



## DOWNTOWN COMMISSION AGENDA REPORT

DATE: January 4, 2018

AGENDA OF: January 25, 2018

DEPARTMENT: Public Works

SUBJECT: 2018 Downtown Commission Meeting Calendar

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RECOMMENDATION: Motion to approve 2018 calendar for Downtown Commission Meetings.

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BACKGROUND: Article VIII Section 1 of the Downtown Commission Bylaws states that the Advisory Board will hold its regular meetings on the fourth Thursday bi-monthly in January, March, May, July, September and November. If a scheduled date for a regular meeting falls on a holiday, such meeting shall be rescheduled in accordance with Council policy.

DISCUSSION: The fourth Thursday of November falls on Thanksgiving Day each year and in the past has regularly been cancelled. Staff recommends that the November 22, 2018 meeting be rescheduled to the last Thursday in November, the 29<sup>th</sup>.

The Calendar for 2018 Downtown Commission meetings will be:

January 25

March 22

May 24

July 26

September 27

November 29

FISCAL IMPACT: None.

Prepared by and submitted by: Marlin Granlund, Parking Programs Manager

Attachments

Draft Downtown Commission 2018 Planning Calendar