



CITY OF SANTA CRUZ  
809 Center Street  
Santa Cruz, California 95060

## DOWNTOWN COMMISSION (DTC)

### Special Meeting Draft Minutes

November 30, 2017

#### 8:30 A.M. GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, COUNCIL CHAMBERS

Commission meetings are audio recorded and will be posted to the Advisory Body webpage following the meeting.

Written material for every item listed on the agenda is available for review at the Public Works office, 809 Center Street, Room 201, and online at [www.cityofsantacruz.com](http://www.cityofsantacruz.com).

Time limits set by Commission Policy are guidelines. Unless otherwise specified, procedures for all items, are:

- Oral staff report
- Public comment - 3 minutes each; maximum total time may be established by the Presiding Officer at the beginning of an agenda item
- Commission deliberation and action

No action will be taken on items listed under Oral Communications, Announcements, Presentations, and Information Items

Appeals - Any person who believes that a final action of this advisory body has been taken in error, that decision may or may not be appealable to the City Council. Appeals must be in writing, setting forth the nature of the action and the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk Administrator. Appeals must be received by the City Clerk Administrator within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

#### Additional Information

Visit the City's Web Site at [www.cityofsantacruz.com](http://www.cityofsantacruz.com) with links including City Advisory Body Meeting Agendas and Minutes, Advisory Body Information, and the Santa Cruz Municipal Code.

A copy of the full DTC agenda, agenda reports and attachments which are included in the meeting packet, are available for review at the Central Library on Church Street no later than three (3) days prior to the meeting date.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. If you wish to attend this public meeting and will require assistance, such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Public Works Office at (831) 420-5162 or e-mail [sruble@cityofsantacruz.com](mailto:sruble@cityofsantacruz.com) at least five (5) days in advance so that arrangements for such assistance can be accommodated. The Cal-Relay system number: 1-800-735-2922.

Any writing related to an agenda item for the open session of this meeting distributed to the DTC less than 72 hours before this meeting is available for inspection at the Public Works Department at 809 Center Street, Room 201. These writings will also be available for review at the DTC meeting in the Council Chambers.

## Downtown Commission (DTC)

8:30 AM

Call to Order 8:33 AM

Roll Call: Chair Casey Coonerty Protti; Commissioners Dexter Cube, Zach Davis, Matt Farrell, Deidre Hamilton, and Patrick Prindle

Absent with Notification

Statements of Disqualification

Staff: Jim Burr, Amelia Conlen, Claire Fliesler, Marlin Granlund, Shizue Shikuma

Oral Communications

None today.

Announcements

The Santa Cruz Trolley presentation has been cancelled for this morning. It will be scheduled at a later date.

Resignation of Robert Singleton from the Downtown Commission - Robert has been appointed to the Planning Commission. We appreciate his service while with the Downtown Commission.

Presentations

Wayfinding Project - Amanda Rotella, Economic Development Coordinator

Santa Cruz Trolley - Amanda Rotella, Economic Development Coordinator  
Presentation cancelled; to be rescheduled for a later date.

Approval of Minutes

1. September 28, 2017 Downtown Commission Special Meeting Draft Minutes

Recommendation: Motion to approve the minutes of the September 28, 2017 Downtown Commission Special Meeting as submitted.

**MOTION:** Commissioner Davis moved, seconded by Commissioner Cube to approve the September 28, 2017 Downtown Commission Special Meeting minutes as submitted.

**ACTION:** The motion carried with the following vote:  
AYES: Chair Coonerty Protti; Commissioners Cube, Farrell, Hamilton, and

Prindle.  
NOES: None.  
ABSENT: None.  
DISQUALIFIED: Commissioner Davis (absent from September meeting).

## Consent

## General Business

### 2. Election of Vice Chair

**MOTION:** Commissioner Davis nominated Commissioner Hamilton for Vice Chair, and Commissioner Cube seconded the nomination. Commissioner Farrell moved to close nominations.

**ACTION:** The motion carried with the following vote, electing Commissioner Hamilton as Vice Chair:

AYES: Chair Coonerty Protti; Commissioners Cube, Davis, Farrell, and Prindle.

NOES: None.

ABSENT: None.

DISQUALIFIED: Commissioner Hamilton declined to vote.

### 3. 501 Cedar Street Proposed Project

Recommendation: That the Downtown Commission, by motion, make a finding that there is adequate capacity in the Downtown Parking District to serve the proposed project at 501 Cedar Street.

**MOTION:** Commissioner Farrell moved, seconded by Commissioner Prindle to amend the recommendation to impose a one-time \$13,000 in lieu fee for the residential parking space as opposed to continuing the annual deficiency fee for these residences.

**ACTION:** The motion to amend the recommendation carried with the following vote:

AYES: Chair Coonerty Protti, Vice Chair Hamilton; Commissioners Farrell and Prindle.

NOES: Commissioners Cube and Davis

ABSENT: None.

DISQUALIFIED: None.

Chair Coonerty Protti opened the meeting for public comment.

Chip

Anthony Bituin, Nielsen Studios

Chair Coonerty Protti closed the public comment period.

**MOTION:** Commissioner Cube moved, seconded by Commissioner Davis to make a finding that there is adequate capacity in the Downtown Parking District to serve the proposed project at 501 Cedar Street.

**ACTION:** The motion carried with the following vote:

AYES: Chair Coonerty Protti, Vice Chair Hamilton; Commissioners Cube, Davis, Farrell and Prindle.

NOES: None.

ABSENT: None.

DISQUALIFIED: None.

4. Santa Cruz Bike Share Downtown Station Locations

Recommendation: That the Downtown Commission recommend that City Council approve Encroachment Permits for 5 Bike Share Stations in the Downtown Parking District.

**MOTION:** Commissioner Cube moved, seconded by Commissioner Farrell that the Downtown Commission recommend that City Council approve Encroachment Permits for 5 Bike Share Stations in the Downtown Parking District.

**ACTION:** The motion carried with the following vote:

AYES: Chair Coonerty Protti, Vice Chair Hamilton; Commissioners Cube, Davis, and Farrell.

NOES: None.

ABSENT: None.

DISQUALIFIED: Commissioner Prindle recused himself to avoid any potential perception of a conflict of interest.

**Information Items**

5. River Front Garage PARCS Installation Update

6. River Front Garage Deck Restoration Update

**Written Material**

7. Crime Statistics for August and September 2017

8. Ranger Statistics for August 2017

**Subcommittee/Advisory Body Oral Reports**

Commissioner Work Plan Updates - Sunset July 2017

Ad Hoc Committees

Garage Financing

Traffic and Transportation Issues

Bike Lockers

**Items Initiated by Members for Future Agendas**

Park Ranger One Year Update - Chair Coonerty Protti

**Attachments**

Resignation of Robert Singleton from the Downtown Commission

**Adjournment 9:40 AM**

The Downtown Commission will adjourn from the November 30, 2017 special meeting to the next regularly scheduled meeting on January 25, 2018 at 8:30 a.m. in the City Council Chambers.