

POLICY TITLE TERMS OF OFFICE, APPOINTMENT, SIMULTANEOUS SERVICE:

I. Boards, Commissions, Committees

II. Task Forces — Term

POLICY STATEMENT:

I. **BOARDS, COMMISSIONS, COMMITTEES** (not applicable to task forces\*):

1. Members shall not serve simultaneously on more than one board, commission or committee. However, a member may be appointed to an additional advisory body as a representative of the board, commission or committee on which the member serves. A member of a task force or committee with a sunset clause of less than 13 months may also serve on an additional advisory committee. An alternate to any advisory body shall be considered as a full member and cannot simultaneously serve as a full member on any other board, commission or committee.
2. Members shall not serve more than two full consecutive terms on the same advisory body. Generally, the term of office for members of boards, commissions and committees is four years. Those members who have served six years or less at the time their terms expire are eligible for reappointment.
3. After a member's (second full consecutive) term expires, there must be at least a two-year break before that member can be appointed to the same advisory body, unless term limits are otherwise specified in the bylaws.
4. Eligible members of boards, commissions and committees shall be asked if they are interested in being reappointed.
5. Unless specifically exempted (or otherwise specified) by statute, charter, enabling ordinance or resolution, those eligible to serve on city advisory bodies shall be residents of the city, and must meet any requirements specific to the advisory body for which they are seeking appointment. In most cases, appointees are required to be registered voters who reside within the city.
6. Council reserves the right to set aside the conditions listed above when it determines that due to exceptional qualifications or unusual circumstances, the continued presence of any member of an advisory board, commission or committee is of direct and immediate importance to the public interest.

TERMS OF OFFICE, APPOINTMENT, SIMULTANEOUS SERVICE  
COUNCIL POLICY 5.1

7. Council reserves the right to remove any member of a board, commission or committee at any time.

NOTE: See policy 5.2 regarding appointment of city employees.

II. TASK FORCES:

1. The term/duration of a task force will be two years unless otherwise specified by the Council.

AUTHORIZATION: Council Policy Manual Update of November 17, 1998  
Revised – October 10, 2000  
Revised – October 14, 2003  
Revised by Resolution No. NS-30,168 on June 27, 2023