



**Equal Employment  
Opportunity Committee  
Regular Meeting Agenda  
1:30 PM – 3:30 PM  
Thursday – May 10, 2018  
City Council Chambers - 809 Center Street**

**Call to Order**

**Roll Call**

**Statements of Disqualification**

**Oral Communications – No action may be taken**

**Announcements - No action may be taken**

- Ashlyn Adams no longer works at the City and therefore cannot continue as a member of the EEO Committee. SEIU is looking for someone new to fill the appointment.
- The 2017 EEO Committee Annual Report was submitted to City Council as an Information Item at the May 8, 2018 meeting.

**Approval of Minutes**

1. Minutes of the November 9, 2017 Regular meeting (the February 8, 2018 meeting was cancelled)
  - Motion to approve as submitted
    - Those *present* at the meeting of November 9, 2017 may vote to approve the Minutes, including changes: Vice-Chair Chirman, Members Frawley, Hedden-Jones, Simmons, and Spickler.
    - Those *not present* at the meeting of November 9, 2017 may also vote to approve the Minutes, but only to the extent they are verifying their absence is properly recorded: Chair Sawyer, Members Donovan and Herrick.

**General Business**

1. Review 2018 EEO Committee Goals and Objectives
  - Chair Sawyer; All
    - Plan Activities in Support of Goals and Objectives
    - Respectful Workplace Conduct Policy Review
      - Poster
2. Establishing a “Respectful Workplace Month.”
  - Chair Sawyer; All
    - Discuss Forming an Ad-Hoc Sub-Committee to Plan Activities in October 2018
3. EEO Committee Facebook Page
  - Chair Sawyer; All

**The City of Santa Cruz does not discriminate against persons with disabilities.**  
Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.  
Upon request, the agenda can be provided in a format to accommodate special needs.  
Additionally, if you wish to attend this public meeting and will require assistance such as an  
interpreter for American Sign Language, Spanish, or other special equipment,  
please call the City Clerk’s Department at 420-5030 at least five days in advance  
so that we can arrange for such special assistance, or email [CityClerk@cityofsantacruz.com](mailto:CityClerk@cityofsantacruz.com).  
**The Cal-Relay system number is: 1-800-735-2922**

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**Information Items – No action may be taken**

1. Legal Update
  - Staff liaison Joe McMullen
    - *A Legal Update was not prepared for this meeting.*
2. Summary of Discrimination Complaints and Outcomes
  - Staff liaison Joe McMullen
    - 2017 and 2018 Harassment/Discrimination Complaint Logs
3. Training Update
  - Training Manager Nico Megevand
4. SB1343 (Pending in the 2017-2018 Legislative Session)
  - Sexual Harassment Training for All Employees by 2020

**Subcommittee/Advisory Body Oral Reports**

1. Salary Demographics Subcommittee Update
  - Chirman, Hedden-Jones, Simmons, Spickler; Staff McMullen

**Items Initiated by Members for Future Agendas**

**Adjournment**

**Additional Information**

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