<u>250,679</u>
Revenues					
Rents, & Misc Revenues	431,724	429,083	429,083	430,183	428,433
Revenues Totals:	<u>431,724</u>	<u>429,083</u>	<u>429,083</u>	<u>430,183</u>	<u>428,433</u>
Surplus/(Deficit):	267	(780)	(780)	299,406	177,754
Beginning Fund Balance:		<u>468,474</u>	<u>468,474</u>	<u>468,474</u>	<u>767,880</u>
Ending Fund Balance:		<u><u>467,694</u></u>	<u><u>467,694</u></u>	<u><u>767,880</u></u>	<u><u>945,634</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water

Fund # 711

Description: This fund is a self-supporting Enterprise fund and accounts for all revenues and expenses related to the water utility operation. Various balances are restricted to maintenance, operation, depreciation, capital outlay and debt service based on City Charter Sec. 1424 and various bond indentures.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	10,552,312	12,741,984	12,802,461	11,465,958	14,249,469
Services, Supplies, and Other Charges	11,202,129	12,231,944	13,018,911	12,163,072	14,277,170
Capital Outlay	8,923,934	15,085,000	23,021,448	22,956,448	23,050,000
Debt Service	629,061	970,550	1,220,550	1,180,046	1,949,327
Transfers Out & Other Financing Uses	228,954	8,562,863	17,472,687	9,072,686	390,663
Expenditures Totals:	31,536,390	49,592,341	67,536,056	56,838,210	53,916,629
Revenues					
Licenses and Permits	2,843	1,100	1,100	2,400	1,925
Charges for Services	26,524,584	31,119,078	31,119,078	28,352,615	41,066,425
Fines and Forfeitures	27,408	-	-	-	-
Rents, & Misc Revenues	308,862	203,600	203,600	396,984	296,360
Transfers In & Other Financing Source:	51,520	22,008,000	22,008,000	25,000,000	-
Revenues Totals:	26,915,217	53,331,778	53,331,778	53,751,999	41,364,710
Surplus/(Deficit):	(4,621,173)	3,739,437	(14,204,278)	(3,086,211)	(12,551,919)
Beginning Fund Balance:		(158,245)	(158,245)	(158,245)	(3,244,456)
Ending Fund Balance:		3,581,192	(14,362,523)	(3,244,456)	(15,796,375)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water Revenue Stabilization Reserve

Fund # 713

Description: The Water Rate Stabilization Reserve Fund is designed to protect the Water Department against the financial impacts extraordinary circumstances due to unanticipated Capital Improvement Program or capital outlay expenditures, fluctuations in water sales creating revenue shortfalls, and/or catastrophic financial losses as a result of a natural disaster.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	32,691	24,000	24,000	21,300	21,730
Revenues Totals:	32,691	24,000	24,000	21,300	21,730
Surplus/(Deficit):	32,691	24,000	24,000	21,300	21,730
Beginning Fund Balance:		2,468,285	2,468,285	2,468,285	2,489,585
Ending Fund Balance:		2,492,285	2,492,285	2,489,585	2,511,315

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water - Public Art

Fund # 714

Description: This fund is used to account for funds from eligible capital projects that are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	5,000	52,343	324,811	3,780	57,359
Transfers Out & Other Financing Uses	8,560	9,752	9,752	9,752	14,340
Expenditures Totals:	<u>13,560</u>	<u>62,095</u>	<u>334,563</u>	<u>13,532</u>	<u>71,699</u>
Revenues					
Rents, & Misc Revenues	4,101	1,200	1,200	2,850	2,910
Transfers In & Other Financing Source:	34,240	39,010	39,010	39,010	57,359
Revenues Totals:	<u>38,341</u>	<u>40,210</u>	<u>40,210</u>	<u>41,860</u>	<u>60,269</u>
Surplus/(Deficit):	24,781	(21,885)	(294,353)	28,328	(11,430)
Beginning Fund Balance:		<u>301,512</u>	<u>301,512</u>	<u>301,512</u>	<u>329,840</u>
Ending Fund Balance:		<u><u>279,627</u></u>	<u><u>7,159</u></u>	<u><u>329,840</u></u>	<u><u>318,410</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water System Development Fees Fund

Fund # 715

Description: This fund is used to account for water system development charges revenues. The charges are used to pay for system expansion costs and water conservation programs.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	336,663	382,366	382,366	232,366	383,984
Capital Outlay	387,128	150,000	897,226	897,226	785,000
Debt Service	157,265	141,388	141,388	141,387	141,787
Transfers Out & Other Financing Uses	68	1,497	1,497	1,497	2,514
Expenditures Totals:	<u>881,124</u>	<u>675,251</u>	<u>1,422,477</u>	<u>1,272,476</u>	<u>1,313,285</u>
Revenues					
Charges for Services	518,350	330,000	330,000	655,000	825,000
Rents, & Misc Revenues	27,444	25,400	25,400	24,060	24,550
Revenues Totals:	<u>545,794</u>	<u>355,400</u>	<u>355,400</u>	<u>679,060</u>	<u>849,550</u>
Surplus/(Deficit):	(335,330)	(319,851)	(1,067,077)	(593,416)	(463,735)
Beginning Fund Balance:		<u>2,184,304</u>	<u>2,184,304</u>	<u>2,184,304</u>	<u>1,590,888</u>
Ending Fund Balance:		<u>1,864,453</u>	<u>1,117,227</u>	<u>1,590,888</u>	<u>1,127,153</u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water 90 Day Operating Reserve

Fund # 716

Description: The creation of the 90-day Operating Reserve in Fiscal Year 2017 is result of the Water Department’s development of a Long Range Financial Plan. This fund will provide, when combined with the Department’s other unrestricted funds, at least 180 days of an operating cash reserve.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Transfers In & Other Financing Source:	-	6,400,000	12,890,700	6,490,700	-
Revenues Totals:	-	6,400,000	12,890,700	6,490,700	-
Surplus/(Deficit):	-	6,400,000	12,890,700	6,490,700	-
Beginning Fund Balance:		-	-	-	6,490,700
Ending Fund Balance:		6,400,000	12,890,700	6,490,700	6,490,700

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water Emergency Reserve Fund

Fund # 717

Description: This fund is to be used in situations such as natural disasters or other infrastructure-related emergencies that require financial resources above those that would normally be available to respond to such a situation.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Revenues					
Rents, & Misc Revenues	441,040	-	-	8,960	9,140
Transfers In & Other Financing Source:	-	2,000,000	4,000,000	2,000,000	-
Revenues Totals:	441,040	2,000,000	4,000,000	2,008,960	9,140
Surplus/(Deficit):	441,040	2,000,000	4,000,000	2,008,960	9,140
Beginning Fund Balance:		1,035,984	1,035,984	1,035,984	3,044,944
Ending Fund Balance:		3,035,984	5,035,984	3,044,944	3,054,084

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Water June Beetle Endowment Fund

Fund # 718

Description: This fund is a non-wasting endowment created, as required by a United States Fish and Wildlife Service permit, to mitigate impacts to the Mount Hermon June Beetle (MHJB) due to normal operations at the Graham Hill Water Treatment Plant.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	1,050	2,100	2,100	1,050	2,100
Expenditures Totals:	1,050	2,100	2,100	1,050	2,100
Revenues					
Rents, & Misc Revenues	1,542	800	800	1,260	1,290
Transfers In & Other Financing Source:	145,000	-	-	-	-
Revenues Totals:	146,542	800	800	1,260	1,290
Surplus/(Deficit):	145,492	(1,300)	(1,300)	210	(810)
Beginning Fund Balance:		144,814	144,814	144,814	145,024
Ending Fund Balance:		143,514	143,514	145,024	144,214

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Wastewater

Fund # 721

Description: This fund is a self-supporting Enterprise fund and accounts for all revenues and expenses related to the wastewater utility operation. Various balances are restricted to operation, capital outlay, depreciation, bond fund expenditures and debt service based on Charter Sec. 1424 and various bond indentures.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	6,786,667	7,843,057	7,892,089	7,481,690	8,452,240
Services, Supplies, and Other Charges	6,786,901	7,919,343	8,017,053	7,978,145	8,227,681
Capital Outlay	2,483,644	5,515,300	11,740,724	11,740,786	5,638,050
Debt Service	3,670,388	3,690,916	3,690,916	3,692,866	3,684,967
Transfers Out & Other Financing Uses	85,312	92,110	172,597	172,597	279,002
Expenditures Totals:	<u>19,812,912</u>	<u>25,060,726</u>	<u>31,513,379</u>	<u>31,066,084</u>	<u>26,281,940</u>
Revenues					
Grants	772,673	1,355,294	2,369,973	2,369,973	1,990,234
Charges for Services	18,558,180	19,967,000	19,967,000	20,274,402	20,102,000
Rents, & Misc Revenues	109,966	120,000	120,000	172,065	150,017
Transfers In & Other Financing Source:	4,325	-	-	1,508,192	1,532,420
Revenues Totals:	<u>19,445,144</u>	<u>21,442,294</u>	<u>22,456,973</u>	<u>24,324,632</u>	<u>23,774,671</u>
Surplus/(Deficit):	(367,769)	(3,618,432)	(9,056,406)	(6,741,452)	(2,507,269)
Beginning Fund Balance:		<u>15,108,570</u>	<u>15,108,570</u>	<u>15,108,570</u>	<u>8,367,118</u>
Ending Fund Balance:		<u>11,490,138</u>	<u>6,052,164</u>	<u>8,367,118</u>	<u>5,859,849</u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Wastewater - Public Art

Fund # 724

Description: This fund is used to account for 2% from eligible capital projects that are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	21,385	71,899	-	12,961
Transfers Out & Other Financing Uses	3,533	4,575	4,575	4,575	3,240
Expenditures Totals:	<u>3,533</u>	<u>25,960</u>	<u>76,474</u>	<u>4,575</u>	<u>16,201</u>
Revenues					
Rents, & Misc Revenues	821	630	630	630	650
Transfers In & Other Financing Source:	14,133	18,299	18,299	18,299	12,961
Revenues Totals:	<u>14,954</u>	<u>18,929</u>	<u>18,929</u>	<u>18,929</u>	<u>13,611</u>
Surplus/(Deficit):	11,421	(7,031)	(57,545)	14,354	(2,590)
Beginning Fund Balance:		<u>59,247</u>	<u>59,247</u>	<u>59,247</u>	<u>73,601</u>
Ending Fund Balance:		<u><u>52,216</u></u>	<u><u>1,702</u></u>	<u><u>73,601</u></u>	<u><u>71,011</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Refuse

Fund # 731

Description: This fund is a self-supporting Enterprise fund and accounts for all revenues and expenses related to the refuse utility operation.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	8,008,241	8,619,281	8,619,281	8,881,751	9,472,838
Services, Supplies, and Other Charges	5,885,498	7,010,286	7,132,583	6,552,907	8,038,981
Capital Outlay	1,638,246	3,836,647	8,926,140	8,176,140	1,926,342
Debt Service	2,009,291	1,817,754	1,817,754	1,738,654	1,591,688
Transfers Out & Other Financing Uses	10,784	347,505	395,468	395,468	453,486
Expenditures Totals:	17,552,061	21,631,473	26,891,226	25,744,920	21,483,335
Revenues					
Grants	16,922	16,000	16,136	16,393	-
Charges for Services	18,496,717	16,450,000	16,450,000	18,401,556	19,275,000
Rents, & Misc Revenues	332,973	148,150	148,150	278,794	281,560
Transfers In & Other Financing Source:	207,482	-	150,000	2,580	50,000
Revenues Totals:	19,054,094	16,614,150	16,764,286	18,699,323	19,606,560
Surplus/(Deficit):	1,502,033	(5,017,323)	(10,126,940)	(7,045,597)	(1,876,775)
Beginning Fund Balance:		13,978,130	13,978,130	13,978,130	6,932,533
Ending Fund Balance:		8,960,807	3,851,190	6,932,533	5,055,758

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance - Landfill Closure

Fund # 732

Description: This is a reserve fund that provides for the future cost of closing the landfill when it reaches maximum capacity. Funds are transferred each year from the Refuse enterprise fund (731) to ensure that resources will be available to complete the closure.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	-	-	59,017	65,000
Expenditures Totals:	-	-	-	59,017	65,000
Revenues					
Rents, & Misc Revenues	22,152	17,000	17,000	14,290	14,580
Transfers In & Other Financing Source:	45,340	65,000	65,000	65,000	65,000
Revenues Totals:	67,492	82,000	82,000	79,290	79,580
Surplus/(Deficit):	67,492	82,000	82,000	20,273	14,580
Beginning Fund Balance:		1,617,370	1,617,370	1,617,370	1,637,643
Ending Fund Balance:		1,699,370	1,699,370	1,637,643	1,652,223

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Landfill Post Closure Maintenance

Fund # 733

Description: This is a reserve fund that provides for the future cost of maintenance after the closing the landfill. Funds are transferred each year from the Refuse enterprise fund (731) to ensure that sufficient resources will be available for associated maintenance costs after the landfill is closed.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	-	-	183,179	200,000
Expenditures Totals:	-	-	-	183,179	200,000
Revenues					
Rents, & Misc Revenues	68,756	52,000	52,000	44,340	45,230
Transfers In & Other Financing Source:	140,729	200,000	200,000	200,000	200,000
Revenues Totals:	209,485	252,000	252,000	244,340	245,230
Surplus/(Deficit):	209,485	252,000	252,000	61,161	45,230
Beginning Fund Balance:		5,020,082	5,020,082	5,020,082	5,081,243
Ending Fund Balance:		5,272,082	5,272,082	5,081,243	5,126,473

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Refuse - Public Art

Fund # 734

Description: This fund is used to account for 2% from eligible capital projects that are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	-	36,700	11,708	1,378
Transfers Out & Other Financing Uses	206	362	362	362	344
Expenditures Totals:	206	362	37,062	12,070	1,722
Revenues					
Rents, & Misc Revenues	470	400	400	280	290
Transfers In & Other Financing Source:	825	1,449	1,449	1,449	1,378
Revenues Totals:	1,295	1,849	1,849	1,729	1,668
Surplus/(Deficit):	1,089	1,487	(35,213)	(10,341)	(54)
Beginning Fund Balance:		35,313	35,313	35,313	24,972
Ending Fund Balance:		36,800	100	24,972	24,918

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Parking

Fund # 741

Description: This fund is a self-supporting Enterprise fund and accounts for all revenues and expenses related to the parking utility operation.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	2,414,264	2,526,803	2,526,803	2,487,169	2,611,033
Services, Supplies, and Other Charges	1,250,966	1,472,727	1,585,824	1,359,410	1,981,395
Capital Outlay	214,240	2,362,500	5,476,354	5,478,056	980,000
Debt Service	425,596	421,867	421,867	51,456	337,670
Transfers Out & Other Financing Uses	49,789	35,939	215,026	215,027	24,856
Expenditures Totals:	4,354,856	6,819,836	10,225,874	9,591,118	5,934,954
Revenues					
Taxes	106,484	97,000	97,000	-	-
Grants	204	-	-	-	50,000
Charges for Services	4,708,791	4,188,000	4,188,000	4,189,842	4,270,000
Rents, & Misc Revenues	253,784	224,565	224,565	214,650	212,840
Transfers In & Other Financing Source:	21,188	-	1,500,000	1,500,000	-
Revenues Totals:	5,090,451	4,509,565	6,009,565	5,904,492	4,532,840
Surplus/(Deficit):	735,595	(2,310,271)	(4,216,309)	(3,686,626)	(1,402,114)
Beginning Fund Balance:		4,062,411	4,062,411	4,062,411	375,785
Ending Fund Balance:		1,752,140	(153,898)	375,785	(1,026,329)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Parking - Public Art

Fund # 742

Description: This fund is used to account for 2% from eligible capital projects, which are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	4,587	10,348	-	644
Transfers Out & Other Financing Uses	850	737	737	737	161
Expenditures Totals:	<u>850</u>	<u>5,324</u>	<u>11,085</u>	<u>737</u>	<u>805</u>
Revenues					
Rents, & Misc Revenues	118	100	100	100	110
Transfers In & Other Financing Source:	3,402	2,947	2,947	2,947	644
Revenues Totals:	<u>3,520</u>	<u>3,047</u>	<u>3,047</u>	<u>3,047</u>	<u>754</u>
Surplus/(Deficit):	<u>2,670</u>	<u>(2,277)</u>	<u>(8,038)</u>	<u>2,310</u>	<u>(51)</u>
Beginning Fund Balance:		<u>8,276</u>	<u>8,276</u>	<u>8,276</u>	<u>10,586</u>
Ending Fund Balance:		<u><u>5,999</u></u>	<u><u>238</u></u>	<u><u>10,586</u></u>	<u><u>10,535</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Storm Water

Fund # 751

Description: This fund is a self-supporting Enterprise fund. Revenues are generated by storm water utility fees on properties within the city limits. These fees provide funding for storm water pollution prevention programs and measures to comply with the U.S. Environmental Protection Agency Non-Point Pollution Discharge Emissions Standards Program (NPDES).

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	46,093	51,627	51,627	50,183	54,138
Services, Supplies, and Other Charges	206,259	593,695	665,794	406,495	603,774
Debt Service	196,700	207,485	207,485	207,482	206,933
Transfers Out & Other Financing Uses	2,099	6,533	19,323	19,323	9,998
Expenditures Totals:	<u>451,152</u>	<u>859,340</u>	<u>944,229</u>	<u>683,483</u>	<u>874,843</u>
Revenues					
Charges for Services	573,435	573,890	573,890	573,890	579,307
Fines and Forfeitures	3,000	-	-	-	-
Rents, & Misc Revenues	12,475	7,600	7,600	7,980	8,142
Revenues Totals:	<u>588,910</u>	<u>581,490</u>	<u>581,490</u>	<u>581,870</u>	<u>587,449</u>
Surplus/(Deficit):	137,758	(277,850)	(362,739)	(101,613)	(287,394)
Beginning Fund Balance:		<u>1,017,411</u>	<u>1,017,411</u>	<u>1,017,411</u>	<u>915,798</u>
Ending Fund Balance:		<u><u>739,561</u></u>	<u><u>654,672</u></u>	<u><u>915,798</u></u>	<u><u>628,404</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Storm Water Overlay

Fund # 752

Description: This fund accounts for revenues generated by a surcharge to the City-wide storm water utility fee paid by residents of the FEMA designated San Lorenzo River Flood Plain. This fund has paid the local share of the Corps of Engineers San Lorenzo River Flood Control and Environmental Restoration Project.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	63,799	70,055	70,055	69,352	74,162
Services, Supplies, and Other Charges	260,006	288,073	288,073	288,573	312,035
Capital Outlay	540,657	80,000	576,663	576,663	60,000
Debt Service	180,272	190,155	190,155	190,153	189,650
Transfers Out & Other Financing Uses	379	-	-	-	-
Expenditures Totals:	1,045,113	628,283	1,124,946	1,124,741	635,847
Revenues					
Grants	421,620	-	121,170	121,170	-
Charges for Services	319,736	323,489	323,489	323,489	323,694
Rents, & Misc Revenues	12,560	11,000	11,000	8,870	9,052
Revenues Totals:	753,915	334,489	455,659	453,529	332,746
Surplus/(Deficit):	(291,197)	(293,794)	(669,287)	(671,212)	(303,101)
Beginning Fund Balance:		1,415,122	1,415,122	1,415,122	743,910
Ending Fund Balance:		1,121,328	745,835	743,910	440,809

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Storm Water - Public Art

Fund # 753

Description: This fund is used to account for 2% from eligible capital projects that are designated for public art.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Services, Supplies, and Other Charges	-	-	16,226	-	-
Transfers Out & Other Financing Uses	95	-	-	-	3
Expenditures Totals:	95	-	16,226	-	3
Revenues					
Rents, & Misc Revenues	209	200	200	140	150
Transfers In & Other Financing Source:	379	-	-	-	11
Revenues Totals:	588	200	200	140	161
Surplus/(Deficit):	493	200	(16,026)	140	158
Beginning Fund Balance:		15,741	15,741	15,741	15,881
Ending Fund Balance:		15,941	(285)	15,881	16,039

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Golf Course

Fund # 761

Description: This fund is a self-supporting enterprise fund and accounts for all revenues and expenses of the DeLaveaga Golf Course operation.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	877,610	-	-	-	-
Services, Supplies, and Other Charges	810,452	-	-	-	-
Capital Outlay	79,335	-	-	-	-
Debt Service	285,308	-	-	-	-
Expenditures Totals:	2,052,706	-	-	-	-
Revenues					
Charges for Services	1,337,363	-	-	-	-
Rents, & Misc Revenues	146,816	-	-	-	-
Transfers In & Other Financing Source:	548,280	-	-	-	-
Revenues Totals:	2,032,459	-	-	-	-
Surplus/(Deficit):	(20,247)	-	-	-	-
Beginning Fund Balance:		(132,200)	(132,200)	(132,200)	(132,200)
Ending Fund Balance:		(132,200)	(132,200)	(132,200)	(132,200)

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Equipment Operations

Fund # 811

Description: This fund is a self-supporting Internal Service Fund and accounts for the expenses related to city-wide fleet operations and maintenance activities including vehicles, communication equipment, and other pooled equipment. Internal contributions to support this fund are based on cost recovery through charges to user departments and funds.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	978,668	1,108,381	1,108,381	970,996	1,222,973
Services, Supplies, and Other Charges	2,054,761	2,363,540	2,326,996	2,408,379	2,426,476
Capital Outlay	999,989	604,528	696,072	606,595	1,253,500
Debt Service	219,287	-	-	348,964	628,538
Transfers Out & Other Financing Uses	2,898	35,200	103,243	103,243	50,350
Expenditures Totals:	<u>4,255,603</u>	<u>4,111,649</u>	<u>4,234,692</u>	<u>4,438,177</u>	<u>5,581,837</u>
Revenues					
Charges for Services	3,194,185	3,787,473	3,787,473	3,830,452	4,337,271
Rents, & Misc Revenues	19,226	10,500	10,500	10,907	10,500
Transfers In & Other Financing Source:	253,142	-	24,033	838,371	1,503,500
Revenues Totals:	<u>3,466,553</u>	<u>3,797,973</u>	<u>3,822,006</u>	<u>4,679,730</u>	<u>5,851,271</u>
Surplus/(Deficit):	(789,050)	(313,676)	(412,686)	241,553	269,434
Beginning Fund Balance:		(81,995)	(81,995)	(81,995)	159,558
Ending Fund Balance:		<u><u>(395,671)</u></u>	<u><u>(494,682)</u></u>	<u><u>159,558</u></u>	<u><u>428,992</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Workers' Compensation Insurance

Fund # 841

Description: This fund is a self-supporting Internal Service Fund and accounts for the expenses related to the workers compensation self-insurance program and accounts for expenses related to claims, administration, legal, and excess insurance premiums. Internal contributions to support this fund are based on cost recovery through charges to departments and funds.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	194,752	208,299	208,299	190,174	253,946
Services, Supplies, and Other Charges	2,258,339	2,818,519	2,818,519	2,689,612	2,820,314
Transfers Out & Other Financing Uses	14,452	-	1,231,673	1,231,673	-
Expenditures Totals:	<u>2,467,543</u>	<u>3,026,818</u>	<u>4,258,491</u>	<u>4,111,459</u>	<u>3,074,260</u>
Revenues					
Charges for Services	3,541,078	3,603,939	3,603,939	3,603,939	3,603,939
Rents, & Misc Revenues	191,907	139,000	139,000	139,660	143,240
Revenues Totals:	<u>3,732,985</u>	<u>3,742,939</u>	<u>3,742,939</u>	<u>3,743,599</u>	<u>3,747,179</u>
Surplus/(Deficit):	1,265,442	716,121	(515,552)	(367,860)	672,919
Beginning Fund Balance:		<u>10,703,078</u>	<u>10,703,078</u>	<u>10,703,078</u>	<u>10,335,218</u>
Ending Fund Balance:		<u><u>11,419,199</u></u>	<u><u>10,187,526</u></u>	<u><u>10,335,218</u></u>	<u><u>11,008,137</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Liability Insurance

Fund # 842

Description: This fund is a self-supporting Internal Service Fund and accounts for the expenses related to claims, administration, legal defense costs, excess insurance pool premiums, and property insurance premiums. Internal contributions to support this fund are based on cost recovery through charges apportioned to departments and funds based on claims experience, number of employees and amount of property insured.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	365,710	413,739	413,739	344,554	439,685
Services, Supplies, and Other Charges	1,333,776	2,978,582	3,186,582	3,102,000	3,583,474
Transfers Out & Other Financing Uses	236,170	40,000	570,600	570,600	60,000
Expenditures Totals:	<u>1,935,656</u>	<u>3,432,321</u>	<u>4,170,921</u>	<u>4,017,154</u>	<u>4,083,159</u>
Revenues					
Charges for Services	2,863,066	2,863,066	2,863,066	2,863,006	3,950,000
Rents, & Misc Revenues	51,155	11,500	11,500	44,150	44,550
Revenues Totals:	<u>2,914,221</u>	<u>2,874,566</u>	<u>2,874,566</u>	<u>2,907,156</u>	<u>3,994,550</u>
Surplus/(Deficit):	978,566	(557,755)	(1,296,355)	(1,109,998)	(88,609)
Beginning Fund Balance:		<u>4,363,227</u>	<u>4,363,227</u>	<u>4,363,227</u>	<u>3,253,229</u>
Ending Fund Balance:		<u><u>3,805,472</u></u>	<u><u>3,066,871</u></u>	<u><u>3,253,229</u></u>	<u><u>3,164,620</u></u>

*Sums may have discrepancies due to rounding

Projected Estimated Fund Balance ~ Group Health Insurance

Fund # 843

Description: This fund is a self-supporting Internal Service Fund that accounts for the expenses related to dental and vision employee claims and accounts for expenses related to claims, administration, and negotiated retiree health insurance payments for eligible retired workers. Internal contributions to support this fund are based on cost recovery through charges to departments and funds.

	Fiscal Year* 2016 Actuals	Fiscal Year 2017			Fiscal Year 2018 Adopted
		Adopted Budget	Amended* Budget	Estimated Actual	
Expenditures					
Personnel Services	417,661	450,760	450,760	423,764	194,236
Services, Supplies, and Other Charges	1,352,531	1,457,115	1,457,115	1,490,315	1,867,235
Expenditures Totals:	<u>1,770,192</u>	<u>1,907,875</u>	<u>1,907,875</u>	<u>1,914,079</u>	<u>2,061,471</u>
Revenues					
Charges for Services	1,968,112	2,071,727	2,071,727	1,992,666	2,094,004
Rents, & Misc Revenues	11,072	7,600	7,600	8,850	6,570
Revenues Totals:	<u>1,979,185</u>	<u>2,079,327</u>	<u>2,079,327</u>	<u>2,001,516</u>	<u>2,100,574</u>
Surplus/(Deficit):	208,993	171,452	171,452	87,437	39,103
Beginning Fund Balance:		<u>569,151</u>	<u>569,151</u>	<u>569,151</u>	<u>656,588</u>
Ending Fund Balance:		<u><u>740,603</u></u>	<u><u>740,603</u></u>	<u><u>656,588</u></u>	<u><u>695,691</u></u>

*Sums may have discrepancies due to rounding

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BUDGET GLOSSARY

Accrual Basis - Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Activities - Specific services performed in accomplishing Department objectives and goals.

Appropriation - An authorization made by Council that permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation - A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue an Independent Auditors' Report stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Balanced Budget - budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists (the accounts "balance"). More generally, it refers to a budget that has no budget deficit, but could possibly have a budget surplus.

Bonds - A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets, and utility infrastructure.

Budget - A financial plan for a specified period of time that matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Budget Amendment - Under the City Charter, the Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

Budget and Fiscal Policies - General and specific guidelines adopted by the Council that govern financial plan preparation and administration.

Budget in Brief - Included in the opening section of the budget, the Budget in Brief is a message from the Finance Director that provides the Council and the public with a summary of key financial indicators of the City's Annual Budget.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

Budget - A financial plan for a specified period of time that matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Capital Assets - Expenditures of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Capital Improvement Program (CIP) - A multi-year program (plan) for maintaining or replacing existing public facilities and assets, and for building or acquiring new ones.

Capital Outlay - Expenditures to acquire, rehabilitate, or construct general capital assets and major improvements.

Carryover - Unspent funds, either encumbered, reserved, or unobligated, brought forward from prior fiscal years.

Climate Action Plan - In order to improve the energy efficiency of municipally owned and/or operated facilities, the City has developed a Climate Action Plan. Projects that support the Climate Action Plan have been identified in the CIP section of the budget.

Debt Financing - Borrowing funds for capital improvements needed today and pledging future revenues to repay principal and interest expenditures (see Debt Service).

Debt Instrument - Method of borrowing funds, including general obligation bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, certificates of participation, and assessment district bonds.

Debt Service - Payments of principal and interest on bonds and other debt instruments according to a pre-determined schedule.

Debt Service Fund - This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest; debt service payments related to enterprise operations are directly accounted for in those funds.

Department - A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance - Financial commitments, such as Purchase Orders or contracts, which are chargeable to an appropriation and for which a portion of the appropriation is reserved.

Enterprise Funds - Enterprise funds establish a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges. The City has established five enterprise funds: Water, Waste Water, Storm Water, Refuse, and Parking.

Expenditure - The outflow of funds paid or to be paid for assets, goods, or services, regardless of when the invoice is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended (see Encumbrance).

Financial Position - The term financial position is used generically to describe either fund balance or working capital. Because governmental and enterprise funds use different bases of accounting, fund balance and working capital are different measures of results under generally accepted accounting principles. However, they represent similar concepts: resources available at the beginning of the year to fund operations, debt service, and capital improvements in the following year.

Fiscal Year - The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Fund Balance - Also known as financial position, fund balance for the governmental fund types is the excess of fund assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. Fund balance is a similar (although not exact) concept as working capital in the enterprise funds (see Working Capital).

Fund - An accounting entity that records all financial transactions for specific activities or government functions. The six generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, and Internal Service Funds.

General Fund - The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose (see Fund).

Goal - A statement of broad direction, purpose, or intent.

Governmental Funds - Funds generally used to account for tax-supported activities. The City utilizes four different types of governmental funds: the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Investment Revenue - Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

Major City Goals - Provides policy guidance and direction for the highest priority objectives to be accomplished during the year.

Major Funds - funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Modified Accrual - An accounting method that recognizes revenues when they become available and measurable, and recognizes expenditures when liabilities are incurred.

Objective - A statement of specific direction, purpose, or intent, based on the needs of the community and the goals established for a specific program.

Operating Budget - The portion of the budget that pertains to daily operations and delivery of basic governmental services.

Operations - A grouping of related programs within a functional area.

Overhead - Administrative costs associated with city-wide operations which cannot be attributed to any specific department. These costs are subject to a city-wide overhead cost allocation plan to distribute costs on an equitable basis to departments and funds that are the beneficiaries of such expenses.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue Bonds - Bonds sold to construct a project that will produce revenues pledged for the payment of related principal and interest.

Special Revenue Funds - This fund type is used to account for the proceeds from specific revenue sources (other than Trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

Subventions - Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Working Capital - Also known as financial position in private sector accounting, and in enterprise fund accounting in the public sector, working capital is the excess of current assets over current liabilities. For the enterprise funds, this term is a similar (although not exact) concept as fund balance in the governmental fund types.

ACRONYMS

BFCC	Beach Flats Community Center
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees' Retirement System
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
COP	Certificates of Participation
CPVAW	Commission for the Prevention of Violence Against Women
CRM	Cooperative Retail Management
CSO	Community Service Officer
DMC	Downtown Management Corporation
DOF	Department of Finance (California)
ED	Economic Development
EOC	Emergency Operations Center
FTE	Full-Time Equivalents
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GO	General Obligation
IHAPP	Inclusionary Housing Affordability Preservation Program
ISF	Internal Services Fund

Acronyms

IT	Information Technology
JPA	Joint Powers Authority
LAIF	Local Agency Investment Fund
LMIHF	Low and Moderate Income Housing Fund
MBNMS	Monterey Bay National Marine Sanctuary
MOU	Memorandum of Understanding
OES	Office of Emergency Services
OPEB	Other Post-Employment Benefits
PEPRA	Public Employees' Pension Reform Act
PERS	Public Employees' Retirement System
POB	Pension Obligation Bond
RDA	Redevelopment Agency
ROPS	Recognized Obligation Payment Schedule
SA	Successor Agency (City of Santa Cruz, as Successor Agency to the former Santa Cruz Redevelopment Agency)
SCC	Santa Cruz County
SCMU	Santa Cruz Municipal Utilities
SCO	State Controller's Office (California)
TOT	Transient Occupancy Tax
UCSC	University of California, Santa Cruz
UUT	Utility Users Tax
VLf	Vehicle In-Lieu Fees
WSAC	Water Supply Advisory Committee