# ACTION MINUTES OF THE ZONING ADMINISTRATOR MEETING

City Council Chambers 809 Center Street Santa Cruz, Ca 95060 January 7, 2009 10:00 A.M. SESSION

Staff Present: Eric Marlatt, Zoning Administrator

Linda Miranda, Recording Secretary

Other: Two members of the audience.

Eric Marlatt, Zoning Administrator, called the meeting to order at 10:09 a.m. in the Council Chambers of City Hall. He welcomed members of the public to the meeting and read a list of the items to be heard at this morning's meeting, describing the procedures to be followed for the public hearing. He also informed those in attendance of their right to appeal any of the decisions of the Zoning Administrator, noting that appeals must be filed within ten calendar days of the meeting date. He noted all appeals must be filed in the Planning Department along with the appeal fee of \$500, unless the project is appealable to the California Coastal Commission.

Call to Order by Zoning Administrator Eric Marlatt

#### **Oral Communications—None**

**Announcements** – No action shall be taken on these items.

## **Public Hearing**

#### **Old Business**

### 1. 402 Oxford Way 08-188 APN 003-223-37

Design Permit and Administrative Use Permit to construct a two-story Accessory Dwelling Unit above a detached, two-car garage within 10 to 20 feet of the rear property line and which will consist of over 3,000 square feet, on a standard lot in the R-1-5/CZO zone district. (Environmental Determination: Categorical Exemption) (R. & D. Ellis, owners/filed: 11/12/08)

Recommendation: Approval, with conditions.

The Zoning Administrator announced that the item would be continued, to allow the applicant sufficient time to address issues required by the Zoning Administrator at the December 17, 2008 meeting relative to payment of Transient Occupancy Tax for the vacation rental currently occupying the property.

No one wished to speak and the public hearing was closed.

**ZONING ADMINISTRATOR ACTION:** The Zoning Administrator **CONTINUED the item** to February 4, 2009.

New Business – None

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# Adjournment

The Zoning Administrator adjourned the meeting at **10:11am** to the next meeting to be held on January 21, 2009 at 10:00 a.m. in the City Council Chambers.

APPROVED:		
	Eric Marlatt, Zoning Administrator	