



CITY OF SANTA CRUZ  
809 Center Street  
Santa Cruz, California 95060

## DOWNTOWN COMMISSION

### Regular Meeting

May 25, 2023

### 8:30 A.M. GENERAL BUSINESS AND MATTERS OF PUBLIC INTEREST, COUNCIL CHAMBERS

**Please note:** As of March 1, 2023, participation in meetings for City Advisory Bodies is in-person only. Members of the public can continue to stream the audio for the meetings from the City's website, however public comment will no longer be taken virtually and those wishing to address the board must be in attendance at the location provided on the agenda.

Commission meetings are audio recorded and will be posted to the Advisory Body webpage following the meeting.

Time limits set by Commission Policy are guidelines. Unless otherwise specified, procedures for all items, are:

- Oral staff report
- Public comment - 3 minutes each; maximum total time may be established by the Presiding Officer at the beginning of an agenda item
- Commission deliberation and action

No action will be taken on items listed under Oral Communications, Announcements, Presentations, and Information Items

Appeals - Any person who believes that a final action of this advisory body has been taken in error, that decision may or may not be appealable to the City Council. Appeals must be in writing, setting forth the nature of the action and the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk Administrator. Appeals must be received by the City Clerk Administrator within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

#### **Additional Information**

Visit the City's Web Site at [www.cityofsantacruz.com](http://www.cityofsantacruz.com) with links including City Advisory Body Meeting Agendas and Minutes, Advisory Body Information, and the Santa Cruz Municipal Code.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. If you wish to attend this public meeting and will require assistance, such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Public Works Office at (831) 420-5184 or e-mail [hsawyer@santacruzca.gov](mailto:hsawyer@santacruzca.gov) at least five (5) days in advance so that arrangements for such assistance can be accommodated. The Cal-Relay system number: 1-800-735-2922.

**Agenda and Agenda Packet Materials:** The Commission’s agenda and the complete agenda packet containing public records, which are not exempt from disclosure pursuant to the California Public Records Act, are available for review on the City’s website: <https://www.cityofsantacruz.com/government/city-departments/public-works/public-works-department-commissions/downtown-commission> and at the Public Works Department located at 809 Center Street, Room 201, Santa Cruz, California, during normal business hours.

**Agenda Materials Submitted after Publication of the Agenda Packet:** Pursuant to Government Code §54957.5, public records related to an open session agenda item submitted after distribution of the agenda packet are available at the same time they are distributed or made available to the legislative body on the City’s website at: <https://www.cityofsantacruz.com/government/city-departments/public-works/public-works-department-commissions/downtown-commission> and are also available for public inspection at the Public Works Department, 809 Center Street Room 201, Santa Cruz, California, during normal business hours.

## Downtown Commission

8:30 AM

Call to Order

Roll Call

Statements of Disqualification

Announcements

Oral Communications

Presentations

1. Parking Division Updates  
Heather Sawyer, Parking Program Manager

Approval of Minutes

2. Approval of Minutes for the January 27, 2023 Meeting  
Motion that the Downtown Commission approve the January 27, 2023 Downtown Commission Draft Minutes.
3. Approval of Minutes for the March 23, 2023 Meeting  
Motion that the Downtown Commission approve the March 23, 2023 Downtown Commission Draft Minutes.

## General Business

4. FY 2024-2028 Capital Investment Program-Administrative Draft

Motion that the Downtown Commission review the FY24-28 Public Works 741-Parking Enterprise Fund Capital Investment Program and provide input to staff prior to Council adoption of FY24 budget.

## Information Items

5. GO Santa Cruz Downtown Employee Transportation Demand Management Program Annual Update

Receive annual update and 2023-24 budget recommendations for the GO Santa Cruz Downtown Employee Transportation Demand Management (TDM) program.

6. Downtown Commission 2023 Work Plan

Heather Sawyer, Parking Program Manager

## Subcommittee/Advisory Body Oral Reports

## Items Initiated by Members for Future Agendas

## Adjournment