



CITY OF SANTA CRUZ

ONE-TIME ADMISSION TAX RETURN

Santa Cruz Municipal Code Title 3.36

City of Santa Cruz, Planning Department, 809 Center St. Room 101, Santa Cruz, CA 95060

Please return this form with your deposit to the City of Santa Cruz Planning Department on or before the event date. A receipted copy will be returned to you. Final remittance is due 10 days after the last day of the event. Make checks payable to "City of Santa Cruz". For questions or more information, please call 831-420-5070.

OPERATOR/EVENT INFORMATION

Operator/Contact: _____ Organization: _____
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____
Email: _____ Mobile: _____
Signature: _____ Date: _____
Event Name: _____ Event Location: _____

ADMISSION TAX INFORMATION

Event Date(s):

_____ to _____

THIS RETURN IS DUE WITHIN 10 (TEN) DAYS AFTER THE EVENT. PENALTIES & INTEREST WILL BE ASSESSED ON LATE RETURNS.

Tax Return Due Date:

Admission Price	Number of Admissions		Estimated Total	Final Total
	Estimated	Actual		
\$ _____ X	_____	_____	= \$ _____	= \$ _____
\$ _____ X	_____	_____	= \$ _____	= \$ _____
\$ _____ X	_____	_____	= \$ _____	= \$ _____
\$ _____ X	_____	_____	= \$ _____	= \$ _____
\$ _____ X	_____	_____	= \$ _____	= \$ _____

Gross Total: _____

Tax Due (5%): _____

Less Deposit Paid: _____

Final Tax Due (Refund): _____

Penalty Amount (if any): _____

Interest Amount (if any): _____

Total Due: _____

OFFICE USE ONLY

Deposit Paid on: ___/___/___

Final Paid on: ___/___/___

Pursuant to the Santa Cruz Municipal Code (3.36.120), late payments are subject to penalties & interest of the original tax as follows:

10% penalty if 10 days past the event date **OR**

25% penalty if 30 days past the due date **AND**

Interest of 1.5% per 30 days past the due date

ADMISSION TAX REGISTRATION CERTIFICATE

(Issued Pursuant to Section 3.36.050 of the Santa Cruz Municipal Code)

Name of Event: _____

Event Location: _____

Operator/Contact: _____ Organization: _____

Event Date(s): _____ TO _____

CITY OF SANTA CRUZ

Issued: _____ By: _____

Elizabeth Cabell

DIRECTOR OF FINANCE

"This Admission Certificate signifies that the person named on the face hereof fulfilled the requirements of the Uniform Admission Tax Ordinance by registering with the City Tax Collector for the purpose of collecting from patrons the Admission Tax and remitting said tax to the City Tax Collector. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit."