

**POLICY TITLE: RESTRICTING THE RECEIPT OR ACQUISITION OF CERTAIN SURPLUS MILITARY EQUIPMENT**

**POLICY STATEMENT:** The following policy limits the receipt and acquisition of surplus military equipment by all city departments.

- (1) No City department shall purchase or receive property from a surplus military equipment program or to seek grant funding that will be matched by the federal government to purchase property from the surplus military equipment program, without receiving prior approval of a budget amendment from City Council and such budget amendment request shall, in writing, explain the need for the surplus military property and explain the specific proposed uses for such property.
- (2) No City department shall accept, as a donation, property from a surplus military equipment program without requesting and receiving prior City Council approval through council resolution.
- (3) At the end of each fiscal year, departments in possession of surplus military equipment shall make an annual written report to the City Council Public Safety Committee on its current inventory of all surplus military equipment. The annual inventory will include the description, serial number, date of acquisition, purpose and use, dates of use for the current year, the date and method of disposal (when applicable), and whether City funds were used to acquire or maintain the surplus military equipment.

**AUTHORIZATION:** Adopted by motion August 10, 2021