

Santa Cruz Fire Department Plan Submittal

- Digital plans are required for review.
- **Before printing plans**, submit digital plans to Fire Prevention @ kkumec@cityofsantacruz.com If plans are too large you will be requested to email them directly to our outside Plan Checker.
- **Do not print the plans until they have been approved.**
- When review is completed, we will email you a copy of the stamped approved plans to be printed with further instructions to obtain the permit.
- Please allow up to 15 working days for our review process.

Call or email Fire Prevention Tech Kelly Kumec if you have any questions:

kkumec@cityofsantacruz.com - 831-420-5284